

Safety Meeting

Parents as Partners



Agenda

NYCDOE Policies

Building Response Team (BRT)

-

General Response Protocols (GRP)

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Missing Student Protocol and Responding to Door Alarms

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Visitor Control Protocols

-

School Climate and Culture

Goals for Building Safety

- We work towards increasing awareness through the campus. Safety is everyone's responsibility.
- Families should review the new and existing safety policies and procedures.
- Students are trained in Emergency Readiness, The Discipline Code; and Resources available to help address issues (mediation, RFA, Anti-Bullying, etc...)

State Law and NYC DOE Policies

- New York State SAVE Legislation
- Chancellor's Regulations
 - A-411-Behavioral Crisis De-Escalation/Intervention
 - A-413-Cell Phones and Other Electronic Devices in Schools
 - A-414-Safety Plans
 - A-443-Student Discipline Procedures
- Emergency Readiness Building Response Team (BRT)
- General Response Protocols (GRP)
- Missing Student Protocol and Responding to Door Alarms

Building Response Team (BRT)

- **Principal** Joanne Buckheit
- **BRT Leader** Anthony Tabbitas
- **Special Needs Coordinator** Bennette DellOlio
John Cucuzza
Keith Dragonetti
- **Emergency Officers** Jennifer Ponzi
Steven Cucuzza
- **Assembly Point Coordinator** BettyAnn Souffrin
- Chris DiDonna
- **Incident Assessor** Steve Lyman
- Dave Olah
- **Recorder** Angela Carbone
Lindsay LaMotta
- **Custodial Team**
- **Medical Office Staff**
- **School Safety Agents**

General Response Protocols



Shelter-In

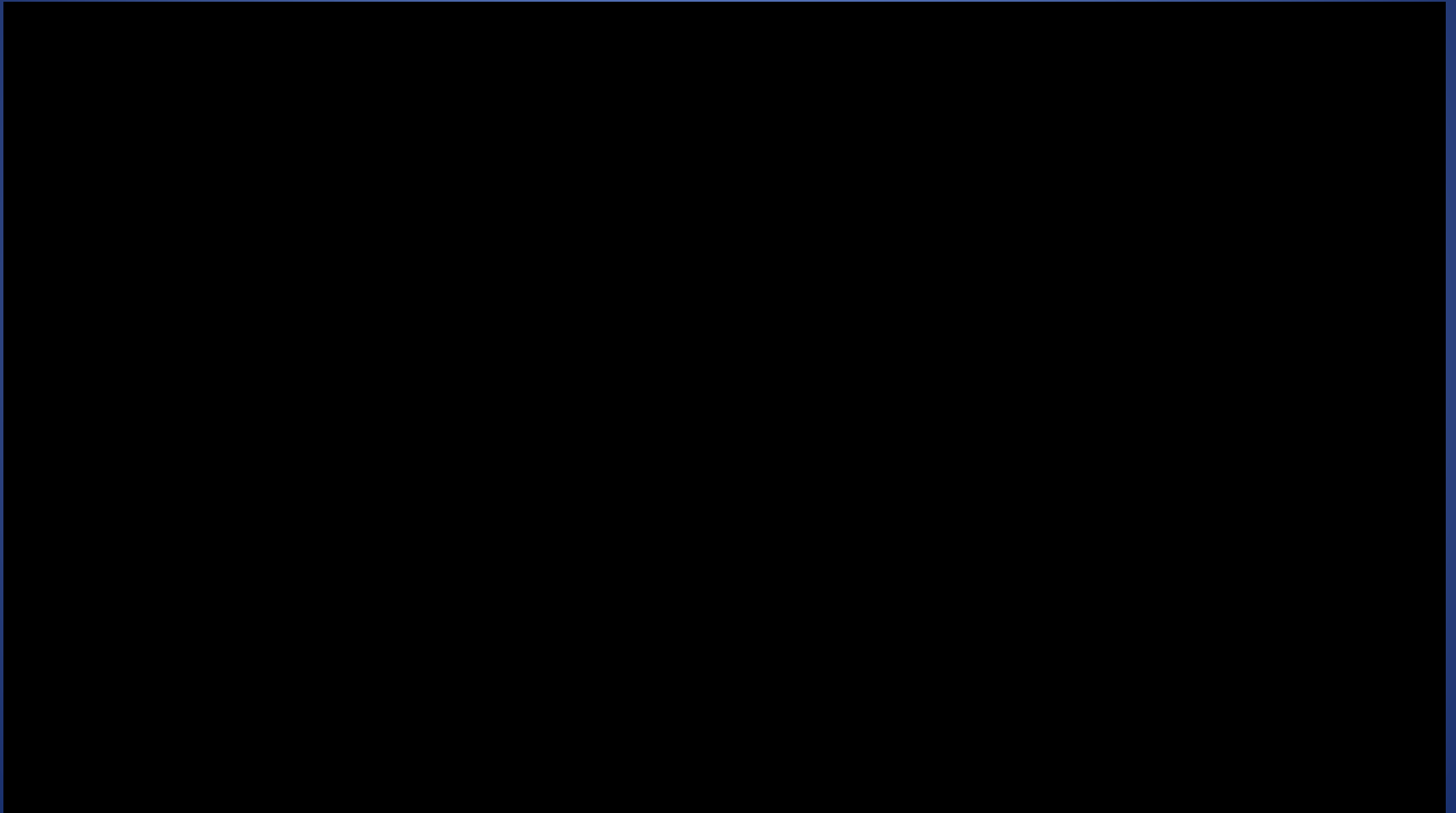
“Attention: This is a Shelter-In”

