



MINNEOTA PUBLIC SCHOOLS | SCHOOL BOARD MEETING

Wednesday, September 24, 2025 @ 5:30 pm | Conference Room #103

+ *Mission:* A community in continuous pursuit of excellence.

+ *Vision:* A partnership of staff, family, and community promoting lifelong learning in an everchanging world.

AGENDA – REGULAR MEETING

1. Regular Order of Business

- 1.1. Call to Order.....Chair Thostenson
- 1.2. Pledge of Allegiance
- 1.3. Roll Call
- 1.4. Approval of the Meeting Agenda M/S/V
- 1.5. Recognition of Visitors and Guests
- 1.6. Viking Pride: Positive Comments by School Board Members and Administration I/D
 - 1.6.1. School Board Recognition Month

2. Presentation

- 2.1. 2023-2024 State Assessments: Nicolle Johnston, Lindsey Larson, and Scott Monson

3. Business Agenda

- 3.1. Student Enrollment
- 3.2. Student Activity Account
- 3.3. Financial Report
- 3.4. Approve Bills-Check Register M/S/V

4. Leadership Reports

- 4.1. School Board and Committee Reports: School Board Members
- 4.2. Activities Director/Community Education Coordinator: Patty Myrvik
- 4.3. Elementary Principal/Curriculum Coordinator: Nicolle Johnston
- 4.4. High School Principal: Lindsey Larson
- 4.5. Superintendent: Scott Monson

5. Approve Consent Agenda Items M/S/V

- 5.1. Minutes of the August 27, 2025 Regular Meeting
- 5.2. Minutes of the September 15, 2025 Special Meeting
- 5.3. Personnel Items
- 5.4. Surplus/Obsolete Items
- 5.5. Open Enrollment Requests
 - 5.5.1. Kindergarten Student from Ivanhoe
 - 5.5.2. 9th Grade Student from LQPV
- 5.6. MOU with MEMO Regarding Graduate Credits and Lane Changes
- 5.7. Approve Fundraiser Requests
- 5.8. Approve Paying for the Full Cost for the Ivanhoe “In-Town [Tuition] Shuttle” M/S/V

6. Items Removed from the Consent Agenda I/D/M/S/V

7. Previous Business

- 7.1. August 27, 2025 Closed Session Verbal Statement/Summary I
- 7.2. Accept a Quote from Tolk Graveling LLC for Snow Removal M/S/V

- 7.3. Policies and Procedures Review – 2nd Reading M/S/V
 - 7.3.1. Policy #214: Out of State Travel By School Board Members
 - 7.3.2. Policy #412: Expense Reimbursement
 - 7.3.3. Policy #413: Harassment and Violence
 - 7.3.4. Policy #524: Internet, Technology, and Cell Phone Acceptable Use and Safety Policy
 - 7.3.5. Policy #722: Public Data and Data Subject Requests
 - 7.3.6. District Procedures: Academic Eligibility
 - 7.3.7. District Procedures: Access Control
 - 7.3.8. District Procedures: Key Check-Out and Access Control

- 8. New Business**
 - 8.1. Approve the Maximum Preliminary 2025 Pay 2026 Levy Limitation and Certification M/S/V
 - 8.2. Review Potential Date Change for December 23, 2025 Regular Meeting.....I/D/M/S/V
 - 8.3. Establish the Date for Public Discussion Regarding the 2025 Payable 2026 Levy Limitation and Certification for Tuesday, December 23, 2025 at 6:00 pm M/S/V
 - 8.4. Review of an Achievement and Integration Plan Preliminary Summary for 2024-2025..... I/D
 - 8.5. Preliminary Recognition of the 2025-2026 MEMO Seniority List M/S/V
 - 8.6. Approve 2025-2026 Assurances of Compliance..... M/S/V
 - 8.7. Approve a Resolution Nominating Emily Coeuyt for the Board of Directors of the SWWC Service Cooperative M/S/V-RC
 - 8.8. Policies and Procedures Review – 1st Reading..... I/D
 - 8.8.1. Policy #102: Equal Educational Opportunity
 - 8.8.2. Policy #401: Equal Employment Opportunity
 - 8.8.3. Policy #402: Disability Nondiscrimination
 - 8.8.4. Policy #505: Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
 - 8.8.5. Policy #508: Extended School Year for Certain Students with Individualized Education Programs
 - 8.8.6. Policy #510: School Activities
 - 8.8.7. Policy #521: Student Disability Nondiscrimination
 - 8.8.8. Policy #602: Organization of School Calendar and School Day
 - 8.9. Approve a Resolution for Acceptance of Gifts/Donations/Grants..... M/S/V-RC

- 9. Calendar Review: Meeting & Dates** I/D
 - 9.1. Wednesday, October 22: School Board Meeting [5:30 pm]
 - 9.2. Monday, November 24: School Board Meeting [5:30 pm]
 - 9.3. Tuesday, December 23: School Board Meeting [6:00 pm] **Note time*

- 10. Potential Items for Future Meetings** I/D

- 11. Adjournment** M/S/V

2025

MINNESOTA SCHOOL BOARD RECOGNITION MONTH
Certificate of Recognition

BOARD MEMBER

SUPERINTENDENT

SCHOOL DISTRICT

On behalf of the Minnesota School Boards Association and in honor of Minnesota School Board Recognition Month, thank you for your service to Minnesota's public schools, and being a guiding light for student success!



Kristi Peterson
President, MSBA



Kirk Schneidawind
Executive Director, MSBA



PRESENTATION

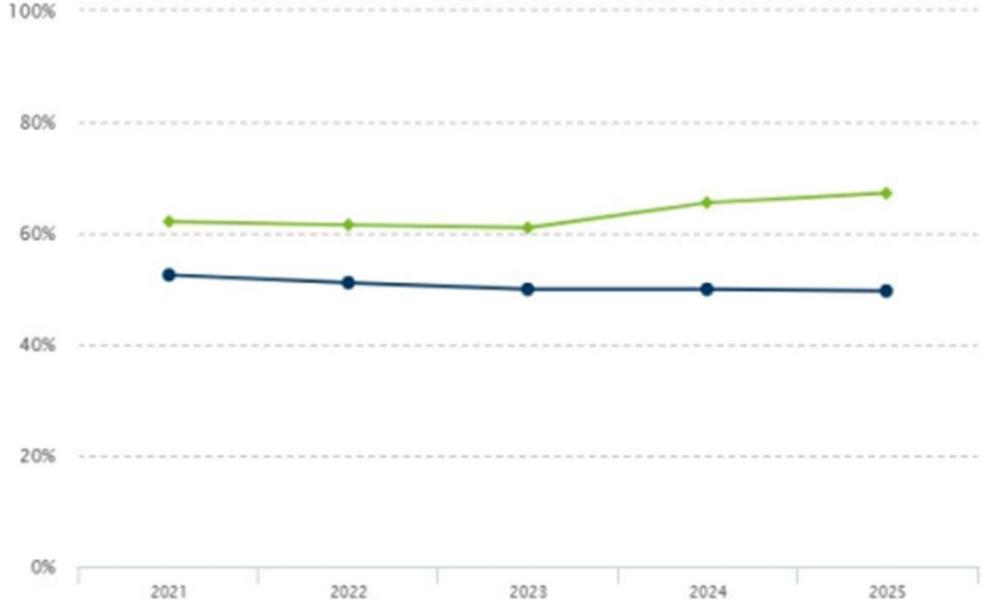
2025 State Assessments Preview...

- Science assessments are not included.
- **THERE ARE MANY THINGS TO CELEBRATE.**
- **KUDOS TO STUDENTS, OUR FAMILIES, AND OUR STAFF.**
- Our students continued a trend of doing well on State assessments.
- We continue to exceed State averages in math and in reading.
- All grade levels were above the State in math and reading, except one.
- Our students did well compared to comp districts, MRVED districts, and the Camden Conference schools.
- We have achievement gaps in EL, SpEd, and FAR – they require additional and continuous attention.
- Some of our individual students might have been stagnant or regressed.



Minnesota vs. State - Reading

2021 - 2025 Proficiency



Organization	Year	Percent proficient	Number proficient	Number tested
Statewide	2021	52.5%	185,577	353,459
Statewide	2022	51.1%	216,813	424,019
Statewide	2023	49.9%	207,911	416,465
Statewide	2024	49.9%	211,896	425,066
Statewide	2025	49.6%	212,469	428,414
Minnesota Public School District	2021	62.1%	172	277
Minnesota Public School District	2022	61.5%	171	278
Minnesota Public School District	2023	61.0%	175	287
Minnesota Public School District	2024	65.5%	184	281
Minnesota Public School District	2025	67.2%	193	287



Minnesota vs. State - Math

2021 - 2025 Proficiency



Organization	Year	Percent proficient	Number proficient	Number tested
Statewide	2021	44.2%	151,584	342,759
Statewide	2022	44.8%	184,441	411,422
Statewide	2023	45.5%	185,123	406,952
Statewide	2024	45.5%	188,981	415,582
Statewide	2025	45.2%	189,929	420,110
Minnesota Public School District	2021	62.0%	173	279
Minnesota Public School District	2022	60.4%	168	278
Minnesota Public School District	2023	61.3%	173	282
Minnesota Public School District	2024	67.1%	190	283
Minnesota Public School District	2025	62.1%	177	285



Overview – 2025 State Assessments

Grade	2024-2025 Reading			2024-2025 Math		
	Minnesota	State	Us to State	Minnesota	State	Us to State
3rd Grade	75.6%	46.1%	29.5%	88.1%	57.9%	30.2%
4th Grade	71.0%	46.3%	24.7%	83.9%	55.6%	28.3%
5th Grade	78.8%	57.1%	21.7%	60.6%	42.9%	17.7%
6th Grade	65.8%	54.1%	11.7%	39.5%	40.1%	-0.6%
7th Grade	61.5%	46.2%	15.3%	53.8%	40.9%	12.9%
8th Grade	50.0%	46.0%	4.0%	48.8%	41.9%	6.9%
10th Grade	72.0%	51.3%	20.7%			
11th Grade				65.2%	35.0%	30.2%
All Grades	67.2%	49.6%	17.6%	62.1%	45.2%	16.9%



MRVED Comparison - Reading

READING - MCA-III PROFICIENCY	Grade 3			Grade 4			Grade 5			Grade 6		
	Not Proficient	Proficient	Rank									
BENSON	49.2%	50.8%	5	78.6%	21.4%	9	54.4%	45.6%	8	59.0%	41.0%	8
DAWSON-BOYD	36.6%	63.4%	2	37.8%	62.2%	2	40.9%	59.1%	5	40.0%	60.0%	3
LAKEVIEW	38.5%	61.5%	3	58.8%	41.2%	5	28.1%	71.9%	3	59.1%	40.9%	9
LQPV	63.2%	36.8%	7	66.7%	33.3%	6	62.1%	37.9%	9	58.6%	41.4%	7
MINNEOTA	24.4%	75.6%	1	29.0%	71.0%	1	21.2%	78.8%	1	34.2%	65.8%	1
MONTEVIDEO	51.4%	48.6%	6	58.4%	41.6%	4	44.2%	55.8%	6	48.8%	51.2%	5
ORTONVILLE	42.1%	57.9%	4	48.6%	51.4%	3	25.0%	75.0%	2	39.5%	60.5%	2
RCW	71.4%	28.6%	9	72.2%	27.8%	8	50.0%	50.0%	7	52.5%	47.5%	6
YME	63.9%	36.1%	8	69.6%	30.4%	7	30.6%	69.4%	4	45.7%	54.3%	4
STATE (MN)	53.9%	46.1%		53.7%	46.3%		42.9%	57.1%		45.9%	54.1%	
Minnesota +/- State	-29.5%	29.5%		-24.7%	24.7%		-21.7%	21.7%		-11.7%	11.7%	

READING - MCA-III PROFICIENCY	Grade 7			Grade 8			Grade 10			All Grades		
	Not Proficient	Proficient	Rank									
BENSON	64.9%	35.1%	7	63.2%	36.8%	5	56.5%	43.5%	7	60.0%	40.0%	8
DAWSON-BOYD	47.8%	52.2%	2	64.4%	35.6%	6	58.5%	41.5%	9	46.9%	53.1%	3
LAKEVIEW	60.4%	39.6%	5	58.5%	41.5%	3	46.2%	53.8%	4	48.7%	51.3%	4
LQPV	80.0%	20.0%	9	67.2%	32.8%	8	48.2%	51.8%	5	64.2%	35.8%	9
MINNEOTA	38.5%	61.5%	1	50.0%	50.0%	1	28.0%	72.0%	1	32.8%	67.2%	1
MONTEVIDEO	57.4%	42.6%	3	66.0%	34.0%	7	51.5%	48.5%	6	54.2%	45.8%	5
ORTONVILLE	59.0%	41.0%	4	50.0%	50.0%	1	37.0%	63.0%	2	43.8%	56.2%	2
RCW	70.0%	30.0%	8	62.9%	37.1%	4	41.2%	58.8%	3	59.8%	40.2%	7
YME	64.3%	35.7%	6	68.4%	31.6%	9	56.8%	43.2%	8	57.8%	42.2%	6
STATE (MN)	53.8%	46.2%		54.0%	46.0%		48.7%	51.3%		50.4%	49.6%	
Minnesota +/- State	-15.3%	15.3%		-4.0%	4.0%		-20.7%	20.7%		-17.6%	17.6%	



MRVED Comparison – Reading

School	Reading - MN Assessments - Percent Proficient									
	2025	Rating	+/-	2024	Rating	2023	2022	2021	2019	2018
Benson	40.0%	8	1.2%	38.8%	9					
Dawson-Boyd	53.1%	2	-2.4%	55.5%	2	56.9%	56.5%	58.0%	64.7%	64.6%
Lakeview	51.3%	4	2.4%	48.9%	4	53.9%	59.1%	55.4%	64.9%	62.3%
LQPV	35.8%	9	-1.4%	37.2%	10	39.2%	44.1%	43.9%	52.8%	58.0%
Minneota	67.2%	1	1.7%	65.5%	1	61.0%	61.5%	62.1%	74.2%	71.4%
Montevideo	45.8%	5	0.1%	45.7%	5	51.0%	48.7%	49.9%	58.5%	61.3%
Ortonville	56.2%	2	6.6%	49.6%	3	55.3%	56.3%	49.0%		
RCW	40.2%	7	0.8%	39.4%	8	37.5%	42.1%	42.9%	54.9%	53.1%
YME	42.2%	6	1.9%	40.3%	7	43.5%	41.0%	46.6%	53.7%	52.8%
Average	45.6%		1.1%	44.4%		48.2%	49.7%	49.4%	58.3%	58.7%
Minneota to Average	21.6%		0.6%	21.1%		12.8%	11.8%	12.7%	16.0%	12.7%
State	49.6%		-0.3%	49.9%		49.9%	51.1%	52.5%	59.2%	
Minneota to State	17.6%		2.0%	15.6%		11.1%	10.4%	9.6%	15.0%	



MRVED Comparison - Math

MATH - MCA- III PROFICIENCY	Grade 3			Grade 4			Grade 5			Grade 6		
	Not Proficient	Proficient	Rank									
Spring 2025 Test Results												
BENSON	31.7%	68.3%	5	66.7%	33.3%	8	70.7%	29.3%	8	61.5%	38.5%	4
DAWSON-BOYD	19.5%	80.5%	3	21.6%	78.4%	3	50.0%	50.0%	3	62.5%	37.5%	5
LAKEVIEW	27.7%	72.3%	4	34.0%	66.0%	4	43.7%	56.3%	2	50.0%	50.0%	1
LQPV	45.6%	54.4%	6	57.4%	42.6%	6	83.3%	16.7%	9	63.8%	36.2%	7
MINNEOTA	11.9%	88.1%	1	16.1%	83.9%	1	39.4%	60.6%	1	60.5%	39.5%	2
MONTEVIDEO	50.5%	49.5%	7	53.6%	46.4%	5	58.8%	41.2%	6	62.8%	37.2%	6
ORTONVILLE	13.5%	86.5%	2	20.0%	80.0%	2	50.0%	50.0%	3	60.5%	39.5%	2
RCW	65.9%	34.1%	9	59.5%	40.5%	7	68.2%	31.8%	7	75.0%	25.0%	9
YME	55.6%	44.4%	8	67.4%	32.6%	9	50.0%	50.0%	3	71.4%	28.6%	8
STATE (MN)	42.1%	57.9%		44.4%	55.6%		57.1%	42.9%		59.9%	40.1%	
Minnesota +/- State	-30.2%	30.2%		-28.3%	28.3%		-17.7%	17.7%		0.6%	-0.6%	

MATH - MCA- III PROFICIENCY	Grade 7			Grade 8			Grade 11			All Grades		
	Not Proficient	Proficient	Rank									
Spring 2025 Test Results												
BENSON	63.8%	36.2%	5	67.6%	32.4%	6	79.3%	20.7%	8	62.5%	37.5%	6
DAWSON-BOYD	80.4%	19.6%	8	95.6%	4.4%	9	78.6%	21.4%	7	59.7%	40.3%	5
LAKEVIEW	60.4%	39.6%	2	43.4%	56.6%	1	69.1%	30.9%	4	46.4%	53.6%	2
LQPV	81.4%	18.6%	9	65.5%	34.5%	5	73.1%	26.9%	6	68.0%	32.0%	8
MINNEOTA	46.2%	53.8%	1	51.2%	48.8%	2	34.8%	65.2%	1	37.9%	62.1%	1
MONTEVIDEO	63.9%	36.1%	6	60.8%	39.2%	4	57.4%	42.6%	3	58.0%	42.0%	4
ORTONVILLE	61.5%	38.5%	3	71.9%	28.1%	7	52.8%	47.2%	2	47.2%	52.8%	3
RCW	63.3%	36.7%	4	60.0%	40.0%	3	70.0%	30.0%	5	66.2%	33.8%	7
YME	78.6%	21.4%	7	86.8%	13.2%	8	87.0%	13.0%	9	71.7%	28.3%	9
STATE (MN)	59.1%	40.9%		58.1%	41.9%		65.0%	35.0%		54.8%	45.2%	
Minnesota +/- State	-12.9%	12.9%		-6.9%	6.9%		-30.2%	30.2%		-16.9%	16.9%	



MRVED Comparison - Math

School	Math - MN Assessments - Percent Proficient										
	2025	Rating	+/-	2024	Rating	+/-	2023	2022	2021	2019	2018
Benson	37.5%	6	-1.3%	38.8%	7						
Dawson-Boyd	40.3%	5	-5.2%	45.5%	5	5.9%	39.6%	41.9%	42.4%	59.2%	58.6%
Lakeview	53.6%	2	4.3%	49.3%	3	-1.9%	51.2%	52.9%	51.2%	58.0%	63.7%
LQPV	32.0%	8	-1.0%	33.0%	9	-1.5%	34.5%	42.0%	44.5%	57.5%	58.1%
Minneota	62.1%	1	-5.0%	67.1%	1	5.8%	61.3%	60.4%	62.0%	70.6%	67.9%
Montevideo	42.0%	4	-2.0%	44.0%	6	-3.5%	47.5%	50.6%	44.2%	54.0%	58.8%
Ortonville	52.8%	3	4.0%	48.8%	4	-1.6%	50.4%	52.6%			
RCW	33.8%	7	-1.6%	35.4%	8	1.5%	33.9%	30.8%	26.4%	39.6%	45.6%
YME	28.3%	9	1.9%	26.4%	10	-1.3%	27.7%	27.3%	30.6%	38.0%	43.5%
Average	40.0%		-0.1%	40.2%		-0.5%	40.7%	42.6%	39.9%	51.1%	54.7%
Minneota to Average	22.1%		-4.9%	27.0%		6.4%	20.6%	17.8%	22.1%	19.6%	13.2%
State	45.2%		-0.3%	45.5%		0.0%	45.5%	44.8%	44.2%	55.0%	
Minneota to State	16.9%		-4.7%	21.6%		5.8%	15.8%	15.6%	17.8%	15.6%	



Camden Conference - Reading

School	Reading - MN Assessments - Percent Proficient						
	2024	Rating	+/-	2023	2022	2021	2019
Canby	48.7%	6	-0.4%	49.1%	57.9%	51.6%	67.9%
Dawson-Boyd	55.5%	2	-1.5%	56.9%	56.5%	58.0%	64.7%
KMS	45.7%	8	2.5%	43.2%	44.5%	45.0%	54.1%
Lakeview	48.9%	5	-5.0%	53.9%	59.1%	55.4%	64.9%
LQPV	37.2%	11	-2.1%	39.2%	44.1%	43.9%	52.8%
MACCRAY	48.3%	7	-1.4%	49.6%	47.4%	46.1%	52.9%
Minneota	65.5%	1	4.5%	61.0%	61.5%	62.1%	74.2%
Ortonville	49.6%	4	-5.7%	55.3%	56.3%	49.0%	57.8%
RCW	39.4%	10	1.9%	37.5%	42.1%	42.9%	54.9%
TMB	53.8%	3	4.4%	49.4%	56.7%	57.3%	65.3%
YME	40.3%	9	-3.2%	43.5%	41.0%	46.6%	53.7%
Camden Average	48.4%		-0.5%	49.0%	51.6%	50.7%	60.3%
Minneota to Camden	17.1%		5.0%	12.0%	9.9%	11.4%	13.9%



Camden Conference - Math

School	Math - MN Assessments - Percent Proficient						
	2024	Rating	+/-	2023	2022	2021	2019
Canby	46.5%	5	-3.2%	49.7%	48.4%	52.2%	62.5%
Dawson-Boyd	45.5%	6	5.9%	39.6%	41.9%	42.4%	59.2%
KMS	47.5%	4	6.4%	41.1%	43.5%	43.6%	55.0%
Lakeview	49.3%	2	-1.9%	51.2%	52.9%	51.2%	58.0%
LQPV	33.0%	10	-1.5%	34.5%	42.0%	44.5%	57.5%
MACCRAY	39.4%	8	-6.8%	46.2%	48.2%	41.2%	51.2%
Minneota	67.1%	1	5.8%	61.3%	60.4%	62.0%	70.6%
Ortonville	48.8%	3	-1.6%	50.4%	52.6%	40.3%	51.1%
RCW	35.4%	9	1.5%	33.9%	30.8%	26.4%	39.6%
TMB	45.3%	7	-8.1%	53.4%	50.6%	48.6%	54.4%
YME	26.4%	11	-1.3%	27.7%	27.3%	30.6%	38.0%
Camden Average	44.0%		-0.4%	44.5%	45.3%	43.9%	54.3%
Minneota to Camden	23.1%		6.3%	16.8%	15.1%	18.1%	16.3%



Peer Districts Comparison Reading

School	Reading - MN Assessments - Percent Proficient									
	2025	Rating	+/-	2024	Rating	2023	2022	2021	2019	2018
Adrian	54.8%	7	4.1%	50.7%	10	49.5%	53.4%	46.6%	57.3%	59.9%
BOLD	37.3%	24	-7.3%	44.6%	19	44.1%	49.8%	43.7%	59.0%	56.0%
Canby	39.7%	23	-9.1%	48.7%	12	49.1%	57.9%	51.6%	67.9%	64.2%
Cedar Mountain	42.9%	18	-1.0%	43.9%	22	44.9%	44.4%	44.1%	58.5%	54.9%
Comfrey	45.3%	14	-9.1%	54.4%	7	37.0%	44.3%	43.9%	56.3%	51.2%
Dawson-Boyd	39.7%	21	-15.7%	55.5%	6	56.9%	56.5%	58.0%	64.7%	64.6%
Edgerton	39.4%	22	7.1%	32.3%	32	40.9%	37.3%	36.9%	53.0%	53.8%
Fulda	43.6%	17	-4.5%	48.2%	14	41.2%	44.2%	42.9%	54.7%	51.8%
H-BC	55.3%	6	-1.7%	56.9%	5	60.2%	62.6%	64.2%	68.0%	71.1%
Hendricks	24.5%	31	-20.1%	44.6%	20	43.8%	48.6%	54.0%	71.4%	67.4%
Ivanhoe	65.7%	1	21.6%	44.1%	21	56.4%	64.4%	63.6%	55.1%	64.4%
JCC	46.2%	12	-1.9%	48.1%	15	47.6%	45.3%	47.7%	55.5%	55.3%
Lakeview	53.7%	8	4.7%	48.9%	11	53.9%	59.1%	55.4%	64.9%	62.3%
LQPV	32.3%	28	-4.8%	37.2%	30	39.2%	44.1%	43.9%	52.8%	58.0%
Luverne	63.9%	2	4.7%	59.2%	4	57.5%	61.2%	58.1%	61.0%	65.3%
MACCRAY	40.5%	20	-7.8%	48.3%	13	49.6%	47.4%	46.1%	52.9%	55.7%
Marshall	47.9%	9	5.0%	43.0%	23	44.8%	46.5%	48.3%	59.0%	59.6%
MCC	56.9%	5	-2.9%	59.8%	3	58.0%	54.3%	55.3%	60.8%	65.1%
Minneota	61.7%	4	-3.8%	65.5%	1	61.0%	61.5%	62.1%	74.2%	71.4%
Montevideo	41.5%	19	-4.3%	45.7%	17	51.0%	48.7%	49.9%	58.5%	61.3%
Mt. Lake	38.3%	25	-3.3%	41.6%	25	41.9%	45.9%	45.8%	56.9%	60.8%
Pipestone	28.2%	29	-12.5%	40.8%	27	42.9%	48.1%	41.9%	55.4%	50.5%
RCW	32.8%	27	-6.6%	39.4%	29	37.5%	42.1%	42.9%	54.9%	53.1%
Redwood Valley	43.9%	15	-1.9%	45.8%	16	50.1%	49.0%	46.1%	57.9%	59.3%
RTR	47.2%	11	-6.0%	53.2%	9	54.3%	54.3%	55.3%	60.8%	65.1%
Sleepy Eye	43.7%	16	-1.8%	45.5%	18	39.0%	38.1%	54.2%	57.8%	58.3%
Springfield	63.1%	3	1.5%	61.7%	2	66.2%	64.4%	62.0%	69.1%	66.1%
TMB	45.4%	13	-8.4%	53.8%	8	49.4%	56.7%	57.3%	65.3%	65.5%
Windom	35.9%	26	-7.0%	42.9%	24	41.5%	46.4%	46.9%	57.8%	56.6%
Worthington	23.0%	32	-11.0%	34.0%	31	29.2%	36.0%	32.9%	44.6%	47.1%
WWG	47.5%	10	6.3%	41.3%	26	39.6%	42.3%	41.5%	54.1%	52.9%
YME	27.8%	30	-12.5%	40.3%	28	43.5%	41.0%	46.6%	53.7%	52.8%
Average	44.1%		-3.4%	47.5%		47.6%	49.9%	49.7%	59.2%	59.4%
Minneota to Average	17.6%		14.5%	3.2%		13.4%	11.6%	12.4%	15.0%	12.0%



Peer Districts Comparison Math

School	Math - MN Assessments - Percent Proficient									
	2025	Rating	+/-	2024	Rating	2023	2022	2021	2019	2018
Adrian	50.3%	10	0.3%	50.0%	7	49.2%	44.7%	42.1%	52.2%	58.0%
BOLD	40.4%	25	6.8%	33.6%	29	44.5%	42.6%	40.6%	56.1%	60.1%
Canby	50.3%	10	3.8%	46.5%	13	49.7%	48.4%	52.2%	62.5%	64.2%
Cedar Mountain	40.8%	23	-4.4%	45.2%	16	45.5%	33.2%	34.0%	52.9%	42.6%
Comfrey	53.2%	7	3.2%	50.0%	7	32.1%	42.4%	33.3%	26.8%	29.3%
Dawson-Boyd	52.4%	8	6.8%	45.5%	14	39.6%	41.9%	42.4%	59.2%	58.6%
Edgerton	38.0%	29	-1.1%	39.1%	25	45.2%	33.9%	31.8%	51.0%	54.5%
Fulda	50.0%	12	8.2%	41.8%	20	38.2%	45.6%	48.3%	57.7%	50.3%
H-BC	61.7%	3	1.6%	60.1%	4	69.1%	58.0%	56.4%	67.5%	66.5%
Hendricks	30.7%	31	-20.1%	50.8%	6	36.7%	43.3%	59.6%	57.9%	57.1%
Ivanhoe	71.4%	1	18.5%	52.9%	5	65.0%	69.6%	77.8%	67.3%	76.1%
JCC	44.0%	18	-4.5%	48.5%	10	46.6%	43.0%	46.1%	55.2%	57.7%
Lakeview	36.4%	30	-12.9%	49.3%	9	51.2%	52.9%	51.2%	58.0%	63.7%
LQPV	51.5%	9	18.4%	33.0%	30	34.5%	42.0%	44.5%	57.5%	58.1%
Luverne	57.1%	6	-5.7%	62.8%	3	59.8%	62.3%	55.3%	69.5%	68.0%
MACCRAY	43.6%	21	4.2%	39.4%	23	46.2%	48.2%	41.2%	51.2%	53.7%
Marshall	46.3%	14	-1.7%	48.1%	12	48.1%	46.0%	45.6%	59.5%	59.4%
MCC	60.1%	4	20.7%	39.4%	23	60.8%	64.6%	68.1%	60.3%	69.6%
Minneota	66.3%	2	-0.8%	67.1%	1	61.3%	60.4%	62.0%	70.6%	67.9%
Montevideo	45.9%	15	1.9%	44.0%	18	47.5%	50.6%	44.2%	54.0%	58.8%
Mt. Lake	38.2%	28	-1.3%	39.5%	22	40.8%	43.6%	45.9%	59.0%	62.7%
Pipestone	39.4%	26	5.3%	34.1%	28	35.1%	39.9%	36.4%	41.1%	42.3%
RCW	40.5%	24	5.1%	35.4%	27	33.9%	30.8%	26.4%	39.6%	45.6%
Redwood Valley	45.4%	16	0.3%	45.1%	17	44.5%	46.1%	39.3%	52.7%	54.1%
RTR	43.9%	19	-4.5%	48.5%	10	56.5%	48.6%	50.2%	50.5%	54.6%
Sleepy Eye	38.7%	27	-2.3%	40.9%	21	36.9%	38.1%	51.1%	51.3%	56.3%
Springfield	58.9%	5	-6.8%	65.7%	2	67.9%	71.1%	65.0%	74.7%	70.5%
TMB	47.9%	13	2.6%	45.3%	15	53.4%	50.6%	48.6%	54.4%	52.9%
Windom	45.3%	17	8.5%	36.8%	26	38.8%	43.0%	41.7%	53.6%	54.2%
Worthington	27.9%	32	3.6%	24.3%	32	23.9%	27.2%	21.0%	35.6%	37.1%
WWG	43.7%	20	1.7%	42.0%	19	43.2%	42.9%	42.2%	55.4%	56.3%
YME	41.5%	22	15.1%	26.4%	31	27.7%	27.3%	30.6%	38.0%	43.5%
Average	46.9%		2.2%	44.7%		46.0%	46.3%	46.1%	54.8%	56.4%
Minneota to Average	19.4%		-3.0%	22.4%		15.3%	14.1%	15.9%	15.8%	11.5%



Cohort Groups - Reading

2024-2025 Reading

Grade	2016	2017	2018	2019	2022	2023	2024	2025	Cohort +/-	4YR AVG
3rd Grade	68.8%	66.7%	64.7%	59.4%	58.8%	50.0%	51.7%	75.6%	NA	59.0%
4th Grade	62.5%	84.4%	58.8%	73.7%	76.2%	63.9%	80.6%	71.0%	19.2%	72.9%
5th Grade	84.6%	80.0%	80.0%	73.5%	64.0%	65.2%	72.2%	78.8%	-1.9%	70.1%
6th Grade	62.2%	75.0%	77.4%	82.4%	56.7%	60.8%	80.4%	65.8%	-6.4%	65.9%
7th Grade	69.8%	66.7%	64.1%	76.3%	63.1%	52.9%	59.5%	61.5%	-18.9%	59.3%
8th Grade	78.6%	81.8%	66.0%	59.4%	52.3%	59.5%	49.1%	50.0%	-9.5%	52.7%
10th Grade	76.9%	74.5%	85.7%	92.2%	65.1%	72.3%	68.2%	72.0%	12.5%	69.4%
All Grades	71.9%	75.6%	71.0%	73.2%	62.4%	60.9%	65.5%	67.2%	1.8%	
State	59.7%	60.1%	59.7%	59.2%	51.2%	50.0%	49.9%	49.6%		
+/- State	12.2%	15.5%	11.3%	14.0%	11.2%	10.9%	15.6%	17.6%		



Cohort Groups - Math

2024-2025 Math

Grade	2016	2017	2018	2019	2022	2023	2024	2025	Cohort +/-	4YR AVG
3rd Grade	81.3%	87.9%	82.4%	87.9%	79.4%	93.8%	86.2%	88.1%	NA	86.9%
4th Grade	71.9%	78.1%	85.3%	81.6%	83.4%	80.5%	87.1%	83.9%	-2.3%	83.7%
5th Grade	76.9%	66.7%	60.0%	73.5%	60.0%	56.5%	59.5%	60.6%	-26.5%	59.1%
6th Grade	59.5%	71.4%	48.4%	67.7%	48.6%	69.6%	63.0%	39.5%	-20.0%	55.2%
7th Grade	72.7%	70.6%	69.2%	65.8%	56.6%	52.8%	76.2%	53.8%	-9.2%	59.9%
8th Grade	52.4%	59.1%	68.0%	54.0%	50.0%	40.4%	43.4%	48.8%	-27.4%	45.7%
11th Grade	71.1%	56.8%	60.5%	68.7%	53.4%	57.1%	71.1%	65.2%	15.2%	61.7%
All Grades	69.4%	70.1%	67.7%	71.0%	61.2%	61.6%	67.1%	62.1%	-5.0%	
State	59.2%	58.3%	56.9%	54.9%	44.6%	45.2%	45.5%	45.2%		
+/- State	10.2%	11.8%	10.8%	16.1%	16.6%	16.4%	21.6%	16.9%		



Achievement Gaps – All Grades

2025 Reading Assessments

Group	Proficient	Group	Proficient	Group	Proficient
Non-English Language	67.8%	Non-Special Education	76.7%	Non-Free/Reduced Meals	69.2%
English Language	25.0%	Special Education	27.3%	Free/Reduced Meals	61.6%
Achievement Gap	-42.8%	Achievement Gap	-49.4%	Achievement Gap	-7.6%
State Achievement Gap	-44.5%	State Achievement Gap	-48.2%	State Achievement Gap	-28.5%
+/- Minneota to State 	-1.7%	+/- Minneota to State 	1.2%	+/- Minneota to State 	-20.9%

2025 Math Assessments

Group	Proficient	Group	Proficient	Group	Proficient
Non-English Language	62.4%	Non-Special Education	70.6%	Non-Free/Reduced Meals	64.6%
English Language	33.3%	Special Education	28.1%	Free/Reduced Meals	54.8%
Achievement Gap	-29.1%	Achievement Gap	-42.5%	Achievement Gap	-9.8%
State Achievement Gap	-36.6%	State Achievement Gap	-25.1%	State Achievement Gap	-31.3%
+/- Minneota to State 	-7.5%	+/- Minneota to State 	17.4%	+/- Minneota to State 	-21.5%



Stagnancy or Regression

Level	Grade __ in 2024	Grade __ in 2025	Outcome
Exceeds	1	5	+4
Meets	25	20	-5
Partially	5	7	+2
Does Not Meet	5	6	+1

- + Want students to improve
- + Want students to move “up” a level the next year

- + Some students improved from 24 to 25
- + Some students were stagnant from 24 to 25
- + Some students regressed from 24 to 25

- + Exceeds === Exceeds
- + Meets >>> Exceeds
- + Partially Meets >>> Meets
- + Does Not Meet >>> Partially Meets

Literacy Screening

- We use FastBridge to screen students in K-6 grade for reading/literacy.
- The table below shows the differences in how the state requires us to screen students for Dyslexia in 9-12.

