

OREGON SCHOOL DISTRICT BOARD OF EDUCATION

VISION STEERING COMMITTEE

DATE: Monday, September 22, 2025
TIME: 5:15 PM - 6:15 PM
PLACE: Innovation Center Conference Room, 456 N Perry Parkway, Oregon, WI 53575
(Enter through Door #1 and then up the stairs)

ORDER OF BUSINESS

Call to Order

Roll Call

Proof of Notice of Meeting and Approval of Agenda

Approval of Minutes from previous meeting(s)

AGENDA

A. Public Comment Regarding Agenda Items

B. Old Business

1. None

C. New Business

1. Review and discuss a draft charter for the Vision Steering Committee
2. Review and finalize the items to forward to the Oregon Area Education Foundation (OAEF)

D. Future Business:

1. TBD

E. Future Meetings: TBD

F. Adjournment

Notice is hereby given that a majority of the Oregon School Board may be present at the meeting of the Vision Steering Committee scheduled to discuss subjects over which they may have decision-making responsibility. This constitutes a meeting of the Oregon School Board and must be noticed as such although the School Board will not take any formal action at this meeting.

Go to: [www.OregonSD.org/board meetings/agendas](http://www.OregonSD.org/board%20meetings/agendas) for the most updated version agenda.

**MINUTES OF THE VISION STEERING COMMITTEE OF
THE SCHOOL BOARD OF OREGON SCHOOL DISTRICT
HELD ON JULY 16, 2025**

The July 16, 2025 meeting of the Vision Steering Committee of the School Board of the Oregon School District was called to order by Ms. Ahna Bizjak, at 5:30 PM in the District Meeting Room at 123 E Grove Street in the Village of Oregon, Dane County, Wisconsin.

Committee members present: Mr. Nathan Hensal, Ms. Heather Garrison and Ms. Ahna Bizjak

Committee members absent: None

Other Board members present: Dr. Mary Lokuta

Administrators present: Dr. Leslie Bergstrom, Ms. Jina Jonen, Ms. Erika Mundinger, Dr. Jon Tanner and Mr. Andy Weiland.

Others present: None

Proof of public notice was available. Ms. Garrison moved to approve the agenda as posted. In a roll call vote, the following members voted yes: Ms. Garrison, Mr. Hensal and Ms. Bizjak. Motion passed 3-0.

Ms. Garrison moved to approve the February 26, 2025 Vision Steering Committee Minutes. Mr. Hensal abstained and Ms. Bizjak abstained. Minutes will remain in draft form.

A. Public Comment Regarding Agenda Items: None

B. Old Business

1. None

C. New Business

1. Discussion on potential funding projects for the Oregon Area Education Foundation: Discussion Held

2. Werth Woods Update: Mr. Weiland provided an update on Werth Woods. Board members had the opportunity to ask questions and discussion was held.

3. Discussion on establishing a Vision Committee calendar with dates and topics for 25-26: Discussion was held.

D. Future Business:

1. None

E. Future Meetings: TBD

F. Adjournment: Mr. Hensal moved to adjourn the meeting. Motion passed 3-0 by unanimous voice vote Meeting adjourned at 7:04 PM.

TO: Vision Committee
FROM: Leslie Bergstrom
DATE: September 22, 2025

AGENDA ITEM: Review and discuss a draft charter for the Vision Steering Committee
INITIATED BY: Leslie Bergstrom
SUBMITTED BY: Leslie Bergstrom
BOARD POLICY OR STATUTORY REFERENCE: Board Policy 174: Board Governance

SUPPORTING DATA:

In order to assist the Visioning Committee in further refining their purpose and scope of work, OSD administration recommends the following draft Vision Committee Charter for consideration. We also recommend that the charter is placed as an appendix to Board Policy 174: Board Governance.

PROPOSAL:

OSD administration asks that the Vision Committee consider the following draft charter as they refine the purpose and scope of the work of the Committee. We will make a subsequent recommendation to the Policy Committee to adjust Board Policy 174: Board Governance to add 174.02.5 to include a statement that each standing Board Committee has a charter that outlines the purpose and scope of work of the Committee. The charters for Policy and Vision, when approved, would be attached as an appendix to 174.02.5 and be reviewed and revised as needed..

Oregon School District
Visioning Committee Charter

Effective Date: xxxx, 2025

1. Purpose

The Visioning Committee is established by the Oregon School District Board of Education to guide long-term planning efforts within the school district. The Visioning Committee has a focus on monitoring and guiding long-term trends and themes as established within this charter and as relevant based on current needs of the community and school.

The Committee reviews data and facilitates strategic planning conversations to ensure the district's vision reflects student and staff needs, community values, and future-ready educational practices.

The Committee is accountable to the full Board of Education and has no authority as a Committee; recommendations for full board vote are needed for action if/as needed.

1. Purpose Statement – Visioning Committee

The Visioning Committee's purpose is to help guide the Board of Education and district leadership in setting a clear, shared direction for the future.

2. Scope of Work

The following is within the scope of the Visioning Committee:

- Reviewing and refining the district's mission, vision, and values.
- Creating a shared picture of what success looks like for students, staff, and the community.
- Recommending strategic priorities that support academic excellence, students' physical and emotional well-being, equity, innovation and the District's financial sustainability.
- Providing input into long-term planning to ensure alignment with student and staff needs and community priorities.

The committee's role is advisory to the Board. The committee does not speak for the Board as a whole.

3a. Voting Members as defined by Policy 174 Board Governance

- Chair: Appointed by the Board President
- Board Members: Two Board members appointed by the Board President

3b. Attendees (Non-Voting)

- District Administrator
- Administrators and staff: At District Administrator's designation
- Oregon Education Association (1 representative is welcome to attend)
- Community Representation: May include invited community members (non-voting) for input sessions or to serve on a Task Force. The Visioning Committee may suggest the development of a Task Force, but the authority to establish a Task Force and their related charge requires action from the full board.

4. Roles and Responsibilities

- Chair: Facilitates meetings, sets agendas with staff support, and reports to the Board.
- Members: Attend meetings, participate in community engagement, review materials, and collaborate on recommendations.

5. Meetings

- Frequency: To be scheduled by the Chair in consultation with the Committee
- Duration: Meetings will generally be 90 minutes but may be more or less as needed
- Location: District Office conference room or other locations as available
- Public Access: Meetings will be conducted in accordance with open meeting laws

6. Term

The committee will operate annually from May 1 - March 31 .

7. Reporting

Regular updates will be provided at Board meetings in the Committee Reports section and/or recommendations will be submitted in writing as appropriate.

11. Approval

Adopted xxx, 2025

The Committee will create a draft calendar.

Pre-reads of content sent before all meetings to committee members when possible; meetings held to 90 mins to force discipline of focused presentations and succinct questions

April	Organizational meeting: New members seated, review of calendar and goals for the year ahead	Organizational meeting: New members seated, review of calendar and goals for the year ahead
May		
June		
July		
August		
September		
October		
November		
December		
January		
February		
March		