



HUSD P.A.C. POLICIES AND PROCEDURES



Equipment Inventory & Fee Schedule by Renter Type:

EQUIPMENT FEES	QTY	HUSD	Renter A	Renter B	Renter C	Renter D
AUDIO & SOUND						
XLR Cables (5'x12, 10'x10, 15'x12, 25'x30, 50'x30, 100'x6)	100	\$0	\$0	\$0	\$0	\$0
TRS Cables (5'x10, 10'x10, 15'x10)	30	\$0	\$0	\$0	\$0	\$0
Speakon Cables (5'x10, 10'x10, 25'x10, 50'x8, 100'x4)	42	\$0	\$0	\$0	\$0	\$0
Active DI Box	6	\$0	\$1	\$5	\$6	\$10
Passive DI Box	6	\$0	\$1	\$5	\$6	\$10
Wired Microphones (cable included) Discrete Modular	8	\$0	\$1	\$5	\$6	\$10
Wired Microphones (cable included) Vocal	30	\$0	\$1	\$5	\$6	\$10
Wired Microphones (cable included) Instrument	37	\$0	\$1	\$5	\$6	\$10
Wireless Microphones (handheld)	24	\$0	\$5	\$25	\$30	\$50
Wireless Microphones (hands-free)	24	\$0	\$5	\$25	\$30	\$50
Wireless Microphones (boundary)	2	\$0	\$5	\$25	\$30	\$50
Wireless Microphones (discrete modular)	2	\$0	\$5	\$25	\$30	\$50
Monitors: Side, Front Fill, or Personal	10	\$0	\$5	\$25	\$30	\$50
Monitors: (Inner Ear) Wired	8	\$0	\$10	\$12.5	\$15	\$25
Monitors: (Inner Ear) Wireless	6	\$0	\$10	\$50	\$60	\$100
Guitar Amplifier (Amp head with 2 Mackies)	2	\$0	\$5	\$25	\$30	\$50
Bass Amplifier (24" Crush)	2	\$0	\$5	\$25	\$30	\$50
Auditorium PA	1	\$0	\$10	\$50	\$60	\$100
Portable PA or Side Stage Mix	1	\$0	\$20	\$100	\$120	\$200
Additional Audio Fee (MIO repatch)	140	\$0	\$.50	\$2.50	\$3	\$5
Clear-Com (wired)	12	\$0	\$.50	\$2.50	\$3	\$5
Clear-Com (wireless)	4	\$0	\$10	\$50	\$60	\$100
LIGHTING						
Basic Stage Lighting w/ presets	1	\$0	\$1.50	\$7.50	\$9	\$15
Follow Spotlights (requires operator)	2	\$0	\$5	\$25	\$30	\$50
Cyc Lights (top only)	1	\$0	\$7.5	\$37.5	\$45	\$75
Cyc Lights (bottom only)	1	\$0	\$7.5	\$37.5	\$45	\$75
Moving Lights (Releve)	2	\$0	\$2.5	\$12.50	\$15	\$25
Moving Lights (Intimidator)	6	\$0	\$2.5	\$12.50	\$15	\$25
Moving Lights (Prism)	6	\$0	\$2.5	\$12.50	\$15	\$25
Moving Lights (Halo)	12	\$0	\$2.5	\$12.50	\$15	\$25
Side "Tree-Lights" (Wireless)	18	\$0	\$1	\$5	\$6	\$10
Floor Lights or Up Lights (UV)	4	\$0	\$1.25	\$6.25	\$7.5	\$12.50
COMPUTER TECHNOLOGY						
QLAB	2	\$0	\$5	\$25	\$30	\$50
CAT Cables (5'x20, 10'x10, 15'x10, 25'x10, 50'x8, 100'x2)	90	\$0	\$0	\$0	\$0	\$0
HDMI Cables (5'x15, 15'x5, 25'x6, 50'x6, 75'x4,150'x4)	40	\$0	\$0	\$0	\$0	\$0



