LIVONIA PUBLIC SCHOOLS
15125 FARMINGTON ROAD
LIVONIA, MI 48154-5474
(734) 744-2500

The Livonia Public Schools Board of Education, Livonia, Michigan, hereby invites the submission of **sealed bids** for the purchase of: **Livonia Public Schools (LPS) Central Office Complex Generator Upgrade Bid**

(See Attached Specifications)

Request for Proposal (RFP) documents can be obtained at the Livonia Public School Website, www.livoniapublicschools.org under the section titled DISTRICT, Purchasing Bids, 2025-26 school year, Open Bids OR the SIGMA Website, www.michigan.gov/SIGMAVSS**.** Please feel free to include additional pages of information if necessary. For bids to be considered they must meet or exceed all specifications herein.

Sealed bids marked "LPS Central Office Complex Generator Upgrade Bid" will be received until 12:00 p.m. on the 6th day of October 2025, at the Board of Education complex, 15125 Farmington Road, Livonia, Michigan. Mailed bids should be sent to the attention of: William Green, Assistant Superintendent of District Services, Livonia Public Schools, 15125 Farmington Road, Livonia, Michigan, 48154. **Livonia Public Schools is not liable for any delivery or postal delays.**

A **walk through** will be held on **Wednesday, September 24, 2025 starting at 10:00am at Livonia Public Schools (LPS) Central Office Complex**, located at **15125 Farmington Road, Livonia, Michigan**.

The Bid Opening will take place at **12:00 p.m.** on the **6th day of October 2025,** Livonia Public Schools Board of Education Complex, 15125 Farmington Road, at which time all bids will be publicly opened and read. No bids will be accepted after the date and time specified and will not be opened. Oral, telephone, fax or electronic mail bids are invalid and will not receive consideration.

All bids must be accompanied by a sworn and notarized statement of disclosing any familial relationship that exists between the owner and any employee of the bidder and any member of the Livonia Board of Education, the Livonia Public Schools Superintendent or Chief Financial Officer, any member of the Wayne RESA Board of Education or the Superintendent of Wayne RESA. **No bid shall be accepted that does not include this sworn and notarized disclosure statement**.

All bids must be accompanied by a sworn and notarized Affidavit of Compliance – Iran Economic Sanctions Act. **No bid shall be accepted that does not include this sworn and notarized statement.**

All bids must be accompanied by the Equal Opportunity Statement. **No bid shall be accepted that does not include this statement.** All bids must include a Treasury listed bid bond or certified check made payable to Livonia Public Schools for not less than five percent (5%) of the contract for each bid over $30,500 and must be submitted with the bid forms furnished with specification.

All bids must be submitted on the forms provided in the bid packet and all sheets must be returned for the bid. All proposals shall remain firm for a period of ninety (90) days.

The Board of Education reserves the right to accept or reject any or all bids, either in whole or in part: to award to other than the low bidder: to waive any irregularities and/or informalities: and in general to make awards in any manner deemed to be in the best interests of the district, including awarding by line item, with rationale to support such a decision. Livonia Public Schools local preference resolution will be followed for all proposals.

Prices bid are to be **F.O.B. Destination**. All purchases are to be exempt from all taxes, including state and federal taxes. Exemption certificates will be furnished upon request.

Any bid submitted will be binding for ninety (90) days subsequent to the date of the bid submission. All bids must be submitted on the attached bid form and signed by the bidder. Two (2) signed copies of the bid package are to be addressed to the attention of:

William Green, Assistant Superintendent of District Services
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154-5474
"LPS Central Office Complex Generator Upgrade Bid "

One (1) copy of the bid package should be retained for your files. Any questions **regarding bid specifications** should be referred to Harry Lau, Administrator of Facilities and Operations, hlau@livoniapublicschools.org, 734.744.2537, between 8 a.m. and 2:00 p.m. EDT. ***All samples should be sent to Harry Lau, 15125 Farmington Road, Livonia, MI 48154.***

LATE BIDS WILL NOT BE ACCEPTED

OFFICIAL BID REQUIREMENTS

LPS Central Office Complex Generator Upgrade Bid

NAME OF COMPANY_____

REPRESENTATIVE_____

BUSINESS ADDRESS _____

CITY, STATE, ZIP_____ **DATE**_____

The bidder above-mentioned declares and certifies:

A. That said bidder is of lawful age and the only one interested in this bid; that no one other than said bidder has any interest herein.

