

Job Title:	Substitute Automotive Technology Instructor		
Employment Dates:	Immediately-December 18, 2025	Hourly Rate:	\$42.84
Position Type:	Certificated Hourly	Days/Hours:	M-F/ 8:00am-3:30pm
HR Contact:	Mercedes Henderson	Location:	Hayward Center
Contact Telephone:	510-293-2916	Date posted:	September 17, 2025
Website:	www.edenrop.org	Posting Expires:	Open Until Filled

YOU MUST COMPLETE OUR EMPLOYMENT APPLICATION FOR CONSIDERATION.

<https://www.edenrop.org/careers>

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Attention:
Mercedes Henderson,
Human Resources Administrator

Mail:
Mercedes Henderson, Human Resources Administrator
Eden Area Regional Occupational Program
26316 Hesperian Blvd.
Hayward, CA 94545

Job Description

Position Summary:

Provide students with the knowledge and practical skills required to repair, maintain, and diagnose automobiles. Instruction includes both classroom-based theory and hands-on training, with an emphasis on the use of diagnostic equipment, tools, and industry-standard practices.

Knowledge of:

- o Current Automotive Technology concept and skills
- o Basic Microsoft Office skills, Word, Excel, PowerPoint
- o Employment preparation
- o Basic teaching strategies and classroom management

Ability to:

- o Work well and collaboratively with a wide range of high school students
- o Adapt easily to industry, educational and organizational changes
- o Develop and maintain records of competency level and attendance for each student.
- o Provide group and individual instruction utilizing effective teaching strategies, aids and equipment
- o Evaluate student skills and job readiness competencies
- o Communicate with parents, counselors and administrators as needed
- o Develop and implement lessons to teach skills required for students to master competencies
- o Manage classroom in a manner conducive to learning
- o Work effectively as part of a team. Collaborate in planning process for modifications in curriculum
- o Keep abreast of current practices, technology and training methods
- o Establish and advise CTSO (Career Technical Student Organization)
- o Performs other job-related duties as required

Education/Experience:

- o A minimum of three (3) years work experience in the Automotive field, one (1) of which must have been within the last three (3) years.

Certifications/Credentials:

- o California Teaching Credential or Emergency 30-Day Substitute Teaching Permit*

Additional Requirements:

- o Valid California driver license & private transportation required

Accredited by the Schools Commission of the Western Association of Schools and Colleges

In accordance with the provision of Sections 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964 and Eden Area Regional Occupational Program policy, no qualified person shall, on the basis of race, color, national, origin, religion, sex, handicap, or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity in the Eden Area Regional Occupational Program. If there are questions concerning these provisions, please contact the Superintendent's Office