K-3	4-12
Universal screening 3x a year (fall, winter, spring)	Reading Proficiency screening at least 1x a year
FastBridge (various subtests required at K, 1, 2 and 3)	Capti ReadBasix (4 required subtests)
Students who are not mastering foundational skills are provided targeted interventions and progress monitored every other week. Dyslexia characteristics are communicated to families and reported to the state.	Students identified as not mastering foundational skills are administered Capti ReadBasix. Interventions are provided for students who are flagged as having significant characteristics of Dyslexia. Dyslexia characteristics are communicated to families and reported to the state.

- The table below shows the % of students at or above grade-level benchmarks.

READING	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
Early Reading Proficiency	71%	43.3%					
aReading Proficiency			73.3%	66.7%	70.7%	66.7%	68.6%
CBM-R Proficiency			60%	69.7%			



Looking Forward...

- Review Science assessment results.
- Make sure we continue to do the things that [*we believe*] lead to our students performing well on State assessments.
- Determine ways that we can [*even better*] support students, staff, and families.
- Develop short and long-range plans to continue to best address existing achievement gaps.
- Increase our alignment/mapping of curriculum and teacher familiarity with State standards, substrands, and other items.
- Continue screening students and work to improve how we use the data.
- Increased focus on Multi-Tiered Systems of Support [*MTSS*].
- Examine possible academic interventions and potential resource needs.



BUSINESS

AGENDA

Student Enrollment Overview | 9/18/2025

Grade	2020-2021 Funded	2021-2022 Funded	2022-2023 Funded	2023-2024 Funded	2024-2025 Funded	9/18/2025
PreK	6.8	6.1	5.3	7.6	9.4	45
HK/K	22.6	39.3	31.8	42.1	29.7	38
1st Grade	31.1	23.8	39.1	33.0	41.2	31
2nd Grade	30.1	31.4	25.5	41.8	32.8	46
3rd Grade	42.3	33.9	32.6	29.0	42.2	33
4th Grade	28.0	42.9	36.3	31.5	30.9	41
5th Grade	37.0	24.9	46.6	37.5	33.2	33
6th Grade	36.2	37.5	23.5	46.2	38.1	33
7th Grade	46.8	47.6	53.3	42.6	53.4	47
8th Grade	46.4	46.3	48.1	54.3	45.4	53
9th Grade	45.0	50.1	44.9	49.3	54.7	51
10th Grade	45.6	43.7	49.0	45.1	50.3	52
11th Grade	48.3	45.0	42.7	46.2	46.0	52
12th Grade	49.2	45.7	42.6	42.7	43.0	45
Total (K-12)	508.8	512.2	516.0	541.1	540.8	555
K-12 +/- from Previous Year	-17.8	3.4	3.8	25.1	-0.3	14.2

Student Activity Account – Month End August 2025

Fund #	Description	Receipt	Expense
15	FCCLA - National Fundraising	\$ 6,466.00	\$ -
August 2025 Totals		\$ 6,466.00	\$ -

Fund Name	FY26 Beginning Balance	August 2025			Year-To-Date			Ending Balance	+/- From SOY
		Receipts	Expenses	Transfers	Receipts	Expenses	Transfers		
FCCLA	\$ 15,529.65	\$ 6,466.00	\$ -		\$ 14,634.00	\$ 65.63		\$ 30,098.02	93.8%
FFA	\$ 2,392.22		\$ -		\$ -	\$ 331.31		\$ 2,060.91	-13.8%
Grade 11	\$ 5,156.18		\$ -	\$(4,356.18)	\$ -	\$ 800.00	\$(4,356.18)	\$ -	-100.0%
Grade 12	\$ 21.27			\$ 4,334.91	\$ -	\$ -	\$ 4,334.91	\$ 4,356.18	20380.4%
National Honor Society	\$ 737.48				\$ -	\$ -		\$ 737.48	0.0%
Student Council	\$ 6,108.65	\$ -		\$ 21.27	\$ 75.00	\$ -	\$ 21.27	\$ 6,204.92	1.6%
August 2025 Totals	\$ 29,945.45	\$ 6,466.00	\$ -	\$ (0.00)	\$ 14,709.00	\$ 1,196.94	\$ (0.00)	\$ 43,457.51	45.1%

End of August Monthly Cash Flow and Account Balances

Account	Description - Use	Beginning Balance	Dividends - Interest	Credits - Revenue	Debits - Expenditures	Total Fixed Income	Ending Balance
State Bank of Taunton [0200]	General	\$ 103,887.23		\$ 694,317.59	\$ 476,305.39		\$ 321,899.43
State Bank of Taunton [0218]	Student Activities	\$ 36,991.51		\$ 6,466.00	\$ -		\$ 43,457.51
State Bank of Taunton [0226]	Petty Cash	\$ 3,250.00		\$ -	\$ 1,800.00		\$ 1,450.00
State Bank of Taunton [0234]	Payroll	\$ 2,246.45		\$ 214,663.94	\$ 216,910.39		\$ -
PMA-MN Trust [2023A]	2023A	\$ 387,614.92	\$ 1,382.35	\$ -	\$ -	\$ 318,152.34	\$ 707,149.61
PMA-MN Trust [2023B]	2023B	\$ 1,189,254.77	\$ 4,241.26	\$ -	\$ -	\$ 782,796.88	\$ 1,976,292.91
PMA-MN Trust	Investments	\$ 2,211,104.11	\$ 7,841.54	\$ 1,292,068.88	\$ 600,000.00	\$ 714,900.00	\$ 3,625,914.53
End of August 2025 Totals: All Depositories		\$ 3,934,348.99	\$ 13,465.15	\$ 2,207,516.41	\$ 1,295,015.78	\$ 1,815,849.22	\$ 6,676,163.99
Net Cash Flow Increase From August 1, 2025 to August 31, 2025							\$ 925,965.78

FINANCIAL REPORT

ALL FUNDS | EXPENSES & REVENUES

Sequence: L, Fd		202402			202502			202602		
Description		Budget BUD24	Year to Date	%	Budget BUD25	Year to Date	%	Budget ADP26	Year to Date	%
R	Revenue									
01	General Fund	(7,760,002.00)	(716,359.85)	9%	(7,967,047.00)	(952,865.95)	12%	(8,316,367.00)	(1,056,781.70)	13%
02	Food Service Fund	(497,500.00)	58.35	(0%)	(501,520.00)	(1,963.75)	0%	(506,870.00)	(1,946.00)	0%
04	Community Service	(174,041.00)	(13,701.98)	8%	(191,756.00)	(20,051.58)	10%	(216,100.00)	(19,039.24)	9%
06	Building Construction Fund	(2,635,533.00)	(2,568,201.03)	97%	(85,000.00)	(763.94)	1%	(110,000.00)	(11,267.69)	10%
07	Debt Service Fund	(1,178,297.00)	(199,982.08)	17%	(1,714,917.00)	(276,146.35)	16%	(1,588,977.00)	(265,411.45)	17%
21	Student Activity Account	0.00	1,181.69	0%	0.00	11,528.53	0%	0.00	(13,512.06)	0%
R	Revenue	(12,245,373.00)	(3,497,004.90)	29%	(10,460,240.00)	(1,240,263.04)	12%	(10,738,314.00)	(1,367,958.14)	13%
E	Expenditure									
01	General Fund	7,904,910.00	622,830.57	8%	7,930,185.00	765,532.01	10%	8,278,726.00	750,901.39	9%
02	Food Service Fund	475,972.00	29,062.23	6%	517,663.00	26,329.07	5%	503,120.00	24,719.79	5%
04	Community Service	240,967.00	3,066.65	1%	253,575.00	19,546.89	8%	264,478.00	10,129.21	4%
06	Building Construction Fund	36,000.00	0.00	0%	264,358.00	0.00	0%	269,350.00	0.00	0%
07	Debt Service Fund	1,177,800.00	130,550.00	11%	1,545,578.00	245,702.50	16%	1,552,875.00	168,075.00	11%
E	Expenditure	9,835,649.00	785,509.45	8%	10,511,359.00	1,057,110.47	10%	10,868,549.00	953,825.39	9%



FINANCIAL REPORT

FUND 1 | GENERAL FUND REVENUES

Sequence: Fd, O/S		202402			202502			202602		
Description	Budget			Budget			Budget			
	BUD24	Year to Date	%	BUD25	Year to Date	%	ADP26	Year to Date	%	
01 General Fund										
000 Local Revenues	(1,818,631.00)	(63,593.32)	3%	(1,630,758.00)	(124,420.16)	8%	(1,845,370.00)	(241,882.10)	13%	
200 State Revenues	(4,736,729.00)	(536,462.99)	11%	(4,884,767.00)	(700,293.85)	14%	(5,004,144.00)	(689,924.67)	14%	
300 State Revenues	(1,017,477.00)	(119,548.70)	12%	(1,185,850.00)	(117,555.20)	10%	(1,321,940.00)	(123,138.93)	9%	
400 Federal Revenues from State	(148,519.00)	(1,142.34)	1%	(225,686.00)	(11,146.74)	5%	(90,032.00)	(1,836.00)	2%	
500 Federal Revenues from Fed Sou	(38,646.00)	0.00	0%	(39,986.00)	0.00	0%	(54,881.00)	0.00	0%	
600 Loc Sales, Ins Recov & Jdgmnt	0.00	4,387.50	0%	0.00	550.00	0%	0.00	0.00	0%	
01 General Fund	(7,760,002.00)	(716,359.85)	9%	(7,967,047.00)	(952,865.95)	12%	(8,316,367.00)	(1,056,781.70)	13%	



FINANCIAL REPORT

FUND 1 | GENERAL FUND EXPENSES

Sequence: Fd, O/S		202402			202502			202602		
Description	Budget			Budget			Budget			
	BUD24	Year to Date	%	BUD25	Year to Date	%	ADP26	Year to Date	%	
01 General Fund										
100 Salaries & Wages	4,295,935.00	234,053.80	5%	4,417,569.00	279,351.75	6%	4,409,305.00	285,463.14	6%	
200 Employee Benefits	1,119,935.00	57,827.46	5%	1,138,437.00	56,897.92	5%	1,155,408.00	68,685.50	6%	
300 Purchased Services	1,443,025.00	139,695.22	10%	1,527,118.00	136,631.10	9%	1,682,660.00	91,599.95	5%	
400 Supplies & Materials	787,395.00	141,159.73	18%	606,905.00	268,931.68	44%	508,158.00	190,236.06	37%	
500 Capital Expenditures	234,000.00	40,930.69	17%	210,406.00	13,849.90	7%	492,045.00	107,270.28	22%	
800 Other Expenditures	24,620.00	9,163.67	37%	29,750.00	9,869.66	33%	31,150.00	7,646.46	25%	
01 General Fund	7,904,910.00	622,830.57	8%	7,930,185.00	765,532.01	10%	8,278,726.00	750,901.39	9%	





MNTrust Monthly Statement

Minnesota ISD #414

Please Note:

THE FUND WILL BE CLOSED OCTOBER 13TH IN OBSERVANCE OF THE COLUMBUS DAY HOLIDAY

Activity Summary (MN02-31273-0101) Operating

8/1/2025 - 8/31/2025

Investment Pool Summary		IS
Beginning Market Balance		\$2,211,104.11
Dividends		\$7,841.54
Purchases		\$1,292,068.88
Redemptions		(\$600,000.00)
Ending Market Balance		\$2,911,014.53
Average Monthly Rate		4.199%
NAV / Share Price		\$1.000
Total		\$2,911,014.53
Total Fixed Income		\$714,900.00
Account Total		\$3,625,914.53

Your Representative(s)

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504 N. Monroe St.

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Naperville, IL 60563



MNTrust Monthly Statement

Minnesota ISD #414

Transaction Activity (MN02-31273-0101) Operating

IS 8/1/2025 - 8/31/2025

Transaction	Trade Date	Settle Date	Description	Redemption	Purchase	NAV / Share Price	Shares this Transaction
11466891	08/01/2025	08/01/2025	Online Wire Redemption	(\$150,000.00)	\$0.00	\$1.000	(150,000.000)
11468735	08/04/2025	08/04/2025	Online Wire Redemption	(\$250,000.00)	\$0.00	\$1.000	(250,000.000)
11484817	08/15/2025	08/15/2025	State Funds Purchase, ISD 0414	\$0.00	\$673,921.73	\$1.000	673,921.730
11494578	08/22/2025	08/22/2025	Online Wire Redemption	(\$200,000.00)	\$0.00	\$1.000	(200,000.000)
11503991	08/29/2025	08/29/2025	State Funds Purchase, ISD 0414	\$0.00	\$618,147.15	\$1.000	618,147.150
	08/31/2025	08/31/2025	Total Dividend Reinvestment	\$0.00	\$7,841.54	\$1.000	7,841.540
				(\$600,000.00)	\$1,299,910.42		699,910.420

Beginning Market Value: \$2,211,104.11 | Ending Market Value: \$2,911,014.53



MNTrust Monthly Statement

Minnesota ISD #414

Current Portfolio

8/31/2025

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV / Share Price	Face/Par	Market Value
IS				08/31/2025		IS Account Balance	\$2,911,014.53	4.199%	\$1.000	\$2,911,014.53	\$2,911,014.53
CD	N	1373684-1	02/04/2025	02/04/2025	02/04/2026	T Bank, National Association, TX	\$239,800.00	4.179%		\$249,820.19	\$239,800.00
CD	N	1373683-1	02/04/2025	02/04/2025	02/04/2026	GBank, NV	\$239,800.00	4.177%		\$249,816.45	\$239,800.00
CD	N	1373682-1	02/04/2025	02/04/2025	07/28/2026	Cornerstone Bank, NE	\$235,300.00	4.149%		\$249,715.77	\$235,300.00
							\$3,625,914.53			\$3,660,366.94	\$3,625,914.53

Time and Dollar Weighted Average Portfolio Yield: 4.163%

Weighted Average Portfolio Maturity: 214.27 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
IS	80.284%	\$2,911,014.53	IS Account
CD	19.716%	\$714,900.00	Certificate of Deposit

Index

Cost is comprised of the total amount you paid for the investment (including any fees and commissions) plus any reinvested dividends.

Rate is the average monthly yield for pool investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments or the balance at statement date for pool investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost" for fixed term investments or the balance at statement date for pool investments.

Deposit Codes

N	Single FEIN
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MNTrust Monthly Statement

Minnesota ISD #414

Please Note:

THE FUND WILL BE CLOSED OCTOBER 13TH IN OBSERVANCE OF THE COLUMBUS DAY HOLIDAY

Activity Summary (MN02-31273-0201) 2023A Bonds (Municipal Advisory Account)

8/1/2025 - 8/31/2025

Investment Pool Summary		IS
Beginning Market Balance		\$387,614.92
Dividends		\$1,382.35
Purchases		\$0.00
Redemptions		\$0.00
Ending Market Balance		\$388,997.27
Average Monthly Rate		4.199%
NAV / Share Price		\$1.000
Total		\$388,997.27
Total Fixed Income		\$318,152.34
Account Total		\$707,149.61

Your Representative(s)

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MNTrust Monthly Statement

Minnesota ISD #414

Transaction Activity (MN02-31273-0201) 2023A Bonds

IS 8/1/2025 - 8/31/2025

Transaction	Trade Date	Settle Date	Description	Redemption	Purchase	NAV / Share Price	Shares this Transaction
	08/31/2025	08/31/2025	Total Dividend Reinvestment	\$0.00	\$1,382.35	\$1.000	1,382.350
				\$0.00	\$1,382.35		1,382.350

Beginning Market Value: \$387,614.92 | Ending Market Value: \$388,997.27



MNTrust Monthly Statement

Minnesota ISD #414

Current Portfolio

8/31/2025

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV / Share Price	Face/Par	Market Value
IS				08/31/2025		IS Account Balance	\$388,997.27	4.199%	\$1.000	\$388,997.27	\$388,997.27
SEC	6	61804-1	09/26/2023	09/27/2023	08/31/2025	US TREASURY N/B, 91282CAJ0	\$91,402.34	4.988%		\$100,000.00	\$100,000.00
CD	N	1353390-1	09/12/2023	09/12/2023	09/11/2025	LATINO COMMUNITY CREDIT UNION, NC	\$226,750.00	5.043%		\$249,620.38	\$226,750.00
							\$707,149.61			\$738,617.65	\$715,747.27

Time and Dollar Weighted Average Portfolio Yield: 5.041%

Weighted Average Portfolio Maturity: 7.94 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
IS	55.009%	\$388,997.27	IS Account
SEC	12.925%	\$91,402.34	Securities
CD	32.065%	\$226,750.00	Certificate of Deposit

Index

Cost is comprised of the total amount you paid for the investment (including any fees and commissions) plus any reinvested dividends.

Rate is the average monthly yield for pool investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments or the balance at statement date for pool investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost" for fixed term investments or the balance at statement date for pool investments.

Deposit Codes

N | Single FEIN

Security Codes

6 | Treasury Note



MNTrust Monthly Statement

Minnesota ISD #414

Please Note:

THE FUND WILL BE CLOSED OCTOBER 13TH IN OBSERVANCE OF THE COLUMBUS DAY HOLIDAY

Activity Summary (MN02-31273-0202) 2023B Taxable Bonds (Municipal Advisory Account)

8/1/2025 - 8/31/2025

Investment Pool Summary		IS
Beginning Market Balance		\$1,189,254.77
Dividends		\$4,241.26
Purchases		\$0.00
Redemptions		\$0.00
Ending Market Balance		\$1,193,496.03
Average Monthly Rate		4.199%
NAV / Share Price		\$1.000
Total		\$1,193,496.03
Total Fixed Income		\$782,796.88
Account Total		\$1,976,292.91

Your Representative(s)

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MNTrust Monthly Statement

Minnesota ISD #414

Transaction Activity (MN02-31273-0202) 2023B Taxable Bonds

IS 8/1/2025 - 8/31/2025

Transaction	Trade Date	Settle Date	Description	Redemption	Purchase	NAV / Share Price	Shares this Transaction
	08/31/2025	08/31/2025	Total Dividend Reinvestment	\$0.00	\$4,241.26	\$1.000	4,241.260
				\$0.00	\$4,241.26		4,241.260

Beginning Market Value: \$1,189,254.77 | Ending Market Value: \$1,193,496.03



MNTrust Monthly Statement

Minnesota ISD #414

Current Portfolio

8/31/2025

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV / Share Price	Face/Par	Market Value
IS				08/31/2025		IS Account Balance	\$1,193,496.03	4.199%	\$1.000	\$1,193,496.03	\$1,193,496.03
SEC	6	61803-1	09/26/2023	09/27/2023	08/31/2025	US TREASURY N/B, 91282CAJ0	\$182,796.88	4.990%		\$200,000.00	\$200,000.00
CD	N	1353420-1	09/12/2023	09/12/2023	09/11/2025	First National Bank, AR	\$227,000.00	5.036%		\$249,861.59	\$227,000.00
CD	N	1353414-1	09/12/2023	09/12/2023	09/11/2025	Baxter Credit Union, IL	\$226,850.00	4.977%		\$249,867.79	\$226,850.00
CD	N	1353417-1	09/12/2023	09/12/2023	09/11/2025	First National Bank, ME	\$146,150.00	5.028%		\$161,143.66	\$146,150.00
							\$1,976,292.91			\$2,054,369.07	\$1,993,496.03

Time and Dollar Weighted Average Portfolio Yield: 5.011%

Weighted Average Portfolio Maturity: 8.50 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
IS	60.391%	\$1,193,496.03	IS Account
SEC	9.249%	\$182,796.88	Securities
CD	30.360%	\$600,000.00	Certificate of Deposit

Index

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Face/Par is the amount received at maturity for fixed rate investments or the balance at statement date for pool investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost" for fixed term investments or the balance at statement date for pool investments.

Deposit Codes

N | Single FEIN

Security Codes

6 | Treasury Note

Minneota Public School
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General Fund	\$569,359.53
02	Food Service Fund	\$31,850.30
04	Community Service	\$5,898.65
07	Debt Service Fund	\$575.00
Report Total		\$607,683.48

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
iBT	00127			COMMISSIONER OF REVENUE		Wire		
			B 01 215 013	ST TAX		\$5,653.98		
PO#:	Voucher #:	50830	Invoice	Invoice No: S2026040	8/25/2025		Paid Amt:	\$5,653.98
							Check Amount:	\$5,653.98
iBT	00594			PUBLIC EMPLOYEES RETIREMENT		Wire		
			B 01 215 017	PERA		\$4,514.27		
PO#:	Voucher #:	50831	Invoice	Invoice No: S2026040	8/25/2025		Paid Amt:	\$4,514.27
							Check Amount:	\$4,514.27
iBT	00710			TEACHERS RETIREMENT		Wire		
			B 01 215 018	TRA		\$23,778.56		
PO#:	Voucher #:	50833	Invoice	Invoice No: S2026040	8/25/2025		Paid Amt:	\$23,778.56
							Check Amount:	\$23,778.56
iBT	2313			Educators Benefit Consultants		Wire		
			B 01 215 000	PAYROLL DEDUCTIONS		\$1,613.88		
			B 01 215 085	MED FSA		\$825.00		
			B 01 215 086	PAYROLL DEDUCTIONS		\$645.83		
PO#:	Voucher #:	50826	Invoice	Invoice No: S2026040	8/25/2025		Paid Amt:	\$3,084.71
							Check Amount:	\$3,084.71
iBT	3017			EFTPS		Wire		
			B 01 215 010	FICA/MD		\$24,042.00		
			B 01 215 011	FED TAX		\$9,825.99		
PO#:	Voucher #:	50828	Invoice	Invoice No: S2026040	8/25/2025		Paid Amt:	\$33,867.99
							Check Amount:	\$33,867.99
iBT	3022			Common Remitter		Wire		
			B 01 215 005	PAYANNU		\$5,441.88		
PO#:	Voucher #:	50834	Invoice	Invoice No: S2026040	8/25/2025		Paid Amt:	\$5,441.88
			B 01 215 005	PAYANNU		\$200.34		
PO#:	Voucher #:	50832	Invoice	Invoice No: S2026040	8/25/2025		Paid Amt:	\$200.34
			B 01 215 005	PAYANNU		\$598.41		
PO#:	Voucher #:	50827	Invoice	Invoice No: S2026040	8/25/2025		Paid Amt:	\$598.41
							Check Amount:	\$6,240.63
iBT	00211			SW/WC SERVICE COOPERATIVES		Wire		
			B 01 215 027	August Health Insurance - Group		\$40,388.30		
PO#:	Voucher #:	50854	Invoice	Invoice No: 08/01/2025	8/25/2025		Paid Amt:	\$40,388.30
							Check Amount:	\$40,388.30

District # 0414

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	01418			HORACE MANN		Wire		
			B 01	215 051	KL - Auto Insurance		\$261.83	
PO#:	Voucher #:	50860	Invoice	Invoice No: 8/11/2025	8/25/2025		Paid Amt: \$261.83	
							Check Amount: \$261.83	
SBT	4275			Northeast Service Coop		Wire		
			B 01	215 032	August 2025 Dental Insurance		\$2,690.00	
PO#:	Voucher #:	50852	Invoice	Invoice No: 2352	8/25/2025		Paid Amt: \$2,690.00	
							Check Amount: \$2,690.00	
SBT	2819			EMC Insurance Companies		Wire		
			E 01	005 760 000 720 340	Auto Insurance		\$669.70	
			E 01	005 940 000 000 340	Property, Liability		\$5,889.42	
PO#:	Voucher #:	50868	Invoice	Invoice No: 7002753613	8/26/2025		Paid Amt: \$6,559.12	
							Check Amount: \$6,559.12	
SBT	3034			elan Corporate		Wire		
			E 01	300 292 237 000 401	Ebenezer Scrooge's Big [Your Town Here] Chris		\$430.00	
PO#: 11198	Voucher #:	50890	Invoice	Invoice No: June/July 25 Stmt	8/29/2025		Paid Amt: \$430.00	
			E 01	300 294 211 000 401	25-26 MSHSL FB Handbook		\$8.00	
			E 01	300 294 211 000 401	25-26 FB Case Book		\$8.00	
			E 01	300 294 211 000 401	25-26 MSHSL FB Rules Book		\$8.00	
			E 01	300 296 227 000 401	25-26 MSHSL VB Case Book		\$8.00	
			E 01	300 296 227 000 401	25-26 MSHSL VB Rules Book		\$8.00	
			E 01	300 296 227 000 401	Volleyball Official Scorebook		\$30.00	
			E 01	300 298 000 000 401	MSHSL 3 Year League Desktop Calendar 2025-:		\$27.00	
			E 01	300 294 211 000 401	Freight		\$3.61	
			E 01	300 298 000 000 401	Freight		\$4.06	
			E 01	300 296 227 000 401	Freight		\$6.91	
PO#: 11204	Voucher #:	50891	Invoice	Invoice No: June/July 25 Stmt	8/29/2025		Paid Amt: \$111.58	
			E 01	100 203 028 000 430	30/50/100/200pcs Random Different Keychains,		\$25.99	
			E 01	100 203 028 000 430	Ikee Design Wooden Rotating Two-Sided Jewel		\$18.99	
			E 01	100 203 028 000 430	LEOBRO 160PCS Lobster Claw Clasp with Key		\$11.29	
PO#: 11215	Voucher #:	50892	Invoice	Invoice No: June/July 25 Stmt	8/29/2025		Paid Amt: \$56.27	
			E 01	100 203 025 000 430	\$49.99 FREE delivery Tuesday, August 5 for Pr		\$49.99	
			E 01	100 203 025 000 430	Llama Llama Loves Camping Paperback – Pictu		\$4.24	
			E 01	100 203 025 000 430	Student Achievement Award Stickers		\$3.50	
			E 01	100 203 025 000 430	Mini Dry Erase Erasers, IHPUKIDI 48 Pack		\$11.99	
			E 01	100 203 025 000 430	Gift Boutique 48 Woodland Camping Mini Notep		\$11.95	

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	3034			elan Corporate		Wire		
		E 01	100 203	025 000 430	Fumete 170 Pcs Camping Party Favors		\$21.38	
PO#: 11231	Voucher #:	50893	Invoice	Invoice No: JUne/July 25 Stmt	8/29/2025	Paid Amt:		\$103.05
		E 01	100 203	027 000 430	random key chains		\$25.99	
		E 01	100 203	027 000 430	(160) Lobster Claw Clips		\$11.29	
		E 01	100 203	027 000 430	two sided case		\$18.99	
PO#: 11216	Voucher #:	50894	Invoice	Invoice No: June/July 25 Stmt	8/29/2025	Paid Amt:		\$56.27
		E 01	005 257	000 000 401	Pack Paper-Feel Screen Protectors for iPad 11tl		\$19.98	
PO#: 11226	Voucher #:	50895	Invoice	Invoice No: June/July 25 Stmt	8/29/2025	Paid Amt:		\$19.98
		E 01	300 211	000 000 401	iPad Pen - white		\$9.90	
		E 01	300 211	000 000 401	iPad case w/Keyboard		\$28.87	
PO#: 11225	Voucher #:	50896	Invoice	Invoice No: June/July 25 Stmt	8/29/2025	Paid Amt:		\$38.77
		E 01	005 720	000 000 401	Frienda 50 Pack Canvas Zipper pencil Pouch Bt		\$28.99	
		E 01	005 720	000 000 401	50 Pack Emesis Bag, Disposable Vomit Bags, A		\$15.99	
		E 01	005 720	000 000 401	Secret Antiperspirant and Deodorant for Women		\$36.00	
		E 01	005 720	000 000 401	Degree Men Antiperspirant Deodorant Cool Rusl		\$69.84	
		E 01	005 720	000 000 401	LIFE SAVERS Pep-O-Mint Peppermint Hard Ca		\$12.54	
		E 01	005 720	000 000 401	Ziploc Sandwich and Snack Bags with EasyGuic		\$4.18	
		E 01	005 720	000 000 401	Renu Multi-Purpose Contact Lens Solution Trav		\$9.99	
		E 01	005 720	000 000 401	Always Radiant Teen Feminine Pads with FlexFc		\$8.97	
		E 01	005 720	000 000 401	Ascensia CONTOUR NEXT GEN Blood Glucos		\$39.92	
PO#: 11151	Voucher #:	50897	Invoice	Invoice No: June/July 25 stmt	8/29/2025	Paid Amt:		\$226.42
		E 01	100 203	027 000 430	cord holders		\$11.70	
		E 01	100 203	027 000 430	pencil sharpener		\$30.25	
		E 01	100 203	027 000 430	digital clock		\$32.99	
		E 01	100 203	027 000 430	liquid sensory tiles		\$199.99	
		E 01	100 203	027 000 430	koosh balls		\$16.99	
PO#: 11218	Voucher #:	50898	Invoice	Invoice No: JUne/July 25 Stmt	8/29/2025	Paid Amt:		\$291.92
		E 02	005 770	000 701 401	31.5 Modern Folding Computer Desk		\$79.88	
		E 02	005 770	000 701 401	Freight		\$43.71	
PO#: 11192	Voucher #:	50899	Invoice	Invoice No: June/July 25 Stmt	8/29/2025	Paid Amt:		\$123.59
		E 01	300 298	000 000 401	TENS 7000 Digital TENS Unit with Accessories		\$39.76	
		E 01	300 298	000 000 401	Jaybird & Mais Moleskin Roll [Adhesive-Backed]		\$37.98	
PO#: 11194	Voucher #:	50900	Invoice	Invoice No: June/July 25 Stmt	8/29/2025	Paid Amt:		\$77.74
		E 01	005 257	000 000 401	Laptop Cases for Board Laptops		\$161.32	
PO#: 11217	Voucher #:	50901	Invoice	Invoice No: June/July 25 Stmt	8/29/2025	Paid Amt:		\$161.32
		E 01	005 257	000 000 401	Fiber Patch Cables - 5 pack		\$18.07	

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	3034			elan Corporate		Wire		
		E 01	005 257 000 000 401	Orange 0.5 ft Cat6 Patch cables - 24 pk		\$22.99		
		E 01	005 257 000 000 401	Orange 3 ft Cat6 Patch cables - 24pack		\$27.99		
		E 01	005 257 000 000 401	Purple 3 ft Cat6 Patch cables - 10 pack		\$20.03		
		E 01	005 257 000 000 401	Sticky note pads		\$7.99		
		E 01	005 257 000 000 401	Small Sticky Notes		\$8.49		
PO#: 11207	Voucher #:	50902	Invoice	Invoice No: June/July 25 Stmt	8/29/2025		Paid Amt:	\$105.56
		E 01	005 257 000 000 401	HDMI splitters		\$68.60		
PO#: 11201	Voucher #:	50903	Invoice	Invoice No: June/July 25 Stmt	8/29/2025		Paid Amt:	\$68.60
		E 01	005 257 000 000 401	RJ45 Crimp Tool Pass Through Crimper Cutter 1		\$21.50		
PO#: 11193	Voucher #:	50904	Invoice	Invoice No: June/July 25 Stmt	8/29/2025		Paid Amt:	\$21.50
		E 01	100 203 022 000 430	https://www.walmart.com/ip/seort/14940134		\$38.46		
		E 01	100 203 022 000 430	https://www.walmart.com/ip/seort/952335419		\$21.56		
PO#: 11238	Voucher #:	50905	Invoice	Invoice No: June/July 25 stmt	8/29/2025		Paid Amt:	\$60.02
		E 01	100 203 000 000 406	Earth and Space Science Curriculum Bundle		\$307.80		
PO#: 11239	Voucher #:	50906	Invoice	Invoice No: June/July 25 Stmt	8/29/2025		Paid Amt:	\$307.80
		E 01	100 203 032 000 430	BOFB97V35 Teacher planner		\$15.99		
		E 01	100 203 032 000 430	BO7GSZM4YM Scented Markers		\$17.99		
		E 01	100 203 032 000 430	BOC1HRM5JZ Highlighters		\$6.94		
		E 01	100 203 032 000 430	BOOJO9CO6 Markers		\$9.97		
		E 01	100 203 032 000 430	BOF99HV14W Class Folders		\$22.99		
		E 01	100 203 032 000 430	BO86R6FDVG Tape		\$5.99		
		E 01	100 203 032 000 430	BOCLTV6GR Stickers		\$5.11		
		E 01	100 203 032 000 430	BO9WZSY1DN Wireless control outlet		\$26.99		
		E 01	100 203 032 000 430	BOBLHCRK86 Clipboards		\$25.99		
		E 01	100 203 032 000 430	BO9JW2YPTH whiteboard erasers		\$8.99		
		E 01	100 203 032 000 430	BOD8ZS9S68 Staple remover		\$3.99		
		E 01	100 203 032 000 430	BOC8N6GWVX Pencil sharpener		\$40.99		
		E 01	100 203 032 000 430	BOD62XC DKY Sticky Notes		\$6.99		
		E 01	100 203 032 000 430	BODPQ1NZQ5 White out		\$4.79		
		E 01	100 203 032 000 430	BO71JM699P Pencils		\$13.00		
		E 01	100 203 032 000 430	BO9YT2H35S Hand Sanitizer		\$30.00		
		E 01	100 203 032 000 430	Credit		(\$49.45)		
PO#: 11227	Voucher #:	50907	Invoice	Invoice No: June/July 25 Stmt	8/29/2025		Paid Amt:	\$197.26
		E 01	300 294 221 000 366	Wrestling Coaches Due		\$113.50		
		E 01	300 294 211 000 366	Football Coaches Dues		\$55.25		
		E 01	300 294 213 000 366	Boys Basketball Coaches Dues		\$57.75		

