

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Tuesday August 26, 2025

8:00 A.M.

Administration Building – Boardroom

Minutes

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Alison Gilbert
Robert Koonin
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Elementary Education
Nancy Carney Jones	District Clerk

ABSENT

Leigh Minsky

Ms. Ben-Levy called the meeting to order at 8:04 a.m.

8:00 a.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the Claims Auditor's Report for July 2025

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Minsky absent) to accept the Claims Auditor's Report for July 2025.

Recommendation to accept the minutes from the following meeting:
August 14, 2025

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Minsky absent), to accept the minutes for August 14, 2025.

Board President's Comments

Ms. Ben-Levy spoke about how excited she is for the start of the upcoming school year. September is the start of new beginnings and an "exciting dynamic time". She spoke about the current construction at the school and after the board meeting the Board of Education will have their annual tour of the school buildings. She announced this is a very busy week with Superintendent's Conference Day on Thursday, the start of the school year.

Ms. Ben-Levy commented on how well prepared the Roslyn students are as they start college and she is looking forward to November when the students come home to hear how this year's graduates are finding their first year of college.

Superintendent's Comments

Ms. Brown expressed her excitement this morning for the BOE to visit the buildings and see the tremendous progress that has taken place this summer. She explained that on the tour of buildings they will see the new construction and the updated spaces. She thanked the District's maintainers, custodians, bus drivers and cleaners for the work they have done over the summer to prepare the buildings for the school year. She spoke about how proud she is of the new staff hired at the end of the last school year and during the summer and feels that "we have recruited the best staff possible". Ms. Brown thanked the Administration and Staff for their help in the recruiting process.

Ms. Ben-Levy acknowledged that the Board will be appointing a new teacher today and welcomed her to the District.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comment.

Ms. Ben-Levy made a motion to move the agenda and agenda addendum as a consent agenda, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Minsky absent).

Ms. Ben-Levy made a motion to move each and every item on the consent agenda and agenda addendum by unanimous consent, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Minsky absent).

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

P.1 Professional

Item	Name	Action	Position/ Replacing	Loca- tion	From	To	Tenure Area	Certification/ Class/ Step/Salary
82	Taylor Fritz	Probationary Appointment	ENL/ESL (R.Trigoso)	HS	8/28/25	Prob. Ends 8/27/29*	World Lang- uages	ESOL, and Childhood Ed & SWD Gr 1-6, MA/Step 1**, Per RTA Contract
83	Lauren Bautista	Appointment	Teacher Mentor		8/26/25	6/30/26		Per RTA Contract
84	Karen Kummer	Appointment	.2 Overage Math Co-T Workshop 10)	HS	9/2/25	On or about 10/17/25		Per RTA Contract
85	Kerriann Jannotte	Appointment	.2 Overage (Co-T Algebra 1 CC)	HS	9/2/25	On or about 10/17/25		Per RTA Contract

86	Krystin Nofi	Appointment	.2 Overage (Co-T Geometry CC)	HS	9/2/25	On or about 10/17/25		Per RTA Contract
87	Michaela Morales	Appointment	.2 Overage (Co-T Algebra 2A)	HS	9/2/25	On or about 10/17/25		Per RTA Contract
88	Samantha Ciccolella	Appointment	.2 Overage (Math Co-T Workshop 9)	HS	9/2/25	On or about 10/17/25		Per RTA Contract

*This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.

**Placement subject to verification of education and employment.

P.2 Classified

Item	Name	Action	Position / Replacing	Location	From	To	Class/Type	Certification Class / Step Salary
14	Deirdre Conneely	Resignation from Position	Monitor	EH		8/18/25 (last day of employment)		

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Herricks School District
Services: District of Location Special Education Services for IEP service requirements for two students residing in Roslyn attending private school in Herricks for the 2025-2026 school year
Fees: Total estimated to be \$15,000.00

B.2. Recommendation to approve a payment in the amount of \$16,296.60, to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 7/31/2025.

B.3. Recommendation to approve the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #S	Inv #
\$3,825.00	HS Reimbursables	2110-245-08-24HS	H24-00132	AS16

- B.4.** Recommendation to approve the following payment(s) to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$25,122.00	HS Prof. Svcs.	1620-293-08-24HS	H25-00068	4 RHS PH2

- B.5. BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby authorizes the School District to enter into Inter-Municipal Agreements for the 2025-2026 school year with the East Williston UFSD and Herricks UFSD in connection with Roslyn UFSD's Adult Education Program pursuant to General Municipal Law § 119-o subject to the terms and conditions of the agreements to be approved by District Counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documentation to effectuate said Agreements.

(Agreement is subject to review and approval by district counsel)

- B.6.** Recommendation to accept, pursuant to receipt by Craig Johanson, Roslyn Middle School Principal, the donation of a full-size drum set to be used in the Music Department. **(Attachment B.6.)**
- B.7.** Recommendation by Craig Johanson, Roslyn Middle School Principal, to declare as obsolete the attached items which are broken, cannot be repaired, and are no longer of use in the district. It is recommended that they be discarded. **(Attachment B.7.)**

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 4, 7, 8, 11, and 15, 2025.

BOARD OF EDUCATION:

- BOE.1** Recommendation to nominate the following two Board members to serve as co-chairpersons of the Special District Meeting to be held on October 16, 2025: Nominee(s): Meryl Waxman Ben-Levy, President and Michael Levine, Vice President.

BOE.2 Recommendation that Ruth Quintero be designated as Assistant to the District Clerk and Translator at a rate of \$27.00 per hour for up to 11 hours for the for the October 16, 2025 budget vote.

BOE.3 Recommendation that Rodney Benson be designated as Chief Election Inspector at a rate of \$19.50 per hour for the 2025-2026 school year.

BOE.4 Recommendation that the District Election Clerks and Inspectors of Election be paid at a rate of \$17.00 per hour for the 2025-26 school year for the Special District Meeting, Annual Meeting, Budget Vote and Election of Trustees. The Board also authorizes the District Clerk to hire additional workers as needed.

BOE.5 BE IT RESOLVED, that Ruth Quintero is appointed as acting District Clerk for the October 16, 2025 Special District Meeting in the event the District Clerk is unable to perform the duties of her position at a compensation to be determined.

BOE.6 Recommendation that Sharon Margolin be appointed to Assistant District Clerk in the conducting of the Special District Meeting to be held on October 16, 2025 at a compensation to be determined.

BOE.7 WHEREAS, the Board of Education has reviewed Policy 2300 Board of Education Membership

WHEREAS, the Board of Education wishes to adopt Policy 2300 Board of Education Membership and implement the policies effective August 26, 2025; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby suspends Policy 2510 (Formulation, Adoption and Amendment of Policies) for the purpose of adopting Policy 2300 Board of Education Membership; and

BE IT FURTHER RESOLVED, that the Board of Education hereby adopt Policy 2300 Board of Education Membership. **(Attachment BOE.7)**

BOE.8 BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes settlement of the Action venued in Supreme Court of the State of New York, County of Nassau, bearing the Index No. 900033/2021, in accordance with the terms of a Settlement Agreement among the parties, said Settlement Agreement having been provided to and reviewed by the members of the Board of Education; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the above-mentioned Settlement Agreement on behalf of the Board of Education; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the School District's attorneys of record to execute any and all other documents necessary to effectuate said settlement.

Public Comments #2

No comment

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Minsky absent), to adjourn at 8:11 a.m.

Respectfully submitted,

Nancy Carney Jones
Nancy Carney Jones
District Clerk