- Teachers Must
 - Conduct business as usual in the building
 - Outside classrooms will come inside
- Students Must
 - Remain inside the building
 - Conduct business as usual

All clear message

“The Shelter-In has been lifted”

Shelter in



Hold

- Hold is initiated when there is a condition inside the school building.
- The immediate need requires staff, students and visitors to remain in place and conduct business as usual

Hold

Staff Must

- Lock the door
- “Hold” in their current location
- Do not let students in or out of the room
- Contact the principals office to report any students who are not in the class

Hold

Staff & Students must

- Remain where they are until the “All clear” announcement is made
- REMEMBER that there is no use of the classroom pass and EVERYONE must remain in place until the Hold is lifted

Hold

"Updated Sept. 2020"

TEXAS  STATE®
TEXAS SCHOOL SAFETY CENTER



STANDARD™
RESPONSE PROTOCOL



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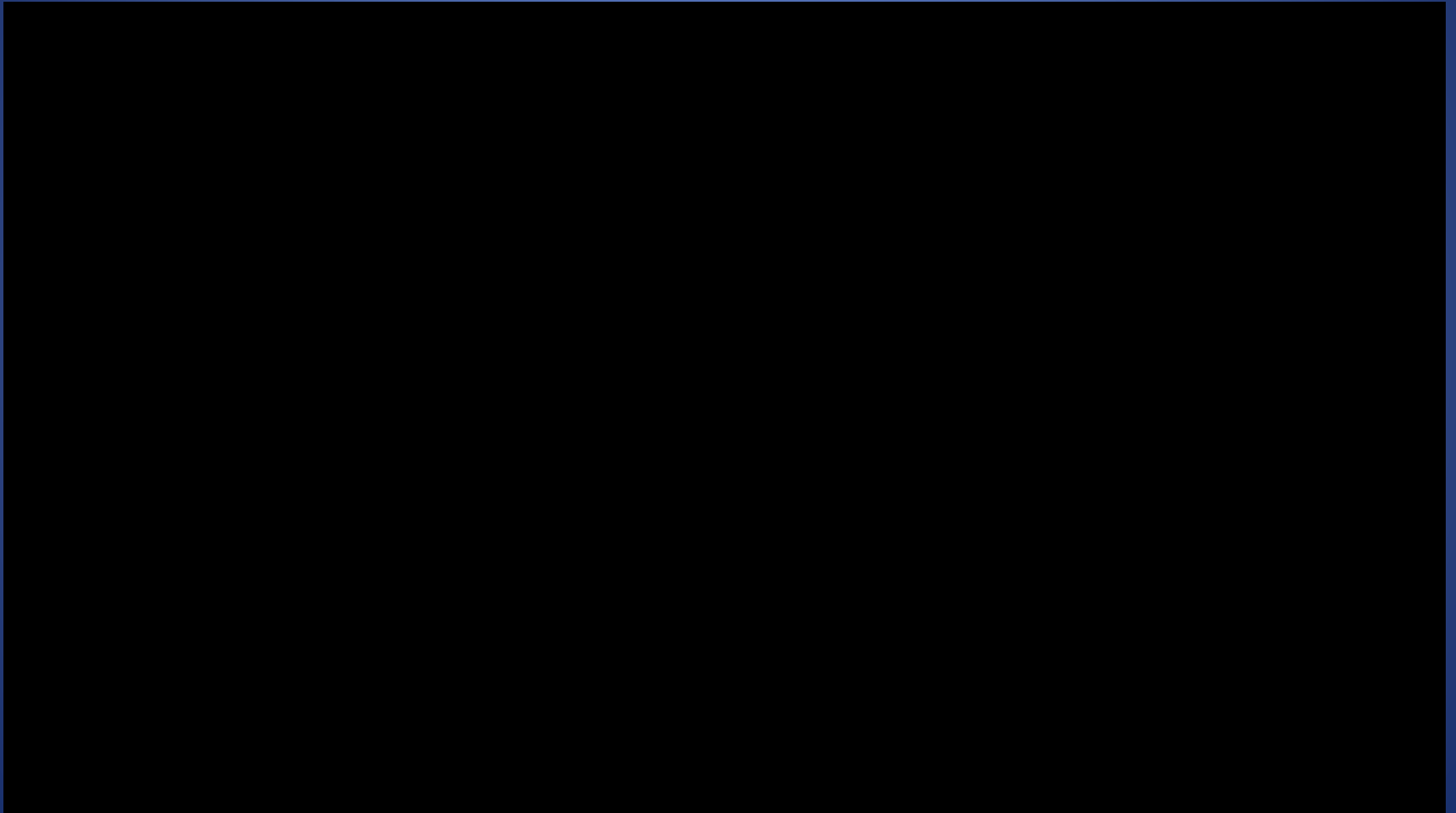
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***EVACUATE**