District # 0414

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	3034			elan Corporate		Wire		
		E 01	300 292 207 000 369	FCCLA National Expenses			\$122.92	
		E 01	300 294 221 000 401	Wrestling Subscription			\$160.31	
		E 01	100 203 000 000 401	Bounce Back Supplies			\$28.57	
		E 01	300 292 225 000 401	Golf Expenses			\$144.46	
		E 01	005 110 000 000 401	Amazon Return			(\$12.82)	
		E 01	005 810 191 000 401	Trigon Fence Topper			\$1,313.28	
		E 01	300 298 000 000 401	Apple Subscription			\$12.74	
		E 01	005 110 000 000 401	Administration Subscriptions			\$248.00	
		E 01	300 211 000 000 401	High School Office Supplies			\$37.32	
		E 01	005 110 000 000 329	Postage			\$1,860.93	
		E 01	005 760 000 720 440	Fuel			\$66.32	
		E 02	005 770 000 701 401	Kitchen Supplies - Shoes			\$450.00	
		E 01	005 720 000 000 401	Nurse Membership			\$38.75	
		E 01	005 640 000 316 366	Staff Development			\$4,312.95	
		E 01	100 203 000 000 401	Summer Bounce Back Supplies			\$174.57	
		E 01	100 203 026 000 430	D Gillingham Classroom Supplies			\$324.91	
		E 01	100 203 022 000 430	K Dalager Classroom Supplies			\$389.17	
		E 01	100 203 021 000 430	J Bradley Classroom Supplies			\$74.98	
		E 01	300 298 000 000 820	MNIAAA Dues			\$160.00	
		E 02	005 770 000 701 366	Food Service Staff Development			\$1,795.79	
PO#:	Voucher #:	50888	Invoice	Invoice No:	June/July 2025 Stmt	8/29/2025	Paid Amt:	\$11,929.65
		E 01	300 292 237 000 401	Performance Rights			\$520.00	
PO#: 11205	Voucher #:	50889	Invoice	Invoice No:	June/July 2025 Stmt	8/29/2025	Paid Amt:	\$520.00
							Check Amount:	\$14,907.30
SBT	00211			SW/WC SERVICE COOPERATIVES		Wire		
		B 01	215 027	Group Health Insurance Adjustment			\$50.40	
PO#:	Voucher #:	50939	Invoice	Invoice No:	Group Health Insuran	8/31/2025	Paid Amt:	\$50.40
							Check Amount:	\$50.40
SBT	00127			COMMISSIONER OF REVENUE		Wire		
		B 01	215 013	ST TAX			\$6,279.87	
PO#:	Voucher #:	50961	Invoice	Invoice No:	S2026050	9/10/2025	Paid Amt:	\$6,279.87
							Check Amount:	\$6,279.87
SBT	00594			PUBLIC EMPLOYEES RETIREMENT		Wire		
		B 01	215 017	PERA			\$7,153.07	
PO#:	Voucher #:	50962	Invoice	Invoice No:	S2026050	9/10/2025	Paid Amt:	\$7,153.07
							Check Amount:	\$7,153.07

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	00710			TEACHERS RETIREMENT		Wire		
			B 01 215 018	TRA		\$24,335.56		
PO#:	Voucher #:	50964	Invoice	Invoice No: S2026050	9/10/2025		Paid Amt:	\$24,335.56
							Check Amount:	\$24,335.56
SBT	2313			Educators Benefit Consultants		Wire		
			B 01 215 000	PAYROLL DEDUCTIONS		\$1,613.88		
			B 01 215 085	MED FSA		\$825.00		
			B 01 215 086	PAYROLL DEDUCTIONS		\$645.83		
PO#:	Voucher #:	50957	Invoice	Invoice No: S2026050	9/10/2025		Paid Amt:	\$3,084.71
							Check Amount:	\$3,084.71
SBT	3017			EFTPS		Wire		
			B 01 215 010	FICA/MD		\$28,353.80		
			B 01 215 011	FED TAX		\$10,563.95		
PO#:	Voucher #:	50959	Invoice	Invoice No: S2026050	9/10/2025		Paid Amt:	\$38,917.75
							Check Amount:	\$38,917.75
SBT	3022			Common Remitter		Wire		
			B 01 215 005	PAYANNU		\$5,828.91		
PO#:	Voucher #:	50965	Invoice	Invoice No: S2026050	9/10/2025		Paid Amt:	\$5,828.91
			B 01 215 005	PAYANNU		\$200.34		
PO#:	Voucher #:	50963	Invoice	Invoice No: S2026050	9/10/2025		Paid Amt:	\$200.34
			B 01 215 005	PAYANNU		\$598.41		
PO#:	Voucher #:	50958	Invoice	Invoice No: S2026050	9/10/2025		Paid Amt:	\$598.41
							Check Amount:	\$6,627.66
SBT	52162 01568			Minneota Education Minnesota Organization		Check		
			B 01 215 028	DUES		\$1,120.82		
PO#:	Voucher #:	50829	Invoice	Invoice No: S2026040	8/25/2025		Paid Amt:	\$1,120.82
							Check Amount:	\$1,120.82
SBT	52163 02024			MN BCA		Check		
			E 01 005 110 000 000 401	BP Background Check		\$15.00		
PO#:	Voucher #:	50835	Invoice	Invoice No: BP Background Check	8/25/2025		Paid Amt:	\$15.00
							Check Amount:	\$15.00
SBT	52164 00017			AMERICAN FAMILY ASSURANCE		Check		
			B 01 215 026	Group Insurance - Payroll Deduction		\$779.26		
PO#:	Voucher #:	50858	Invoice	Invoice No: 030649	8/25/2025		Paid Amt:	\$779.26
							Check Amount:	\$779.26

District # 0414

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
iBT	52165	3303		Legal Shield		Check			
			B 01 215 033	Legal Insurance - Payroll Deduction			\$181.40		
PO#:	Voucher #:	50857	Invoice	Invoice No: 08/15/2025	8/25/2025			Paid Amt: \$181.40	
								Check Amount: \$181.40	
iBT	52166	1080		MN NCPERS Life Insurance		Check			
			B 01 215 025	SB Life Insurance - Payroll Deduction			\$16.00		
PO#:	Voucher #:	50853	Invoice	Invoice No: 185001092025	8/25/2025			Paid Amt: \$16.00	
								Check Amount: \$16.00	
iBT	52167	2490		USABLE Life		Check			
			B 01 215 027	HL Insurance - Payroll Deduction			\$44.80		
PO#:	Voucher #:	50856	Invoice	Invoice No: 0005835761	8/25/2025			Paid Amt: \$44.80	
			B 01 215 027	Group Life - Payroll Deduction			\$109.20		
PO#:	Voucher #:	50855	Invoice	Invoice No: 0005835754	8/25/2025			Paid Amt: \$109.20	
								Check Amount: \$154.00	
SBT	52168	4518		VSP Insurance Co (CT)		Check			
			B 01 215 034	Group Insurance - Vision			\$215.78		
PO#:	Voucher #:	50859	Invoice	Invoice No: 823403560	8/25/2025			Paid Amt: \$215.78	
								Check Amount: \$215.78	
SBT	52169	4288		Alex Lessman		Check			
			E 01 300 294 211 000 305	8/26 JH Football Official			\$60.00		
PO#:	Voucher #:	50871	Invoice	Invoice No: 8/26 JH Football	8/26/2025			Paid Amt: \$60.00	
								Check Amount: \$60.00	
SBT	52170	4250		American Welding & Gas, Inc		Check			
			E 01 300 301 000 830 433	ESAB Sureweld E6011 1/8 x 50			\$375.00		
			E 01 300 301 000 830 433	ESAB Sureweld E6013			\$525.00		
			E 01 300 301 000 830 433	ESAB Sureweld E7014			\$350.00		
			E 01 300 301 000 830 433	ATOM Arc E7018			\$400.00		
			E 01 300 301 000 830 433	Lincoln ER70S-6			\$638.88		
			E 01 300 301 000 830 433	Royal Blue Welding Gloves			\$320.00		
			E 01 300 301 000 830 433	Recvo Blue Welding Gloves			\$80.00		
			E 01 300 301 000 830 433	Stryker Jacket Red Flame			\$105.00		
			E 01 300 301 000 830 433	Stryker Jacked Red Flame			\$76.00		
PO#:	Voucher #:	50861	Invoice	Invoice No: 0011064570	8/26/2025			Paid Amt: \$2,869.88	
								Check Amount: \$2,869.88	
SBT	52171	2323		Borch Sporting Goods		Check			
			E 01 300 298 000 000 401	Mueller21013 3' Elastikon			\$130.00		

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52171	2323		Borch Sporting Goods		Check		
			E 01	300 298 000 000 401	Mueller130105 1.5" White Tape		\$1,125.00	
			E 01	300 298 000 000 401	Mueller26447 2" Flexlight - Black		\$840.00	
			E 01	300 298 000 000 401	Mueller70313 Nitrile Gloves (size L)		\$68.00	
			E 01	300 298 000 000 401	Mueller260807 Knuckle Bandaids		\$20.00	
			E 01	300 298 000 000 401	Mueller230607 2x4 bandaids		\$20.00	
			E 01	300 298 000 000 401	Mueller230407 1x3 bandaids		\$14.00	
			E 01	300 298 000 000 401	Mueller131411 Second Skin Squares 1" - 75 \$3		\$30.00	
			E 01	300 298 000 000 401	Mueller50102 3" x 5 yard ace wrap		\$50.00	
			E 01	300 298 000 000 401	Mueller*050104 6'x10 yd ace wrap		\$80.00	
			E 01	300 298 000 000 401	Mueller414 Neoprene Elbow Sleeve-Med \$15.00		\$45.00	
			E 01	300 298 000 000 401	Mueller414 Neoprene Elbow Sleeve-Lrg		\$60.00	
			E 01	300 298 000 000 401	Mueller414 Neoprene Elbow Sleeve-XL		\$45.00	
			E 01	300 298 000 000 401	Mueller52642 Neoprene Knee Sleeve Closed Pa		\$57.00	
			E 01	300 298 000 000 401	Mueller52643 Neoprene Knee Sleeve Closed Pa		\$76.00	
			E 01	300 298 000 000 401	Mueller52644 Neoprene Knee Sleeve Closed Pa		\$57.00	
PO#: 11190	Voucher #:	50838	Invoice	Invoice No: AYA003121-YA02	8/26/2025	Paid Amt:	\$2,717.00	
			E 01	300 258 233 000 430	Band Shirts		\$308.00	
			E 01	300 258 233 000 430	Band Shirt XXXL		\$17.00	
PO#: 11255	Voucher #:	50862	Invoice	Invoice No: AYA003225-YA02	8/26/2025	Paid Amt:	\$325.00	
			E 01	300 298 000 000 401	State Farm Shirts - Becker		\$600.00	
PO#:	Voucher #:	50866	Invoice	Invoice No: AYA003166-YA04	8/26/2025	Paid Amt:	\$600.00	
							Check Amount:	\$3,642.00
SBT	52172	00085		BUYASSE ROOFING		Check		
			E 01	005 865 000 383 350	Leak in Library - Installed 2 Patches		\$525.00	
PO#:	Voucher #:	50846	Invoice	Invoice No: 25-028	8/26/2025	Paid Amt:	\$525.00	
			E 01	005 865 000 383 350	Leaks - Kitchen, Wrestling Room, Library, Weigl		\$3,548.00	
PO#:	Voucher #:	50847	Invoice	Invoice No: 25-044	8/26/2025	Paid Amt:	\$3,548.00	
							Check Amount:	\$4,073.00
SBT	52173	2848		Chuck Josephson		Check		
			E 01	300 294 211 000 305	8/26 JH Football Official		\$60.00	
PO#:	Voucher #:	50870	Invoice	Invoice No: 8/26 JH Football	8/26/2025	Paid Amt:	\$60.00	
							Check Amount:	\$60.00
SBT	52174	3391		CINDY VERSCHAETSE		Check		
			E 01	300 296 227 000 305	8/26 Varsity VB Official		\$140.00	
PO#:	Voucher #:	50877	Invoice	Invoice No: 8/26 Varsity VB	8/26/2025	Paid Amt:	\$140.00	
							Check Amount:	\$140.00

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Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52175	4611		Classy Cakes		Check		
			E 01	300 298 239 000 401	Cookie Dough Case	\$336.00		
			E 01	300 298 239 000 401	Shipping	\$12.00		
PO#:	Voucher #:	50875	Invoice	Invoice No: 1802	8/26/2025	Paid Amt:	\$348.00	
						Check Amount:	\$348.00	
SBT	52176	4099		Cole Papers Inc		Check		
			E 01	005 810 000 000 401	Quick Change Dust Mop	\$11.85		
			E 01	005 810 000 000 401	Betco Symplicity Classic LD Powder	\$157.36		
			E 01	005 810 000 000 401	Standard Vac Bag	\$52.44		
			E 01	005 810 000 000 401	Pacific Blue Basic White	\$54.22		
PO#:	Voucher #:	50864	Invoice	Invoice No: 10615535	8/26/2025	Paid Amt:	\$275.87	
			E 01	005 810 000 000 401	Glass Cleaner & Protector	\$98.90		
PO#:	Voucher #:	50865	Invoice	Invoice No: 10617017	8/26/2025	Paid Amt:	\$98.90	
						Check Amount:	\$374.77	
SBT	52177	4381		Data Processing Design Inc.		Check		
			E 01	005 810 000 000 820	Monthly Useage Statement	\$30.99		
PO#:	Voucher #:	50848	Invoice	Invoice No: EGOLD-12136059	8/26/2025	Paid Amt:	\$30.99	
						Check Amount:	\$30.99	
SBT	52178	4104		ED WATTS		Check		
			E 01	300 294 211 000 305	8/26 JH Football Official	\$60.00		
PO#:	Voucher #:	50872	Invoice	Invoice No: 8/26 JH Football	8/26/2025	Paid Amt:	\$60.00	
						Check Amount:	\$60.00	
SBT	52179	4612		Groves Learning		Check		
			E 04	701 590 000 351 460	Kindergarten Renewing Kit	\$355.00		
			E 04	701 590 000 351 460	Grade 1 Renewing Kit	\$355.00		
			E 04	701 590 000 351 460	Grade 2 Renewing Kit	\$375.00		
			E 04	701 590 000 351 460	Grade 3 Class Set	\$1,810.00		
PO#:	Voucher #:	50879	Invoice	Invoice No: St Edwards 2603	8/26/2025	Paid Amt:	\$2,895.00	
						Check Amount:	\$2,895.00	
SBT	52180	2397		Intermediate Dist. 287		Check		
			E 01	300 211 000 000 390	AH Tuition	\$822.48		
PO#:	Voucher #:	50878	Invoice	Invoice No: 0002500614	8/26/2025	Paid Amt:	\$822.48	
						Check Amount:	\$822.48	

District # 0414

Minneota Public School
Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
SBT	52181	4170		JEFF NELSON		Check			
			E 01	300 296 227 000 305	8/26 V Volleyball Official	\$140.00			
PO#:	Voucher #:	50876	Invoice	Invoice No:	8/26 V Volleyball	8/26/2025	Paid Amt:	\$140.00	
							Check Amount:	\$140.00	
SBT	52182	3908		JEREMIASON PHOTO		Check			
			E 01	300 298 000 000 401	HOF Pictures/Plaques	\$299.00			
PO#:	Voucher #:	50850	Invoice	Invoice No:	092729000174	8/26/2025	Paid Amt:	\$299.00	
							Check Amount:	\$299.00	
SBT	52183	00380		JOHNSON CONTROL INC		Check			
			E 01	005 865 000 380 350	Boiler Controller Fail & Upgrade	\$4,596.75			
PO#:	Voucher #:	50849	Invoice	Invoice No:	1-136244308550	8/26/2025	Paid Amt:	\$4,596.75	
							Check Amount:	\$4,596.75	
SBT	52184	1926		LAKESHORE BASICS AND BEYOND		Check			
			E 01	100 216 000 401 433	All in One Magnetic Phonics Kit	\$119.96			
			E 01	100 216 000 401 433	Shipping	\$17.99			
PO#:	Voucher #:	50841	Invoice	Invoice No:	91459931	8/26/2025	Paid Amt:	\$137.95	
							Check Amount:	\$137.95	
SBT	52185	00454		MARSHALL PUBLIC SCHOOLS		Check			
			E 01	300 296 227 000 369	9/5 VB Tournament	\$325.00			
PO#:	Voucher #:	50874	Invoice	Invoice No:	9/5 VB Tournament	8/26/2025	Paid Amt:	\$325.00	
							Check Amount:	\$325.00	
SBT	52186	1974		MN Dept of Health		Check			
			E 02	005 770 000 701 366	MH Renewal	\$35.00			
PO#:	Voucher #:	50837	Invoice	Invoice No:	MH Renewal	8/26/2025	Paid Amt:	\$35.00	
							Check Amount:	\$35.00	
SBT	52187	00484		MN STATE HIGHSCHOOL LEAGUE		Check			
			E 01	300 298 000 000 401	MN State High School Fee	\$1,800.00			
PO#:	Voucher #:	50851	Invoice	Invoice No:	043491	8/26/2025	Paid Amt:	\$1,800.00	
							Check Amount:	\$1,800.00	
SBT	52188	4519		Nate Welsh		Check			
			E 01	300 294 211 000 305	8/26 JH Football Official	\$60.00			
PO#:	Voucher #:	50873	Invoice	Invoice No:	8/26 JH Football	8/26/2025	Paid Amt:	\$60.00	
							Check Amount:	\$60.00	
SBT	52189	4070		SAVVAS		Check			
			E 01	100 203 000 000 406	myWorld Social Studies@2013 - Grade 1-Makin	\$1,005.00			
			E 01	100 203 000 000 406	myWorld Social Studies@2013 - Grade 2- We I	\$1,742.50			

District # 0414

Minneota Public School
Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
SBT	52189	4070		SAVVAS		Check
			E 01	100 203 000 000 406	myWorld Social Studies@2013 - Grade 4 - Regi	\$1,785.00
			E 01	100 203 000 000 406	Shipping and Handling	\$223.20
			E 01	100 203 000 000 406	Shipping	\$139.40
PO#: 11162	Voucher #:	50843	Invoice	Invoice No: 4027430299-702914361	8/26/2025	Paid Amt: \$4,895.10
						Check Amount: \$4,895.10

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
SBT	52190	2474		School Nurse Supply, Inc.		Check
			E 01	005 720 000 000 401	Instant Cold Packs - 5" x 9" Large (24-ct)	\$348.00
			E 01	005 720 000 000 401	Insulated Instant Hot Packs - 5" x 9" Large (24-c	\$115.50
			E 01	005 720 000 000 401	Non-Woven Disposable Covers - 7" x 10" (100-c	\$152.00
			E 01	005 720 000 000 401	Economy Gel Cold Pack - 2" x 4" (Each)	\$1.50
			E 01	005 720 000 000 401	Halyard Lavender Nitrile Powder-Free Exam Glo	\$285.00
			E 01	005 720 000 000 401	Sani-Cloth AF3 (Alcohol-Free) Germicidal Wipe	\$130.00
			E 01	005 720 000 000 401	5 oz Economy Flat Bottom Plastic Cups (2500-c	\$95.00
			E 01	005 720 000 000 401	1 oz Plastic Graduated Medicine Cups (5000-ct)	\$84.00
			E 01	005 720 000 000 401	Medi-First Lubricant Eye Drops (30-ct)	\$13.50
			E 01	005 720 000 000 401	Skintegrity Wound Cleaner (16 oz)	\$31.00
			E 01	005 720 000 000 401	SureTemp Plus 690 and 692 Probe Covers (1,00	\$55.00
			E 01	005 720 000 000 401	Alcohol Prep Pads - Medium (200-ct)	\$6.58
			E 01	005 720 000 000 401	SNS Facial Tissues (100-ct)	\$18.90
			E 01	005 720 000 000 401	PURELL Advanced Refreshing Gel Hand Sanitiz	\$83.16
			E 01	005 720 000 000 401	First Aid Eye/Skin Wash (4 oz)	\$8.18
			E 01	005 720 000 000 401	SNS Flexible Fabric Adhesive Bandages - 3/4" x	\$47.00
			E 01	005 720 000 000 401	SNS Flexible Fabric Adhesive Bandages - 4-Wi	\$14.98
			E 01	005 720 000 000 401	Curity Flexible Bandages - 1" x 3" (50-ct)	\$88.56
			E 01	005 720 000 000 401	SNS Flexible Fabric Adhesive Bandages - Knucl	\$5.39
			E 01	005 720 000 000 401	Anti-Itch Cream (1 oz)	\$3.59
			E 01	005 720 000 000 401	Triple Antibiotic Ointment (1 oz tube)	\$12.87
			E 01	005 720 000 000 401	Hydrocortisone Anti-Itch Cream (1 oz)	\$7.00
			E 01	005 720 000 000 401	Eye Cups - Plastic (Sterile)	\$22.50
			E 01	005 720 000 000 401	Eye Cups in Sealed Vial (6-ct)	\$2.29
			E 01	005 720 000 000 401	Hygea Sterile Saline Wipes (24-ct)	\$7.85
			E 01	005 720 000 000 401	Nail Polish Remover Pads (100-ct)	\$5.95
			E 01	005 720 000 000 401	12-ply Non-Sterile Gauze Sponges - 4" x 4" (20	\$36.45
			E 01	005 720 000 000 401	4-Ply Non-Woven Extra Soft Gauze - 4" x 4" (20	\$5.75

Minneota Public School
Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
SBT	52190	2474		School Nurse Supply, Inc.		Check
			E 01	005 720 000 000 401	12-ply Non-Sterile Gauze Sponges - 3" x 3" (20	\$4.29
PO#: 11150	Voucher #:	50836	Invoice	Invoice No: INV1061713	8/26/2025	Paid Amt: \$1,691.79
						Check Amount: \$1,691.79
SBT	52191	00892		SCHOOL SPECIALTY, INC		Check
			E 01	100 203 000 000 401	Elementary General Supplies	\$11.95
			E 01	100 203 000 000 401	2150940 2025-2026 School Smart Desk Pad C2	\$7.34
PO#: 11222	Voucher #:	50845	Invoice	Invoice No: 308104765831	8/26/2025	Paid Amt: \$19.29
			E 01	100 420 000 740 433	Item #: 1330868 Pendaflex Anti-Microbial File pc	\$79.54
PO#: 11161	Voucher #:	50839	Invoice	Invoice No: 208136127335	8/26/2025	Paid Amt: \$79.54
			E 01	100 203 000 000 401	2133009 School Smart Large Binder Clips pack	\$9.72
PO#: 11229	Voucher #:	50844	Invoice	Invoice No: 308104765831	8/26/2025	Paid Amt: \$9.72
			E 01	100 203 000 000 430	078585 Scotch Magic Tape Value Pack, 16 pack	\$48.55
			E 01	100 203 000 000 430	067673 Shipping Labels 5160	\$69.14
			E 01	100 203 000 000 430	067676 Shipping Labels 5163	\$72.78
			E 01	100 203 000 000 430	015741 File Folders	\$14.82
			E 01	100 203 000 000 430	084808 No 2 Pencils	\$21.12
			E 01	100 203 000 000 430	248962 White Cardstock	\$25.60
			E 01	100 203 000 000 430	1354255 Permanent Marker Black	\$11.24
			E 01	100 203 000 000 430	077399 Sharpie Fine Point Black	\$10.14
			E 01	100 203 000 000 430	1354257 Highlighter Set of 20 chisel tip	\$32.36
			E 01	100 203 000 000 430	2133416 Dab N Seal Envelope Pack of 4	\$7.46
			E 01	100 203 000 000 430	1302002 Self Stick Notes 3x3	\$55.55
			E 01	100 203 000 000 430	027439 Perforated Edge Writing Pad, Narrow R	\$49.32
			E 01	100 203 000 000 430	027430 Perforated Edge Writing Pad, Legal, Let	\$14.75
			E 01	100 203 000 000 430	2000690 Facial Tissue, Flat Box	\$44.19
			E 01	100 203 000 000 430	2013913 Kraft Envelope, non clasp, 9x12, browr	\$135.30
			E 01	100 203 000 000 430	2013912 Kraft Envelope, non lclasp, 10x13, Bro	\$93.58
			E 01	100 203 000 000 430	2118845 C-Line Visitor Badges	\$68.76
			E 01	100 203 000 000 430	1473694 Hammond & Stephens 8 Subject Dupli	\$27.27
			E 01	100 203 000 000 430	1571888 Scotch Heavy Duty Shipping/packing t	\$117.76
			E 01	100 203 000 000 430	2013890 Business Envelope #10	\$31.70
			E 01	100 203 000 000 430	085004 7" Scissors	\$10.64
			E 01	100 203 000 000 430	2150838 School Smart Heavy Duty Sheet Protec	\$9.48
			E 01	100 203 000 000 430	1483031 Hammond & Stephens Primary Writing	\$91.70
			E 01	100 203 000 000 430	1473702 Hammond & Stephens Lesson Plan Br	\$11.30
			E 01	100 203 000 000 430	1481859 Hammond & Stephens Teacher's Daily	\$113.00

District # 0414

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52191	00892		SCHOOL SPECIALTY, INC		Check		
			E 01	100 203 000 000 430	023506 Avery Adhesive Name Badges	\$4.69		
PO#:	11149	Voucher #:	50840	Invoice	Invoice No: 308104752202	8/26/2025	Paid Amt:	\$1,192.20
							Check Amount:	\$1,300.75
SBT	52192	2021		SIMPLEXGRINNELL LP		Check		
			E 01	005 865 000 363 305	Service Call - Fire Alarm Panel	\$375.06		
PO#:		Voucher #:	50863	Invoice	Invoice No: 53292423	8/26/2025	Paid Amt:	\$375.06
							Check Amount:	\$375.06
SBT	52193	2477		Total Fire Protection		Check		
			E 01	005 865 000 363 305	Annual Inspection	\$570.00		
			E 01	005 865 000 363 305	Replaced 3 Water Pressure Gauges	\$105.00		
			E 01	005 865 000 363 305	Raised One Sprinkler Head	\$42.50		
PO#:		Voucher #:	50867	Invoice	Invoice No: 25469	8/26/2025	Paid Amt:	\$717.50
							Check Amount:	\$717.50
SBT	52194	00122		VIKING COCA-COLA BOTTLING		Check		
			E 01	300 298 239 000 401	Berry Blast Powerade	\$264.00		
			E 01	300 298 239 000 401	Group Powerade	\$198.00		
			E 01	300 298 239 000 401	Fruit Punch Powerade	\$198.00		
			E 01	300 298 239 000 401	Vitamin Water - Focus	\$83.00		
			E 01	300 298 239 000 401	Coke	\$335.00		
			E 01	300 298 239 000 401	Diet Coke	\$335.00		
			E 01	300 298 239 000 401	Sprite	\$268.00		
			E 01	300 298 239 000 401	Sprite Zero	\$67.00		
			E 01	300 298 239 000 401	Mello Yello	\$268.00		
			E 01	300 298 239 000 401	Root Beer	\$134.00		
			E 01	300 298 239 000 401	Cherry Coke	\$67.00		
			E 01	300 298 239 000 401	Fanta Orange	\$268.00		
			E 01	300 298 239 000 401	BodyArmour Strawberry	\$113.00		
			E 01	300 298 239 000 401	BodyArmour Blackout	\$113.00		
			E 01	300 298 239 000 401	Fairlife Strawberry	\$148.50		
			E 01	300 298 239 000 401	Fairlife Chocolate	\$148.50		
PO#:		Voucher #:	50869	Invoice	Invoice No: 3745257	8/26/2025	Paid Amt:	\$3,008.00
							Check Amount:	\$3,008.00

District # 0414

Minneota Public School
Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
SBT	52195	00799		YELLOW MEDICINE COUNTY		Check	
			E 01 005 105 000 000 305	Reimbursement 2024 General Election		\$146.25	
PO#:	Voucher #:	50842	Invoice	Invoice No: 4601	8/26/2025	Paid Amt:	\$146.25
						Check Amount:	\$146.25
SBT	52196	4009		AG PLUS COOPERATIVE		Check	
			E 01 005 810 192 000 440	School Building Fuel		\$18,682.47	
PO#:	Voucher #:	50884	Invoice	Invoice No: 9123667	8/29/2025	Paid Amt:	\$18,682.47
						Check Amount:	\$18,682.47
SBT	52197	2323		Borch Sporting Goods		Check	
			E 01 300 296 227 000 401	1" x 36' yellow florr tape		\$60.00	
PO#: 11200	Voucher #:	50886	Invoice	Invoice No: AYA003118-YA02	8/29/2025	Paid Amt:	\$60.00
						Check Amount:	\$60.00
SBT	52198	4071		H2I GROUP		Check	
			E 01 005 810 192 000 350	Screen & Recoat Minneota HS Viking Gym Floor		\$8,120.00	
PO#: 11252	Voucher #:	50880	Invoice	Invoice No: 248280	8/29/2025	Paid Amt:	\$8,120.00
						Check Amount:	\$8,120.00
SBT	52199	4487		IT Outlet		Check	
			E 01 005 257 000 302 556	Install/Travel/Setup for Sentinel Speaker System		\$7,125.00	
			E 01 005 257 000 302 556	Sentinel Speaker System with Ceiling Speakers		\$44,650.00	
			E 01 005 257 000 302 556	EPR8A50500-SQR Newline TruTouch Mobile St		\$750.00	
			E 01 005 257 000 302 556	Newline 75" Q Pro Series Interactive Panel with		\$49,500.00	
PO#: 11135	Voucher #:	50882	Invoice	Invoice No: 10005250	8/29/2025	Paid Amt:	\$102,025.00
						Check Amount:	\$102,025.00
SBT	52200	4274		LEANNE BOT		Check	
			E 02 005 770 000 701 490	Sweet Corn		\$100.00	
PO#:	Voucher #:	50885	Invoice	Invoice No: 8/28/25	8/29/2025	Paid Amt:	\$100.00
						Check Amount:	\$100.00
SBT	52201	00528		MUSIC STREET		Check	
			E 01 300 258 233 000 530	Majestic 23" Symphonic Series Polished Copper		\$3,800.00	
PO#: 11219	Voucher #:	50883	Invoice	Invoice No: 206391178	8/29/2025	Paid Amt:	\$3,800.00
						Check Amount:	\$3,800.00
SBT	52202	4410		Rebecca Johnson		Check	
			E 04 701 590 000 350 305	St Edwards - CPR & First Aid Class		\$1,640.00	
PO#:	Voucher #:	50887	Invoice	Invoice No: 2604	8/29/2025	Paid Amt:	\$1,640.00
						Check Amount:	\$1,640.00

District # 0414

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
SBT	52203	4598		SchoolStatus		Check			
			E 01	005 257 000 302 405	Smore for Teams - 5 seats - 1 Year		\$1,050.00		
PO#:	11176	Voucher #:	50881	Invoice	Invoice No: INV-SS-4247			Paid Amt:	\$1,050.00
						8/29/2025		Check Amount:	\$1,050.00
SBT	52204	4288		Alex Lessman		Check			
			E 01	300 294 211 000 305	9/2 JH Football Official		\$60.00		
PO#:		Voucher #:	50914	Invoice	Invoice No: 9/2 JH Football			Paid Amt:	\$60.00
						8/31/2025		Check Amount:	\$60.00
SBT	52205	4287		BRYCE JERGENSON		Check			
			E 01	300 294 211 000 305	9/5 V Football Official		\$140.00		
PO#:		Voucher #:	50919	Invoice	Invoice No: 9/5 V Football			Paid Amt:	\$140.00
						8/31/2025		Check Amount:	\$140.00
SBT	52206	2848		Chuck Josephson		Check			
			E 01	300 294 211 000 305	9/2 JH Football Official		\$60.00		
PO#:		Voucher #:	50913	Invoice	Invoice No: 9/2 JH Football			Paid Amt:	\$60.00
						8/31/2025		Check Amount:	\$60.00
SBT	52207	3391		CINDY VERSCHAETSE		Check			
			E 01	300 296 227 000 305	9/2 V Volleyball Official		\$140.00		
PO#:		Voucher #:	50912	Invoice	Invoice No: 9/2 V Volleyball			Paid Amt:	\$140.00
						8/31/2025		Check Amount:	\$140.00
SBT	52208	4479		DJ Bettin		Check			
			E 01	300 294 211 000 305	9/5 V Football Official		\$140.00		
PO#:		Voucher #:	50917	Invoice	Invoice No: 9/5 V Football			Paid Amt:	\$140.00
						8/31/2025		Check Amount:	\$140.00
SBT	52209	4104		ED WATTS		Check			
			E 01	300 294 211 000 305	9/2 JH Football Official		\$60.00		
PO#:		Voucher #:	50915	Invoice	Invoice No: 9/2 JH Football			Paid Amt:	\$60.00
						8/31/2025		Check Amount:	\$60.00
SBT	52210	4170		JEFF NELSON		Check			
			E 01	300 296 227 000 305	9/2 V Volleyball Official		\$140.00		
PO#:		Voucher #:	50911	Invoice	Invoice No: 9/2 V Volleyball			Paid Amt:	\$140.00
						8/31/2025		Check Amount:	\$140.00
SBT	52211	4519		Nate Welsh		Check			
			E 01	300 294 211 000 305	9/5 V Football Official		\$140.00		
PO#:		Voucher #:	50920	Invoice	Invoice No: 9/5 V Football			Paid Amt:	\$140.00
						8/31/2025		Check Amount:	\$140.00

District # 0414

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52212	4519		Nate Welsh		Check		
			E 01 300 294	211 000 305	9/2 JH Football Official	\$60.00		
PO#:	Voucher #:	50916	Invoice	Invoice No: 9/2 JH Football	8/31/2025	Paid Amt:	\$60.00	
						Check Amount:	\$60.00	
SBT	52213	00892		SCHOOL SPECIALTY, INC		Check		
			E 01 005 810	000 000 401	Pencil Sharpener - One Hole	\$123.45		
PO#:	Voucher #:	50910	Invoice	Invoice No: 208136253530	8/31/2025	Paid Amt:	\$123.45	
			E 01 005 110	000 000 401	Binder Round Ring - 1 Inch - Red	\$14.90		
			E 01 005 110	000 000 401	Shipping	\$11.95		
PO#:	Voucher #:	50909	Invoice	Invoice No: 208136226899	8/31/2025	Paid Amt:	\$26.85	
						Check Amount:	\$150.30	
SBT	52214	3333		TIMOTHY GROVE		Check		
			E 01 300 294	211 000 305	9/5 V Football Official	\$140.00		
PO#:	Voucher #:	50918	Invoice	Invoice No: 9/5 V Football	8/31/2025	Paid Amt:	\$140.00	
						Check Amount:	\$140.00	
SBT	52215	4613		Tom Holland		Check		
			E 01 300 294	211 000 305	9/5 V Football Official	\$140.00		
PO#:	Voucher #:	50921	Invoice	Invoice No: 9/5 V Football	8/31/2025	Paid Amt:	\$140.00	
						Check Amount:	\$140.00	
SBT	52216	01812		US BANK		Check		
			E 07 005 910	000 000 790	2016B Administration Fees	\$575.00		
PO#:	Voucher #:	50908	Invoice	Invoice No: 7866982	8/31/2025	Paid Amt:	\$575.00	
						Check Amount:	\$575.00	
SBT	52217	4250		American Welding & Gas, Inc		Check		
			E 01 300 301	000 830 433	ESAB Sureweld E7014	\$175.00		
			E 01 300 301	000 830 433	ATOM Arc E7018	\$200.00		
PO#:	Voucher #:	50936	Invoice	Invoice No: 0011074376	9/3/2025	Paid Amt:	\$375.00	
			E 01 300 301	000 830 433	Acetylene Cylinder	\$19.22		
			E 01 300 301	000 830 433	Oxygen Cylinder	\$19.22		
			E 01 300 301	000 830 433	Argon/CO2 Cylinder	\$67.27		
			E 01 300 301	000 830 433	Safety & Compliance	\$18.21		
PO#:	Voucher #:	50933	Invoice	Invoice No: 0011079643	9/3/2025	Paid Amt:	\$123.92	
			E 01 300 301	000 830 433	Stryker Jacket Red Flame 2XI	\$38.00		
PO#:	Voucher #:	50934	Invoice	Invoice No: 0011074377	9/3/2025	Paid Amt:	\$38.00	
			E 01 300 301	000 830 433	Stryker Jacket Red Flame	\$420.00		

