

Taylor County Intermediate School Site-Based Decision-Making Council Meeting Minutes

Date: Monday, August 18, 2025
Place: Taylor Co. Intermediate School Library
Time: 3:30 p.m.
Members Present: Jennifer Fitzpatrick, Principal/Chair
Saelim Henderson, Parent
Shelby Hinton, Teacher
Eric Quinn, Teacher
Jade Sanders, Teacher
Lauren Smoot, Parent

01.0 OPENING BUSINESS

- 01.1 Agenda. Shelby Hinton made a motion to approve the agenda. Motion seconded by Saelim Henderson. Council approved (unanimous).
- 01.2 Minutes Approval. Motion to approve the minutes of monthly meeting of July 21, 2025 and special called meeting of August 4, 2025 was made by Saelim Henderson, seconded by Jade Sanders. Council approved (unanimous).
- 01.3 Good News Report.
Mrs. Fitzpatrick reported:
 - *All staff were welcomed back to begin the new school year this week and they have begun working hard to prepare for orientation and the beginning of school.
 - *Preliminary KSA scores are being reviewed by administration in preparation of upcoming informational release dates to all stakeholders.
 - *The district is at 50% on the student online registration process.
 - *Training was held recently for those teaching reading. The new math curriculum is also in place.
- 01.4 Public Comment.
None.

02.0 SCHOOL IMPROVEMENT PLANNING REPORT

- 02.1 CSIP.
Mrs. Fitzpatrick indicated the verification process and Needs Assessment will be the next items due in updating the CSIP. Reading and math remain as the primary goals. Science, Social Studies and On-Demand writing goals are also addressed in the CSIP.

03.0 BUDGET REPORT

- 03.1 The Council reviewed the July 2025 report for Section 6 funds. Motion to approve as made Shelby Hinton. Motion seconded by Jade Sanders. Council approved (unanimous).

04.0 COMMITTEE REPORTS

None.

05.0 BYLAW OR POLICY REPORT OR REVIEW

05.1 The Council reviewed the Emergency Plans and the Medical Emergency Response Plan. By common consent the Council approved these documents with no changes.

06.0 NEW BUSINESS

06.1 Staff are currently indicating their interest in school committees. The completed membership for each committee will be presented to the Council in September.

06.2 Mrs. Fitzpatrick presented a fundraiser request for World's Finest Chocolate. If approved, this fundraiser will be held October 13-24, 2025 with profits earmarked for student math resources, playground equipment updates, and 2026-2027 student supplies. All students will be given the opportunity to participate with reward levels based off of units sold. Although the beginning level for a student to participate in rewards begins at the sale of one box of chocolate, TCIS will allow all students to participate in the first level of rewards. The 4th Grade teachers have expressed interest in conducting this fundraiser. Eric Quinn made a motion to approve this fundraiser. Motion seconded by Lauren Smoot. Council approved (unanimous).

06.3 Mrs. Fitzpatrick discussed the possibility of continuing the '5th Snack Cart' this school year. Mrs. Fitzpatrick has received interest from a parent of an incoming 5th grader to help facilitate the cart under the in-house sponsorship of Shelby Hinton and Cody Wills. If established profit will be used for 5th grade events. Saelim Henderson made a made a motion to approve this fundraiser. Motion seconded by Lauren Smoot. Council approved (unanimous).

07.0 OTHER BUSINESS

07.1 Constitution Day is September 17, 2025. Mrs. Fitzpatrick will provide resources to all teachers to review/discuss our Constitution.

07.2 Mrs. Fitzpatrick informed the council that our drink machine will be moved back to \$1.00 each (from \$1.25). This is basically being provided now as a service to the staff and not a true fundraiser.

08.0 NEXT MEETING DATE

08.1 The Council set their next regular monthly meeting date for Monday, September 15, 2025 at 3:30 p.m. in the school Library.

09.0 ADJOURNMENT

09.1 Saelim Henderson made a motion to adjourn. Motion seconded by Shelby Hinton. Council approved (unanimous).