ANNOUNCEMENT OR FIRE ALARM BELLS

- Teachers Must
 - Secure evacuation folder
 - Lead Students to evacuation location
 - Listen for additional information
 - Report injuries, problems or missing students to school staff and 1st responders using Assembly Cards
- Students Must
 - Leave belongings behind and form a single file line
 - Listen to teachers directive

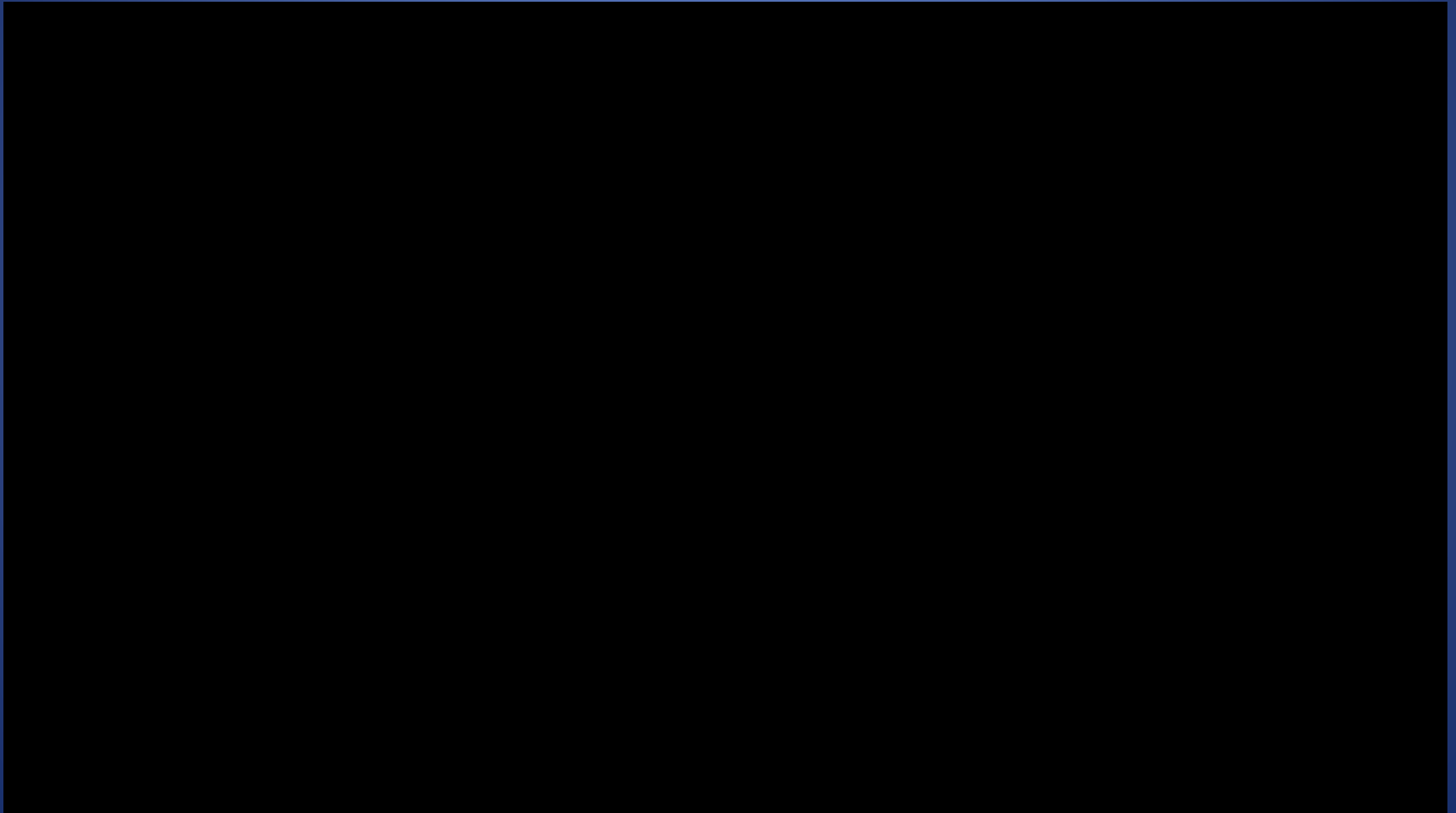
Evacuation



Blue Evacuation Folders

- All folders contain
 - Assembly Card
 - Information about *new* Hold protocol
 - Missing Student & Responding to Door Alarms
 - Door Alarm Response plan
- Folders stay in with the class & students

Evacuation Folder & Assembly Cards



Evacuation off campus

- The Petrides off campus evacuation sites include
 - Wagner High School
 - Curtis High School
 - Tottenville High School
- During an evacuation, students will be transported to the evacuation site by Yellow and MTA bus service
- Parents will be informed of the evacuation and where to report
- It is possible that students will be returned to Petrides or will have to be picked up at the evacuation site

Reunification Plan

- An extensive plan ensures that all students are reunified by the a family member listed on the student blue card
- The plan includes
 - Students being brought to a holding area
 - Families being held in a waiting area
 - Staff unifying students with the families
- Important notes
 - Families must update blue cards
 - Patience is key

Lockdown

“Attention: We are now in a Soft/hard Lockdown. Take Proper action”

SOFT

- Student must:
 - Move out of sight and maintain silence
- Teachers must:
 - Check hallway, lock classroom doors, and turn the lights off
 - Move out of sight and maintain silence
 - Wait until hearing the “All clear” message;