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52217	4250		American Welding & Gas, Inc		Check		
			E 01	300 301 000 830 433	Stryker Jacket Red Flame	\$76.00		
PO#:	Voucher #:	50935	Invoice	Invoice No: 0011074378	9/3/2025	Paid Amt:	\$496.00	
						Check Amount:	\$1,032.92	
SBT	52218	2927		Big Stone Therapies, Inc.		Check		
			E 01	005 404 000 740 394	PT Mileage	\$0.70		
			E 01	005 404 000 740 394	PT Drive Time	\$11.56		
			E 01	005 404 000 740 394	PT	\$504.56		
PO#:	Voucher #:	50938	Invoice	Invoice No: 29683	9/3/2025	Paid Amt:	\$516.82	
						Check Amount:	\$516.82	
SBT	52219	3729		Border States Electric		Check		
			E 01	005 810 000 000 401	Llth - Fieldset OTI 50W	\$115.38		
PO#: 11274	Voucher #:	50931	Invoice	Invoice No: 931040866	9/3/2025	Paid Amt:	\$115.38	
						Check Amount:	\$115.38	
SBT	52220	4525		Emily Rybinski		Check		
			E 01	300 298 000 000 185	August 26 Volleyball Game	\$40.00		
PO#:	Voucher #:	50924	Invoice	Invoice No: 8/15-8/31 Games	9/3/2025	Paid Amt:	\$40.00	
						Check Amount:	\$40.00	
SBT	52221	4094		ESJD - SIOUX FALLS		Check		
			E 02	005 770 000 701 495	Milk	\$1,779.47		
PO#:	Voucher #:	50932	Invoice	Invoice No: 8/31/25 Stmt	9/3/2025	Paid Amt:	\$1,779.47	
						Check Amount:	\$1,779.47	
SBT	52222	4231		JASMINE DESMET		Check		
			E 01	300 298 000 000 185	August 26th Volleyball	\$40.00		
PO#:	Voucher #:	50922	Invoice	Invoice No: 8/15-8/31 Games	9/3/2025	Paid Amt:	\$40.00	
						Check Amount:	\$40.00	
SBT	52223	00385		JOSTEN'S		Check		
			E 01	005 010 000 000 401	Honor Cords (gold)	\$248.75		
			E 01	005 010 000 000 401	Freight	\$13.51		
PO#: 11224	Voucher #:	50930	Invoice	Invoice No: 1274	9/3/2025	Paid Amt:	\$262.26	
						Check Amount:	\$262.26	
SBT	52224	01175		MINN. ELEVATOR SERVICE, INC.		Check		
			E 01	005 865 000 347 305	September Monthly Service	\$207.01		
PO#:	Voucher #:	50929	Invoice	Invoice No: 1145748	9/3/2025	Paid Amt:	\$207.01	
						Check Amount:	\$207.01	

District # 0414

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
SBT	52225	2505		Minneota Bus Service		Check	
			E 01	005 760 000 720 305	Tuition Routes		\$34,991.58
			E 01	005 760 000 720 305	Regular Routes		\$3,904.51
PO#:	Voucher #:	50927	Invoice	Invoice No:	September 2025 Trips	9/3/2025	Paid Amt: \$38,896.09
							Check Amount: \$38,896.09
SBT	52226	4531		Niara Gorecki		Check	
			E 01	300 298 000 000 185	August 26 Volleyball Game		\$40.00
PO#:	Voucher #:	50923	Invoice	Invoice No:	8/15-8/31 Games	9/3/2025	Paid Amt: \$40.00
							Check Amount: \$40.00
SBT	52227	00602		Performance Foodservice - Marshall		Check	
			E 02	005 770 000 701 490	Food Service		\$8,026.27
			E 02	005 770 000 707 490	Ala Carte		\$728.82
			E 02	005 770 000 701 401	Supplies		\$1,426.58
PO#:	Voucher #:	50926	Invoice	Invoice No:	8/31/25 Stmt	9/3/2025	Paid Amt: \$10,181.67
							Check Amount: \$10,181.67
SBT	52228	3780		REGENTS OF THE UNIVERSITY OF MN		Check	
			E 01	100 203 000 000 430	Complete Classroom Kit - Series 1		\$810.00
			E 01	100 203 000 000 430	Complete Classroom Kit - Series 2		\$810.00
			E 01	100 203 000 000 430	Complete Classroom Kit - Series 3		\$810.00
			E 01	100 203 000 000 430	Student Material Kit - Series 1		\$585.00
			E 01	100 203 000 000 430	Student Material Kit - Series 2		\$585.00
			E 01	100 203 000 000 430	Student Material Kit - Series 3		\$585.00
			E 01	100 203 000 000 430	Teacher Manual - Series 1		\$135.00
			E 01	100 203 000 000 430	Teacher Manual - Series 2		\$135.00
			E 01	100 203 000 000 430	Teacher Manual - Series 3		\$135.00
			E 01	100 203 000 000 430	Student Workbook - Series 1 Part 1		\$400.00
			E 01	100 203 000 000 430	Student Workbook - Series 1 Part 2		\$400.00
			E 01	100 203 000 000 430	Student Workbook - Series 2 Part 1		\$400.00
			E 01	100 203 000 000 430	Student Workbook - Series 2 Part 2		\$400.00
			E 01	100 203 000 000 430	Student Workbook - Series 3 Part 1		\$400.00
			E 01	100 203 000 000 430	Student Workbook - Series 3 Part 2		\$400.00
			E 01	100 203 000 000 430	Shipping		\$525.00
PO#: 11266	Voucher #:	50928	Invoice	Invoice No:	0290082259	9/3/2025	Paid Amt: \$7,515.00
							Check Amount: \$7,515.00
SBT	52229	4403		Sysco Western Minnesota, Inc.		Check	
			E 02	005 770 000 701 490	Food Service		\$14,655.11
			E 02	005 770 000 707 490	Ala Carte		\$270.58

District # 0414

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52229	4403		Sysco Western Minnesota, Inc.		Check		
			E 02	005 770 000 701 401	Supplies	\$51.55		
PO#:	Voucher #:	50925	Invoice	Invoice No: 8/31/2025	9/3/2025	Paid Amt:	\$14,977.24	
						Check Amount:	\$14,977.24	
SBT	52230	4359		Tech Check		Check		
			E 01	005 257 000 000 555	5420M-16MW-32P-4YE Extreme Networks Extr	\$42,620.20		
			E 01	005 257 000 000 555	20G-DACP-SFPDDZ5M SFPDD to SFPDD 20G	\$1,145.84		
			E 01	005 257 000 000 555	20G-DACP-SFPDD1M 20G Passive DAC SFPI	\$316.12		
			E 01	005 257 000 000 555	10301 Extreme Networks 10GBASE-SR SFP+ I	\$2,100.00		
			E 01	005 257 000 000 555	10061 Extreme Networks Standard Power Cord	\$61.90		
			E 01	005 257 000 000 555	XN-ACPWR-920W Extreme Networks 920W Pt	\$4,802.20		
			E 01	005 257 000 000 555	USK12-STD-B-S-C-EW-5Y Extreme Networks I	\$5,909.70		
			E 01	005 257 000 000 555	USAC Payment for Projection FRN# 25990280E	(\$32,617.50)		
PO#: 11143	Voucher #:	50937	Invoice	Invoice No: 8352C	9/3/2025	Paid Amt:	\$24,338.46	
						Check Amount:	\$24,338.46	
SBT	52231	4009		AG PLUS COOPERATIVE		Check		
			E 01	005 760 000 720 440	Bus Fuel	\$2,287.43		
			E 01	005 760 000 720 440	Van Fuel	\$516.74		
			E 01	005 760 000 720 440	LP Gas	\$660.75		
			E 01	005 760 000 720 350	Tires, Oil Change	\$730.23		
PO#:	Voucher #:	50947	Invoice	Invoice No: 8/31/25 Stmt	9/8/2025	Paid Amt:	\$4,195.15	
						Check Amount:	\$4,195.15	
SBT	52232	2323		Borch Sporting Goods		Check		
			E 01	300 298 000 000 401	CCI 22 Short Blanks	\$21.99		
PO#:	Voucher #:	50940	Invoice	Invoice No: AAA267844-AA00	9/8/2025	Paid Amt:	\$21.99	
						Check Amount:	\$21.99	
SBT	52233	3729		Border States Electric		Check		
			E 01	005 810 000 000 401	MIW - Fuel Quik-Lok Edger Att	\$129.00		
			E 01	005 810 000 000 401	MIW - Knife Self Retracing	\$9.97		
			E 01	005 810 000 000 401	MIW - Forge XC Bat	\$916.00		
PO#: 11263	Voucher #:	50954	Invoice	Invoice No: 931065053	9/8/2025	Paid Amt:	\$1,054.97	
						Check Amount:	\$1,054.97	
SBT	52234	00240		Brad's Market		Check		
			E 02	005 770 000 701 490	Food Service - Bread	\$969.10		
			E 02	005 770 000 701 490	Food Service	\$592.56		
			E 02	005 770 000 701 401	Food Service - Supplies	\$66.00		
			E 01	100 420 000 740 433	Special Education	\$8.77		

District # 0414

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
SBT	52234	00240		Brad's Market		Check
			E 01	300 256 000 000 430	Science Supplies	\$19.47
			E 01	100 203 021 000 430	Kindergarten Split Supplies	\$9.76
			E 01	100 203 022 000 430	Kindergarten Split Supplies	\$9.76
			E 01	100 203 035 000 401	Viking Valor Supplies	\$33.05
			E 01	300 298 239 000 401	Concessions	\$217.80
			E 01	300 298 239 000 401	Credit	(\$11.00)
PO#:	Voucher #:	50955	Invoice	Invoice No: 8/31/25 Stmt	9/8/2025	Paid Amt: \$1,915.27
						Check Amount: \$1,915.27
SBT	52235	00092		CARLSON & STEWART REFRIG		Check
			E 02	005 770 000 701 350	Walk In Freezer is running warm - 10 Degrees	\$664.88
PO#:	Voucher #:	50942	Invoice	Invoice No: 71144	9/8/2025	Paid Amt: \$664.88
						Check Amount: \$664.88
SBT	52236	4611		Classy Cakes		Check
			E 01	300 298 239 000 401	Cookie Dough Case	\$672.00
			E 01	300 298 239 000 401	Shipping & Handling	\$24.00
PO#:	Voucher #:	50941	Invoice	Invoice No: 1815	9/8/2025	Paid Amt: \$696.00
						Check Amount: \$696.00
SBT	52237	4208		COORDINATED BUSINESS SYSTEMS		Check
			E 01	005 257 000 302 560	Monthly Useage Statement	\$3,534.58
PO#:	Voucher #:	50948	Invoice	Invoice No: INV484679	9/8/2025	Paid Amt: \$3,534.58
						Check Amount: \$3,534.58
SBT	52238	01527		FRANKS ELECTRIC & PLUMBING INC		Check
			E 01	005 865 000 370 350	Wire the Burner Panel for Boiler	\$222.68
PO#:	Voucher #:	50945	Invoice	Invoice No: 26961-C	9/8/2025	Paid Amt: \$222.68
			E 01	005 865 000 370 350	Install Light - Basement Landing	\$464.96
PO#:	Voucher #:	50946	Invoice	Invoice No: 26958-C	9/8/2025	Paid Amt: \$464.96
						Check Amount: \$687.64
SBT	52239	00275		GISLASON'S HARDWARE		Check
			E 01	005 810 000 000 401	Custodial Supplies	\$261.39
			E 01	300 301 000 830 433	Shop Supplies	\$343.14
PO#:	Voucher #:	50950	Invoice	Invoice No: 8/31/25 Stmt	9/8/2025	Paid Amt: \$604.53
						Check Amount: \$604.53
SBT	52240	00560		OTTERTAIL POWER CO		Check
			E 01	005 810 184 000 330	School Building Electricity	\$8,085.88
			E 01	005 810 192 000 330	Ballfield Electricity	\$334.53

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52240	00560		OTTERTAIL POWER CO		Check		
			E 01	005 810 192 000 330	Liftpump Electricity	\$54.05		
			E 01	005 810 192 000 330	Garage Electricity	\$29.89		
PO#:	Voucher #:	50944	Invoice	Invoice No: 8/31/25 Stmt	9/8/2025	Paid Amt:	\$8,504.35	
						Check Amount:	\$8,504.35	
SBT	52241	4018		PEMBERTON LAW, P.L.L.P		Check		
			E 01	005 010 000 000 305	Professional Services	\$84.00		
PO#:	Voucher #:	50951	Invoice	Invoice No: 60	9/8/2025	Paid Amt:	\$84.00	
						Check Amount:	\$84.00	
SBT	52242	00892		SCHOOL SPECIALTY, INC		Check		
			E 01	100 203 000 000 401	1080543 Fellowes plastic binding combs 3/4 inc	\$65.38		
			E 01	100 203 000 000 401	1080539 Fellowes plastic binding combs 1/2 inc	\$38.54		
PO#: 11268	Voucher #:	50943	Invoice	Invoice No: 208136288704	9/8/2025	Paid Amt:	\$103.92	
						Check Amount:	\$103.92	
SBT	52243	2785		SHI		Check		
			E 01	005 257 000 302 406	Adobe Acrobat Pro Teams Multiple Platforms Su	\$609.51		
PO#: 11273	Voucher #:	50956	Invoice	Invoice No: B20213775	9/8/2025	Paid Amt:	\$609.51	
						Check Amount:	\$609.51	
SBT	52244	00211		SW/WC SERVICE COOPERATIVES		Check		
			E 01	005 257 000 000 305	Cybersecurity Services	\$1,985.12		
			E 01	005 257 000 000 305	Tech Support	\$503.24		
PO#:	Voucher #:	50949	Invoice	Invoice No: 8/31/25 Stmt	9/8/2025	Paid Amt:	\$2,488.36	
			E 01	005 405 000 740 396	Deaf/HOH 1/4 Billing Salary	\$5,945.25		
			E 01	005 420 000 740 396	Psychologist 1/4 Billing Salary	\$4,370.00		
			E 01	005 404 000 740 396	OT 1/4 Billing Salary	\$9,139.50		
			E 01	005 401 000 740 396	Speech 1/4 Billing Salary	\$16,538.00		
			E 01	005 401 000 740 396	Speech 1/4 Billing Salary	\$8,672.25		
			E 01	005 401 000 740 397	Speech 1/4 Billing Benefits	\$5,622.92		
			E 01	005 401 000 740 397	Speech 1/4 Billing Benefits	\$2,948.57		
			E 01	005 401 000 740 366	Speech 1/4 Billing Travel	\$2,849.08		
			E 01	005 401 000 740 366	Speech 1/4 Billing Travel	\$1,494.19		
PO#:	Voucher #:	50952	Invoice	Invoice No: 8/31/25 Stmt	9/8/2025	Paid Amt:	\$57,579.76	
						Check Amount:	\$60,068.12	

District # 0414

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52245	4614		TypeTastic		Check		
			E 04	701 590 000 351 460	St Edwards - Type Tastic Renewal	\$550.00		
PO#:	Voucher #:	50953	Invoice	Invoice No: 2605	9/8/2025	Paid Amt:	\$550.00	
						Check Amount:	\$550.00	
SBT	52246	01568		Minneota Education Minnesota Organization		Check		
			B 01	215 028	DUES	\$1,261.77		
PO#:	Voucher #:	50960	Invoice	Invoice No: S2026050	9/10/2025	Paid Amt:	\$1,261.77	
						Check Amount:	\$1,261.77	
SBT	52247	4411		Adri DeBoer		Check		
			E 01	300 296 227 000 305	9/9 V Volleyball Official	\$140.00		
PO#:	Voucher #:	50966	Invoice	Invoice No: 9/9 V Volleyball	9/9/2025	Paid Amt:	\$140.00	
						Check Amount:	\$140.00	
SBT	52248	4288		Alex Lessman		Check		
			E 01	300 294 211 000 305	9/11 JH Football Official	\$60.00		
PO#:	Voucher #:	50969	Invoice	Invoice No: 9/11 JH Football	9/9/2025	Paid Amt:	\$60.00	
						Check Amount:	\$60.00	
SBT	52249	4104		ED WATTS		Check		
			E 01	300 294 211 000 305	9/11 JH Football Official	\$60.00		
PO#:	Voucher #:	50970	Invoice	Invoice No: 9/11 JH Football	9/9/2025	Paid Amt:	\$60.00	
						Check Amount:	\$60.00	
SBT	52250	3831		KEVIN HANSEN		Check		
			E 01	300 294 211 000 305	9/11 JH Football Official	\$60.00		
PO#:	Voucher #:	50968	Invoice	Invoice No: 9/11 JH Football	9/9/2025	Paid Amt:	\$60.00	
						Check Amount:	\$60.00	
SBT	52251	4087		LEAH FADNESS		Check		
			E 01	300 296 228 000 305	9/9 V Volleyball Official	\$140.00		
PO#:	Voucher #:	50967	Invoice	Invoice No: 9/9 V Volleyball	9/9/2025	Paid Amt:	\$140.00	
						Check Amount:	\$140.00	
SBT	52252	4519		Nate Welsh		Check		
			E 01	300 294 211 000 305	9/11 JH Football Official	\$60.00		
PO#:	Voucher #:	50971	Invoice	Invoice No: 9/11 JH Football	9/9/2025	Paid Amt:	\$60.00	
						Check Amount:	\$60.00	
SBT	52253	00211		SW/WC SERVICE COOPERATIVES		Check		
			E 01	005 850 000 389 335	Final 24-25 Lease Allocation	\$5,910.00		
PO#:	Voucher #:	50972	Invoice	Invoice No: 79833	9/11/2025	Paid Amt:	\$5,910.00	
						Check Amount:	\$5,910.00	

District # 0414

Minneota Public School
Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
SBT	52254	3729		Border States Electric		Check			
				E 01 005 810 000 000 401	Fastback Folding Utilit Knife		\$18.94		
PO#:	Voucher #:	50988	Invoice	Invoice No: 931103719	9/12/2025			Paid Amt:	\$18.94
				E 01 005 865 000 370 401	LITH - ADP Lens Assembly		\$85.98		
PO#: 11206	Voucher #:	50976	Invoice	Invoice No: 931083208	9/12/2025			Paid Amt:	\$85.98
								Check Amount:	\$104.92
SBT	52255	4369		Boxout Sport		Check			
				E 01 300 298 000 000 405	Premium - Yearly Subscription		\$2,400.00		
PO#:	Voucher #:	50987	Invoice	Invoice No: 3C4037DE-0005	9/12/2025			Paid Amt:	\$2,400.00
								Check Amount:	\$2,400.00
SBT	52256	01678		Camden Conference		Check			
				E 01 300 298 000 000 820	Camden Conference Dues		\$750.00		
PO#:	Voucher #:	50982	Invoice	Invoice No: FY2026 Dues	9/12/2025			Paid Amt:	\$750.00
								Check Amount:	\$750.00
SBT	52257	4611		Classy Cakes		Check			
				E 01 300 298 239 000 401	Shipping & Handling		\$30.00		
				E 01 300 298 239 000 401	Cookie Dough Case		\$840.00		
PO#:	Voucher #:	50973	Invoice	Invoice No: 1817	9/12/2025			Paid Amt:	\$870.00
								Check Amount:	\$870.00
SBT	52258	3385		DEPARTMENT OF HUMAN SERVICES		Check			
				E 01 005 400 000 372 305	SFY 2024 IEP Admin Fee		\$28.00		
PO#:	Voucher #:	50978	Invoice	Invoice No: 00000887402	9/12/2025			Paid Amt:	\$28.00
								Check Amount:	\$28.00
SBT	52259	4374		Granite Telecommunications		Check			
				E 01 005 810 000 000 320	Monthly Useage Statement		\$158.28		
PO#:	Voucher #:	50981	Invoice	Invoice No: 713901784	9/12/2025			Paid Amt:	\$158.28
								Check Amount:	\$158.28
SBT	52260	4336		Jessica Verly		Check			
				E 01 005 760 000 723 360	Transportation Agreement - 9/2 - 9/10		\$800.80		
PO#:	Voucher #:	50974	Invoice	Invoice No: 9/2 - 9/10	9/12/2025			Paid Amt:	\$800.80
								Check Amount:	\$800.80
SBT	52261	00454		MARSHALL PUBLIC SCHOOLS		Check			
				E 01 300 296 227 000 369	9/13 VB Tournament		\$40.00		
PO#:	Voucher #:	50984	Invoice	Invoice No: 9/13 VB Tournament	9/12/2025			Paid Amt:	\$40.00
								Check Amount:	\$40.00

District # 0414

Minneota Public School
Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
SBT	52262	1177		PLUM CREEK LIBRARY SYSTEM		Check	
			E 01	005 620 000 795 470	FY2026 Delivery Fee		\$1,665.00
			E 01	005 620 000 795 470	FY2026 ILS Fee		\$2,500.00
PO#:	Voucher #:	50979	Invoice	Invoice No: 000054	9/12/2025	Paid Amt:	\$4,165.00
						Check Amount:	\$4,165.00
SBT	52263	3780		REGENTS OF THE UNIVERSITY OF MN		Check	
			E 01	100 203 000 000 430	Student Workbook Series 1 Part 1		\$130.00
			E 01	100 203 000 000 430	Shipping		\$10.00
PO#: 11275	Voucher #:	50977	Invoice	Invoice No: 0290082295	9/12/2025	Paid Amt:	\$140.00
						Check Amount:	\$140.00
SBT	52264	3212		Riddell		Check	
			E 01	300 294 211 000 401	#R27523 SpeedFlex/Speed Combo Mox Box		\$200.00
			E 01	300 294 211 000 401	R27617 Premium Inflation Kit		\$36.25
			E 01	300 294 211 000 401	R92130900 White 1" Right Speedflex Jawpad		\$35.25
			E 01	300 294 211 000 401	R92131000 White 1" Left Speedflex Jawpad		\$35.25
			E 01	300 294 211 000 401	Freight		\$40.64
PO#: 11251	Voucher #:	50980	Invoice	Invoice No: 952413478	9/12/2025	Paid Amt:	\$347.39
						Check Amount:	\$347.39
SBT	52265	4070		SAVVAS		Check	
			E 01	100 203 000 000 430	Social Studies 2013 Student Edition Grade 1		\$36.18
PO#: 11280	Voucher #:	50983	Invoice	Invoice No: 4027453785	9/12/2025	Paid Amt:	\$36.18
						Check Amount:	\$36.18
SBT	52266	00892		SCHOOL SPECIALTY, INC		Check	
			E 04	005 582 000 344 401	054150 Black Paper		\$25.95
			E 04	005 582 000 344 401	054141 White Paper		\$51.90
			E 04	005 582 000 344 401	012040 White paper 24x36		\$20.60
			E 04	005 582 000 344 401	054099 Shocking pink 12x18		\$15.57
			E 04	005 582 000 344 401	054096 Pink 12x18		\$20.76
			E 04	005 582 000 344 401	2041539 Dark Pink 12x18		\$20.76
			E 04	005 582 000 344 401	054651 Festive Red 12x18		\$20.76
			E 04	005 582 000 344 401	054063 Orange 12x18		\$20.76
			E 04	005 582 000 344 401	054069 Yellow 12x18		\$15.57
			E 04	005 582 000 344 401	216778 Holiday Green 12x18		\$10.38
			E 04	005 582 000 344 401	054129 Blue 12x18		\$25.95
			E 04	005 582 000 344 401	054138 Turquoise 12x18		\$15.57
			E 04	005 582 000 344 401	054057 Magenta 12x18		\$10.38
			E 04	005 582 000 344 401	054138 Warm Brown 12x18		\$10.38

District # 0414

Minneota Public School
Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
SBT	52266	00892		SCHOOL SPECIALTY, INC		Check
			E 04 005 582 000 344 401	054135 Dark Brown 12x18		\$10.38
			E 04 005 582 000 344 401	1006764 White 9x12		\$27.90
			E 04 005 582 000 344 401	054648 Festive Red 9x12		\$8.37
			E 04 005 582 000 344 401	053964 Orange 9x12		\$11.16
			E 04 005 582 000 344 401	053970 Yellow 9x12		\$5.58
			E 04 005 582 000 344 401	216777 Holiday Green 9x12		\$13.95
			E 04 005 582 000 344 401	054027 Blue 9x12		\$8.37
			E 04 005 582 000 344 401	053979 Turquoise 9x12		\$5.58
			E 04 005 582 000 344 401	2041531 Dark Pink 9x12		\$8.37
			E 04 005 582 000 344 401	053958 Magenta 9x12		\$8.37
			E 04 005 582 000 344 401	054036 Dark Brown 9x12		\$11.16
			E 04 005 582 000 344 401	1537841 Atomic Blue 9x12		\$5.58
			E 04 005 582 000 344 401	1301559 Bright White Cardstock		\$25.72
			E 04 005 582 000 344 401	077432 Colored Cardstock		\$42.88
			E 04 005 582 000 344 401	2004125 Silver Glitter		\$11.89
			E 04 005 582 000 344 401	2004121 Red Glitter		\$10.65
			E 04 005 582 000 344 401	085888 Glitter Glue Pens		\$18.65
			E 04 005 582 000 344 401	1540318 do a dot pack		\$139.48
			E 04 005 582 000 344 401	2021537 scented markers set of 22		\$61.08
			E 04 005 582 000 344 401	324576 wiggle eyes		\$46.24
			E 04 005 582 000 344 401	1471357 cotton balls		\$20.34
			E 04 005 582 000 344 401	2005985 Tacky Glue		\$11.43
			E 04 005 582 000 344 401	521212 boomwhackers		\$28.74
			E 04 005 582 000 344 401	Credit		(\$13.51)
PO#: 11236	Voucher #:	50985	Invoice	Invoice No: 30810470176	9/12/2025	Paid Amt: \$813.65
						Check Amount: \$813.65
SBT	52267	4615		Steve Coeuyt		Check
			E 01 300 211 000 000 401	2025 Homecoming DJ		\$600.00
PO#:	Voucher #:	50975	Invoice	Invoice No: 2025 Homecoming DJ	9/12/2025	Paid Amt: \$600.00
						Check Amount: \$600.00
SBT	52268	00122		VIKING COCA-COLA BOTTLING		Check
			E 01 300 298 239 000 401	Powerade Berry Blast		\$99.00
			E 01 300 298 239 000 401	Vitamin Water		\$20.75
			E 01 300 298 239 000 401	Smart Water		\$38.00
			E 01 300 298 239 000 401	Diet Coke		\$134.00
			E 01 300 298 239 000 401	Coca Cola		\$67.00

District # 0414

Minneota Public School
Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
SBT	52268	00122		VIKING COCA-COLA BOTTLING		Check
			E 01	300 298 239 000 401	Sprite	\$67.00
			E 01	300 298 239 000 401	Mello Yello	\$134.00
			E 01	300 298 239 000 401	Root Beer	\$67.00
			E 01	300 298 239 000 401	Dasani	\$24.50
PO#:	Voucher #:	50986	Invoice	Invoice No: 3762466	9/12/2025	Paid Amt: \$651.25 Check Amount: \$651.25
SBT	52269	4288		Alex Lessman		Check
			E 01	300 294 211 000 305	9/15 JH Football Officials	\$60.00
PO#:	Voucher #:	50989	Invoice	Invoice No: 9/15 JH Football	9/15/2025	Paid Amt: \$60.00 Check Amount: \$60.00
SBT	52270	00838		B & B ELECTRICAL CONTRACTORS, INC.		Check
			E 02	005 770 000 701 350	Service Call to Repair Warmer	\$115.00
PO#:	Voucher #:	50996	Invoice	Invoice No: 12602	9/15/2025	Paid Amt: \$115.00 Check Amount: \$115.00
SBT	52271	2323		Borch Sporting Goods		Check
			E 01	300 296 213 000 369	12/29 GBB Tournament Fee	\$410.00
PO#:	Voucher #:	50994	Invoice	Invoice No: 12/29 GBB Fee	9/15/2025	Paid Amt: \$410.00 Check Amount: \$410.00
SBT	52272	3391		CINDY VERSCHAETSE		Check
			E 01	300 296 227 000 305	9/16 V Volleyball Official	\$140.00
PO#:	Voucher #:	50993	Invoice	Invoice No: 9/16 V Volleyball	9/15/2025	Paid Amt: \$140.00 Check Amount: \$140.00
SBT	52273	4104		ED WATTS		Check
			E 01	300 294 211 000 305	9/15 JH Football Official	\$60.00
PO#:	Voucher #:	50990	Invoice	Invoice No: 9/15 JH Football	9/15/2025	Paid Amt: \$60.00 Check Amount: \$60.00
SBT	52274	4170		JEFF NELSON		Check
			E 01	300 296 227 000 305	9/15 V Volleyball Official	\$140.00
PO#:	Voucher #:	50992	Invoice	Invoice No: 9/15 V Volleyball	9/15/2025	Paid Amt: \$140.00 Check Amount: \$140.00
SBT	52275	4002		MATBOSS LLC		Check
			E 01	300 294 221 000 401	25-26 MatBoss Subscription	\$599.00
PO#:	Voucher #:	50995	Invoice	Invoice No: 141251530470	9/15/2025	Paid Amt: \$599.00 Check Amount: \$599.00

Minneota Public School

Detail Payment Register By Check

Check Number: 52162-2147483647 Payment Date: 08/22/2025-9/30/2025 Period: 202601-202603 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
SBT	52276	4519		Nate Welsh		Check	
			E 01 300 294	211 000 305	9/15 JH Football Official	\$60.00	
PO#:	Voucher #:	50991	Invoice	Invoice No:	9/15 JH Football	9/15/2025	Paid Amt: \$60.00
							Check Amount: \$60.00
SBT	52277	4298		Mason Sellner		Check	
			E 01 300 294	211 000 305	9/15 JH Football Official	\$60.00	
PO#:	Voucher #:	50997	Invoice	Invoice No:	9/15 JH Football	9/15/2025	Paid Amt: \$60.00
							Check Amount: \$60.00
						Report Total:	\$607,683.48

LEADERSHIP

REPORTS

MHS Activities and CE Report

September 2025

CURRENT

Cross Country Both boys and girls finishing in top 3 at meets. Minnesota kids have been racing really well. YME Sept 23; Willmar Sept 27

Football (as of 9/15) 3-0 in District. Working through inexperience and some injuries. Lakeview 9/19; MACCRAY 9/26

Volleyball (as of 9/15) 8-2 overall. Have been working through different areas of rotation that need some additional time when playing a couple of weaker teams. 9/16 v KMS; 9/18 @ LQPV; 9/19-20 @ Class A Showcase

Community Ed: Youth football going strong, did have to bring up 4th grade this year due to very small 5th grade class. Sidekickers set for week of Sept 29. Home Alone Class set for Oct 6-8. Meeting with Little Camden BB League participants week of Sept 15 to get dates set.

OTHER

Hall of Fame: went amazing. Great turn out for the entire weekend. Huge THANK YOU to Matt Buysse and Bryce Jeppesen for dropping everything to help me throughout the weekend.

Upcoming Celebrations: Homecoming Week Oct 22-27; Oct 3 Intercept Cancer FB Game; Oct 14 (VB) Oct 15 (FB) Faculty/Staff Appreciation Night.

- ❑ Enrollment as of 9/15/25 is 297
 - ❑ PreK: 45 (pre k screening may likely lead to more)
 - ❑ K: 38
 - ❑ 1: 30
 - ❑ 2: 45
 - ❑ 3: 33
 - ❑ 4: 42
 - ❑ 5: 31 (down 1 since 9/12)
 - ❑ 6: 33

- ❑ **Student Learning and Achievement**
 - **Students in Title Reading Intervention = 51 (20%)**

Grade	Student Count
Kindergarten	6
1	9
2	12
3	8
4	6
5	5
6	5



Elementary Updates

School Board Report

Nicolle Johnston



❑ Important Events

- ❑ Sept 22-26: Homecoming
- ❑ October 15-17: No School
- ❑ October 8th: Student Supports Parent Meeting
- ❑ November 3rd: Parent-Teacher Conferences (1:30-8)

Grade	earlyReading*	earlyMath	aReading	CBM Reading*	aMath	CBM Math
K	Intensive- 5 At risk- 6 low risk - 21 Above - 6	Intensive-3 At risk- 4 low risk - 25 Above - 6				
1	Intensive- 2 At risk- 16 low risk - 7 Above - 5	Intensive-3 At risk- 4 low risk - 15 Above - 8				
2			Intensive- 1 At risk- 10 low risk - 27 Above - 6	Intensive-5 At risk- 12 low risk - 19 Above - 8	Intensive-2 At risk- 16 low risk - 11 Above - 16	Intensive- 1 At risk- 22 low risk - 22
3			Intensive- 2 At risk- 9 low risk - 7 Above - 15	Intensive- 5 At risk- 5 low risk - 12 Above - 11	Intensive- 2 At risk- 6 low risk - 11 Above - 14	Intensive- 2 At risk- 5 low risk - 26
4			Intensive-4 At risk- 8 low risk - 9 Above - 20		Intensive- 4 At risk- 6 low risk - 9 Above - 22	Intensive- 2 At risk- 10 low risk - 29
5			Intensive- 5 At risk- 6 low risk - 10 Above - 12		Intensive- 0 At risk- 10 low risk - 4 Above - 19	Intensive- 4 At risk- 5 low risk - 24
6			Intensive- 1 At risk- 8 low risk - 13 Above - 11		Intensive- 0 At risk- 8 low risk - 6 Above - 19	Intensive- 0 At risk- 1 low risk - 32

Universal Screening Data: FastBridge

READING	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
Early Reading Proficiency	71%	43.3%					
aReading Proficiency			73.3%	66.7%	70.7%	66.7%	68.6%
CBM-R Proficiency			60%	69.7%			

MATH	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
Early Math Proficiency	81.6%	76.7%					
aMath Proficiency			60%	75.8%	75.6%	69.7%	75.8%
CBM-M Automaticity			48.9%	78.8%	70.7%	87.9%	97%



NWEA Data (K-2 Reading)

K	1	2
<p><u>Strengths</u> Testing in progress</p>	<p><u>Strengths</u> 10/30 exceeding</p>	<p><u>Strengths</u> 1/45 at high risk 10/45 exceeding</p>
<p><u>Needs</u> Testing in progress</p>	<p><u>Needs</u> 17/30 at grade level (56.7%)</p>	<p><u>Needs</u> 29/45 at grade level (69% meet or exceeding, 31% not proficient)</p>

NWEA Data (K-2 Math)

K	1	2
<p><u>Strengths</u> Testing in progress</p>	<p><u>Strengths</u> 11/30 exceeding 23/30 (77% at grade level)</p>	<p><u>Strengths</u> 1/45 at high risk 12/45 exceeding</p>
<p><u>Needs</u> Testing in progress</p>	<p><u>Needs</u> 6/30 at moderate to high risk</p>	<p><u>Needs</u> 29/45 at grade level (69% meet or exceeding, 31% not proficient)</p>

PARENT MEETING

K-6 FAMILIES

STUDENT SUPPORT AND INTERVENTION



WEDNESDAY

08

OCTOBER

Join Principal Nicolle Johnston and licensed staff as we share all about the **student supports** and **interventions** available at Minneota Elementary. Learn how we can partner with families to help **every child succeed!**



Wednesday, October 8th from 6:00 PM-7:30 PM



Minneota Public Schools: Coach Johnston's Classroom



Helpful Perks for Parents/Families:



Childcare Provided (school-age children only): Kids can enjoy a movie and popcorn in the Choir Room with NHS high schoolers while parents are in session.



