

Educational **S**ervices **C**ommission of **N**ew **J**ersey

Nadia Romano
Superintendent

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Timothy Havlusch
*Business Administrator/
Board Secretary*

Kaitlin Jones
*Assistant Superintendent for
Learning/Educational Services*



Matthew J. Scanlon Ed.D
*Assistant Superintendent of
Operations & Security*

DATE: August 28, 2025

TIME: 1:30 P.M.

PLACE: Virtual

A G E N D A for the Executive Committee of ESCNJ

1. Commission Business:

- **Representative Assembly:**

Representation to the ESCNJ Representative Assembly
Dr. Adam Layman (Monroe Interim Superintendent)

WHEREAS, Legislation, P.L. 192-1989, Chapter 254, requires representation to the Representative Assembly of the Educational Services Commission of New Jersey; and

WHEREAS, this representative(s) will serve from September 1, 2025, to June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board Directors of the Educational Services Commission of New Jersey, that Adam Layman, be appointed to the Representative Assembly of the Educational Services Commission of New Jersey.

Representation to the ESCNJ Representative Assembly
Mr. Kevin McPeek (Alexandria Superintendent)

WHEREAS, Legislation, P.L. 192-1989, Chapter 254, requires representation to the Representative Assembly of the Educational Services Commission of New Jersey; and

WHEREAS, this representative(s) will serve from September 1, 2025, to June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board Directors of the Educational Services Commission of New Jersey, that Kevin McPeek, be appointed to the Representative Assembly of the Educational Services Commission of New Jersey.

Representation to the ESCNJ Representative Assembly

Mr. Jeffrey Bicsko (Spotswood Superintendent)

WHEREAS, Legislation, P.L. 192-1989, Chapter 254, requires representation to the Representative Assembly of the Educational Services Commission of New Jersey; and

WHEREAS, this representative(s) will serve from September 1, 2025, to June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board Directors of the Educational Services Commission of New Jersey, that Jeffrey Bicsko, be appointed to the Representative Assembly of the Educational Services Commission of New Jersey.

Representation to the ESCNJ Representative Assembly

Mr. David Pawlowski (South Brunswick Interim Superintendent)

WHEREAS, Legislation, P.L. 192-1989, Chapter 254, requires representation to the Representative Assembly of the Educational Services Commission of New Jersey; and

WHEREAS, this representative(s) will serve from September 1, 2025, to June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board Directors of the Educational Services Commission of New Jersey, that David Pawlowski, be appointed to the Representative Assembly of the Educational Services Commission of New Jersey.

Representation to the ESCNJ Representative Assembly

Dr. Joseph Massimino (Woodbridge Superintendent)

WHEREAS, Legislation, P.L. 192-1989, Chapter 254, requires representation to the Representative Assembly of the Educational Services Commission of New Jersey; and

WHEREAS, this representative(s) will serve from September 1, 2025, to June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board Directors of the Educational Services Commission of New Jersey, that Joseph Massimino, be appointed to the Representative Assembly of the Educational Services Commission of New Jersey.

Representation to the ESCNJ Representative Assembly

Dr. Stephen Wisniewski (Milltown Superintendent)

WHEREAS, Legislation, P.L. 192-1989, Chapter 254, requires representation to the Representative Assembly of the Educational Services Commission of New Jersey; and

WHEREAS, this representative(s) will serve from September 1, 2025, to June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board Directors of the Educational Services Commission of New Jersey, that Stephen Wisniewski, be appointed to the Representative Assembly of the Educational Services Commission of New Jersey.

A. Personnel: ([Enclosure A](#))

B. Finance

1. Bill List ([Enclosure B](#))
2. Preliminary Secretary's Report (6/30/2025) ([Enclosure C](#))
3. Cooperative Transportation Adjustments for FY 25 and FY 26 ([Enclosure D](#))
4. Approval of Professional Day Expenses ([Enclosure E](#))
5. Approval of the Facilities Use for September 2025 ([Enclosure F](#))
6. Approval of Field Trips for ESCNJ Programs ([Enclosure G](#))
7. Approve the Extension of Bids ([Enclosure H](#))
8. Approve an Affiliation Agreement from New York University, on behalf of its Steinhardt School of Culture, Education and Human Development, 82 Washington Square East, New York, NY 10003 to provide clinical experience for students in the fields of education, health and human development ([Enclosure I](#))
9. [Open Preview](#)
10. Approve an On-Demand Contract for Speech Therapy Services from BBB.SLP Therapy, LLC, 150 Maple Avenue, Suite 325, South Plainfield, NJ 07080 for the period September through December 2025 at a rate of \$110 per hour for services plus current federal mileage rate for travel between facilities. ([Enclosure J](#))
11. Approve the award of the Mobile Protective Furniture Bid #ESCNJ 25/26-29 for the bid term 8/30/25 through 8/29/27, with extensions as permitted by NJ law to: ([Enclosure K](#))
 - ProtectED Solutions LLC, 304 Gold Mill Trail, Canton, GA 30114
12. Approve the award of the Tent Rental and Related Equipment Bid #ESCNJ 25/26-08 for the bid term 8/30/25 through 8/29/27, with extensions as permitted by NJ law to: ([Enclosure L](#))
 - L&A Tent Rental Inc., 200 Whitehead Road, Hamilton, NJ 08619
13. Approve the award of the Non-Certificated Staff Service Bid #ESCNJ 25/26-32 for the bid term 8/28/25 through 8/27/27, with extensions as permitted by NJ law to: ([Enclosure M](#))
 - 22nd Century Technologies, Inc., 8251 Greensboro Drive, Suite 900, McLean VA 22102
 - Swing Education, Inc., 2041 East Street PMB 884, Concord, CA 94520
14. Approve the award of the Certificated Staff Services Bid #ESCNJ 25/26-33 for the bid term 8/28/25 through 8/27/27, with extensions as permitted by NJ law to: ([Enclosure N](#))
 - Pediatric Developmental Services, 115 Sudbrook Lane, Suite A, Pikesville, MD 21208
15. Approve the Applied Behavioral Services RFP #CC/RFP 25/26-30 for the RFP term 9/1/25 through 5/30/26, with extensions as permitted by NJ law to: ([Enclosure O](#))
 - Positive Behavior Supports Corp., 7108 S. Kanner Highway, Stuart, FL 34992
16. Approve the Memorandum of Understanding between Rutgers the State University of New Jersey Graduate School of Education and the ESCNJ. ([Enclosure P](#))

17. Approve fund transfers as of 6/30/25 from the General Fund to the Proprietary Fund as follows:
- Aquatics and Fitness Center - \$1,500,000
 - Adult Community Services - \$500,000
 - Food Service Fund - \$100,000
18. That the Executive Committee approve the following:
- WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits the Educational Services Commission of New Jersey to establish and/or deposit into certain reserve accounts at year end (6/30/25), and
- WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts at the end of June by board resolution, and
- WHEREAS, the Educational Services Commission of New Jersey wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end (6/30/25), and
- WHEREAS, the Educational Services Commission of New Jersey has determined that an amount not to exceed \$5,000,000 is available for such purpose of transfer;
- NOW, THEREFORE, BE IT RESOLVED, by the Educational Services Commission of New Jersey that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.
19. Approve FY 25 Maintenance Reserve Withdrawals ([Enclosure Q](#))

2. Next Meeting – Board of Directors Meeting – September 19, 2025 at 9:30 a.m. at the Professional Conference Center, 1690 Stelton Road, Piscataway, NJ