



HUSD P.A.C. POLICIES AND PROCEDURES



INSURANCE REQUIREMENTS:

- The renter shall be responsible for any and all damage to the Performing Arts Center and its premises, equipment and property during their use of the facility.
- The renter will be held responsible for all actions, behavior, and damages caused by their guests/attendees during use of the facility.
- Special event liability insurance is required of all rehearsals and performances covering both the participants and audience. All renters will be required to provide the Hayward Unified School District with an original Certificate of Insurance providing proof of the following:
 - \$2,000,000 general aggregate
 - \$2,000,000 aggregate (liquor liability included)
 - \$1,000,000 personal and advertising injury
 - \$1,000,000 each occurrence limit
 - \$50,000 fire damage
 - \$1,000 non-owned & hired automobile liability**

Automobile Liability Insurance is **not required but you are responsible for any damages.

- The **Hayward Unified School District** must be named as additional insured with the address 24411 Amador St. Hayward CA 94544 **NOT** the PAC's Address.
- The certificate of liability insurance must be provided **no less than (30) days prior** to the rental. The insurance may not be canceled or reduced without (30) days prior written notice to all named additional insured parties. Hayward Unified School District is not responsible for accidents, injury, illness or loss of group or individual property.
- The renter shall defend, release indemnify and hold the Hayward Unified School District, its' officers, agents, employees, and volunteers harmless from and against any loss, liability, costs (including reasonably incurred attorney fees) claims or damages that may arise or result from, or be related to or be alleged to arise or resulted from activities of renter, its' officers, agents, employees, and volunteers, and shall at their own costs, expense, and risk defend any and all legal proceedings that may be brought against the Hayward Unified School District, their officers, agents, employees, and volunteers, on any claim, demand, or alleged liability, and shall satisfy any settlement or judgment that may be rendered against any of them arising from, or related to activities or renter, and shall assume liability for any and all direct expense incurred in providing services pursuant to this policy, except for any claim, loss, liability, damage or cost directly arising out of the sole negligence or willful misconduct of the Hayward Unified School District.

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