Gift Card Drawing! All parents who attend will be entered to win 1 of 5 Amazon gift cards! (\$100, \$75, \$50, \$50, \$25)

For more information, contact Nicolle Johnston
@nicolle.johnston@minneotaschools.org

RSVP Data as of 9/14

Yes: 14 (8 children attending movie)

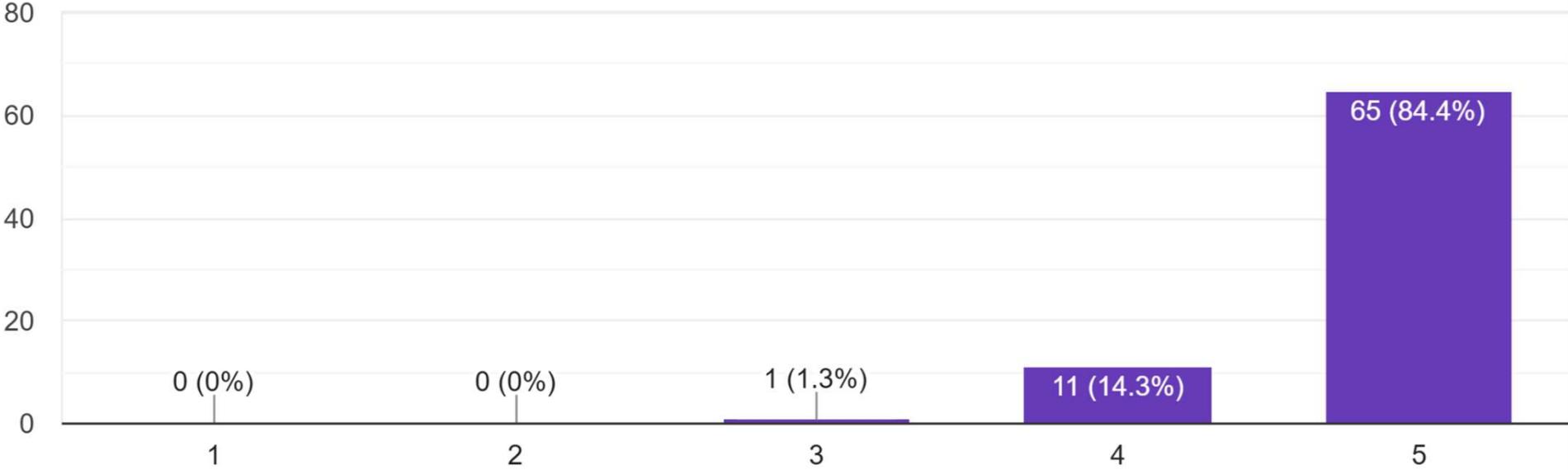
No: 3

Maybe: 6 (8 children attending movie)

Week 1 Parent Feedback Survey Results (Grades 1-6) 78/211 responses = 37% response rate

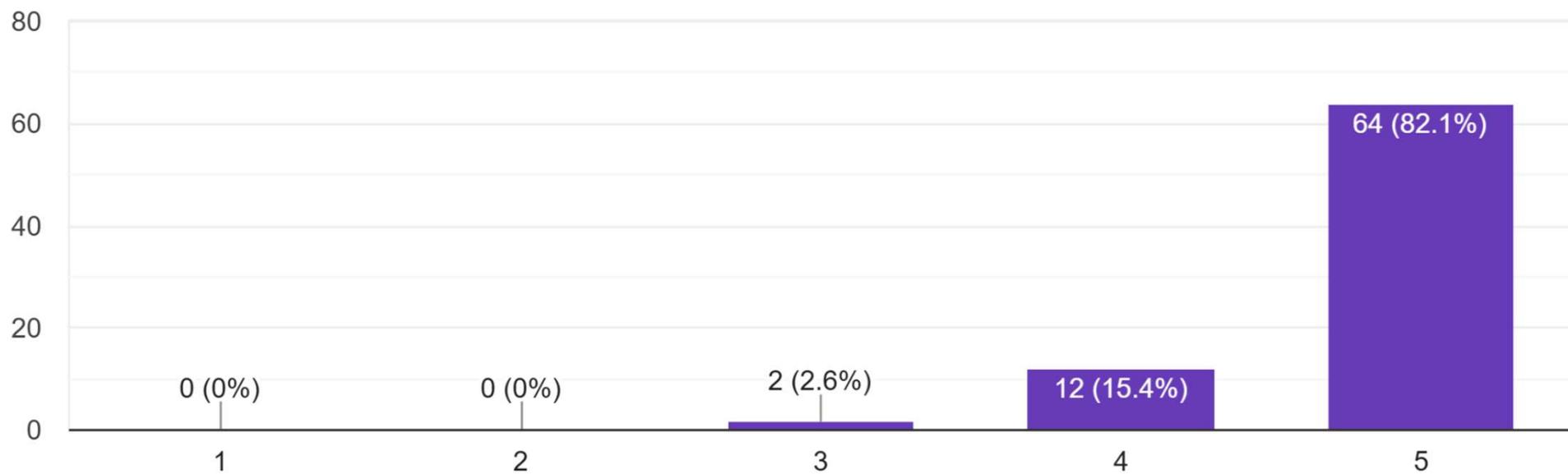
Open House: I felt that the school staff and climate of the building was welcoming.

77 responses



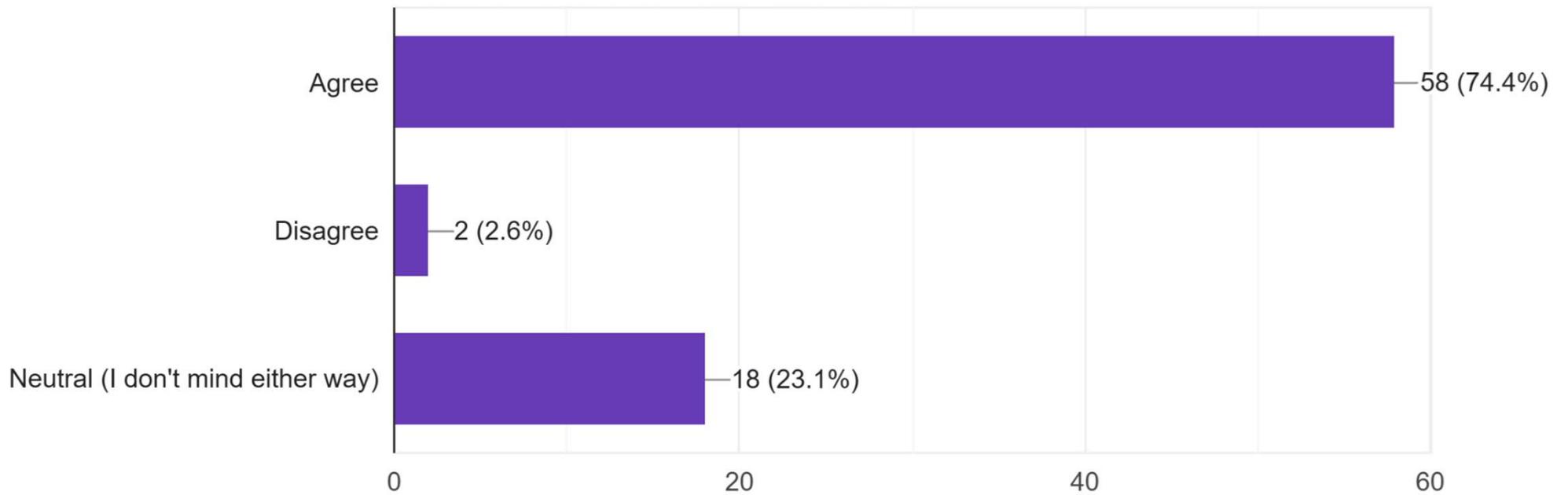
First Week Experience: Rate your child's overall experience this week.

78 responses



I like that school started mid-week instead of a full week.

78 responses



One thing working very well:

Communication: 14 responses

Everything: 8 responses

One thing we can improve on right away:

Nothing: 39 responses

Lunch portions: 3 responses

Offering a meal at open house: 1 response

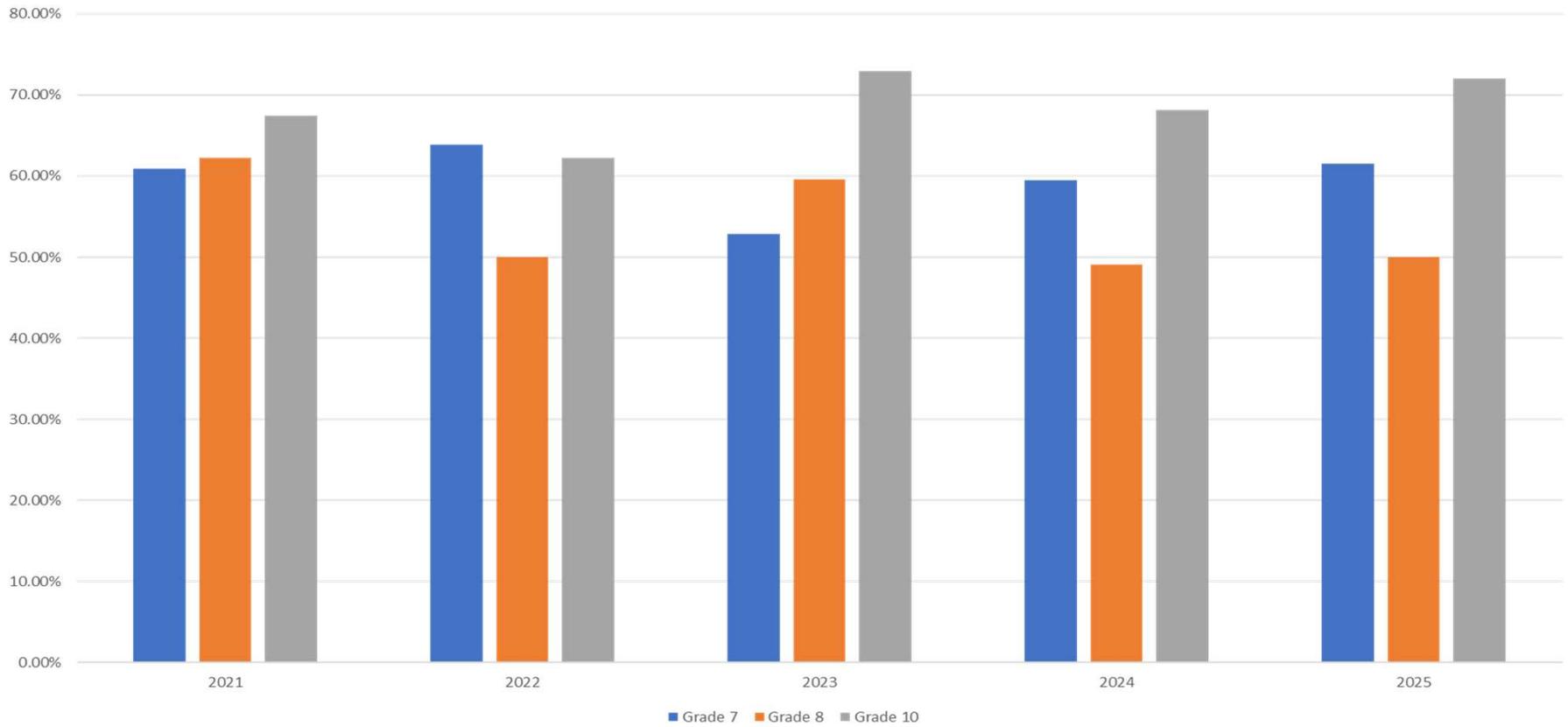
Not assessing kids right away: 1 response

HIGH SCHOOL
BOARD REPORT

SEPTEMBER 2025

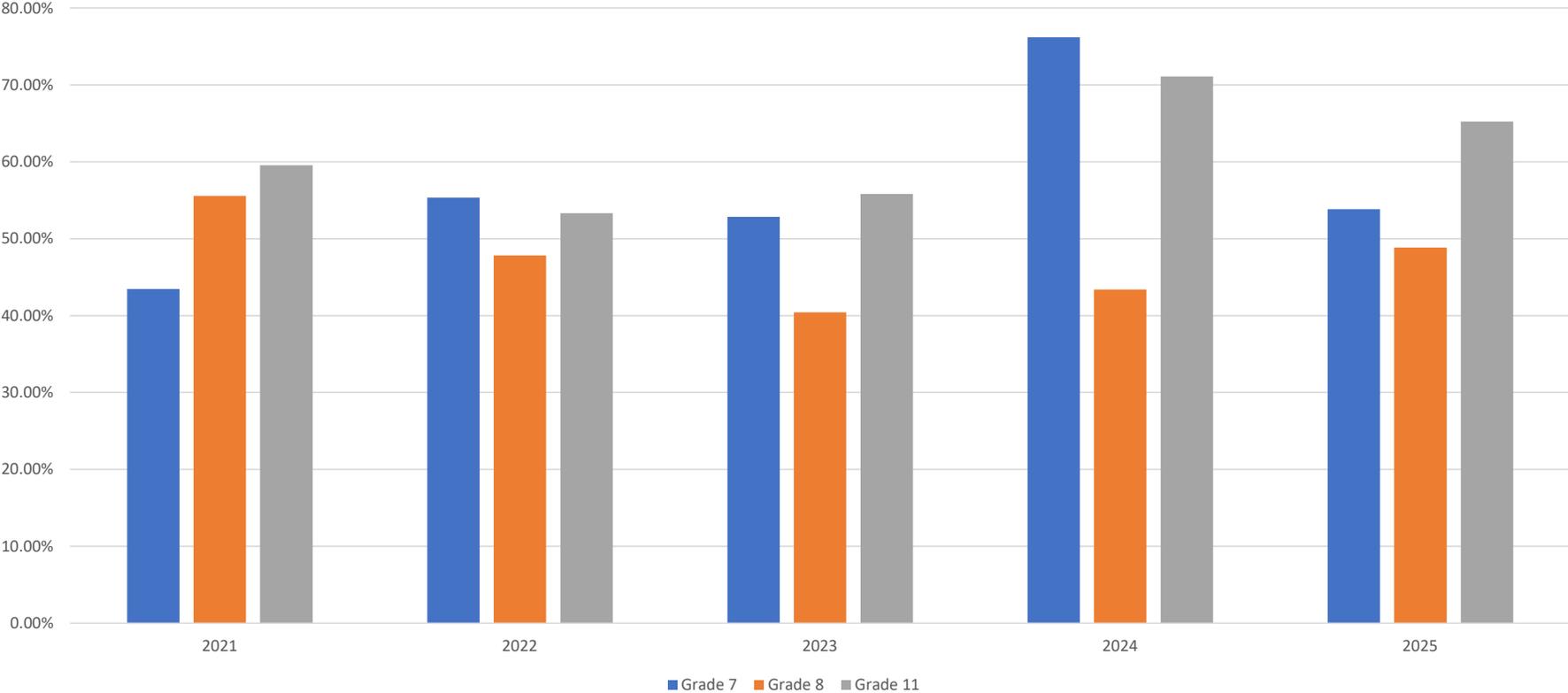
MCA READING PROFICIENCY

Reading Proficiency by Grade Level



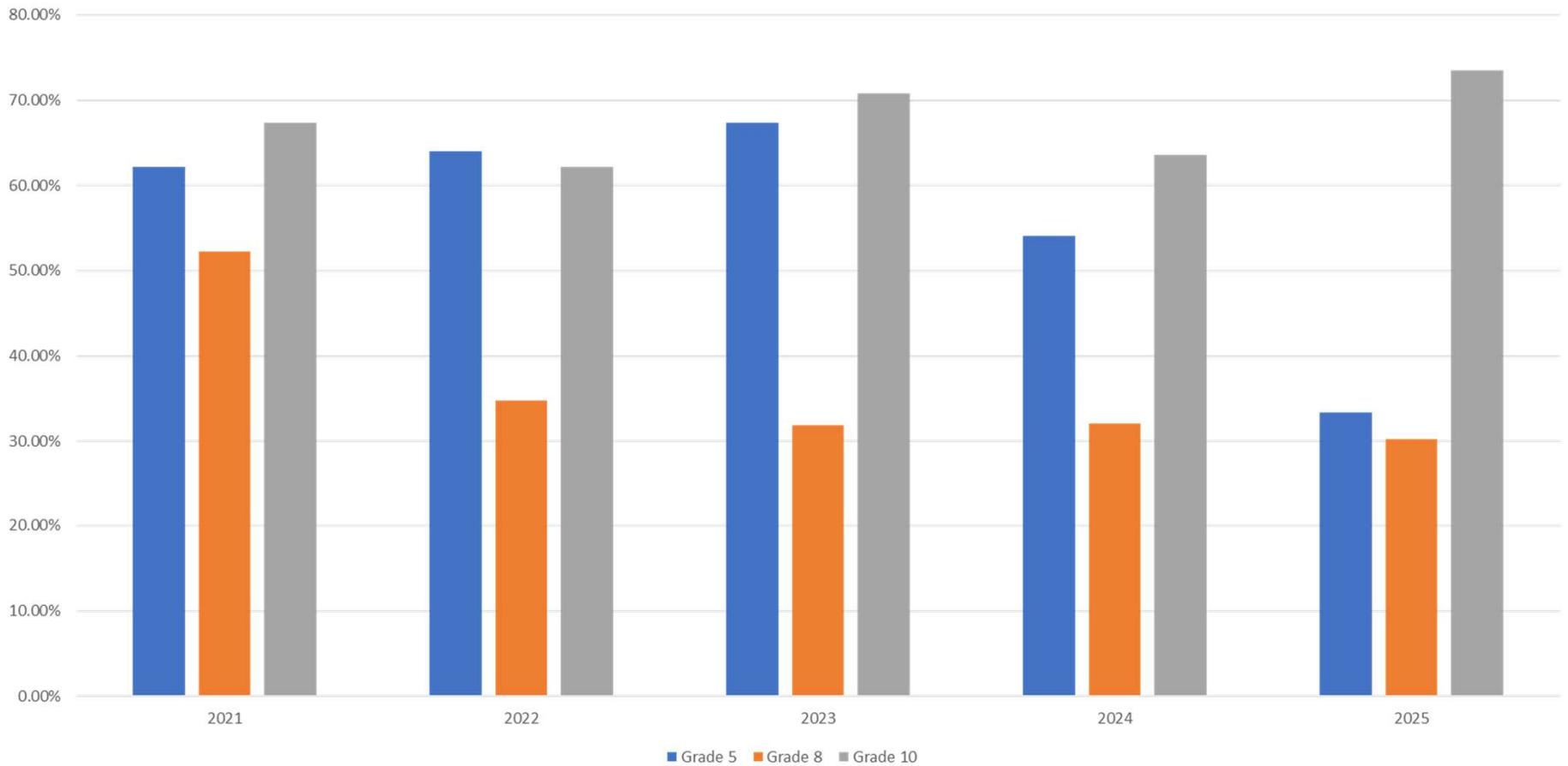
MCA MATH PROFICIENCY

Math Proficiency by Grade Level



SCIENCE MATH PROFICIENCY

Science Proficiency by Grade Level



HOME COMING WEEK ITINERARY

MON
22

- 8:15 - 9:15 : IronMan Volleyball
- 9:15 - 9:30 : The "Jug"
- 9:30 - 9:45 : Trivia
- 9:45 - 10:45 : Coronation
- 10:45 - 11:15 : Homecoming Court Pictures
- 2:15 - 3:00 : Royalty Visits Elementary

DRESS UP DAY

Fancy

HOMECOMING WEEK ITINERARY

TUES
23

Activity : Medallion Hunt
Who : Entire School
When : All Day
Prizes : Free Admission to the dance
8:30 PM : IronMan Championship Game

DRESS UP DAY

Jersey

YMIC – Field Trip

What: 8th grade Youth Frontier Courage Retreat

Where: YME High School, Granite Falls, MN

Grade: All 8th graders and 9 NHS students

When: 8am – 3pm

HOME COMING WEEK ITINERARY

WED
24

Activity : Rock, Paper, Scissors
Who : 7 - 12 Grade
When : All Day
Prizes : Free Admission to the dance

DRESS UP DAY
Wacky
Wednesday

YMIC – Field Trip

What: 10th grade Career Expo

Where: Red Baron Arena and SMSU in Marshall, MN

Grade: All 10th graders

Time: 11:05 AM to 1:20 PM

HOME COMING WEEK ITINERARY

THURS
25

Activity : Medallion Hunt
Who : Entire School
When : All Day
Prizes : Free Admission to the dance

DRESS UP DAY

Class Color

HOMECOMING WEEK ITINERARY

FRI
26

10:56 - 11:50	: PowderPuff Football: 9 - 12
10:56 - 11:50	: KickBall Tournament: 7 - 8
11:50 - 12:30	: Home Team Lunch
12:30 - 1:45	: Parade Set-Up
1:45 - 2:30	: Parade
2:30 - 3:00	: Parade Tear Down

DRESS UP DAY
**Blue and
Gold**

MINNEOTA

Formal Dance

IN THE AUX GYM



7-8th

Date: September 26th

5\$ ENTRY

AFTER FOOTBALL (9PM) - 12AM

Minneota Student Council Presents

HOMECOMING DANCE

9-12th grade

SEPTEMBER 27TH



Time: 8:00 p.m. - 12:00 a.m.

Where? Minneota Viking Gym

Cost: 5\$ entry. Concessions Available

What do I wear? Formal Attire

Outside guests are allowed, one guest allowed.
Guest permission forms due 24th, bring to Ms. C Bot

SUPERINTENDENT'S REPORT

Day #25

Student Attendance = 96.86%*

- K-6 = 6th Grade is highest at 98.56% [*PK at 98.86%*]
- 7-12 = 7th Grade is highest at 97.34%
- SpEd, FAR, & non-white students – rates are lower

MREA Greater Education Summit

- November 16-18 in Brainerd

Bug Days – 61 students!

- GBB, Golf, FFA, Drama, FCCLA, WR, FB, BBB, SB, and BaB



CONSENT

AGENDA

MINNEOTA PUBLIC SCHOOLS – ISD #414

AUGUST 27, 2025 SCHOOL BOARD REGULAR MEETING MINUTES

A Regular Meeting of the Board of Education of ISD #414, Minneota Public Schools, was called to order by Chair Abby Thostenson on Wednesday, August 27, 2025 at 5:31 pm in the Conference Room.

Roll call was taken. Members present included Jon Buysse, Ryan Runia, Tom Skorczewski, Julie Mead, Emily Coequyt, Martin Hennen, and Abby Thostenson. Nicolle Johnston, Lindsey Larson, Michelle Buysse, Lucas Damm, Johnny Fales, and Scott Monson also attended.

New staff members Michelle Buysse and Lucas Damm introduced themselves and talked briefly about their background. Student Council President, Johnny Fales, also introduced himself.

Motion by Skorczewski, second by Buysse, to approve the meeting agenda with addendum items as presented. Motion passed unanimously.

School Board Members shared points of Viking Pride, which included staff and student accomplishments.

Director of Buildings and Grounds, Les Engler, gave an update on the status of several current, past, and upcoming projects and answered questions.

Mike Hoheisel, from RW Baird, shared information about potential dissolution of the Ivanhoe School District and potential consolidation of the Ivanhoe and Minneota Districts, should there be a desire or need for one of those in the future. No action was taken.

Superintendent Monson reviewed student enrollment, the Student Activity Fund/Account, and the monthly financial report.

Ryan Runia needed to leave the meeting at 7:04 pm.

Motion by Skorczewski, second by Hennen, to approve the payment of bills and the check register as presented. Motion passed unanimously.

School Board Committee reports and administrators reports were presented and discussed.

Motion by Mead, second by Buysse, to approve the Consent Agenda as amended. Motion passed unanimously.

Motion by Skorczewski, second by Mead, to approve the 2nd reading of the High School Faculty Handbook. Motion passed unanimously.

Motion by Buysse, second by Henne, to approve the 2nd Reading of seven (7) policies and procedures. Motion passed unanimously.

Motion by Skorczewski, second by Buysse, to approve 2026 School Board Meeting dates and times as presented. Motion passed unanimously.

The Board reviewed eight (8) district policies and procedures for the 1st Reading, but no formal action was taken.

Motion by Skorczewski, second by Hennen, to authorize solicitation of snow removal quotes for 2025-2026. Motion passed unanimously.

Motion by Mead, second by Buysse, to Approve a Resolution for Acceptance of Gifts/Donations/Grants. Motion passed unanimously by roll call vote.

Motion by Skorczewski, second by Coequyt, to enter Closed Session to evaluate the performance of Superintendent Scott Monson. Motion passed unanimously.

The Board went into Closed Session at 7:36 pm.

Motion by Buysse, second by Hennen, to re-open the meeting. Motion carried unanimously.

Motion by Skorczewski, second by Buysse, to direct administration to find a date in September for the Board to have a Special Meeting to interview facilities firms and to publicize details of the Special Meeting as soon as possible. Motion carried unanimously.

Motion by Skorczewski, second by Mead, to adjourn the meeting. Motion passed unanimously.

The meeting was adjourned at 8:03 pm.

Martin Hennen, Clerk

MINNEOTA PUBLIC SCHOOLS – ISD #414

SEPTEMBER 15, 2025 SCHOOL BOARD SPECIAL MEETING MINUTES

A Special Meeting of the Board of Education of ISD #414, Minneota Public Schools, was called to order by Chair Abby Thostenson on Monday, September 15, 2025 at 5:30 pm in the Conference Room.

Roll call was taken. Members present included Jon Buysse, Ryan Runia, Tom Skorczewski, Julie Mead, Emily Coequyt, Martin Hennen, and Abby Thostenson. Kim Caster, Brandon Caster, Les Engler, and Scott Monson also attended.

Motion by Buysse, second by Runia, to approve the meeting agenda as presented. Motion passed unanimously.

Representatives from inBYLT shared information with the Board and responded to questions.

Representatives from Nexus Solutions shared information with the Board and responded to questions.

Representatives from ICS shared information with the Board and responded to questions.

The School Board discussed each of the firms and what they resonated to for the facilities planning companies.

Motion by Coequyt, second by Skorczewski, to authorize administration to enter into negotiations for an agreement with Nexus Solutions for facilities planning services, contingent upon satisfactory reference checks. Motion carried unanimously.

Motion by Skorczewski, second by Buysse, to adjourn the meeting. Motion passed unanimously.

The meeting was adjourned at 7:25 pm.

Martin Hennen, Clerk

Consent Agenda Personnel Items - September 2025

New Contract or New Hire

Name	Position	Salary-Wages	Effective Date
Lucas Damm	Weight Room Supervisor/Duties	\$20.00/per hour	2025-2026 School Year
Sandy Vierstrate	Long Term Food Service Substitute	\$17.75/per hour	Beginning September 2, 2025
Sandy Vierstrate	Paraprofessional Substitute	\$17.00/per hour	Beginning September 12, 2025
Diane Gillingam	MDE Mentor Induction Grant Instructional Coach	\$850 stipend	2024-2025 School Year
Jessica Rosa	MDE Mentor Induction Grant Instructional Coach	\$850 stipend	2024-2025 School Year
Briana Williams	ECFE Parent Educator <i>[contingent upon receiving an Out-of-Field Permission from PELSB]</i>	\$30.29/per hour	Beginning on October 6, 2025

MEMORANDUM OF UNDERSTANDING

BETWEEN

INDEPENDENT SCHOOL DISTRICT #414 (HEREINAFTER REFERRED TO AS “DISTRICT”)

AND

MINNEOTA EDUCATION MINNESOTA ORGANIZATION (HEREINAFTER REFERRED TO AS “UNION”)

The District and Union are parties to a collective bargaining agreement (CBA) for the period from July 1, 2023, through June 30, 2025; and,

A subsequent collective bargaining agreement (CBA) for July 1, 2025, through June 30, 2027 has not yet been negotiated; and,

This Memorandum of Understanding (MOU) is entered into by and between Minneota Public Schools (“District”) and Minneota Education Minnesota Organization (“Union”) regarding the interpretation and application of current Master Agreement language as it relates to coursework for lane changes on the salary schedule.

Background

The current Master Agreement between the District and the Union provides, in part, that:

1. All credits to apply for a lane change beyond the bachelor’s degree must be credits from an institution accredited by the National Council for Accreditation of Teacher Education or the North Central Association of Colleges.
2. A teacher wishes to use graduate credits applied toward a lane change from a college/university that is not accredited by either of the organizations listed above, but is accredited by the Middle States Commission on Higher Education (MSCHE).
3. All teachers must achieve a grade of “B” or higher for all credits leading up to a master’s degree. Graduate credits applied toward a lane change must be equivalent to a letter grade of B or higher.
4. A teacher wishes to use graduate credits applied toward a lane change from a college/university that is competency based and graded with “competency units” (pass-fail) and not letter grades.

The District and the Union recognize that there are circumstances where qualified coursework may not fall strictly within the existing language, but where mutual agreement supports flexibility for the professional growth of teachers.

Agreement

1. Pass/Fail Coursework:

- For the 2025–2026 school year only or until a 2025-2027 collective bargaining agreement is finalized, graduate or continuing education coursework taken on a pass/fail or competency unit basis shall be accepted toward a lane change if a grade of “Pass” is earned, and if the course otherwise meets all requirements of the Master Agreement.
- For purposes of this MOU, a grade of “Pass” will be considered equivalent to a grade of B or higher.

2. Alternative Accreditation:

- For the 2025–2026 school year only, the District shall accept coursework from a college or university that is accredited by the Middle States Commission on Higher Education (MSCHE) and the accrediting entities named in the Master Agreement.
- This exception shall apply only to the courses approved by the District in writing prior to enrollment.

3. Non-Precedent Setting:

- This MOU is intended to address specific circumstances during the 2025–2026 school year.
- This agreement shall not be construed as altering or amending the language of the Master Agreement beyond the scope of this MOU.
- The District and Union agree that this MOU does not establish a binding precedent for future contract interpretation.

4. Duration:

- This MOU shall be effective immediately upon signature by both parties and shall remain in effect through June 30, 2026, or until the 2025-2027 collective bargaining agreement (CBA) is negotiated and signed by both parties.
- This MOU may be extended by mutual written agreement of both parties.

IN WITNESS WHEREOF, the parties have voluntarily entered into this MOU on the dates shown by their signatures.

This MOU will not become effective unless and until it is approved by the District’s School Board and is signed by both parties.

Minneota Education Minnesota Organization

Independent School District #414

Sarah Stassen, MEMO Co-President

Abby Thostenson, School Board Chair

Heather Webskowski, MEMO Co-President

Martin Hennen, School Board Clerk

Date

Date

School Fundraisers: September 2025

Group	What	Details		When	Room	Advisor
Junior Class/Prom	Sell Krispy Kreme doughnuts		We would like to sell doughnuts from 9/26/25-10/10/2025 with delivery date of 10/24/25	Outside of school	none	Shannon Sorensen
Junior Class/Prom	Sales of puffins		We plan on selling puffins Oct. 27-Nov. 7. Delivery date 11/18	outside of school	none	Shannon Sorensen
FCCLA	Cake and Coffee Sales	Bundt cakes and coffee will be sold to raise funds for members to attend conferences.	October 13-24	Student sales	Conference room to sort out member sales.	LeaAnne Bot
FCCLA	Fruit sales	Annual fruit sales through Brad's Supermarket	October 27-November 14	Online student sales	Conference room to sort student sales	LeaAnne Bot

PREVIOUS

BUSINESS



TO: Minneota Public Schools’ Board of Education

FROM: Abby Thostenson, School Board Chair

DATE: Wednesday, September 24, 2025

SUBJECT: 2024-2025 SUPERINTENDENT PERFORMANCE REVIEW SUMMARY STATEMENT

A Performance Review for Superintendent Scott Monson was completed for the 2024-2025 school year, and a Closed Session took place on August 27, 2025, during the Regular School Board Meeting to review and discuss Superintendent Monson’s performance.

As part of the annual performance review process, an online survey/evaluation was completed by each of the seven School Board Members and also by members of the leadership team. This process also included a self-evaluation component done by Superintendent Monson.

The evaluation included components in five sections (Policy and Governance, Instructional Leadership, Organizational Management, Professionalism, and Attributes) with various rating areas in each section.

A ranking scale of 1 to 4 was used with 1 being “*Ineffective*” and 4 being “*Highly Effective*”. Below are the overall rankings from the School Board for each category during the 2024-2025 school year:

Policy and Governance	3.60
Instructional Leadership	3.49
Organizational Management	3.57
Professionalism	3.54
Attributes	3.64
Overall	3.57

The evaluation survey results were positive, with over 99% of the School Board’s ratings as “*Highly Effective*” and “*Effective*”. The School Board was pleased with Superintendent Monson’s performance during the 2024-2025 school year.

During the Closed Session, Superintendent Monson outlined six focus areas for the 2025-2026 school year. These six areas include:

- 1) Communications
- 2) Strategic Directions
- 3) Staff Professional Development and Growth
- 4) Short- and Long-Range Finances
- 5) Technology Integration and Artificial Intelligence
- 6) Coaching and Transition Planning

Tolk Graveling LLC

1668 350th Street

Minneota MN 56264

Phone 507 872-6730

Cell 507-530-6340

Snow removal for 2025-2026
school year.

\$162.50 pr hr

950 G & 972 M Cat loaders

Thanks
Bob



Minneota Public School District Policy 214

Adopted: March 18, 2010

Revised: MaySeptember 20254

214 OUT-OF-STATE TRAVEL BY SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to control out-of-state travel by school board members as required by law.

II. GENERAL STATEMENT OF POLICY

School board members have an obligation to become informed on the proper duties and functions of a school board member, to become familiar with issues that may affect the school district, to acquire a basic understanding of school finance and budgeting, and to acquire sufficient knowledge to comply with federal, state and local laws, rules, regulations and school district policies that relate to their functions as school board members. Occasionally, it may be appropriate for school board members to travel out of state to fulfill their obligations.

III. APPROPRIATE TRAVEL

Travel outside the state is appropriate when the school board finds it proper for school board members to acquire knowledge and information necessary to allow them to carry out their responsibilities as school board members. Travel to other out-of-state meetings for which the member intends to seek reimbursement from the school district should be preapproved by the school board.

IV. REIMBURSABLE EXPENSES

Expenses to be reimbursed may include transportation, meals, lodging, registration fees, required materials, parking fees, tips, and other reasonable and necessary school district-related expenses.

V. REIMBURSEMENT

A. Requests for reimbursement must be itemized on the official school district form and are to be submitted to the designated administrator. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.

- B. Automobile travel shall be reimbursed at the mileage rate set by the school board. Commercial transportation shall reflect economy fares and shall be reimbursed only for the actual cost of the trip.
- C. Amounts to be reimbursed shall be within the school board's approved budget allocations, including attendance at workshops and conventions.

VI. ESTABLISHMENT OF DIRECTIVES AND GUIDELINES

The superintendent shall develop a schedule of reimbursement rates for school district business expenses, including those expenses requiring advance approval and specific rates of reimbursement. The superintendent shall also develop directives and guidelines to address methods and times for submission of requests for reimbursement.

VII. DIRECTIVES AND GUIDELINES

- A. The Superintendent's office will assist the School Board member with advance deposits, travel expense advances and reservations.
- B. The Superintendent's office will assist the School Board member in obtaining reimbursement for the travel.
- C. A School Board member shall share with other Board members, staff, or the public (as appropriate) information or materials acquired at a conference or meeting attended by the School Board member in his or her capacity as a School Board member.

