CARLISLE PUBLIC SCHOOLS www.carlisle.k12.ma.us
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SCHOOL COMMITTEE MEETING MINUTES
MONDAY, AUGUST 18, 2025
10:00 AM
COMMUNITY ROOM, ROBBINS BUILDING
AND REMOTE ZOOM ACCESS

Present – School Committee: Scott Jamison, Lynnette Kelleher, James Steele, Brian Waterson, Sharon Whitt
Present – School Administration: James O'Shea, Superintendent; Mary O'Regan, Assistant to the Superintendent

I. Call to Order

The meeting was called to order at 10:06 AM.

II. Information/Discussion Items

A. Planning and Goal Setting for the 2025-2026 School Year - The draft list of goals along with action items were reviewed. There was discussion to clarify if any goals or actions needed to be added or removed from the list. There will be a vote at the September meeting to approve the goals.

B. World Language Proposed Trips April 2026 - French teacher Ms. Rivier noted that the dates of the Quebec trip would be April 14-17, 2026. The vendor and costs remain the same as presented in spring of 2025. The Spanish trip to Puerto Rico would be April 13-17, 2026. The vendor is EF Education and the group will stay in the San Juan area. Students taking French would be allowed to go on the French trip and students taking Spanish would be allowed on the Spanish trip. Other students would have the option to participate in either trip. There was a parent meeting in June to gauge interest in the Spanish trip. Mr. O'Shea stated he would like to meet with Ms. Rivier and Ms. Steffek to plan unified communications to families regarding the trips.

Vote on out of state, overnight field trip to Quebec, April 14-17, 2026
A motion to approve the out of state, overnight field trip to Quebec scheduled for April 14-17, 2026 was made by Ms. Whitt and seconded by Mr. Steele.
The motion passed unanimously.
Vote: Jamison, aye; Kelleher, aye; Steele, aye: Waterson, aye; Whitt, aye.

Vote on out of state, overnight field trip to Puerto Rico April 13-17, 2026
A motion to approve the out of state, overnight field trip to Puerto Rico scheduled for April 13-17, 2026 was made by Ms. Whitt and seconded by Mr. Steele. The motion passed unanimously.
Vote: Jamison, aye; Kelleher, aye; Steele, aye: Waterson, aye; Whitt, aye.

C. Update on 2025-2026 School Administration Model - There was discussion of the Interim Vice Principal position and how this position would assist the current administrators. Mr. O'Shea noted that there is money in the budget for the position and that this would be a school year position. In early 2026 planning will begin for the next school year and the administrative structure. A hiring committee for the interim position will be created to begin interviews.

III. Action Items

A. Vote on out of state, overnight field trip to Quebec, April 14-17, 2026
Vote held previously in the meeting.

B. Vote on out of state, overnight field trip to Puerto Rico April 13-17, 2026
Vote held previously in the meeting.

IV. Public Comment

Cynthia Sorn, 433 Rutland Street, Carlisle, MA

V. Adjournment

A motion to adjourn was made by Ms. Whitt and seconded by Mr. Steele
Vote: Jamison, aye; Kelleher, aye; Steele, aye: Waterson, aye; Whitt, aye.
The motion passed unanimously and the meeting adjourned at 11:00 AM.

Respectfully Submitted
Mary O'Regan
Assistant to the Superintendent
August 18, 2025