



PaperPie Book Fair Agreement

Thank you for choosing PaperPie as your Book Fair partner! Our Book Fairs are easy, fun, and rewarding! Your Educational Services Representative (ESR) works directly with Educational Development Corporation to connect students, educators, and families with our internationally acclaimed Usborne & Kane Miller books, Learning Wrap-Ups, and SmartLab toys.

Book Fair Details

Scheduled Dates for On-Site Book Fair: October 15th - 17th 2025

Marketing Dates for Book Fair: October 1st - 18th 2025

Event Coordinator: Nanci Peyrot / Librarian

Email Address: npeyrot@ccsd.k12.wy.us

Organization Name: Campbell County School District / Buffalo Ridge

Address: 4501 Tanner Dr

City: Gillette State: WY Zip: 82718

Book Fair Reward Rate:

Books:

50% back in free books starting at \$250 in sales.

Cash:

10% in cash for sales over \$2,000

15% in cash for sales over \$4,000

20% in cash for sales over \$6,000

25% in cash for sales over \$8,000+

*Rates valid for fairs scheduled between 9/1/2025 – 8/31/2026

We want your Book Fair to be as successful as possible. This mutual agreement ensures an effective partnership. A submitted copy of this Agreement secures your Book Fair dates and reserves product for your Book Fair. Your Educational Services Representative provides you with the highest quality books and inventory must be finalized no later than 21 business days prior to the start of your Book Fair.

Book Fairs cannot be canceled within 30 days of the scheduled event. Organizations may incur charges to return Book Fair inventory if canceled within 30 days of the scheduled event.

Event Tools

The following tools are available to make your Book Fair successful:

- Knowledgeable ESR: Your knowledgeable ESR will set up and tear down of the event.
- Customized Titles: Our Educational Services Representative will select titles to meet your needs in addition to top-selling Book Fair titles from our selection of over 2,000 educational and engaging books and toys for kids of all ages.
- Online Shopping Link: An optional online shopping event can help you maximize your outreach so supporters can shop anytime, anywhere.
- Thoughtful Marketing: We will help you determine how to inspire event participation and maximize your results.
- Book Fair Accounting: ESRs make it easy to purchase books using popular payment options, such as cash or major credit cards

On-Site Book Fair Guidelines

Book Fair Reward Guidelines

- The Book Fair reward made to the organization is based on the selling price of merchandise sold, before tax, as part of the overall total eligible purchases made by supporters of the organization during the agreed-upon Book Fair dates.
- The Book Fair reward is based upon the total (pre-tax) sales of the Book Fair.

Purchase Guidelines

- Certain offers, Company-sponsored promotions, or discounts may not be offered during the Book Fair.
- Book Fair purchases are subject to normal state and local tax requirements.
- Shipping fees and tax are not included in the Book Fair total.

Cash & Credit Card Transactions

- Book Fair Organizers and Volunteers will not share, copy, or distribute Credit Card information/devices or data taken on behalf of PaperPie.
- When not in use, credit card readers/ipads must be locked in a secure location.
- All cash and credit card sales slips should be locked and secured when not in use.

Following the Event

- All unsold products, displays, point of sale (POS) equipment, and marketing material should be returned to the Educational Services Representative promptly following the event.
- Return all forms of payment and transaction slips to the Educational Services Representative.
- The Book Fair contact will submit wish lists within 5 business days of the event.
- ESR reconciles/submits the event within 2 business days of receiving the wish list.
- Any back-ordered or pre-ordered items will be shipped to your attention at the school and you agree to distribute the product.

Authorized Signature

Date

Educational Sales Representative Signature

Date