Legal References: Minn. Stat. § 123B.09, Subd. 2 (Boards of Independent School Districts)
Minn. Stat. § 471.661 (Out-of-State Travel)
Minn. Stat. § 471.665 (Mileage Allowances)
Minn. Op. Atty. Gen. 1035 (Aug. 23, 1999) (Retreat Expenses)
Minn. Op. Atty. Gen. 161b-12 (Aug. 4, 1997) (Transportation Expenses)

Cross References: MSBA/MASA Model Policy 212 (School Board Member Development)
MSBA/MASA Model Policy 412 (Expense Reimbursement)



Minneota Public School District Policy 412

Adopted: March 18, 2010

Revised: May August 20254

412 EXPENSE REIMBURSEMENT

I. PURPOSE

The purpose of this policy is to identify school district business expenses that involve initial payment by an employee and qualify for reimbursement from the school district, and to specify the manner by which the employee seeks reimbursement.

II. AUTHORIZATION

All school district business expenses to be reimbursed must be approved by the supervising administrator. Such expenses to be reimbursed may include transportation, meals, lodging, registration fees, required materials, parking fees, tips, and other reasonable and necessary school district business-related expenses.

III. REIMBURSEMENT

- A. Requests for reimbursement must be itemized on the official school district form and are to be submitted to the designated administrator. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.
- B. Automobile travel shall be reimbursed at the mileage rate set by the school board. Commercial transportation shall reflect economy fares and shall be reimbursed only for the actual cost of the trip.

IV. AIRLINE TRAVEL CREDIT

- A. Employees utilizing school district funds to pay for airline travel are required to ensure that any credits or other benefits issued by any airline accrue to the benefit of the school district rather than the employee.
 - 1. To the extent an airline will not honor a transfer or assignment of credit or benefit from the employee to the school district, the employee shall report receipt of the credit or benefit to the designated administrator within 90 days of receipt of the credit or benefit.

2. Reports of the receipt of an airline credit or benefit shall be made in writing and shall include verification from the airline as to the credit or benefit received. Reimbursement for airline travel expenses will not be made until such documentation is provided.
- B. Employees who have existing credits or benefits issued by an airline based upon previously reimbursed airline travel for school district purposes will be required to utilize those credits or benefits toward any subsequent airline travel related to school district purposes, prior to reimbursement for such travel, to the extent permitted and/or feasible.
 - C. The requirements of this section apply to all airline travel, regardless of where or how the tickets are purchased.

V. ESTABLISHMENT OF DIRECTIVES AND GUIDELINES

The superintendent shall develop a schedule of reimbursement rates for school district business expenses, including those expenses requiring advance approval and specific rates of reimbursement. The superintendent shall also develop directives and guidelines to address methods and times for submission of requests for reimbursement.

Legal References: Minn. Stat. § 15.435 (Airline Travel Credit)
Minn. Stat. § 471.665 (Mileage Allowances)
Minn. Op. Atty. Gen. 1035 (Aug. 23, 1999) (Retreat Expenses)
Minn. Op. Atty. Gen. 161b-12 (Aug. 4, 1997) (Transportation Expenses)
Minn. Op. Atty. Gen. 161B-12 (Jan. 24, 1989) (Operating Expenses of Car)

Cross References: MSBA/MASA Model Policy 214 (Out-of-State Travel by School Board Members)

Policy #412 - Schedule of Reimbursement Rates | 202~~54~~-202~~65~~

Reimbursable Expense	Reimbursable Amount-Guide
Transportation ¹	
<i>Plane, train, or bus</i>	Actual Cost
<i>Rental car</i>	Actual Cost
<i>Cab or Uber</i> ⁴	Actual Cost
<i>Mass Transportation or Shuttle</i> ⁴	Actual Cost
<i>Personal Vehicle</i> ²	IRS Mileage Rate ²
Meals ¹	
<i>Breakfast</i> ³	Up To \$20.00 per day
<i>Lunch</i> ³	Up To \$20.00 per day
<i>Supper</i> ³	Up To \$25.00 per day
<i>Or Per Diem</i> ^{3 4}	Up To \$560.00 per day
Lodging ¹	Actual Cost
Registration Fees ¹	Actual Cost
Required Materials ¹	Actual Cost
Parking Fees ¹	Actual Cost
Tips ^{1 4}	Actual Cost
¹ Receipts are required for reimbursement when either a school or personal credit card is used.	
² Mileage rate will be based on IRS guidelines.	
³ Meals will only be provided if the conference does not include them.	
⁴ This allowance includes any miscellaneous expenses and a reasonable (15%) tip.	



Minneota Public School District Policy 413

Adopted: March 2010

Revised: JulySeptember 20254

413 HARASSMENT AND VIOLENCE

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability (Protected Class).

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to maintain a learning and working environment free from harassment and violence on the basis of Protected Class. The school district prohibits any form of harassment or violence on the basis of Protected Class.
- B. A violation of this policy occurs when any student, teacher, administrator, or other school district personnel harasses a student, teacher, administrator, or other school district personnel or group of students, teachers, administrators, or other school district personnel through conduct or communication based on a person's Protected Class, as defined by this policy. (For purposes of this policy, school district personnel include school board members, school employees, agents, volunteers, contractors, or persons subject to the supervision and control of the district.)
- C. A violation of this policy occurs when any student, teacher, administrator, or other school district personnel inflicts, threatens to inflict, or attempts to inflict violence upon any student, teacher, administrator, or other school district personnel or group of students, teachers, administrators, or other school district personnel based on a person's Protected Class.
- D. The school district will act to investigate all complaints, either formal or informal, verbal or written, of harassment or violence based on a person's Protected Class, and to discipline or take appropriate action against any student, teacher, administrator, or other school district personnel found to have violated this policy.

III. DEFINITIONS

- A. “Assault” is:
1. an act was done with intent to cause fear in another of immediate bodily harm or death;
 2. the intentional infliction of or attempt to inflict bodily harm upon another; or
 3. the threat to do bodily harm to another with present ability to carry out the threat.
- B. “Harassment” prohibited by this policy consists of physical or verbal conduct, including, but not limited to, electronic communications, relating to an individual’s or group of individuals’ race, color, creed, religion, national origin, sex, age, marital status, familial status, status concerning public assistance, sexual orientation, including gender identity or expression, or disability when the conduct:
1. has the purpose or effect of creating an intimidating, hostile, or offensive working or academic environment;
 2. has the purpose or effect of substantially or unreasonably interfering with an individual’s work or academic performance; or
 3. otherwise adversely affects an individual’s employment or academic opportunities.
- C. “Immediately” means as soon as possible but in no event longer than 24 hours.
- D. Protected Classifications; Definitions
1. “Disability” means, with respect to an individual who:
 - a. Has a physical, sensory, or mental impairment that materially limits one or more major life activities of such individual;
 - b. has a record of such an impairment;~~or~~
 - c. _____ is regarded as having such an impairment; or
 - ~~e.d.~~ has an impairment that is episodic or in remission and would materially limit a major life activity when active.-
 2. “Familial status” means the condition of one or more minor’s having legal status or custody with:
 - a. the minor’s parent or parents or the minor’s legal guardian or guardians;
or

- b. the designee of the parent or parents or guardian or guardians with the written permission of the parent or parents or guardian or guardians. Familial status also means residing with and caring for one or more individuals who lack the ability to meet essential requirements for physical health, safety, or self-care because the individual or individuals are unable to receive and evaluate information or make or communicate decisions. The protections afforded against harassment or discrimination on the basis of family status apply to any person who is pregnant or is in the process of securing legal custody of an individual who has not attained the age of majority.
 - 3. “Marital status” means whether a person is single, married, remarried, divorced, separated, or a surviving spouse and, in employment cases, includes protection against harassment or discrimination on the basis of the identity, situation, actions, or beliefs of a spouse or former spouse.
 - 4. “National origin” means the place of birth of an individual or any of the individual’s lineal ancestors.
 - 5. “Sex” includes, but is not limited to, pregnancy, childbirth, and disabilities related to pregnancy or childbirth.
 - 6. “Sexual orientation” means to whom someone is, or is perceived of as being, emotionally, physically, or sexually attracted to based on sex or gender identity. A person may be attracted to men, women, both, neither, or to people who are genderqueer, androgynous, or have other gender identities.
 - 7. “Status with regard to public assistance” means the condition of being a recipient of federal, state, or local assistance, including medical assistance, or of being a tenant receiving federal, state, or local subsidies, including rental assistance or rent supplements.
- E. “Remedial response” means a measure to stop and correct acts of harassment or violence, prevent acts of harassment or violence from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of acts of harassment or violence.
- F. Sexual Harassment; Definition
- 1. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct, or other verbal or physical conduct or communication of a sexual nature when:
 - a. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining employment or education; or
 - b. submission to or rejection of that conduct or communication by an

individual is used as a factor in decisions affecting that individual's employment or education; or

- c. that conduct or communication has the purpose or effect of substantially interfering with an individual's employment or education, or creating an intimidating, hostile, or offensive employment or educational environment.

2. Sexual harassment may include, but is not limited to:

- a. unwelcome verbal harassment or abuse;
- b. unwelcome pressure for sexual activity;
- c. unwelcome, sexually motivated, or inappropriate patting, pinching, or physical contact, other than necessary restraint of student(s) by teachers, administrators, or other school district personnel to avoid physical harm to persons or property;
- d. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status;
- e. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment concerning an individual's employment or educational status; or
- f. unwelcome behavior or words directed at an individual because of sexual orientation, including gender identity or expression.

G. Sexual Violence; Definition

1. Sexual violence is a physical act of aggression or force or the threat thereof, that involves the touching of another's intimate parts or forcing a person to touch any person's intimate parts. Intimate parts, as defined in Minnesota Statutes, section 609.341, includes the primary genital area, groin, inner thigh, buttocks, or breast, as well as the clothing covering these areas.

2. Sexual violence may include, but is not limited to:

- a. touching, patting, grabbing, or pinching another person's intimate parts;
- b. coercing, forcing, or attempting to coerce or force the touching of anyone's intimate parts;
- c. coercing, forcing, or attempting to coerce or force sexual intercourse or a

sexual act on another; or

- d. threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.

H. Violence; Definition

Violence prohibited by this policy is a physical act of aggression or assault upon another or group of individuals because of, or in a manner reasonably related to an individual's Protected Class.

IV. REPORTING PROCEDURES

- A. Any person who believes he or she has been the target or victim of harassment or violence on the basis of Protected Class by a student, teacher, administrator, or other school district personnel, or any person with knowledge or belief of conduct which may constitute harassment or violence prohibited by this policy toward a student, teacher, administrator, or other school district personnel or group of students, teachers, administrators, or other school district personnel should report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report conduct that may constitute harassment or violence anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available from the school district office, but oral reports shall be considered complaints as well.
- C. Nothing in this policy shall prevent any person from reporting harassment or violence directly to a school district human rights officer or the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.
- D. In Each School Building. The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving oral or written reports of harassment or violence prohibited by this policy at the building level. Any adult school district personnel who receive a report of harassment or violence prohibited by this policy shall inform the building report taker immediately. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant. The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as the primary contact on policy and procedural matters.
- E. A teacher, school administrator, volunteer, contractor, or other school employees shall be particularly alert to possible situations, circumstances, or events that might include acts

of harassment or violence. Any such person who witnesses observes or receives a report of or has other knowledge or belief of conduct that may constitute harassment or violence shall make reasonable efforts to address and resolve the harassment or violence. It shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute harassment or violence or who fail to make reasonable efforts to address and resolve the harassment or violence in a timely manner may be subject to disciplinary action.

- F. Upon receipt of a report, the building report taker must notify the school district human rights officer immediately, without screening or investigating the report. The building report taker may request, but may not insist upon, a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the building report taker to the human rights officer. If the report was given verbally, the building report taker shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any harassment or violence report or complaint as provided herein may result in disciplinary action against the building report taker.
- G. In the District. The school board hereby designates the building principal(s) as the school district human rights officer(s) to receive reports or complaints of harassment or violence prohibited by this policy. If the complaint involves a human rights officer, the complaint shall be filed directly with the superintendent.¹
- H. The school district shall conspicuously post the name of the human rights officer(s), including mailing addresses and telephone numbers.
- I. Submission of a good faith complaint or report of harassment or violence prohibited by this policy will not affect the complainant or reporter's future employment, grades, work assignments, or educational or work environment.
- J. Use of formal reporting forms is not mandatory.
- K. Reports of harassment or violence prohibited by this policy are classified as private educational and/or personnel data and/or confidential investigative data. They will not be disclosed except as permitted by law.
- L. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to comply with any discovery or disclosure obligations.
- M. Retaliation against a victim, good faith reporter, or a witness of violence or harassment is prohibited.
- N. False accusations or reports of violence or harassment against another person are prohibited.

- O. A person who engages in the act of violence or harassment, reprisal, retaliation, or false reporting of violence or harassment, or permits, condones, or tolerates violence or harassment shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures.

Consequences for students who commit, or are a party to, prohibited acts of violence or harassment or who engage in reprisal or intentional false reporting may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion.

Consequences for employees who permit, condone, or tolerate violence or harassment or engage in an act of reprisal or intentional false reporting of violence or harassment may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of violence or harassment may include, but not be limited to, exclusion from school district property and events and/or termination of services and/or contracts.

V. INVESTIGATION

- A. By authority of the school district, the human rights officer, within three (3) days of the receipt of a report or complaint alleging harassment or violence prohibited by this policy, shall undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the school district.
- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may know about the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.
- C. In determining whether alleged conduct constitutes a violation of this policy, the school district should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved, and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.
- D. In addition, the school district may take immediate steps, at its discretion, to protect the target or victim, the complainant, and students, teachers, administrators, or other school district personnel pending completion of an investigation of alleged harassment or violence prohibited by this policy.
- E. The alleged perpetrator of the act(s) of harassment or violence shall be allowed the opportunity to present a defense during the investigation or before the imposition of discipline or other remedial responses.

- F. The investigation will be completed as soon as practicable. The school district human rights officer shall make a written report to the superintendent upon completion of the investigation. If the complaint involves the superintendent, the report may be filed directly with the school board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

VI. SCHOOL DISTRICT ACTION

- A. Upon completion of an investigation that determines a violation of this policy has occurred, the school district will take appropriate action. Such action may include but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law, and applicable school district policies and regulations.
- B. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the targets or victims and alleged perpetrators of harassment or violence, the parent(s) or guardian(s) of targets or victims of harassment or violence and the parent(s) or guardian(s) of alleged perpetrators of harassment or violence who have been involved in a reported and confirmed harassment or violence incident of the remedial or disciplinary action taken, to the extent permitted by law.
- C. To prevent or respond to acts of harassment or violence committed by or directed against a child with a disability, the school district shall, where determined appropriate by the child's individualized education program (IEP) or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in acts of harassment or violence.

VII. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, or other school district personnel who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged harassment or violence prohibited by this policy, who testifies, assists, or participates in an investigation of retaliation or alleged harassment or violence, or who testifies, assists, or participates in a proceeding or hearing relating to such harassment or violence. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentionally disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the harassment or violence. Remedial responses to the harassment or violence shall be tailored to the particular incident and nature of the conduct.

VIII. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse, which may include filing charges with the Minnesota Department of Human Rights or another state or federal agency, initiating civil action, or seeking redress under state criminal statutes and/or federal law.

IX. HARASSMENT OR VIOLENCE AS ABUSE

- A. Under certain circumstances, alleged harassment or violence may also be possible abuse under Minnesota law. If so, the duties of mandatory reporting under Minnesota Statutes, chapter 260E may be applicable.
- B. Nothing in this policy will prohibit the school district from taking immediate action to protect victims of alleged harassment, violence, or abuse.

X. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall be conspicuously posted throughout each school building in areas accessible to students and staff members.
- B. This policy shall be given to each school district employee and independent contractor who regularly interacts with students at the time of initial employment with the school district.
- C. This policy shall be referenced in the student handbook.
- D. The school district will develop a method of discussing this policy with students and employees.
- E. The school district may implement violence prevention and character development education programs to prevent and reduce policy violations. Such programs may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, resourcefulness, and/or sexual abuse prevention.
- F. This policy shall be reviewed at least annually for compliance with state and federal law.

Legal References: Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. § 609.341 (Definitions)
Minn. Stat. § Ch. 260E (Reporting of Maltreatment of Minors)
20 USC. §§ 1681-1688 (Title IX of the Education Amendments of 1972)

29 USC. § 621 *et seq.* (Age Discrimination in Employment Act)
29 USC. § 794 (Section 504 of the Rehabilitation Act of 1973)
42 USC. § 1983 (Civil Action for Deprivation of Rights)
42 USC. § 2000d *et seq.* (Title VI of the Civil Rights Act of 1964)
42 USC. § 2000e *et seq.* (Title VII of the Civil Rights Act)
42 USC. § 12101 *et seq.* (Americans with Disabilities Act)

Cross References: MSBA/MASA Model Policy 102 (Equal Educational Opportunity)
MSBA/MASA Model Policy 401 (Equal Employment Opportunity)
MSBA/MASA Model Policy 402 (Disability nondiscrimination Policy)
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private personnel Data)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination, Grievance Procedures and Process)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model 528 (Student Parental, Family, and Marital Status Nondiscrimination)

**INDEPENDENT SCHOOL DISTRICT NO. 414
HARASSMENT AND VIOLENCE REPORT FORM**

General Statement of Policy Prohibiting Harassment and Violence

Independent School District No. 414 maintains a firm policy prohibiting all forms of discrimination. This policy strictly prohibits harassment or violence against students or employees or groups of students or employees on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability (Protected Class). All persons are to be treated with respect and dignity. Harassment or violence on the basis of Protected Class by any pupil, teacher, administrator, or other school personnel, that creates an intimidating, hostile, or offensive environment will not be tolerated under any circumstances.

Complainant _____

Home Address _____

Work Address _____

Home/Cell Phone _____ Work Phone _____

Date and Time of Alleged Incident(s) _____

Basis of Alleged Harassment/Violence - circle as appropriate: race \ color \ creed \ religion \ national origin \ sex \ age \ marital status \ familial status \ status with regard to public assistance \ sexual orientation \ disability.

Name of person you believe harassed or was violent toward you or another person or group.

If the alleged harassment or violence was toward another person or group, identify that person or group.

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (i.e., threats, requests, demands, etc.); what, if any, physical contact was involved; etc. (Attach additional pages if necessary.).

Where and when did the incident(s) occur?

List any witnesses who were present.

This complaint is filed based on my honest belief that _____ has harassed or has been violent to me or to another person or group. I hereby certify that the information I have provided in this complaint is true, correct, and complete to the best of my knowledge and belief.

Complainant Signature

Date

Received By

Date



Minneota Public School District

Policy 524

Adopted: 1996 (Model)

Revised: AugustSeptember 20254

524 INTERNET, TECHNOLOGY, AND CELL PHONE ACCEPTABLE USE, SAFETY, AND DATA PRIVACY POLICY

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to the preparation of citizens and future employees. Access to the school district computer system and the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes the use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses that might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of the school district system and access to the use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous

violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages, and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment; or civil or criminal liability under other applicable laws.

V. UNACCEPTABLE USES

A. The following uses of the school district system and Internet resources or accounts are considered unacceptable:

1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit, or distribute:
 - a. pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
2. Users will not use the school district system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
3. Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law.
4. Users will not use the school district system to vandalize, damage, or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify, or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.

5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information, or files without the implied or direct permission of that person.
6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.
 - a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).
 - b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:
 - (1) such information is classified by the school district as directory information and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or
 - (2) such information is not classified by the school district as directory information, but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, before posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

- c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or another individual on social networks.
 - 7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
 - 8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
 - 9. Users will not use the school district system for conducting business, for unauthorized commercial purposes, or financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.
 - 10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district's Bullying Prohibition Policy (Policy 514). This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.
- B. A student or employee was engaging in the foregoing unacceptable uses of the Internet when off school district premises also may violate this policy as well as other school district policies. Examples of such violations include, but are not limited to, situations where the school district system is compromised or if a school district employee or student is negatively impacted. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.

- C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and, if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

VI. FILTER

- A. With respect to any of its computers with Internet access, the school district will monitor the online activities of both minors and adults and employ technology protection measures during any use of such computers by children and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are:
 - 1. Obscene;
 - 2. Child pornography; or
 - 3. Harmful to minors.
- B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 - 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.
- D. An administrator, supervisor, or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.

- E. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

VII. CONSISTENCY WITH OTHER SCHOOL POLICIES

The use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

VIII. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing the use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail files. Parents have the right to request the termination of their child's account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure, or discovery under Minn. Stat. Ch. 13 (the Minnesota Government Data Practices Act).
- F. The school district will cooperate fully with local, state, and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

IX. INTERNET USE AGREEMENT

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents, and employees of the school district.

- B. This policy requires the permission of and supervision by the school’s designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Internet Use Agreement form for students must be read and signed by the user, the parent or guardian, and the supervising teacher. The employee must sign the Internet Use Agreement form for employees. The form must then be filed at the school office. As supervising teachers change, the agreement signed by the new teacher shall be attached to the original agreement.

X. LIMITATION ON SCHOOL DISTRICT LIABILITY

The use of the school district system is at the user’s own risk. The system is provided on an “as is, as available” basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage, or unavailability of data stored on school district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or non-deliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XI. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district’s liability relative to:
 - a. Information is stored on school district diskettes, hard drives, or servers.
 - b. Information retrieved through school district computers, networks, or online resources.
 - c. Personal property is used to access school district computers, networks, or online resources.
 - d. Unauthorized financial obligations resulting from the use of school district resources/accounts to access the Internet.

3. A description of the privacy rights and limitations of school-sponsored/managed Internet accounts.
4. Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.
6. Notification that the collection, creation, reception, maintenance, and dissemination of data via the Internet, including electronic communications, is governed by Policy 406, Public and Private Personnel Data, and Policy 515, Protection and Privacy of Pupil Records.
7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be taken.
8. Notification that all provisions of the acceptable use policy are subordinate to local, state, and federal laws.

XII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents are responsible for monitoring their student's use of the school district system and the Internet if the student is accessing the school district system from home or a remote location.
- B. Parents will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:
 1. A copy of the user notification form is provided to the student user.
 2. A description of parent/guardian responsibilities.
 3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.

4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.
5. A statement that the school district's acceptable use policy is available for parental review.

XIII. NOTIFICATION REGARDING TECHNOLOGY PROVIDERS

- A. "Technology provider" means a person who:
 1. contracts with the school district, as part of a one-to-one program or otherwise, to provide a school-issued device for student use; and
 2. creates, receives, or maintains educational data pursuant or incidental to a contract with the school district.
- B. "Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian.
- C. Within 30 days of the start of each school year, the school district must give parents and students direct and timely notice, by United States mail, e-mail, or other direct form of communication, of any curriculum, testing, or assessment technology provider contract affecting a student's educational data. The notice must:
 1. identify each curriculum, testing, or assessment technology provider with access to educational data;
 2. identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and
 3. include information about the contract inspection and provide contact information for a school department to which a parent or student may direct questions or concerns regarding any program or activity that allows a curriculum, testing, or assessment technology provider to access a student's educational data.
- D. The school district must provide parents and students an opportunity to inspect a complete copy of any contract with a technology provider.
- E. A contract between a technology provider and the school district must include requirements to ensure appropriate security safeguards for educational data. The contract must require that:
 1. the technology provider's employees or contractors have access to educational data only if authorized; and

2. the technology provider's employees or contractors may be authorized to access educational data only if access is necessary to fulfill the official duties of the employee or contractor.
- F. All educational data created, received, maintained, or disseminated by a technology provider pursuant or incidental to a contract with a public educational agency or institution are not the technology provider's property.

XIV. SCHOOL-ISSUED DEVICES

- A. "School-issued device" means hardware or software that the school district, acting independently or with a technology provider, provides to an individual student for that student's dedicated personal use. A school-issued device includes a device issued through a one-to-one program.
- B. Except as provided in paragraph C, the school district or a technology provider must not electronically access or monitor:
1. any location-tracking feature of a school-issued device;
 2. any audio or visual receiving, transmitting, or recording feature of a school-issued device; or
 3. student interactions with a school-issued device, including but not limited to keystrokes and web-browsing activity.
- C. The school district or a technology provider may only engage in activities prohibited by paragraph B if:
1. the activity is limited to a noncommercial educational purpose for instruction, technical support, or exam-proctoring by school district employees, student teachers, staff contracted by the school district, a vendor, or the Minnesota Department of Education, and notice is provided in advance;
 2. the activity is permitted under a judicial warrant;
 3. the school district is notified or becomes aware that the device is missing or stolen;
 4. the activity is necessary to respond to an imminent threat to life or safety and the access is limited to that purpose;
 5. the activity is necessary to comply with federal or state law, including but not limited to Minnesota Statutes section 121A.031; or

6. the activity is necessary to participate in federal or state funding programs, including but not limited to the E-Rate program.
- D. If the school district or a technology provider interacts with a school-issued device as provided in paragraph C, clause 4, it must, within 72 hours of the access, notify the student to whom the school-issued device was issued or that student's parent and provide a written description of the interaction, including which features of the device were accessed and a description of the threat. This notice is not required at any time when the notice itself would pose an imminent threat to life or safety, but must instead be given within 72 hours after that imminent threat has ceased.

XV. CELL PHONE USE

The school board directs the superintendent and school district administration to establish rules and procedures regarding student possession and use of cell phones in schools. These rules and procedures should seek to minimize the impact of cell phones on student behavior, mental health, and academic attainment. These rules and procedures may be designed for specific school buildings, grade levels, or similar criteria.

XVI. LIMIT ON SCREEN TIME FOR CHILDREN IN PRESCHOOL AND KINDERGARTEN

A child in a publicly funded preschool or kindergarten program may not use an individual-use screen, such as a tablet, smartphone, or other digital media, without engagement from a teacher or other students. This section does not apply to a child for whom the school has an individualized family service plan, an individualized education program, or a 504 plan in effect.

XVII. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, guidelines, and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms, and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district Internet policies and procedures are available for review by all parents, guardians, staff, and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

Legal References: 15 U.S.C. § 6501 *et seq.* (Children’s Online Privacy Protection Act)
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.73 (School Cell Phone Policy)
Minn. Stat. § 124D.166 (Limit on Screen Time for Children in Preschool and Kindergarten)
15 U.S.C. § 6501 *et seq.* (Children’s Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
47 U.S.C. § 254 (Children’s Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (F.C.C. rules implementing CIPA)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Mahanoy Area Sch. Dist. v. B.L., 594 U.S. 180, 141 S. Ct. 2038 (2021)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
United States v. Amer. Library Assoc., 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)
Sagehorn v. Indep. Sch. Dist. No. 728, 122 F.Supp.2d 842 (D. Minn. 2015)
R.S. v. Minnewaska Area Sch. Dist. No. 2149, No. 12-588, 2012 WL 3870868 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011), *aff’d* on other grounds 816 N.W.2d 509 (Minn. 2012)
S.J.W. v. Lee’s Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)
Kowalski v. Berkeley County Sch., 652 F.3d 656 (4th Cir. 2011)
Layshock v. Hermitage Sch. Dist., 650 F.3d 205 (3rd Cir. 2011)
Parents, Families, and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 603 (Curriculum Development)

MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)
MSBA/MASA Model Policy 806 (Crisis Management Policy)
MSBA/MASA Model Policy 904 (Distribution of Materials on School
District Property by Nonschool Persons)

INTERNET USE AGREEMENT - STUDENT

STUDENT

I have read and do understand the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to abide by them. I further understand that should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be taken.

User's Full Name (please print): _____

User Signature: _____

Date: _____

PARENT OR GUARDIAN

As the parent or guardian of this student, I have read the school district policies relating to safety and acceptable use of the school district computer system and the Internet. I understand that this access is designed for educational purposes. The school district has taken precautions to eliminate controversial material. However, I also recognize it is impossible for the school district to restrict access to all controversial materials and I will not hold the school district or its employees or agents responsible for materials acquired on the Internet. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

Parent or Guardian's Name (please print): _____

Parent or Guardian's Signature: _____

SUPERVISING TEACHER

(Must be signed if applicant is a student)

I have read the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to promote these policies with the student. Because the student may use the Internet on the school district computer system for individual work or in the context of another class, I cannot be held responsible for the student's use of the Internet on network. As the supervising teacher I do agree to instruct the student on acceptable use of the Internet and network and proper network etiquette.

Teacher's Name (please print): _____

Teacher's Signature: _____

INTERNET USE AGREEMENT - EMPLOYEE

SCHOOL DISTRICT EMPLOYEE

I have read and do understand the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to abide by them. I further understand that should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be taken.

User's Full Name (please print): _____

User Signature: _____

Date: _____



Minneota Public School District Policy 722

Adopted: August 1995

Revised: September 2025⁴

722 PUBLIC DATA AND DATA SUBJECT REQUESTS

I. PURPOSE

The school district recognizes its responsibility relative to the collection, maintenance, and dissemination of public data as provided in state statutes.

II. GENERAL STATEMENT OF POLICY

The school district will comply with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13 (MGDPA), and Minnesota Rules parts 1205.0100-1205.2000 in responding to requests for public data.

III. DEFINITIONS

A. Confidential Data on Individuals

Data made not public by statute or federal law applicable to the data and are inaccessible to the individual subject of those data.

B. Data on Individuals

All government data in which any individual is or can be identified as the subject of that data, unless the appearance of the name or other identifying data can be clearly demonstrated to be only incidental to the data and the data are not accessed by the name or other identifying data of any individual.

C. Data Practices Compliance Officer

The data practices compliance official is the designated employee of the school district to whom persons may direct questions or concerns regarding problems in obtaining access to data or other data practices problems. The responsible authority may be the data practices compliance official.

D. Government Data

All data collected, created, received, maintained, or disseminated by any government entity regardless of its physical form, storage media or conditions of use.

E. Individual

“Individual” means a natural person. In the case of a minor or an incapacitated person as defined in Minnesota Statutes section 524.5-102, subdivision 6, "individual" includes a parent or guardian or an individual acting as a parent or guardian in the absence of a parent or guardian, except that the responsible authority shall withhold data from parents or guardians, or individuals acting as parents or guardians in the absence of parents or guardians, upon request by the minor if the responsible authority determines that withholding the data would be in the best interest of the minor.

F. Inspection

“Inspection” means the visual inspection of paper and similar types of government data. An inspection does not include printing copies by the school district, unless printing a copy is the only method to provide for the inspection of the data. For data stored in electronic form and made available in electronic form on a remote access basis to the public by the school district, inspection includes remote access to the data by the public and the ability to print copies of or download the data on the public’s own computer equipment.

G. Not Public Data

Any government data classified by statute, federal law, or temporary classification as confidential, private, nonpublic, or protected nonpublic.

H. Nonpublic Data

Data not on individuals made by statute or federal law applicable to the data: (a) not accessible to the public; and (b) accessible to the subject, if any, of the data.

I. Private Data on Individuals

Data made by statute or federal law applicable to the data: (a) not public; and (b) accessible to the individual subject of those data.

J. Protected Nonpublic Data

Data not on individuals made by statute or federal law applicable to the data (a) not public and (b) not accessible to the subject of the data.

K. Public Data

All government data collected, created, received, maintained, or disseminated by the school district, unless classified by statute, temporary classification pursuant to statute, or federal law, as nonpublic or protected nonpublic; or, with respect to data on individuals, as private or confidential.

L. Public Data Not on Individuals

Data accessible to the public pursuant to Minnesota Statutes section 13.03.

M. Public Data on Individuals

Data accessible to the public in accordance with the provisions of section 13.03.

N. Responsible Authority

The individual designated by the school board as the individual responsible for the collection, use, and dissemination of any set of data on individuals, government data, or summary data, unless otherwise provided by state law. Until an individual is designated by the school board, the responsible authority is the superintendent.

O. Summary Data

Statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify an individual is ascertainable. Unless classified pursuant to Minnesota Statutes section 13.06, another statute, or federal law, summary data is public.

IV. **REQUESTS FOR PUBLIC DATA**

A. All requests for public data must be made in writing directed to the responsible authority.

1. A request for public data must include the following information:

- a. The date the request is made;
- b. A clear description of the data requested;
- c. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
- d. Method to contact the requestor (such as phone number, address, or email address).

2. Unless specifically authorized by statute, the school district may not require persons to identify themselves, state a reason for, or justify a request to gain access to public government data. A person may be asked to provide certain identifying or clarifying information for the sole purpose of facilitating access to the data.

3. The identity of the requestor is public, if provided, but cannot be required by the government entity.

4. The responsible authority may seek clarification from the requestor if the request is not clear before responding to the data request.
- B. The responsible authority will respond to a data request at reasonable times and places as follows:
1. The responsible authority will notify the requestor in writing as follows:
 - a. The requested data does not exist; or
 - b. The requested data does exist, but either all or a portion of the data is not accessible to the requestor; or
 - (1) If the responsible authority determines that the requested data is classified so that access to the requestor is denied, the responsible authority will inform the requestor of the determination in writing, as soon after that as possible and shall cite the specific statutory section, temporary classification, or specific provision of federal law on which the determination is based.
 - (2) Upon the request of a requestor who is denied access to data, the responsible authority shall certify in writing that the request has been denied and cite the specific statutory section, temporary classification, or specific provision of federal law upon which the denial was based.
 - c. The requested data does exist, and provide arrangements for an inspection of the data, identify when the data will be available for pick-up, or indicate that the data will be sent by mail. If the requestor does not appear at the time and place established for inspection of the data or the data is not picked up within ten (10) business days after the requestor is notified, the school district will conclude that the data is no longer wanted and will consider the request closed.
 2. The school district's response time may be affected by the size and complexity of the particular request, including necessary redactions of the data, and also by the number of requests made within a particular period of time.
 3. The school district will provide an explanation of technical terminology, abbreviations, or acronyms contained in the responsive data on request.
 4. The school district is not required by the MGDPA to create or collect new data in response to a data request or to provide responsive data in a specific form or arrangement if the school district does not keep the data in that form or arrangement.

5. The school district is not required to respond to questions that are not about a particular data request or requests for data in general.

V. REQUEST FOR SUMMARY DATA

- A. A request for the preparation of summary data shall be made in writing directed to the responsible authority.
 1. A request for the preparation of summary data must include the following information:
 - a. The date the request is made;
 - b. A clear description of the data requested;
 - c. Identify the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
 - d. Method to contact requestor (phone number, address, or email address).
- B. The responsible authority will respond within ten (10) business days of the receipt of a request to prepare summary data and inform the requestor of the following:
 1. The estimated costs of preparing the summary data, if any; and
 2. The summary data requested; or
 3. A written statement describing a schedule for preparing the requested summary data, including reasons for any time delays; or
 4. A written statement describing the reasons why the responsible authority has determined that the requestor's access would compromise the private or confidential data.
- C. The school district may require the requestor to prepay all or a portion of the cost of creating the summary data before the school district begins to prepare the summary data.

VI. DATA BY AN INDIVIDUAL DATA SUBJECT

- A. Collection and storage of all data on individuals and the use and dissemination of private and confidential data on individuals shall be limited to that necessary for the administration and management of programs specifically authorized by the legislature or local governing body or mandated by the federal government.