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EQUIPMENT FEES	QTY	HUSD Programs	Facility Rental A	Facility Rental B	Facility Rental C	Facility Rental D
SPECIAL EFFECTS						
Hazer	2	\$0	\$2.5	\$12.50	\$15	\$25
Snow + Dry Ice* (Requires Dry Ice which is extra \$\$)	1	\$0	\$2.5	\$12.50	\$15	\$25
Fog + Dry Ice* (Requires Dry Ice which is extra \$\$)	2	\$0	\$2.5	\$12.50	\$15	\$25
Lazer Effects	4	\$0	\$2.5	\$12.50	\$15	\$25
Mirror Ball	1	\$0	\$2.5	\$12.50	\$15	\$25
VIDEO & PROJECTION						
Laser 20k Projector (Auditorium)	1	\$0	\$50	\$250	\$300	\$500
Laser 16k Projector (Black Box)	1	\$0	\$50	\$250	\$300	\$500
Laser 16k projector (Portable)	1	\$0	\$50	\$250	\$300	\$500
7 Camera PTZ video system	1	\$0	\$100	\$500	\$600	\$1000
Livestream Services	1	\$0	\$7	\$35	\$42	\$70
Additional Audio Feed (Client Cameras)	8	\$0	\$1	\$5	\$6	\$10
SDI Cables (5'x16, 10'x10, 15'x4, 25'x10, 50'x10)	50	\$0	\$0	\$0	\$0	\$0
CURTAIN/RAIL/SCREENS						
Main Curtain Traveler	1	\$0	\$0	\$0	\$0	\$0
Midstage Traveler	1	\$0	\$0	\$0	\$0	\$0
Upstage Traveler	1	\$0	\$0	\$0	\$0	\$0
Empty Upstage Rail	1	\$0	\$0	\$0	\$0	\$0
Cyclorama	1	\$0	\$5	\$25	\$30	\$50
Projector Screen	1	\$0	\$5	\$25	\$30	\$50
48" TV / Confidence Monitor	1	\$0	\$5	\$25	\$30	\$50
84" TV / Confidence Monitor	1	\$0	\$5	\$25	\$30	\$50
RISERS & FLOOR						
Wengar Orchestra Risers (4'x8')	16	\$0	\$5	\$25	\$30	\$50
Wengar Orchestra Risers (4'x4')	4	\$0	\$5	\$25	\$30	\$50
Wengar 4th-step Choral Risers	7	\$0	\$5	\$25	\$30	\$50
Marley Dance Floor (1/8")	1	\$0	\$50	\$250	\$300	\$500
ORCHESTRA & PIT SET-UP						
Orchestra Pit ***	1	\$0	\$50	\$250	\$300	\$500
Orchestra Shell – Clouds	1	\$0	\$25	\$125	\$125	\$250
Orchestra Shell – Side walls Only	0	\$0	\$45	\$225	\$270	\$450
BLACKBOX ONLY ITEMS						
Telescopic Seating	1	\$0	\$10	\$50	\$60	\$100
Black theatrical curtains	1	\$0	\$10	\$50	\$60	\$100
Blackbox PA	1	\$0	\$5	\$25	\$30	\$50
BlackBox Marley (1/4")	1	\$0	\$50	\$250	\$300	\$500



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TABLES / CHAIRS / OTHER						
Podium	1	\$0	\$2	\$10	\$12	\$20
Conductor's Stand & Podium	2	\$0	\$5	\$25	\$30	\$50
Conductor's Chair	2	\$0	\$2	\$10	\$12	\$20
Lectern w/ mic & HDMI attachment	2	\$0	\$10	\$50	\$60	\$100
Chairs (Wenger Music)	200	\$0	\$.20	\$1	\$1.2	\$2
Chairs (Padded Folding)	28	\$0	\$.10	\$0.50	\$.60	\$1
Chairs (Event Center)	160	\$0	\$.20	\$1	\$1.2	\$2
Chairs (Classroom)	15	\$0	\$.10	\$0.50	\$.60	\$1
Music Stands	195	\$0	\$.50	\$2.50	\$3	\$5
Mic Stands	20	\$0	\$.50	\$2.50	\$3	\$5
Speaker Stands	4	\$0	\$.50	\$2.50	\$3	\$5
Tables (Round)	24	\$0	\$.50	\$2.50	\$3	\$5
Tables (6x3)	0	\$0	\$.50	\$2.50	\$3	\$5
Tables (8x3)	7	\$0	\$.50	\$2.50	\$3	\$5
2-Step Stair Units	4	\$0	\$1	\$5	\$6	\$10
3-Step Stair Units	4	\$0	\$1	\$5	\$6	\$10
BLACKBOX ONLY ITEMS						
Telescopic Seating	1	\$0	\$10	\$50	\$60	\$100
Black theatrical curtains	1	\$0	\$10	\$50	\$60	\$100
Blackbox PA	1	\$0	\$5	\$25	\$30	\$50
BlackBox Marley (¼")	1	\$0	\$50	\$250	\$300	\$500
INSTRUMENT RENTAL						
Piano 7' Yamaha (Grand)**	1	\$0	\$0	\$45	\$54	\$90
Piano Yamaha (Upright)**	1	\$0	\$0	\$20	\$24	\$40
Keyboard	1	\$0	\$0	\$15	\$18	\$30
Piano Tuning	3	\$0	\$0	\$75	\$90	\$150
Timpani Yamaha (5 Piece)	1	\$0	\$0	\$75	\$90	\$150
Marimba Yamaha (4.5 ova)	1	\$0	\$0	\$75	\$90	\$150
Xylophone Yamaha YX 50R	1	\$0	\$0	\$75	\$90	\$150
Vibraphone Yamaha (3 ova)	1	\$0	\$0	\$75	\$90	\$150
Chimes Yamaha YCH-7018C	1	\$0	\$0	\$25	\$30	\$50
34" Zildjian Gong	1	\$0	\$0	\$25	\$30	\$50
Crash Cymbals Zildjian 18" K Set	1	\$0	\$0	\$25	\$30	\$50
36" Bass Drum	1	\$0	\$0	\$25	\$30	\$50
Drum Kit Yamaha Custom	1	\$0	\$0	\$100	\$120	\$200