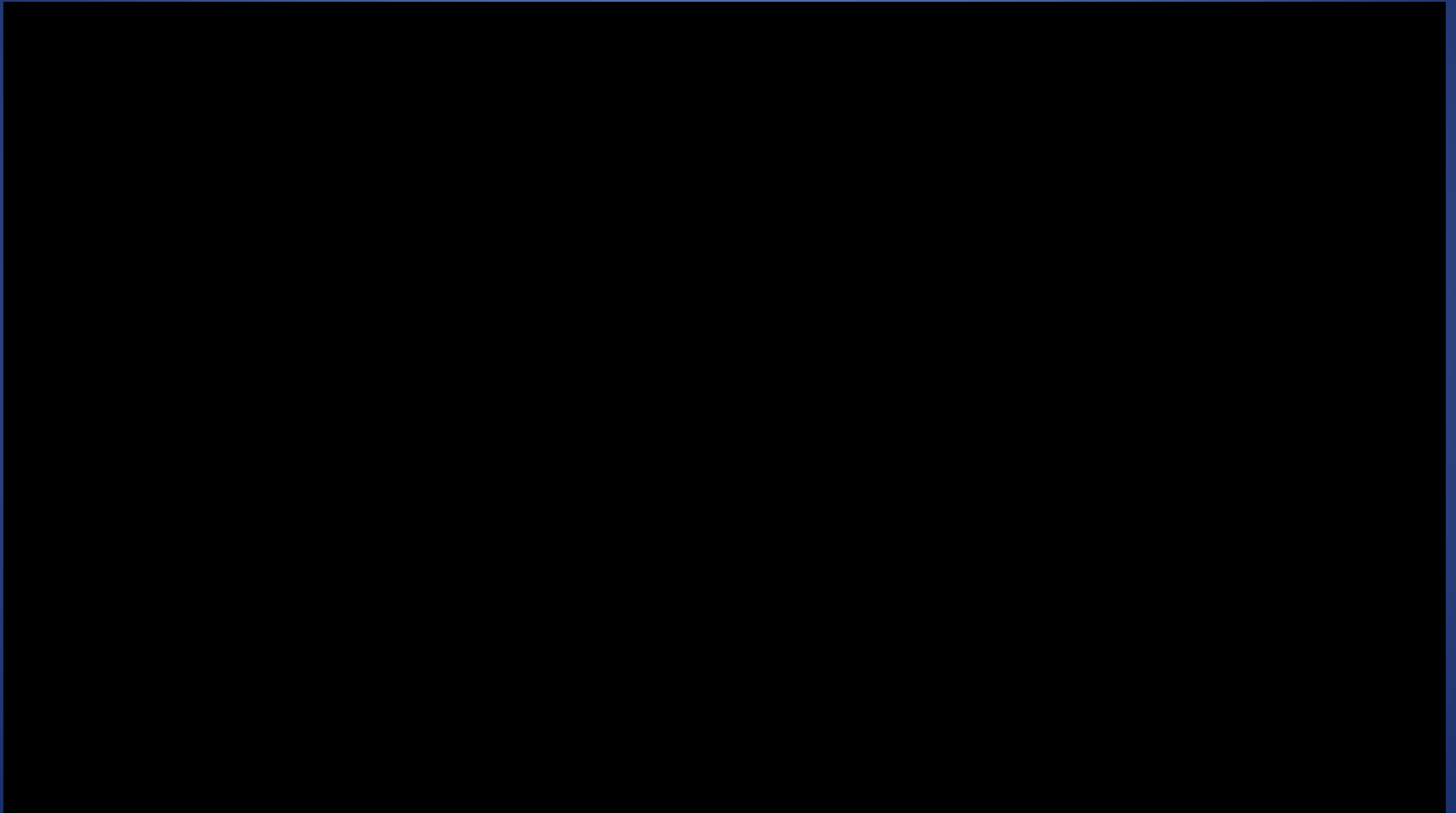
“The Lock Down has been lifted”

HARD

- Student must:
 - Move out of sight and maintain silence
- Teachers must:
 - Check hallway, lock classroom doors, and turn the lights off
 - Move out of sight and maintain silence

Wait for 1st responders to open the door

Lock Down



Missing Student Protocol And Responding to Door Alarms



- ✓ Everyone has a role in preventing students from becoming “missing students”.
- ✓ Everyone has a role when they hear a door alarm.
- ✓ Responsibilities vary depending on whether or not staff is supervising students when a door alarm sounds.

Door Alarms



Alarms may **ONLY** be temporarily de-activated for:
Use during entry or dismissal.

Use to access areas for physical education or recess. In these cases, staff must be assigned to monitor the use of the identified doors.

Staff must be identified to de-activate and activate as scheduled.

Alarms **may not** be de-activated for:
Convenient access to the street instead of using the main entrance/exit.

Any other reason not identified above.

Visitor Control Protocols

- Visitors may only enter through the main entrance.
- Identification is required, however, there are procedures in place for those visitors without identification.
- Visitors must be Announced
- Issued a pass and
- Escorted to/from locations
- Visitors must be escorted out of the building through the main entrance/exit and indicated in the visitors log as having exited the building. Passes must be returned to the School Safety Agent (SSA) at the main desk.