- B. Private or confidential data on an individual shall not be collected, stored, used, or disseminated by the school district for any purposes other than those stated to the individual at the time of collection in accordance with Minnesota Statutes section 13.04, except as provided in Minnesota Statutes section 13.05, subdivision 4.
- C. Upon request to the responsible authority or designee, an individual shall be informed whether the individual is the subject of stored data on individuals, and whether it is classified as public, private or confidential. Upon further request, an individual who is the subject of stored private or public data on individuals shall be shown the data without any charge and, if desired, shall be informed of the content and meaning of that data.
- D. After an individual has been shown the private data and informed of its meaning, the data need not be disclosed to that individual for six months thereafter unless a dispute or action pursuant to this section is pending or additional data on the individual has been collected or created.
- E. The responsible authority or designee shall provide copies of the private or public data upon request by the individual subject of the data. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.
- F. The responsible authority or designee shall comply immediately, if possible, with any request made pursuant to this subdivision, or within ten days of the date of the request, excluding Saturdays, Sundays, and legal holidays, if immediate compliance is not possible.
- G. An individual subject of the data may contest the accuracy or completeness of public or private data. To exercise this right, an individual shall notify in writing the responsible authority describing the nature of the disagreement. The responsible authority shall within 30 days either: (1) correct the data found to be inaccurate or incomplete and attempt to notify past recipients of inaccurate or incomplete data, including recipients named by the individual; or (2) notify the individual that the authority believes the data to be correct. Data in dispute shall be disclosed only if the individual's statement of disagreement is included with the disclosed data.
- H. The determination of the responsible authority may be appealed pursuant to the provisions of the Administrative Procedure Act relating to contested cases. Upon receipt of an appeal by an individual, the commissioner shall, before issuing the order and notice of a contested case hearing required by Minnesota Statutes chapter 14, try to resolve the dispute through education, conference, conciliation, or persuasion. If the parties consent, the commissioner may refer the matter to mediation. Following these efforts, the commissioner shall dismiss the appeal or issue the order and notice of hearing.

- I. Data on individuals that have been successfully challenged by an individual must be completed, corrected, or destroyed by a government entity without regard to the requirements of Minnesota Statutes section 138.17.
- J. After completing, correcting, or destroying successfully challenged data, the school district may retain a copy of the commissioner of administration's order issued under Minnesota Statutes chapter 14 or, if no order were issued, a summary of the dispute between the parties that does not contain any particulars of the successfully challenged data.

VII. REQUESTS FOR DATA BY AN INDIVIDUAL SUBJECT OF THE DATA

- A. All requests for individual subject data must be made in writing directed to the responsible authority.
- B. A request for individual subject data must include the following information:
 - 1. Statement that one is making a request as a data subject for data about the individual or about a student for whom the individual is the parent or guardian;
 - 2. Date the request is made;
 - 3. A clear description of the data requested;
 - 4. Proof that the individual is the data subject or the data subject's parent or guardian;
 - 5. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
 - 6. Method to contact the requestor (such as phone number, address, or email address).
- C. The identity of the requestor of private data is private.
- D. The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.
- E. Policy 515 (Protection and Privacy of Pupil Records) addresses requests of students or their parents for educational records and data.

VIII. COSTS

- A. Public Data
 - 1. The school district will charge for copies provided as follows:

- a. 100 or fewer pages of black and white, letter or legal sized paper copies will be charged at 25 cents for a one-sided copy or 50 cents for a two-sided copy.
 - b. More than 100 pages or copies on other materials are charged based upon the actual cost of searching for and retrieving the data and making the copies or electronically sending the data unless the cost is specifically set by statute or rule.
 - (1) The actual cost of making copies includes employee time, the cost of the materials onto which the data is copied (paper, CD, DVD, etc.), and mailing costs (if any).
 - (2) Also, if the school district does not have the capacity to make the copies, e.g., photographs, the actual cost paid by the school district to an outside vendor will be charged.
2. All charges must be paid for [in cash or check] in advance of receiving the copies.

B. Summary Data

1. Any costs incurred in the preparation of summary data shall be paid by the requestor prior to preparing or supplying the summary data.
2. The school district may assess costs associated with the preparation of summary data as follows:
 - a. The cost of materials, including paper, the cost of the labor required to prepare the copies, any schedule of standard copying charges established by the school district, any special costs necessary to produce such copies from a machine-based record-keeping system, including computers and microfilm systems;
 - b. The school district may consider the reasonable value of the summary data prepared and, where appropriate, reduce the costs assessed to the requestor.

C. Data Belonging to an Individual Subject

1. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.

The responsible authority shall not charge the data subject any fee in those instances where the data subject only desires to view private data.

The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies. Based on the factors set forth in Minnesota Rule 1205.0300, subpart 4, the school district determines that a reasonable fee would be the charges set forth in section VIII.A of this policy that apply to requests for data by the public.

2. The school district may not charge a fee to search for or to retrieve educational records of a child with a disability by the child's parent or guardian or by the child upon the child reaching the age of majority.

IX. Annual Review and Posting

- A. The responsible authority shall prepare a written data access policy and a written policy for the rights of data subjects (including specific procedures the school district uses for access by the data subject to public or private data on individuals). The responsible authority shall update the policies no later than August 1 of each year, and at any other time as necessary to reflect changes in personnel, procedures, or other circumstances that impact the public's ability to access data.
- B. Copies of the policies shall be easily available to the public by distributing free copies to the public or by posting the policies in a conspicuous place within the school district that is easily accessible to the public or by posting them on the school district's website.

Data Practices Contacts

Responsible Authority:

Scott Monson
Minneota Public Schools
507-872-6532;
scott.monson@minneotaschools.org

Data Practices Designee(s):

Scott Monson
Minneota Public Schools
507-872-6532;
scott.monson@minneotaschools.org

Data Practices Compliance Official:

Scott Monson
Minneota Public Schools
507-872-6532;
scott.monson@minneotaschools.org

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.01 (Government Data)
Minn. Stat. § 13.02 (Definitions)
Minn. Stat. § 13.025 (Government Entity Obligation)
Minn. Stat. § 13.03 (Access to Government Data)
Minn. Stat. § 13.04 (Rights of Subjects to Data)
Minn. Stat. § 13.05 (Duties of Responsible Authority)
Minn. Stat. § 13.32 (Educational Data)
Minn. Rules Part 1205.0300 (Access to Public Data)
Minn. Rules Part 1205.0400 (Access to Private Data)

Cross References: MPS Policy 406 (Public and Private Personnel Data)
MPS Policy 515 (Protection and Privacy of Pupil Records)

**INDEPENDENT SCHOOL DISTRICT NO. 414
PUBLIC DATA REQUEST FORM**

TO BE COMPLETED BY THE REQUESTOR

REQUESTOR NAME (NOT REQUIRED):	PHONE NUMBER:*
ADDRESS:*	EMAIL ADDRESS:*
DATE OF REQUEST:	

DESCRIPTION OF THE INFORMATION REQUESTED: (attach additional page if necessary)

MANNER IN WHICH RESPONSIVE DATA IS TO BE PROVIDED:

INSPECTION ONLY ____ COPIES ONLY** ____ BOTH INSPECTION AND COPIES _____**

**Inspection is free, but there is a charge for copies. Payment must be received before copies will be provided.

FOR OFFICE USE ONLY

DATE REQUEST RECEIVED:	REQUEST RECEIVED BY:
DATE OF RESPONSE:	RESPONSE PROVIDED BY:

** Requestor's name is optional. However, contact information is necessary to mail/email the data. Also, contact information is needed if the school district does not understand the request. We will not work on such a request until clarified.*



Minneota Public School District District Procedures

Adopted: July 2024

Revised: September 2025

DISTRICT PROCEDURES: ACADEMIC ELIGIBILITY

I. PURPOSE

These procedures are meant to consistently track students and monitor their academic progress. These procedures will provide checkpoints every three weeks for our students and will enable support systems to support students more quickly. These procedures will feature improved teacher/student communication, teacher/parent communication, school district/parent communication, and school district/coach/adviser communication.

II. GENERAL STATEMENT OF PROCEDURES

Procedures governing student eligibility follow guidelines of the Minnesota High School League and ISD #414. Students being declared ineligible via MSHSL violation will not be allowed to be in a leadership position at Minneota High School for one calendar year (Homecoming Court, Student Council, NHS, etc.). Students being declared academically ineligible will not be in a leadership position during their ineligibility but can participate after the most recent grade check.

II. ACADEMIC INELIGIBILITY

A student may be declared academically ineligible for the following two scenarios:

- A. A student reported as receiving a failing grade in any class at the end of any academic quarter or grade check and is deemed ineligible per the academic eligibility procedure, is not eligible for participation in extra-curricular activities. Grade checks to determine academic eligibility reinstatement will occur approximately every three weeks. Teachers turn in grades approximately every three weeks, and students are either eligible or ineligible that day, except at the end of a quarter, when the quarter grades will be used. Students who were previously ineligible may have their eligibility reinstated only if the student is not failing any class at the determined grade check. Specific grade checks and quarter ending dates will be shared with students at the start of the year, for each academic quarter.

- B. Students who were not previously academically ineligible must have passing grades for all classes at each three-week grade check. If a student who was not previously ineligible has a failing grade at this grade check, they have one week (grace period) to get all grades to passing to avoid being placed on the academic ineligibility list. Students who do not get all grades to passing are declared academically ineligible. There is no one-week period to get grades to passing upon the completion of a quarter.
- C. Any student who is deemed ineligible for any reason is not allowed to travel with the team to any away games/contests and is not allowed to be on sidelines/bench/dugout/etc. for all games/contests. Students are allowed to watch games/contests from the stands with the other fans.

III. STUDENTS WITH DISABILITIES

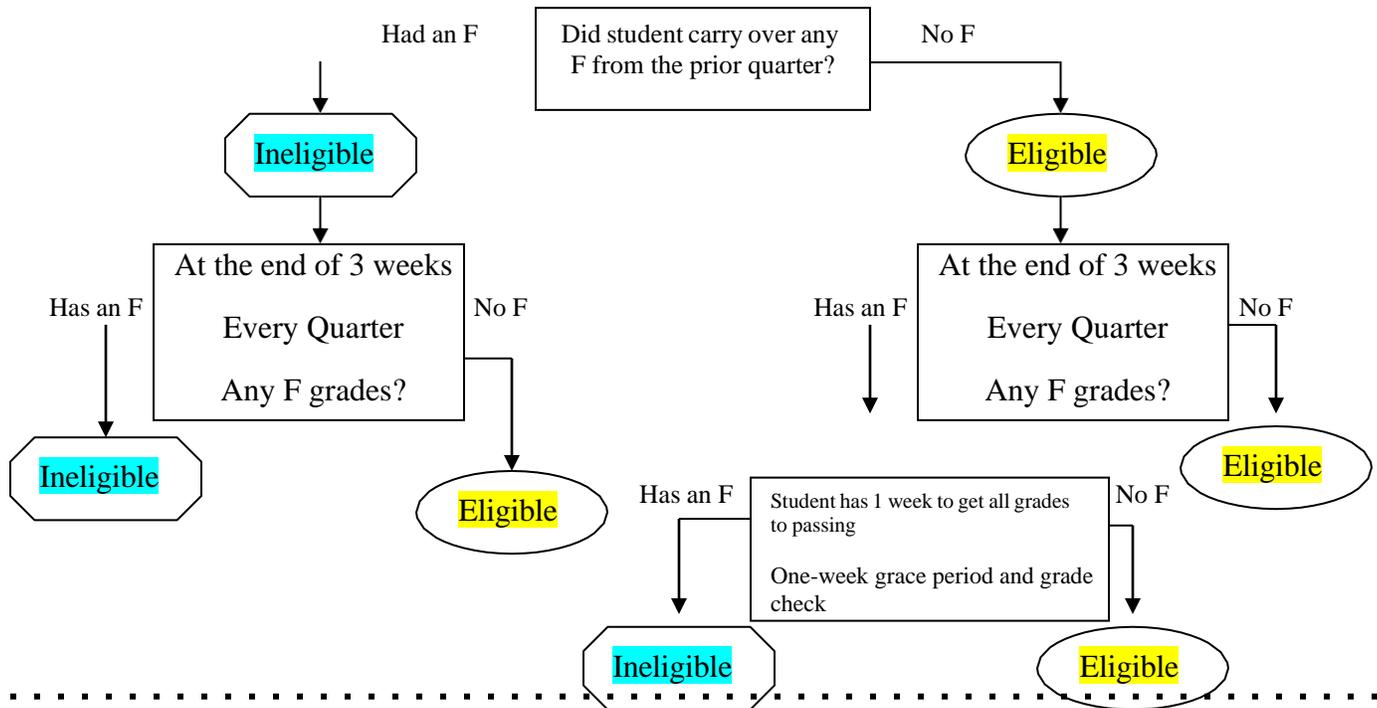
Students who have disabilities and/or are on an IEP or 504 will not be discriminated against academically at any time. Should a student feel like their IEP or 504 plan is not properly being followed should file a complaint with the building principal. Teachers are expected to uphold all IEP and 504 plans; this includes making proper modifications/accommodations as described in the individual plans.

IV. GRADE CHECK SCHEDULE

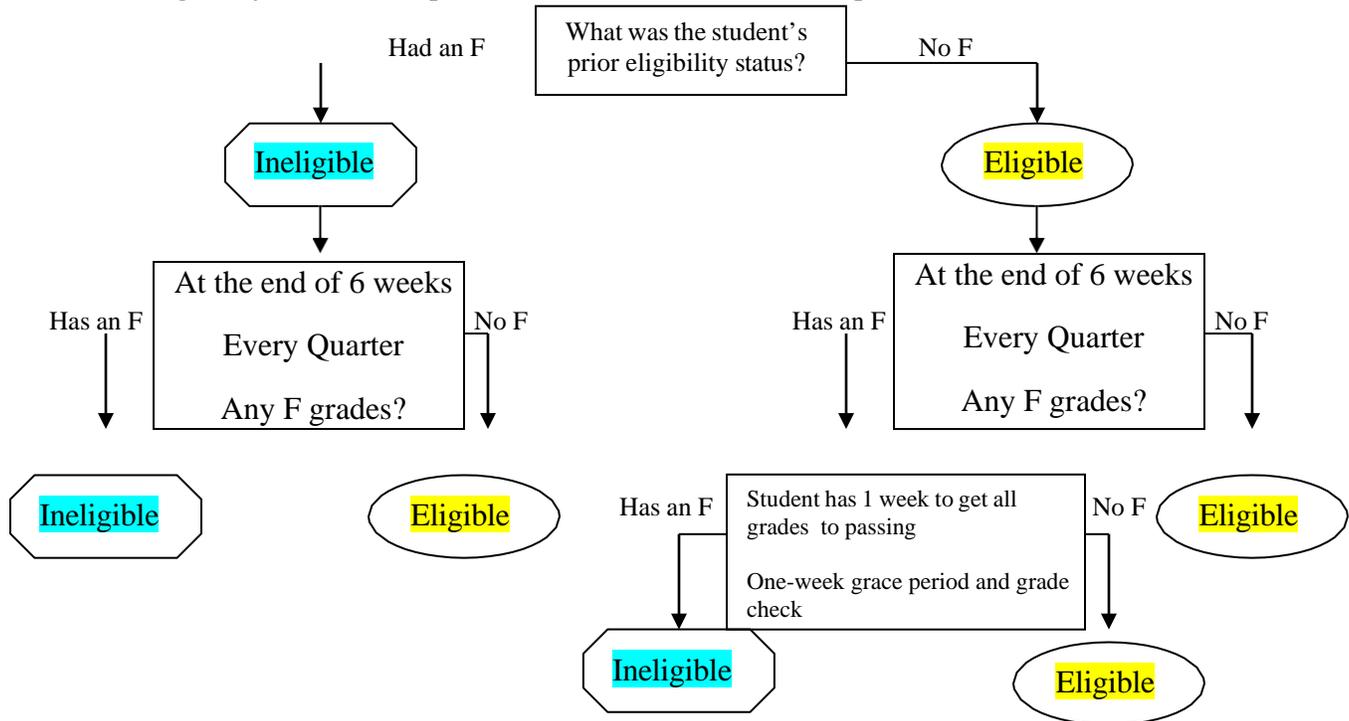
The attached flow chart will be followed for the implementation of grade checks.

Minnesota High School Academic Eligibility Procedures

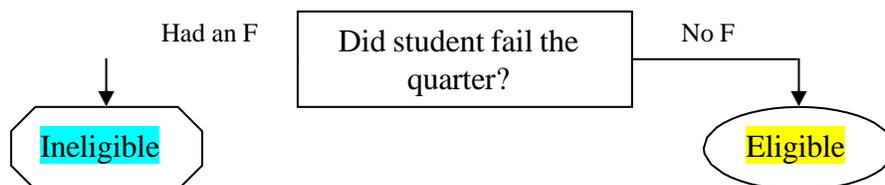
*Academic Eligibility verification procedure to use for the beginning of a Quarter until week 3 of a Quarter.



*Academic Eligibility verification procedure to use for week 6 of a quarter.



*Academic Eligibility verification procedure to use for the end of Quarter.



Students with disabilities will not be discriminated against. All IEP's are to be followed by the teachers/district



Minneota Public School District District Procedures

Adopted: ~~April~~September 2025⁴

DISTRICT PROCEDURES: ACCESS CONTROL

1. PURPOSE

This document outlines the procedures for securely logging onto the district's network and systems to ensure the protection of sensitive information and prevent unauthorized access.

2. SCOPE

This procedure applies to all employees, contractors, and third-party vendors who require access to the company's network and systems.

3. PROCEDURE:

User Account Creation:

- 3.1 User accounts will only be created for individuals authorized by their respective department heads or supervisors.
- 3.2 Each user account will be associated with a unique username and a strong, complex password.
- 3.3 Passwords must adhere to the districts password policy, which includes requirements for length, complexity, and regular expiration.

Access Control:

- 3.4 Users will only be granted access to the systems and resources necessary for the performance of their job duties.
- 3.5 Access permissions will be reviewed and updated at least bi-annually to reflect changes in job responsibilities or employment status.

Authentication:

- 3.6 Users may be required to authenticate themselves using their unique username and password.
- 3.7 Multi-factor authentication (MFA) may be implemented to add an extra layer of security. This may include the use of hardware tokens, mobile authentication apps, or biometric authentication where applicable.

Remote Access:

- 3.8 Remote access to the districts network and systems will be granted only through secure channels such as virtual private networks (VPNs) or remote desktop gateways.
- 3.9 Remote users must adhere to the same authentication and access control procedures as on-site users.

Session Management:

- 3.10 Users are required to log off from their accounts or lock their screens when leaving their workstations unattended.
- 3.11 Inactive sessions will be automatically logged off after a predefined period of inactivity to prevent unauthorized access.

Password Management:

- 3.12 Passwords must not be shared with anyone, including colleagues or IT support staff.
- 3.13 Users must change their passwords periodically as per the district's password policy.
- 3.14 Passwords should be stored securely using industry-standard encryption techniques.

Monitoring and Logging:

- 3.15 User log-on and access activities will be monitored and logged for auditing and security analysis purposes.
- 3.16 Any suspicious or unauthorized log-on attempts will be investigated and reported to the appropriate authorities.

4. **RESPONSIBILITIES**

IT Department:

- 4.1 Create and manage user accounts.
- 4.2 Enforce password policies and access controls.
- 4.3 Monitor and analyze log-on activities.

Employees:

- 4.4 Adhere to the procedures outlined in the document.
- 4.5 **Immediately** report any suspicious or unauthorized log-in attempts to the IT department.
- 4.6 Protect their passwords and authentication credentials.

5. **COMPLIANCE**

Employees who violate this procedure may be subject to appropriate disciplinary action up to and including discharge as well as both civil and criminal penalties. Non-employees, including, without limitation, contractors, may be subject to termination of contractual agreements, denial of access to IT resources, and other actions as well as both civil and criminal penalties.

6. **PROCEDURE EXCEPTIONS**

Requests for exceptions to this procedure shall be reviewed by the Technology Director. Departments requesting exceptions shall provide such requests to the Technology Director. The request should specifically state the scope of the exception along with justification for granting the exception, the potential impact upon granting the exception, risk mitigation measures to be undertaken by the IT Department, initiatives, actions, and a timeframe for achieving the minimum compliance level with the policies set forth herein. The Technology Director shall review such requests and confer with the requesting department.

7. **RESPONSIBLE DEPARTMENT**

The Technology Director is responsible for updating and maintaining these procedures, along with compliance with the procedures.



Minneota Public School District District Procedures

Adopted: September 2025

Updated: _____

DISTRICT PROCEDURES: KEY CHECK-OUT AND ACCESS CONTROL

1. PURPOSE

To ensure the security of district facilities, equipment, and sensitive areas by regulating the issuance, use, and return of keys and electronic access devices.

2. DEFINITIONS

2.1 Key: any physical key issued to access district property.

2.2 Access Card/Fob: any electronic device used to gain entry.

2.3 Keyholder: an employee or authorized person to whom a key or device is issued.

2.4 Access Control Administrator: the district staff member designated by the Superintendent to manage key and access records.

3. AUTHORIZATION FOR KEY ISSUANCE

3.1 Only the Superintendent (or their designee), Principal, or Facilities Manager may approve key issuance.

3.2 Keys will be issued only to staff whose job duties require access.

3.3 Keys may be issued and access provided for a certain period of time.

3.4 Temporary keys for contractors or substitutes require additional approval from the Superintendent and a specific return date.

4. CHECK-OUT PROCESS

4.1 Request Submission: complete a Key and Access Device Agreement stating purpose, location(s) needed, and duration.

4.2 Approval: supervisor signs and forwards the request to the Superintendent, who signs and forwards the request to the Access Control Administrator.

4.3 Issuance: keyholder signs a Key and Access Device Agreement acknowledging:

4.3.1 Responsibility for the key/device.

4.3.2 Obligation to prevent duplication or lending to unauthorized persons.

4.3.3 Requirement to report loss or theft immediately.

5. **ACCESS CONTROL RECORDS**

- 5.1 Maintain a centralized key log including:
 - 5.1.1 Keyholder's name, department, and contact info.
 - 5.1.2 Key number/code and corresponding area(s).
 - 5.1.3 Issue date and expected return date.
- 5.2 For electronic access, maintain:
 - 5.2.1 Access permissions and areas.
 - 5.2.2 Activation/deactivation dates.

6. **KEY/ACCESS DEVICE USE**

- 6.1 Keys/devices may only be used for official school business.
- 6.2 Do not label keys with building names or room numbers.
- 6.3 Keyholders must secure keys when not in use.
- 6.4 Duplicating keys is prohibited.
- 6.5 Devices may be made inactive at the end of each advisor's, coach's, or director's season.

7. **LOSS OR THEFT**

- 7.1 Report immediately to the supervisor and Access Control Administrator.
- 7.2 The District may require rekeying affected areas, and the keyholder may be responsible for associated costs if negligence is determined.

8. **RETURN OF KEYS/DEVICES**

- 8.1 Required when:
 - 8.1.1 Employment ends.
 - 8.1.2 Transfer to a position without authorized access.
 - 8.1.3 At the end of a temporary assignment or project.
- 8.2 Keys must be returned directly to the Access Control Administrator and not left in desks or with co-workers.

9. **ANNUAL REVIEW**

- 9.1 Supervisors will annually review and confirm the list of keyholders.
- 9.2 Access Control Administrator will update logs and deactivate unnecessary access.

10. **ENFORCEMENT**

- 10.1 Unauthorized possession, duplication, or use of keys/devices may result in disciplinary action.
- 10.2 The district reserves the right to change locks and reissue keys at any time.

SCHOOL DISTRICT KEY AND ACCESS DEVICE AGREEMENT

Employee Name: _____

Position/Department: _____

Why Keys/FOBs are needed: _____

Purpose

The purpose of this agreement is to ensure the proper use, security, and accountability of keys and electronic access devices (e.g., fobs, cards) issued by the District.

Terms of Agreement

1. Authorized Use Only
 - * Keys and access devices are the property of the School District.
 - * They may only be used for official school business.
 - * Duplication, lending, or unauthorized use is strictly prohibited.
2. Responsibility
 - * I am responsible for the safekeeping of all keys and devices issued to me.
 - * I will not label keys/fobs with building names or room numbers.
3. Lost or Stolen Items
 - * If a key or device is lost or stolen, I will report it immediately to my supervisor and the District Office.
 - * I may be required to pay the cost of replacement and/or rekeying, as determined by the District.
4. Return of Keys/Devices
 - * All keys and access devices must be returned upon:
 - Termination of employment
 - Transfer to another building/position
 - Request by the District
 - * Failure to return issued items may result in withholding of my final paycheck until returned or paid for.
5. Security and Access
 - * I will ensure doors are locked when leaving secured areas.
 - * I will not use my key/device to allow unauthorized individuals into District facilities.
 - * I understand my access may be monitored and adjusted as needed.
6. Consequences for Misuse
 - * Misuse of keys or devices may result in disciplinary action, up to and including termination.

Acknowledgment

I have read and understand the above terms. By signing below, I agree to abide by this agreement and accept full responsibility for the keys and/or access devices issued to me.

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Superintendent Signature: _____

Date: _____

NEW

BUSINESS

I. COMPUTATION OF 2025 PAYABLE 2026 LEVY LIMITATION BY FUND (BEFORE COUNTY AUDITOR ADJUSTMENTS):

FUND	INITIAL LEVY LIMITATION	LIMITATION ADJUSTMENTS	ABATEMENT ADJUSTMENTS	OFFSET ADJUSTMENTS	TAC/MAX EFF ADJUSTMENT	MAXIMUM LEVY LIMITATION
GEN-RMV VOTER-EXEMP			N/A			
GEN-RMV OTHER-EXEMP	313,597.76	18,243.42	N/A			331,841.18
GEN-NTC VOTER-EXEMP	323,507.39		N/A			323,507.39
GEN-NTC OTHER-GENED	N/A	N/A	N/A	N/A	N/A	N/A
GEN-NTC OTHER-EXEMP	474,720.88	62,163.00-	1,256.68			413,814.56
TOTAL GENERAL	1,111,826.03	43,919.58-	1,256.68			1,069,163.13
COM SERV-EXEMP	36,230.30	1,910.96-	42.52			34,361.86
DEBT-VOTER-NONEXEMP	750,750.00	44,151.86-	1,251.96			707,850.10
DEBT-OTHER-NONEXEMP	813,128.50	53,538.48-				759,590.02
TOTAL DEBT SERV	1,563,878.50	97,690.34-	1,251.96			1,467,440.12
OPEB-VOTER-NONEXEMP						
OPEB-OTHER-NONEXEMP						
TOTAL OPEB/PENSION						
TOTAL	2,711,934.83	143,520.88-	2,551.16			2,570,965.11

II. COMPARISON OF 2024 PAYABLE 2025 LEVY LIMITATION WITH 2025 PAYABLE 2026 LEVY LIMITATION (BEFORE COUNTY AUDITOR ADJUSTMENTS):

FUND	2024 PAY 2025 LIMITATION	2025 PAY 2026 LIMITATION	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	1,104,514.47	1,069,163.13	35,351.34-	3.20-
COMMUNITY SERVICE	42,654.45	34,361.86	8,292.59-	19.44-
GENERAL DEBT SERVICE	1,468,870.09	1,467,440.12	1,429.97-	.10-
OPEB DEBT SERVICE				
TOTAL	2,616,039.01	2,570,965.11	45,073.90-	1.72-

III. COMPARISON OF 2024 PAYABLE 2025 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS WITH 2025 PAYABLE 2026 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS:

FUND	2024 PAY 2025 CERTIFIED LEVY + ADJUSTMENTS	2025 PAY 2026 CERTIFIED LEVY + ADJUSTMENTS	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	1,104,514.47			
COMMUNITY SERVICE	42,654.45			
GENERAL DEBT SERVICE	1,468,870.09			
OPEB DEBT SERVICE				
TOTAL AFTER ADJUSTMENTS	2,616,039.01			

***Approve
MAXIMUM
Levy...**

**NOT a specific
dollar amount.**

2024-2025 ACHIEVEMENT & INTEGRATION PLAN PROGRESS REPORT

FOCUS AREA #1: INTEGRATION GOAL

2023-2026 Goal: The percentage of students completing Grade 11 earning credits in two or more Career and Technical Education or College level courses will increase from 97.6% in 2023 to 100% in 2026.

2024-2025 Result: In 2024-2025, 42 of 46 [or 91.3%] of 11th Grade students had taken 2 or more classes in CTE or college courses.

GOAL STATUS: NOT ON TRACK; HAVE NOT MET THE THREE-YEAR GOAL.

FOCUS AREA #2: TEACHER EQUITY GOAL

2023-2026 Goal: The percentage of students with access to effective teachers trained in equity literacy will increase from 0% in 2023 to 75% in 2026.

2024-2025 Result: At the end of the year, 34 of 40 licensed staff members – or 85% – had participated in/completed training that included topics such as:

- ⇒ diversity defined,
- ⇒ identification of behaviors that may be discriminatory or create a hostile learning environment,
- ⇒ looking deeper into communications strategies, and
- ⇒ examining positive and reinforcing behaviors that show respect and appreciation for diverse individuals.

GOAL STATUS: GOAL MET FOR 2024-2025; THREE-YEAR GOAL.

FOCUS AREA #3: ACHIEVEMENT GOAL

2023-2026 Goal: By the spring of 2026, the achievement gap between non-white students and white students will decrease by 3%, as assessed by the reading MCAs. There will be no more than a 12% gap in proficiency when the two groups are compared.

2024-2025 Result: Reading MCA data from 2024-2025 illustrates white students with a 69.0% proficiency rate and non-white students with a 51.7% proficiency rate – consequently, the result of this is a 17.3% achievement gap. This is a significant increase from the 5.4% achievement gap that existed between these two student subgroups in 2023-2024.

GOAL STATUS: GOAL WAS NOT MET FOR 2024-2025; THREE-YEAR GOAL.

2025-2026 Preliminary MEMO Seniority List - Not Official | 9/16/2025

Date of Employment	Name	FTE	Education Level	License	Tier	Tenure Probationary
08/27/91	Louwagie, Heidi	1.00	BS+45	Phy Ed K-12, Math 7-12	Tier 4	Tenure
08/27/91	Voit, John	1.00	BS	Elem Ed 1-6, Band K-12, Classroom Music 5-12	Tier 4	Tenure
10/15/91	Buysse, Susan	1.00	MA	Elem ED K-6, Coach 7-12	Tier 4	Tenure
08/29/95	Gillingham, Diane	1.00	MA	Elem K-6, Coach 7-12	Tier 4	Tenure
08/29/95	Johnston, Chad	1.00	BA	Health K-12, Phy Ed K-12, Coach 7-12	Tier 4	Tenure
08/25/97	Guza, Stephanie	0.64	MA	Elem K-6, ESL K-12	Tier 4	Tenure
08/31/98	Larson, Keven	1.00	BA	Elem Ed 1-6	Tier 4	Tenure
08/31/98	Webskowsky, Heather	1.00	MA	Elem Ed K-6, Reading K-12	Tier 4	Tenure
08/29/00	Stassen, Sarah	1.00	BS	Elem Ed 1-6	Tier 4	Tenure
08/28/01	Bot, LeaAnne	1.00	MS	Home Economics 7-12; 5-12 Family and Consumer Sciences	Tier 4	Tenure
08/26/03	Thompson, Hollie	1.00	BS+45	Elem Ed K-6, Pre K, ECSE Birth-Age 6	Tier 4	Tenure
08/28/05	Schultze, Sherri	1.00	BS +15	Elem Ed K-6, ECE B-Grade 3	Tier 4	Tenure
09/12/08	Hennen, Emily	1.00	BA	Phy Ed K-12, DAPE Pre K-12	Tier 4	Tenure
09/01/09	Clausen, Darren	1.00	MA	Chemistry 9-12, Physics 9-12	Tier 4	Tenure
08/23/10	Rosa, Jessica	1.00	BA+15	Social Studies - All 5-12	Tier 4	Tenure
08/23/10	Williams, Kent	1.00	MA	Science 5-8, Life Sciences 9-12	Tier 4	Tenure
08/15/12	Gades, Kim	1.00	BA	Elem Ed K-6, Pre-Primary Age 3-K, ECE B-Grade 3	Tier 4	Tenure
08/14/13	Dalager, Karen	1.00	BA+15	Early Childhood Ed B-Grade 3	Tier 4	Tenure
09/30/13	Schumacher, Kristy	1.00	BA	Elem Ed K-6, Social Studies -All- 5-8	Tier 4	Tenure
08/13/14	Boerboom, Sara	1.00	MA	Learning Disabilities K-12	Tier 4	Tenure
08/13/14	Buysse, Kaley	1.00	MA	Elem Ed 1-6	Tier 4	Tenure
08/13/14	Panka, Alan	1.00	MA	Math 7-12	Tier 4	Tenure
08/13/14	Van Keulen, Cindy	1.00	MA	Learning Disabilities K-12, Autism Spectrum Disorders B-12	Tier 4	Tenure
08/16/17	Buysse, Matthew	1.00	MA	Agricultural Education 5-12	Tier 3	Tenure
08/16/18	Myhre, Teresa	0.53	BA	Spanish K-8, Middle School, 7-12	Tier 4	Tenure
08/13/19	Coequyt, Emily	0.19	MA	5-12 Health Education	Tier 2	Probationary
08/13/19	Moriarty, David	1.00	EdD	5-12 Business; 9-12 Teacher Coordinator Work Based Learning	Tier 4	Tenure
08/13/19	Werner, Angela	1.00	MA	K-12 School Counselor	Tier 4	Tenure
08/16/21	Bot, Carolyn	1.00	BA	Learning Disabilities; Emotional Behavior Disorders; Developmental Disabilities; Academic and Behavioral Strategist k-12	Tier 4	Tenure
08/16/21	Citterman, Emily	0.36	BA	Mathematics 5-8; Elementary Education k-6	Tier 4	Tenure
08/16/21	Jeppesen, Bryce	1.00	BA	Social Studies 5-12	Tier 4	Tenure
08/16/21	Johnson, Tiffany	1.00	MA	School Social Worker Pre K-12	Tier 4	Tenure
08/16/21	Niska, Taylor	1.00	BA	Elementary Education K-6; Academic and Behavioral Strategist k-12	Tier 4	Tenure
08/14/23	Josephson, Jared	1.00	MA	Elementary Education K-6	Tier 3	Tenure
08/14/23	Waterius, Erin	1.00	MA	Social Studies 5-8; ESL K-12; Elementary Education K-6	Tier 4	Tenure
08/12/24	Bradley, Jessica	1.00	BS	Early Childhood Education B-Grade 3	Tier 4	Tenure
08/12/24	Johnston, Nicolle	1.00	MA	Principal K-12; Emotional Behavior Disorders K-12; Learning Disabilities K-12	Tier 4	Tenure
08/12/24	Damm, Larissa	1.00	BA	Elementary Education K-6	Tier 4	Probationary
08/12/24	Domeier, Shelby	1.00	BA	K-12 Academic and Behavioral Strategist	Tier 3	Probationary
08/12/24	Knutson, Jay	1.00	BA	Music K-12	Tier 4	Probationary
07/01/25	Larson, Lindsey	1.00	BA	Science 5-8, Life Sciences 9-12	Tier 4	Probationary
08/11/25	Condelli, Jolene	1.00	BA	Physical Education K-12; Health 5-12; DAPE PreK-12	Tier 3	Probationary
08/11/25	Damm, Lucas	1.00	BA+45	Physical Education K-12; Health 5-12; DAPE PreK-12; Driver and Traffic Safety 9-12	Tier 4	Probationary
08/11/25	Noyes, Mary	1.00	BA	7-12 English/Language Arts	Tier 4	Probationary
08/11/25	Reis, Thalia	1.00	BA	Visual Arts K-12	Tier 4	Probationary
08/11/25	Buysse, Michelle	1.00	BA	School Social Worker Pre K-12	Tier 4	Probationary
08/11/25	Skillings, Joel	0.68	BS+30	Phy Ed K-12, Health K-12, Coach 7-12	Tier 4	Probationary
FTE Equivalent		44.40				

m DEPARTMENT OF EDUCATION
Contact Us
 Kellie Brady
 E-mail: mde.assurance.compliance.MDE@state.mn.us
 Phone: 651-582-8793
 Address: 400 NE Stinson Blvd., Minneapolis, MN 55413

Assurance of Compliance - INFORMATION NEEDED TO EVIDENCE COMPLIANCE-
School Year: 25-26

* - indicates required fields.