All Equipment Fees are billed per day NOT per hour

*Dry Ice is \$5.00/lb if we pick it up for you. Otherwise you can pick it up yourself for less ~\$4.00/lb.

*Dry Ice usually comes in blocks of 10lbs and a minimum of 10lbs is needed to achieve desired results.

**For any use of our Acoustic Pianos; additional piano tuning charges may apply.

***Orchestra Pit requires 32 hours of labor to bring down & 32 hours to restore back after an event.



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Facility & Labor Fee Schedule:

FACILITY FEES	HUSD Programs	Facility Rental A	Facility Rental B	Facility Rental C	Facility Rental D
Main Auditorium	\$0/hour	\$25/hour	\$125/hour	\$150/hour	\$250/hour
Black Box/Event Center	\$0/hour	\$15/hour	\$75/hour	\$90/hour	\$150/hour
Dressing Rooms	\$0/hour	\$3/hour	\$15/hour	\$18/hour	\$30/hour
Green Room	\$0/hour	\$5/hour	\$25/hour	\$30/hour	\$50/hour
Concessions	\$0/hour	\$1/hour	\$5/hour	\$6/hour	\$10/hour
Box Office	\$0/hour	\$1/hour	\$5/hour	\$6/hour	\$10/hour
Rehearsal Room A/B	\$0/hour	\$6/hour	\$30/hour	\$36/hour	\$60/hour

All facilities require a MINIMUM of 3 hours and a MAXIMUM of 14 hours usage.

Any facility usage in excess of 14 hours will be billed at twice the normal hourly rate.

Any facility usage after 11pm & before 6am will be billed at twice the normal hourly rate

LABOR FEES	HUSD Programs	Facility Rental A	Facility Rental B	Facility Rental C	Facility Rental D
Event Supervisor	\$0/hour*	\$73.26/hour	\$73.26/hour	\$73.26/hour	\$73.26/hour
Stage Manager	\$0/hour*	\$68.06/hour	\$68.06/hour	\$68.06/hour	\$68.06/hour
Technician	\$0/hour*	\$50.86/hour	\$50.86/hour	\$50.86/hour	\$50.86/hour
House Manager	\$0/hour*	\$47.83/hour	\$47.83/hour	\$47.83/hour	\$47.83/hour
House Staff	\$0/hour*	\$37.87/hour	\$37.87/hour	\$37.87/hour	\$37.87/hour
Custodial Services**	\$0/hour*	\$62.04/hour	\$62.04/hour	\$62.04/hour	\$62.04/hour
Campus Safety Officer***	\$0/hour*	\$71.87/hour	\$71.87/hour	\$71.87/hour	\$71.87/hour

All events in the Main Auditorium require a MINIMUM of 4 PAC staff members
(unless otherwise specified by the Performing Arts Center manager).

All events in the BlackBox require a MINIMUM of 2 PAC staff members
(unless otherwise specified by the Performing Arts Center Manager).

Front of house staff may come from community members and paid student Interns.

Event labor includes charges for moving equipment and or musical instruments.

*ANY LABOR THAT EXCEEDS THE PAC'S NORMAL WORKING HOURS MUST BE PAID IN FULL

**A custodian is required for every 150 Participants. There is a minimum 2 hour charge.

***A Campus Safety Officer is required for every 250 Participants. There is a minimum 4 hour charge.

All labor fee rates are doubled on holidays, 3-day weekends and past 11:00PM PST/PDT.

All Labor rates are billed in One (1) hour increments.

All fees are based on the US Bureau of Labor Statistics Consumer Price Index for all urban consumers within the San Francisco Bay Area. These fees are calculated and updated annually every April to cover the ongoing cost of inflation.