

San Juan Unified School District

Local Control Accountability Plan Parent Advisory Committee (LCAP PAC) Meeting Minutes

May 22nd, 2025

6:00 pm – 8:00 pm

Members Present:	Brenda Gonzalez (arrived at 6:04), Corey Carskaddon, Fraol Mideska, Lindsey McDermid, Nalini Shenoy, Raina Carson (arrived at 6:38)
Members Absent:	April Green, Evan Bui, Hattie Coleman, Katie Bolyshkanov, Katie Reid, Karin Nicholson, Laura Maddox, Mia Canney, Rafael Ruano, Rebecca Ortiz
Staff Present:	Melissa Tachiera, Gianfranco Tornatore, Amy Slavensky
Board Member Present:	Tanya Kravchuk
Call to Order:	6:00 pm
Guest(s) Present:	Tom Nelson

**Welcome/Call to Order:**

- Lindsey McDermid called the meeting to order at 6:02 pm.

**Attendance Roll Call (I):**

- See above

**Approval of Meeting Minutes (A):** Committee does not have a quorum.

**Board Liaison Update/Deputy Superintendent Update (I):**

- Board member Kravchuk provided the committee with Board updates.
  - The Facilities Master Plan Dashboard will be available on June 1<sup>st</sup>.
  - On May 27<sup>th</sup> the Board will vote on the proposed cell phone policy.
  - The Board heard from the San Juan Youth Voice Advocates which she found inspiring. There were three student facilitators who shared what they have done over the last year, including 36 LCAP listening sessions with 633 students. She expressed appreciation for the feedback shared and noted the overlap in our themes. The students made recommendations, and the board will continue to discuss next steps.
  - The Board voted on the Reading Difficulties Screener to do an annual assessment of K-2 students.
- Committee member comments:
  - Ms. McDermid asked about the input collected for the cell phone policy.  
Board member Kravchuk shared that the responses were 50/50 from parents who want to have no cell phones in the classroom and parents that want access to their children in an emergency.
  - Mr. Carskaddon asked what role a phone plays in an emergency situation.  
Board member Kravchuk shared that parents want reassurance during lockdowns and encouraged members to provide welcomed feedback at [BoardMembers@sanjuan.edu](mailto:BoardMembers@sanjuan.edu)
  - Ms. McDermid asked what the recommendations were that the SJYVA shared with the Board.  
Board member Kravchuk shared the information from the Board presentation.
  - Ms. Shenoy asked about letters going out in multiple languages.

Board member Kravchuk clarified the recommendation around multilingual education to include translated communications.

Ms. McDermid thanked Ms. Mideska for her participation in the San Juan Youth Voice Advocates.

Mr. Carskaddon asked about transportation conversations at the Board level and discussed potential funding sources.

Board member Kravchuk confirmed that they are having discussions and offered that she would love to hear more about funding opportunities that may be available.

- Deputy Superintendent Slavensky shared information about happenings and events.
  - Deputy Superintendent Slavensky noted that the Reading Difficulties Screener is tied to the Multi-tiered Systems of Support across our schools for tier 1 intervention at the classroom level. She noted that it is not intended to be used for Special Education referrals.
  - Kudos were given to everyone involved in the LCAP process.
  - Deputy Superintendent emphasized the importance of school visits at all 65 of our schools. She shared what directly supporting our schools looks like and spoke of the opportunities and responsibilities that come with direct supervision. She shared specific experiences that she has had at our schools.
- Committee member comments:

Board member Kravchuk commented that she recently visited Northridge and learned about a special program offered at the site providing therapeutic education to transition students to mainstream classes. She expressed pride that our district offers these programs to students.

Mr. Carskaddon asked if cameras were visible when visiting school sites. Did all of them have cameras?

Deputy Superintendent Slavensky shared that she believes all of our sites have cameras and safety falls under Trent Allen if members would like additional details.

Mr. Carskaddon wondered if school visits have resulted in conversations around Chromebooks.

Deputy Superintendent Slavensky shared that we have an Instructional Technology plan that outlines the district plan for the coming school year.

Mr. Carskaddon expressed concern about devices for students with Attention Deficit Hyperactivity Disorder

Deputy Superintendent Slavensky shared that our programs are intended to have balance and noted that there is work to be done around the issue.

Ms. McDermid asked if Deputy Superintendent Slavensky has any reflections to share around making progress in supporting students.

Deputy Superintendent Slavensky shared that she has seen a lot of variety and work in progress. She noted that there are strategies and resources that are more effective than others. She shared that the most important work that happens in San Juan Unified is the work that happens in our classrooms.

Mr. Carskaddon asked about the directors and vice principal positions in the LCAP and inquired why they are in the LCAP.

Deputy Superintendent Slavensky noted that portions of salaries are often in the LCAP because a portion of the services provided to our students are specifically in support of our LCFF priority student groups.

**General Visitor Comments (I):** None

## Committee Business

- Review draft 2025-26 LCAP/Develop Superintendent Comments (D)

Mr. Tornatore gave an overview of the LCAP process and gave suggestions for how to engage with the LCAP document. He covered how funding is allocated to the school district and discussed the 8 state priority areas, LCAP metrics, and our 4 district LCAP goals. He reminded the group that LCAP is a three year plan that is revised annually and tied the LCAP to the district's Strategic Plan. He noted the LCAP adoption requirements and gave more detail about the engagement strategy. The added group for the year were highlighted as well as the focus on limiting duplication within the participants. He shared the key overarching themes and example actions that support the themes. He shared notable changes in the 2025-26 draft and asked for comments for the Superintendent.