Coordinator Identification Information

	Human Rights Coordinator	Title IX Coordinator	504 Coordinator
Name*	Scott Monson	Patty Myrvik	Nicolle Johnston
Telephone Number*	5078726175	5078726175	5078726175
Fax Number*	5078725172	5078725172	5078725172
E-Mail Address*	scott.monson@minneota	patty.myrvik@minneotas	nicolle.johnston@minne

Mandated Reporter Training

Minnesota Chapter 260E.30, Subd. 2(b). Districts must inform all mandated reporters of the duties.

* I verify that all mandated reporters employed by or otherwise associated with any school in this district have been informed of mandated reporting requirements and of the prohibition of retaliation against anyone reporting maltreatment.

Date of Verification *

09/24/2025 

As part of the Minnesota Department of Education's data collection for the Minnesota Olmstead Plan related to the topic area Prevent Abuse and please provide the following information;

Total number of school district employees who have received mandated reporter training as of verification date?

Number of licensed staff?

Number of unlicensed staff?

*This information is requested to assist in the prevention of abuse and neglect of students with disabilities through increased awareness and education of all school personnel and their duties associated with mandated reporting requirements.

Document Submittal Verification

Does MDE have current and accurate copies of the following documents?
Please submit updated policy if revised since Last Submitted Date.

Document	Last Submitted Date	Upload Document*
Harassment and Violence policy	10/27/2023	Select Upload Document: <input type="button" value="Choose File"/> Policy #413 ...d Form.pdf

District Compliance Requirements Checklist

This assurance is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal financial assistance extended after the date hereof to the district by the U.S. Department of Education and the Minnesota Department of Education (MDE), including installment payments after such date of application for federal financial assistance and state aid allotments which were approved before such date.

The district recognizes and agrees that such federal and state financial assistance will be extended in reliance on the representations, supporting information by Minnesota Statute, section 127A.42, subd. 3 and agreements made in this assurance. This assurance is binding on the district and the persons who are authorized to submit information on behalf of the district.

Check all statements in which the district has complied with the state and federal requirements prohibiting discrimination.

Federal Laws:

* Title VI of the Civil Rights Act of 1964 (42 USC 2000d, et. seq.; 34 C.F.R. Part 100), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the district receives federal financial assistance.

- * Title VII of the Civil Rights Act of 1964 (42 USC 2000e, et. seq.; P.L. 88-352), as amended by the Equal Employment Opportunity Act of 1972 (P.L. 92-261), which prohibits discrimination in employment because of an individual's race, color, religion, sex, or national origin.
- * Title VII of the Civil Rights Act of 1964 Pregnancy Discrimination Act (within Title VII) (42 USC § 2000e(k)).
- * Title IX of the Education Amendments of 1972 (20 USC § 1681; 34 C.F.R. Part 106), which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
- * The Age Discrimination in Employment Act of 1967 (29 USC § 621; 42 USC § 6101; 29 C.F.R. Part 621), which prohibits discrimination on the basis of age (over 40 years).
- * Section 504 of the Rehabilitation Act of 1973 (34 C.F.R. part 104) prohibiting discrimination on the basis of disability.
- * The American with Disabilities Act (42 USC § 12101, et seq.), also prohibiting discrimination on the basis of disability.
- * Denial of Equal Educational Opportunity Prohibited (20 USC § 1703).
- * The Fair Housing Act (42 USC § 3601 et seq.; 24 C.F.R. part 100).
- * The Age Discrimination Act of 1975 (42 USC § 6101 and 6102; 34 C.F.R. part 110).
- * Prohibition of Discrimination Based on Blindness (20 USC § 1684).

State Laws:

- * The Minnesota Human Rights Act (Minn. Stat. § 363A), which prohibits discrimination in education programs and activities on grounds of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual orientation, disability or age.
- * Minnesota Statutes, section 121A.031, which requires school districts to have a written policy to prevent and to prohibit student bullying.
- * Minnesota Statutes, section 121A.03, which requires school districts to have a policy prohibiting sexual/racial/religion harassment and violence which applies to students, teachers, administrators and other school personnel.
- * Minnesota Statutes, section 121A.04, which prohibits sex discrimination in athletic programs.
- * Minnesota Rules, part 3500.0550, relating to the Inclusive Educational Program Plan.
- * Minnesota Rules, Chapter 3535.0100-.0180; 3535.2300-.2800; 3535.3000-.3700, relating to equality of educational opportunity and school desegregation, and prohibition of discriminatory practices.

By clicking "Submit" you are affirming that these laws are available in each building in the district, that the information that you have provided is accurate, and that you have the authority to submit this assurance on behalf of the district. Clicking "Cancel" will clear data entered.

NOTE: When data entry is complete, click "Submit" to send data to The Minnesota Department of Education.

Submit

Cancel



Scott Monson

From: Bobbie Carmody <Bobbie.Carmody@swwc.org>
Sent: Tuesday, September 9, 2025 9:22 AM
Subject: 2025 SWWC Board Election - Call for Nominations
Attachments: Nomination Memo 2025.pdf; School Nomination Resolution Form 2025 - 4 year term.pdf; List of Board Members - Election 25.pdf

Importance: High

This message is being sent to you on behalf of Cliff Carmody, Executive Director - SWWC

SWWC Member Superintendents,

The attached notice serves as the official call for nomination papers for candidates of the SWWC Board of Directors. Four, four-year terms are available beginning January 1, 2026, to December 31, 2029. Nomination papers are due in my office **by October 24**, and must be signed by a majority of the member school board (see attached nomination forms). Please return nomination papers and candidate resumes to:

- Bobbie Carmody at bobbie.carmody@swwc.org or mail to Office of the Executive Director, SWWC – 100 London Road - Marshall, MN 56258

Present SWWC board members may file for re-election. Attached is a listing of current board members. The SWWC Board serves in a policy-making capacity related to program development, budgeting, personnel relations, public relations, and administrative matters. It meets the fourth Wednesday of each month at 6:30 pm in Marshall. Stipends, mileage, and per diem are paid by SWWC.

Please do not hesitate to contact me with any questions. Thank you for your continued support of SWWC and we look forward to continuing our work together!

Cliff Carmody | Executive Director



100 London Road, Marshall MN 56258

P: 507-537-2250 | **C:** 507-829-5890 | **E:** cliff.carmody@swwc.org

www.swwc.org

CONFIDENTIALITY NOTICE: The information contained in this message (including attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. 2510-2521, is confidential and may be legally protected from disclosure. If you are not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any retention, dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender immediately by replying to the message and deleting it from your computer.



MEMORANDUM

TO: Superintendents

FROM: Cliff Carmody, Executive Director

DATE: September 8, 2025

SUBJECT: ***NOMINATIONS FOR THE SWWC BOARD OF DIRECTORS***

This memorandum will serve as the official call for nomination papers for candidates for members of the Board of Directors of the SWWC Service Cooperative per the SWWC Bylaws, Section III, A. which states:

Governing Board

The care, management, and control of a service cooperative shall be composed of not less than six nor more than fifteen members, which number shall be determined by the board of directors. A majority of the members of the board of directors shall be current members of school boards of school districts in full membership. The SWWC board of directors shall be comprised of ten (10) members elected by the full membership of SWWC. Eight (8) members shall be current school board members representing **school districts of full membership**. Election to the board of directors shall be by vote of all school board members of full membership school districts with each school board member having one vote. The two (2) remaining board members shall be appointed by the board of directors representing full membership cities, counties, and other governmental units as defined in Minnesota statutes. **All members of the board of directors shall be publicly elected officials from full membership schools, cities, counties, or other governmental units.** Should any board member lose their elected position for any reason, a vacancy shall immediately occur and result in an unexpired term. Any unexpired term shall be filled by appointment by the board of directors until such vacancy can be filled at the next board of director's election.

Nomination Paper

Nomination papers on behalf of a candidate for member of the board of directors of the SWWC SC shall be filed with the executive director in accordance with the election calendar as approved by the board of directors. **Each candidate shall be nominated by a petition signed by a majority of school board members of a district holding full membership.** Such petition shall identify the district from which a candidate is to be elected, the name of the candidate, that the candidate is a current school board member, and a brief resume of the candidate's background and experiences. (Please use enclosed form.)

Memorandum
September 8, 2025

Ballots

The board of directors of the SWWC SC shall cause to be printed the ballots for election of members of such board of directors, and not later than 25 days before the election shall deliver to the superintendents of the member school districts a sufficient number of ballots for use by the school board members in the district. The ballots shall be printed in a form conforming to state laws concerning the election of school board members.

PLEASE NOTE:

1. A list of present board members is attached. (4) four-year terms are available.
2. Present SWWC board members may file for re-election.
3. Nomination papers must be signed by a majority of the member school board.
4. **Nomination papers are due in the Office of the Executive Director by October 24.**
5. Ballots will be distributed to each school district no later than 25 days before the election, along with a brief resume of all candidates. You should receive ballots by November 3.
6. The date of the election is December 5. All ballots must be received by e-mail at bobbie.carmody@swwc.org OR mail in the office of the Executive Director, SWWC Service Cooperative – 100 London Road, Marshall, MN 56258, by 4:30 pm.
7. The Board serves in a policy-making capacity related to program development, budgeting, personnel relations, public relations, and administrative matters. The Board meets the fourth Wednesday of each month at 6:30 p.m. (dinner at 6:00 pm) in Marshall. Mileage, meal expenses, stipends, and per diem are paid by SWWC.

CC:bjc

Enclosure

Terms ending December 31, 2025

School Board Representatives:

1. Jody Bauer, Tracy
 2. Tonya Kelly, Dawson/Boyd
 3. Becky Foster, Westbrook/Walnut Grove
 4. Becky Paluch, Ivanhoe
-

Terms ending December 31, 2027

School Board Representatives:

1. Matt Coleman, Marshall
2. Carla Olson, KMS
3. Nicole Swanson, Tracy
4. Amanda Lecy, Yellow Medicine East

**RESOLUTION
NOMINATING A CANDIDATE FOR THE BOARD OF DIRECTORS OF THE
SWWC SERVICE COOPERATIVE**

(Four Year Term, January 1, 2026 – December 31, 2029)

WHEREAS, the SWWC Service Cooperative (SWWC) has been established pursuant to Minnesota Statutes 123A.21, and written agreements entered into by certain independent school districts, and

WHEREAS, the care, management, and control of SWWC shall be vested in a board of directors elected by vote of all school board members of participating full membership public school districts, and

WHEREAS, school district #414 - Minneota Public Schools, address 504 N Monroe, Minneota, Minnesota, is a participating full member of SWWC and,

WHEREAS, nomination papers on behalf of a candidate for member of the board of directors for SWWC should be made by petition signed by a majority of the member school board,

THEREFORE BE IT RESOLVED, that the following candidate **Emily Coequyt**, who is a current school board member of the above-named district, be nominated for election to said board of directors for a four-year term, January 1, 2026, to December 31, 2029.

DATE: September 24, 2025

SIGNED: _____

PLEASE RETURN THE RESOLUTION FORM AND CANDIDATE'S RESUME FORM BY OCTOBER 24, 2025, TO:

*Bobbie Carmody
SWWC Service Cooperative
100 London Road
Marshall, MN 56258
OR E-Mail: bobbie.carmody@swwc.org*

CANDIDATE'S RESUME – (FOUR YEAR TERM)

NAME: Emily Coequyt

HOME ADDRESS: 306 N. Madison St. Minnesota, MN 56264

HOME/CELL PHONE: 507-384-2912 507-706-1276

E-MAIL: emily.coequyt@minnetaschools.org

Educational Background:

B.S. Business Economics - SDSU (2006)

MBA - SMSU (2011)

School Board Experience:

School Board Member - Minnesota Public Schools Jan. 2025 - Present

Technology Committee

Marketing and Communications Committee

Community Education Representative

Community Activities:

EMT, Instructor, CO-director - Minnesota First Responders

St. Edwards Church - Member

Habitat For Humanity - Board of Directors - Treasurer

Beyond the Yellow Ribbon - Member

Present Employment:

Lyon County - Director HSEM (Emergency Management)

Minnesota Public School - Teacher/Instructor

Westrock - Senior National Account Executive

Minnesota State MRTC - Instructor

Other Pertinent Information about the Candidate:

Six Sigma - Green Belt Certification

Minnesota Tier 2 Teaching License

HSEM - Director/Practitioner

NREMT and EMSRB
Certified

AHA Instructor

Date: 9-16-25 Signature of Candidate: Emily Coequyt

PLEASE RETURN WITH RESOLUTION FORM BY OCTOBER 24, 2025, TO:

Bobbie Carmody
SWWC Service Cooperative
100 London Road
Marshall, MN 56258
OR E-Mail: bobbie.carmody@swwc.org

POLICIES SCHEDULED FOR 1ST READING – SEPTEMBER 24, 2025

The following eight policies are scheduled for a first reading at the September 24, 2025 School Board Meeting. These policies are already in place and are being reviewed as part of the district's regular policy and procedure review cycle.

Policy Number	Summary of Changes
102	Minimal changes; updated HS Principal contact information
401	No changes other than updating the date
402	No changes other than updating the date and adding one comma
505	Date updated; reordering of existing verbiage (items B–G)
508	No changes other than updating the date
510	No changes other than updating the date
521	Date updated; final paragraph before Legal References separated into two paragraphs
602	Date updated; corrected formatting of Roman Numeral V; moved one Legal Reference to its own line

Let me know if you have any questions or concerns.



Minneota Public School District

Policy 102

Adopted: March 18, 2010

Revised: AugustOctober 20254

102 EQUAL EDUCATIONAL OPPORTUNITY

I. PURPOSE

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide equal educational opportunity for all students. The school district does not discriminate on the basis of one or more of the following: race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation, including gender identify and expression, or age. The school district also makes reasonable accommodations for students with disabilities.
- B. The school district prohibits harassment and discrimination of any individual based on any of the protected classifications listed above. For information about the types of conduct that constitute a violation of the school district's policy on harassment and violence and the school district's procedures for addressing such complaints, refer to the school district's policy on harassment and violence (Policy 413).
- C. The school district prohibits discrimination of students with a disability, within the intent of Section 504 of the Rehabilitation Act of 1973 ("Section 504"), who need services, accommodations, or programs in order to receive a free appropriate public education. For information as to protections that may apply pursuant to Section 504 and the school district's corresponding procedures for addressing disability discrimination complaints, refer to the school district's policy on student disability nondiscrimination (Policy 521).
- D. The school district prohibits sexual harassment discrimination of any individual on the basis of sex in its education programs or activities. For information as to the protections that apply pursuant to Title IX and school district's corresponding procedures and processes for addressing sexual harassment and discrimination, refer to the school district's policy on Title IX sex nondiscrimination (Policy 522).
- E. The school district shall provide equal opportunity for members of each sex and to members of all races and ethnicities to participate in its athletic program. In determining whether equal opportunity to participate in athletic programs is available for the purposes

of this law, at least the following factors shall be considered to the extent that they are applicable to a given situation: whether the opportunity for males and females to participate in the athletic program reflects the demonstrated interest in athletics of the males and females in the student body of the educational institution; whether the opportunity for members of all races and ethnicities to participate in the athletic program reflects the demonstrated interest in athletics of members of all races and ethnicities in the student body of the educational institution; whether the variety and selection of sports and levels of competition effectively accommodate the demonstrated interests of members of each sex; whether the variety and selection of sports and levels of competition effectively accommodate the demonstrated interests of members of all races and ethnicities; the provision of equipment and supplies; scheduling of games and practice times; assignment of coaches; provision of locker rooms; practice and competitive facilities; and the provision of necessary funds for teams of one sex.

- F. This policy applies to all areas of education including academics, coursework, co-curricular and extracurricular activities, or other rights or privileges of enrollment.
- G. Every school district employee shall be responsible for complying with this policy.
- H. Any student, parent, or guardian who has a question regarding this policy should discuss it with the appropriate school district official as provided by the policy. The following people have been designated to handle inquiries regarding the nondiscrimination policies:

Nicolle Johnston, Elementary Principal/Section 504 Coordinator:
nicolle.johnston@minneotaschools.org

~~Lindsey Larson~~ Heather Anderson, High School Principal/Title IX Coordinator:
~~lindsey.larson@minneotaschools.org~~ ~~heather.anderson@minneotaschools.org~~

Legal References: Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)
Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1681 *et seq.* (Title IX of the Education Amendments of 1972)
42 U.S.C. § 2000d *et seq.* (Title VI of the Civil Rights Act of 1964)
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)

Cross References: MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination Policy, Grievance Procedures and Process)



Minneota Public School District Policy 401

Adopted: March 2010

Revised: JuneOctober 20254

401 EQUAL EMPLOYMENT OPPORTUNITY

I. PURPOSE

The purpose of this policy is to provide equal employment opportunity for all applicants for school district employment and for all school district employees.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide equal employment opportunity for all applicants and employees. The school district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, including gender identity or expression, age, family care leave status, or veteran status. The school district also makes reasonable accommodations for disabled employees.
- B. The school district prohibits the harassment of any individual for any of the categories listed above. For information about the types of conduct that constitute impermissible harassment and the school district's internal procedures for addressing complaints of harassment, please refer to the school district's policy on harassment and violence.
- C. This policy applies to all areas of employment, including hiring, discharge, promotion, compensation, facilities, or privileges of employment.
- D. Every school district employee shall be responsible for following this policy.
- E. Any person having a question regarding this policy should discuss it with the Superintendent.

Legal References: Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
29 U.S.C. § 621 *et seq.* (Age Discrimination in Employment Act)
29 U.S.C. § 2615 (Family and Medical Leave Act)
38 U.S.C. § 4211 *et seq.* (Employment and Training of Veterans)
38 U.S.C. § 4301 *et seq.* (Employment and Reemployment Rights of Members of the Uniformed Services)
42 U.S.C. § 2000e *et seq.* (Equal Employment Opportunities; Title VII of the Civil Rights Act)
42 U.S.C. § 12101 *et seq.* (Equal Opportunity for Individuals with Disabilities)

Cross References: MSBA/MASA Model Policy 402 (Disability Nondiscrimination)
MSBA/MASA Model Policy 405 (Veteran’s Preference)
MSBA/MASA Model Policy 413 (Harassment and Violence)



Minneota Public School District Policy 402

Adopted: March 2001

Revised: JuneOctober 20254

402 DISABILITY NONDISCRIMINATION POLICY

I. PURPOSE

The purpose of this policy is to provide a fair employment setting for all persons and to comply with state and federal law.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall not discriminate against qualified individuals with disabilities because of the disabilities of such individuals in regard to job application procedures, hiring, advancement, discharge, compensation, job training, and other terms, conditions, and privileges of employment.
- B. The school district shall not engage in contractual or other arrangements that have the effect of subjecting its qualified applicants or employees with disabilities to discrimination on the basis of disability. The school district shall not exclude or otherwise deny equal jobs or job benefits to a qualified individual because of the known disability of an individual with whom the qualified individual is known to have a relationship or association.
- C. The school district shall make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or employee, unless the accommodation would impose undue hardship on the operation of the business of the school district.
- D. Any job applicant or employee wishing to discuss the need for a reasonable accommodation, or other matters related to a disability or the enforcement and application of this policy, should contact:

Nicolle Johnston, Elementary Principal and 504 Coordinator
507-872-6122. ext. 1160
nicolle.johnston@minneotaschools.org
Minneota Public Schools, ISD 414 504
North Monroe Street
Minneota, MN 56264

This individual is the school district's appointed ADA/Section 504 coordinator.

Legal References: Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
29 U.S.C. 794 *et seq.* (Section 504 of the Rehabilitation Act of 1973)
42 U.S.C., § 12101 (Americans with Disabilities Act)
29 C.F.R. Part 32 (Nondiscrimination on the Basis of Handicap in
Programs or Activities Receiving Federal Financial Assistance)
34 C.F.R. Part 104 (Nondiscrimination on the Basis of Handicap in
Programs or Activities Receiving Federal Financial Assistance)

Cross References: MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)



Minneota Public School District Policy 505

Adopted: August 2010

Revised: FebruaryOctober 20254

505 DISTRIBUTION OF NONSCHOOL-SPONSORED MATERIALS ON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES

I. PURPOSE

The purpose of this policy is to protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place, and in a reasonable manner, nonschool-sponsored material.
- B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the school district, the school board adopts the following regulations and procedures regarding distribution of nonschool-sponsored material on school property and at school activities.

III. DEFINITIONS

- A. "Distribute" or "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or placing material in internal staff or student mailboxes.
- B. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower that individual in the esteem of the community.
- C. "Material and substantial disruption" of a normal school activity means:
 - 1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
 - 2. Where the normal school activity is voluntary in nature (including school athletic

events, school plays and concerts, and lunch periods), “material and substantial disruption” is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

D. “Minor” means any person under the age of eighteen (18).

B.E. “Nonschool-sponsored material” or “unofficial material” includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks, and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers, whether written by students or employees or others and tangible objects.

C.F. “Obscene to minors” means:

1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and
3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

~~D. “Minor” means any person under the age of eighteen (18).~~

~~E. “Material and substantial disruption” of a normal school activity means:~~

- ~~1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, “material and substantial disruption” is defined as any disruption which interferes with or impedes the implementation of that program.~~
- ~~2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods), “material and substantial disruption” is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in,~~

~~stand-in, walk-out, or other related forms of activity.~~

~~In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.~~

~~F.G.~~ “School activities” means any activity sponsored by the school, including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, and other theatrical productions, and in-school lunch periods.

~~G.~~ “Libelous” is a false and unprivileged statement about a specific individual that tends to harm the individual’s reputation or to lower that individual in the esteem of the community.

IV. GUIDELINES

- A. Students and employees of the school district have the right to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, nonschool-sponsored material.
- B. Requests for distribution of nonschool-sponsored material will be reviewed by administration on a case-by-case basis. However, the distribution of the materials listed below is always prohibited. Material is prohibited that:
 - 1. is obscene to minors;
 - 2. is libelous or slanderous;
 - 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
 - 4. advertises or promotes any product or service not permitted to minors by law;
 - 5. advocates violence or other illegal conduct;
 - 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or a person’s race, religious, or ethnic origin);
 - 7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

- C. Distribution by students and employees of nonschool-sponsored materials on school district property is subject to reasonable time, place, and manner restrictions set forth below. In making decisions regarding the time, place, and manner of distribution, the administration will consider factors including, but not limited to, the following:
1. whether the material is educationally related;
 2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
 3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
 4. the quantity or size of materials to be distributed;
 5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
 6. whether distribution would require that nonschool persons be present on the school grounds;
 7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

- A. No nonschool-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.
- B. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entranceways of the school and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.
- C. No one shall coerce a student or staff member to accept any publication.
- D. The time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any student or employee wishing to distribute (as defined in this policy) nonschool-sponsored material must first submit for approval a copy of the material to the principal at least 24 hours in advance of desired distribution time, together with the following information:
1. Name and phone number of the person submitting the request and, if a student, the room number of his or her first-period class.

2. Date(s) and time(s) of day intended for distribution.
 3. The location where the material will be distributed.
 4. If the material is intended for students, the grade(s) of students to whom the distribution is intended.
- B. Within one school day, the principal will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.
 - C. If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.
 - D. If the person is dissatisfied with the decision of the principal, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays, and holidays) of submitting the appeal, the person shall contact the office of the superintendent to verify that the lack of response is not due to an inability to locate the person.
 - E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

VII. DISCIPLINARY ACTION

- A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted, and disciplinary action will be taken in accordance with the school district's Student Discipline Policy.
- B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted, and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

VIII. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES

A copy of this policy will be referenced in student handbooks and posted in school buildings.

IX. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

- Legal References:** U. S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260(1988)
Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675 (1986)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503 (1969)
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)
Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)
Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036, 132 S.Ct. 592 (2011)
- Cross References:** MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MSBA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 512 (School-Sponsored Student Publications)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)



Minneota Public School District Policy 508

Adopted: August 2010

Revised: MarchOctober 20254

508 EXTENDED SCHOOL YEAR FOR CERTAIN STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS

I. PURPOSE

The purpose of this policy is to ensure that the school district complies with the overall requirements of law as mandated for certain students subject to individualized education programs (IEPs) when necessary to provide a free appropriate public education (FAPE).

II. GENERAL STATEMENT OF POLICY

- A. Extended School Year Services Must Be Available to Provide a FAPE. The school district shall provide extended school year (ESY) services to a student who is the subject of an IEP if the student's IEP team determines the services are necessary during a break in instruction in order to provide a FAPE.
- B. Extended School Year Determination. At least annually, the IEP team must determine that a student is in need of ESY services if the student meets any of the following conditions:
1. There will be significant regression of a skill or acquired knowledge from the student's level of performance on an annual goal that requires more than the length of the break in instruction to recoup unless the IEP team determines a shorter time for recoupment is more appropriate; OR
 2. Services are necessary for the student to attain and maintain self-sufficiency because of the critical nature of the skill addressed by an annual goal, the student's age and level of development, and the timeliness for teaching the skill; OR
 3. The IEP team otherwise determines, given the student's unique needs, that ESY services are necessary to ensure the pupil receives a FAPE.
- C. Required Factors Schools Must Consider in Making ESY Determinations. The IEP team must decide ESY eligibility using information including:
1. Prior observations of the student's regression and recoupment over the summer;

2. Observations of the student’s tendency to regress over extended breaks in instruction during the school year; and
3. Experience with other students with similar instructional needs.

D. Additional Factors to Consider, Where Relevant. In making its determination of ESY needs, the following factors must be considered, where relevant:

1. The student’s progress and maintenance of skills during the regular school year.
2. The student’s degree of impairment.
3. The student’s rate of progress.
4. The student’s behavioral or physical problems.
5. The availability of alternative resources.
6. The student’s ability and need to interact with nondisabled peers.
7. The areas of the student’s curriculum which need continuous attention.
8. The student’s vocational needs.

E. No Unilateral Decisions.

In the course of providing ESY services to children with disabilities, the school district may not unilaterally limit the type, amount, or duration of those services.

F. Services to Nonresident Students Temporarily Placed in School District.

A school district may provide ESY services to nonresident children with disabilities temporarily placed in the school district in accordance with applicable state law.

Legal References: Minn. Stat. § 125A.14 (Extended School Year)
Minn. Rules Part 3525.0755
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)
34 C.F.R. Part 300 (Assistance to States for the Education of Children with Disabilities)

Cross References: None



Minneota Public School District Policy 510

Adopted: March 2001

Revised: MarchOctober 20254

510 SCHOOL ACTIVITIES

I. PURPOSE

The purpose of this policy is to impart to students, employees, and the community the school district's policy related to the student activity program.

II. GENERAL STATEMENT OF POLICY

School activities provide additional opportunities for students to pursue special interests that contribute to their physical, mental, and emotional well-being. They are of secondary importance in relation to the formal instructional program; however, they complement the instructional program in providing students with additional opportunities for growth and development.

III. RESPONSIBILITY

- A. The school board expects all students who participate in school-sponsored activities to represent the school and community in a responsible manner. All rules pertaining to student conduct and student discipline extend to school activities.
- B. The school board expects all spectators at school-sponsored activities, including parents, employees, and other members of the public, to behave in an appropriate manner at those activities. Students and employees may be subject to discipline, and parents and other spectators may be subject to sanctions for engaging in misbehavior or inappropriate, illegal, or unsportsmanlike behavior at these activities or events.
- C. The superintendent shall be responsible for disseminating information needed to inform students, parents, staff, and the community of the opportunities available within the school activity program and the rules of participation.
- D. Those students who participate in Minnesota State High School League (MSHSL) activities must also abide by the league rules. Those employees who conduct MSHSL activities shall be responsible for familiarizing students and parents with all applicable rules, penalties, and opportunities.
- E. The superintendent shall be responsible for conducting an annual evaluation of school activity programs and presenting the results and any recommendations to the school board.

- F. The school board will ensure that any funds raised for extracurricular activities will be spent only on extracurricular activities.

Legal References: Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)

Cross References: MSBA/MASA Model Policy 503 (Student Attendance)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 713 (Student Activity Accounting)



Minneota Public School District Policy 521

Adopted: March 18, 2010

Revised: AugustOctober 20254

521 STUDENT DISABILITY NONDISCRIMINATION

I. PURPOSE

The purpose of this policy is to protect students with disabilities from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973 (Section 504), need services, accommodations, or programs in order that such learners may receive a free appropriate public education.

II. GENERAL STATEMENT OF POLICY

- A. Students with disabilities who meet the criteria of Paragraph C. below are protected from discrimination on the basis of a disability.
- B. The responsibility of the school district is to identify and evaluate learners who, within the intent of Section 504, need services, accommodations, or programs in order that such learners may receive a free appropriate public education.
- C. For this policy, a learner who is protected under Section 504 is one who:
 - 1. has a physical or mental impairment that substantially limits one or more of such person's major life activities; or
 - 2. has a record of such an impairment; or
 - 3. is regarded as having such an impairment; or
 - 4. has an impairment that is episodic or in remission and would materially limit a major life activity when active.
- D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

III. COORDINATOR

Persons who have questions or comments should contact:

Nicolle Johnston, Elementary Principal and 504 Coordinator

507.872.6175, ext. 1160

nicolle.johnston@minneotaschools.org

Minneota Public Schools, ISD 414

504 North Monroe Street

Minneota, MN 56264

This person is the school district's Americans with Disabilities Act/Section 504 coordinator.

Persons who wish to make a complaint regarding a disability discrimination matter may use the accompanying Student Disability Discrimination Grievance Report Form. The form should be given to the ADA/Section 504 coordinator.

Legal References: Minn. Stat. § 363A.03, Subd. 12 (Definitions)
42 U.S.C Ch. 126 (Equal Opportunity for Individuals with Disabilities)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. Part 104 (Section 504 Implementing Regulations)

Cross References: MSBA/MASA Model Policy 402 (Disability Nondiscrimination)

STUDENT DISABILITY DISCRIMINATION GRIEVANCE REPORT FORM

General Statement of Policy Prohibiting Disability Discrimination

Independent School District No. 414 maintains a firm policy prohibiting all forms of discrimination on the basis of a disability. All persons are to be treated with respect and dignity. Discrimination on the basis of a disability will not be tolerated under any circumstances.

Complainant: _____

Home Address: _____

Work Address: _____

Home Phone: _____ Work Phone: _____

I have been discriminated against based on (choose one or more):

[my disability] / [a record of my disability] / [being regarded as having a disability]

because _____

Date of alleged incident(s): _____

Name of person you believe discriminated against you or another person: _____

If the alleged discrimination was toward another person, identify that person: _____

Describe the incident(s) as clearly as possible, including such things as: any verbal statements; what, if any, physical contact was involved; etc. (attach additional pages if necessary):

Location of the incident(s): _____

List any witnesses that were present: _____

This complaint is filed based on my honest belief that _____ has discriminated against me or another person based on a disability. I hereby certify that the information I have provided in this complaint is true, correct, and complete to the best of my knowledge and belief.

(Complainant Signature)

(Date)

Received by: _____

(Date)



Minneota Public School District

Policy 602

Adopted: February 23, 2012

Revised: ~~July~~October 2025

602 ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY

I. PURPOSE

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

II. GENERAL STATEMENT OF POLICY

The school calendar and schedule of the school day are important to parents, students, employees, and the general public for advance, effective planning of the school year.

III. CALENDAR RESPONSIBILITY

- A. The school calendar shall be adopted annually by the school board. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff, and parents.
- B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before Labor Day, except as provided in Section III.B.1., III.B.2., or III.B.3. Days devoted to teacher's workshops may be held before Labor Day.
 - 1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.
 - 2. The school district may begin the school year on any day before Labor Day if the school district has agreement under Minnesota Statutes, section 123A.30, 123A.32, or 123A.35 with a school district that qualifies under Section III.B.1.
 - 3. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an adjoining state.

- C. Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and confer process.

IV. SCHOOL DAY RESPONSIBILITY

- A. The Superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.
- B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, and other concerns deserving of attention.
- C. Proposed changes in the school day shall be subject to review and approval by the school board.

V. ~~V.~~ E-LEARNING DAYS

- A. An “e-learning day” is a school day where a school offers full access to online instruction provided by students’ individual teachers due to inclement weather.
- B. A school district may designate up to five e-learning days in one school year.
- C. An e-learning day is counted as a day of instruction and included in the hours of instruction pursuant to Section III.A., above.
- D. A school board may adopt an e-learning day plan after consulting with the exclusive representative of the teachers. The e-learning day plan developed by the school district will include accommodations for students without Internet access at home and for digital device access for families without the technology or with an insufficient amount of technology for the number of children in the household. The plan must also provide accessible options for students with disabilities.
- E. The school district must notify parents and students of its e-learning day plan at the beginning of each school year.
- F. When an e-learning day is declared by the school district, notice must be provided to parents and students at least two hours prior to the normal school start time that students will need to follow the e-learning day plan for that day.
- G. On an e-learning day, each student’s teacher must be accessible both online and by telephone during normal school hours to assist students and parents.
- H. When the school district declares an e-learning day, it must continue to pay the full wages for scheduled work hours and benefits of all school employees for the duration of the e-

learning period. During the e-learning period, school employees must be allowed to work from home to the extent practicable, be assigned to work in an alternative location, or be retained on an on-call basis for any potential need.

- Legal References:*** Minn. Stat. § 10.55 (Juneteenth)
Minn. Stat. § 120A.40 (School Calendar)
Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)
Minn. Stat. § 120A.414 (E-Learning Days)
Minn. Stat. § 120A.415 (Extended School Calendar)
Minn. Stat. § 120A.42 (Conduct of School on Certain Holidays)
Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123A.30 (Agreements for Secondary Education)
Minn. Stat. § 123A.32 (Interdistrict Cooperation)
Minn. Stat. § 123A.35 (Cooperation and Combination)
Minn. Stat. § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)
Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)
Minn. Stat. § 124E.25 (Payment of Aids to Charter Schools)
Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)
Minn. Stat. § 645.44 (Words and Phrases Defined)
- Cross References:*** MSBA/MASA Model Policy 425 (Staff Development)

RESOLUTION FOR ACCEPTANCE OF GIFTS/DONATIONS/GRANTS

Member _____ introduced the following resolution and moved its adoption:

WHEREAS the below noted party(ies) has generously offered to donate to the School District.

WHEREAS the conditions on this gift are noted [or “Whereas no conditions are placed on this gift” if applicable].

Donation – From, Purpose/For, Value, and Date

From Who/m	For Who/What/Purpose	Amount	Date
Rite Way Drainage	Trap Team Donation	\$500	9/11/2025
Minneota Car Wash	Batting Cage Donation	\$550	9/11/2025
Christian Becker	200 Bags of Popcorn at Football game	\$400	9/11/2025
Total Monthly Donations		\$1,450	

THEREFORE, BE IT RESOLVED by the Minneota Public School Board of Education to gratefully accept these donation(s) or grant(s).

The motion for adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon,

The following members voted yes:

The following members voted no:

The motion carried/failed.

The foregoing resolution was approved on this 24th day of September, 2025.

Martin Hennen, Clerk