- Ms. Shenoy asked what method is used to allocate the funds and if there is oversight.  
It was shared that the fiscal department provides costs and mid-year meetings occur to monitor the actions. An update is provided to the Board. We look at the needs and balance the cost of certain programs and services. Actions are not given a specific dollar amount, and the costs are determined by the cost of the action as it is designed.
  - Ms. McDermid asked if the mid-year Board meeting can be highlighted for the group before it occurs.
  - Ms. Shenoy asked if there are opportunities for English learners to partner by language and Deputy Superintendent Slavensky discussed that we balance common language with common skills to create opportunities for learning. She noted that plans have been developed to spend more dollars for Bilingual Instructional Assistants (BIAs) in and outside of the LCAP
- Ms. Carson asked what all of this looks like for a student in need. What are some of the scenarios?  
Mr. Tornatore shared that we have departments that share their work with the Board. He recommended that the group watch board presentations when departments of interest are providing Board Reports.
  - Ms. Carson asked if the committee can have access to a Board agenda for the year, and Deputy Superintendent Slavensky shared that the tentative Board agenda items document is shared and should be monitored for change.
- Ms. Mideska asked if CAASP is the main way that we know students are meeting state standards.  
Mr. Tornatore shared that the answer is yes, in terms of the LCAP. He noted that it is not the only way that we look at student growth in our district.
  - Ms. Mideska shared that her experience at Mira Loma is that many IB students ignore the CAASP and it might be skewing the data.
- Ms. McDermid asked about who from the health program is engaged in informing the strategies for health. Oral health is a big indicator of school absenteeism. What are the opportunities to partner with the health department to incorporate oral health into the LCAP?  
Mr. Tornatore thanked Ms. McDermid for her question and let her know that we will forward her question to the Superintendent.

- Mr. Carskaddon noticed that there is a notable change to provide nurses to assist with immunizations. He noted that this is mandated and available to all, including low income. Why is it necessary in the LCAP?
  - Mr. Tornatore shared that immunizations are often a barrier to school enrollment.
    - Ms. Shenoy shared that many of our refugee students have delays in their status updates to provide the necessary resources for immunization. She noted that providing services where necessary ensures there is no delay in school enrollment.
- Mr. Carskaddon noted that there are multiple comments about transportation, but it is not seen in the notable changes.
  - Ms. Tachiera shared the notable change with the action number tied to transportation and shared the dollar amount increase.
- Mr. Carskaddon asked if there is funding to support safe walking and biking to school built into the LCAP.
  - Deputy Superintendent Slavensky shared that this has been studied this year for partnerships to improve conditions for students who walk and bike to school. She noted that the question will be forwarded to the Superintendent for information.
    - Ms. McDermid shared that this question has been raised before and wondered if there have been any improvements since the last time the question was raised. She noted that there are high incidences of walking and biking to school in the LCFF priority student groups.
- Mr. Carskaddon noted that there are two actions for directors and two actions for vice principals in the LCAP. He inquired as to why these are funded with the LCAP.
  - Mr. Tornatore reminded the committee that positions are often multi-funded to demonstrate that a portion of their position is to provide unique support to our LCFF student groups, and Deputy Superintendent Slavensky shared that there are actions for safety and supervision. It was noted that the question will be forwarded to the superintendent for response.
- Ms. Carson inquired about how many new coordinator, manager, director, or specialist positions are in the 2025-26 draft LCAP.
  - Ms. Slavensky shared that there are no new actions funding administrative positions.
    - Mr. Carskaddon asked how to know the increases for each action from the prior year, and Mr. Tornatore shared that it can be compared to the previous year's LCAP.
    - Ms. Carson noted that the dollar amounts do not include how many positions are in each action.
- Ms. Gonzalez asked what actions are going to be implemented for students to get World Language Validation in action 1.34 and wondered if \$5,000 will be enough.
  - Mr. Tornatore shared that the dollars in the LCAP are providing a specific piece of the entire process and \$5,000 will provide the necessary support.
    - Ms. Mideska asked if the test for proficiency for English learners is one test or adaptive for specific students and languages. She wondered if it is different for Long Term English Learners, and Mr. Tornatore shared the criteria to reclassify students.

- Ms. McDermid asked if the committee can get updates on the questions from last year for the current LCAP year. She noted that if bathroom safety keeps coming up, she would like to see information about how many middle schools have safe bathrooms.

Mr. Tornatore noted that we do not specifically ask this question, but we do survey students about how safe they feel at school and that is where that information can be seen. It was noted that we will forward the comment requesting updates to last year's questions.

- Ms. Carson asked how she can follow along with a year's worth of professional reports from the school district departments. She noted that it is her goal for the coming year.

Mr. Tornatore shared that engaging in Board meetings and watching presentation is the best way to hear from each department. Deputy Superintendent Slavensky pulled up the district webpage and noted that when she pulled up the last board meeting packet, the tentative board agenda items are at the back and available with each board packet.

- **Approval of 2024-25 Chairperson Board Report (A):** Committee does not have a quorum.

#### **Adjourn:**

The comments recorded for the Superintendent were confirmed with the committee members and the first meeting date for 2025-26 was shared with the committee. The meeting was adjourned at:

- 7:59