B. That this bid is made without any previous understanding, agreement or connection with any other person, firm or corporation making a bid for the same purpose, and is in all respects fair and without collusion or fraud.

C. Bid prices MUST include ALL delivery charges.

D. Specifications: Any deviation from the specifications set forth must be clearly identified and detailed on the bid proposal form; otherwise, it will be considered that items offered are in strict compliance with these specifications, and successful bidder will be held responsible. In the event that a supplier wishes to bid a voluntary alternate in addition to the base bid (and as a cost savings consideration for the District), such alternate shall be submitted with the bid, on separate sheets and labeled as such with a brief description of the difference and rationale. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.

E. That the prices quoted herein are net and exclusive of all federal, state and municipal sales and excise taxes. TAXES- The successful company within this context is considered to be providing a service in which the company is the consumer of all equipment, supplies and materials used in providing this service. The company must pay tax on all equipment, supplies and materials used. When it comes to the affixation of materials to real property or the purchasing of services from a company, the school district's exemption does not flow through to the company who is the consumer of material for tax purposes. Any questions regarding this issue of tax, please contact the Michigan Department of the Treasury at 517.339.1123.

F. All price proposals and delivery terms shall remain firm for ninety days after the date of bid opening and pricing should be based on current market value with agreement to invoice according to any price **reduction** that may occur prior to final delivery.

G. District reserves the right to award this bid separately or in total, or for reasons of establishing uniformity, to other than the low bidder.

H. No member of Livonia Public Schools Board of Education, or any officer, employee or person whose salary is payable in whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work, services or any portion of the profits thereof to which it relates.

I. The bid **MUST** be signed by an authorized company agent and submitted on the attached forms (**School District designed form**).

J. Under penalty of perjury, the vendor bidding certifies that this bid has not been arrived at collusively or otherwise in violation of Federal or State anti-trust laws. The bidder also certifies that their bid is made without any previous understanding, agreement or connection with any other person, firm or corporation making a bid for the same purpose, and is in all respects fair and without collusion or fraud.

OFFICIAL BID REQUIREMENTS (continued):

K. All bids must be accompanied by the following three statements:
   1) Familial Disclosure Statement – **sworn and notarized**.
   2) Affidavit of Compliance – Iran Economic Sanctions Act – **sworn and notarized**.
   3) Equal Opportunity Statement.

   No bid shall be accepted that does not include <u>all</u> of these statements.

L. A bid bond executed by a U.S. Treasury listed surety company acceptable to the owner, or a cashier's check in the amount of 5% of the sum of the proposal payable to Livonia Public Schools shall be submitted with each proposal in excess of $30,500.00.

M. Any error or omission found within this specification packet shall be communicated to all bidders as soon as possible. Bidders will not be allowed to take advantage of any errors or omissions in the specifications of this bid. Full instructions shall be given regarding any errors and omissions if called to the attention of Livonia Public Schools within two working days of the bid date.

N. Bidder must be a firm established not less than three (3) years in the field for which this bid is solicited.

O. Additional references may be requested after the bids are submitted. When requested, references are to be furnished as called for. Failure to honor this request will cause the bidder to be subject to rejection.

P. The undersigned certifies that the bid contained herein meets or exceeds specifications.

Signature_____ **Print Name**_____

Title_____ **Date**_____

LIVONIA PUBLIC SCHOOLS
SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT

LPS Central Office Complex Generator Upgrade Bid

All bidders must complete the following disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid proposal will be accompanied by a sworn statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Livonia Public Schools Board of Education, the Livonia Public Schools Superintendent or the Chief Financial Officer, any member of the Wayne RESA Board of Education or the Superintendent of Wayne RESA. The District will not accept a bid proposal that does not include this sworn and notarized disclosure statement.

The members of the Livonia Public Schools Board are: Madeline Acosta, Karen Bradford, Colleen Burton, Crystal Frank, Mark Johnson, and Dave MacFarland. The Livonia Public Schools Superintendent is Andrea Oquist and the Chief Financial Officer and Board Treasurer is Alison Smith.

The following are the familial relationship(s):

	Owner/Employee Name	**Related to:**	**Relationship:**
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

Attach additional pages if necessary to disclose familial relationships

BIDDER'S FIRM NAME _____

BY (SIGNATURE _____

PRINTED NAME AND TITLE _____

STATE OF MICHIGAN)
)SS
COUNTY OF)

Subscribe and sworn before me on this _____

Day of_____, 20__ , a Notary Public

In and for_____county,

_____
Notary Public

My Commission expires_____ _____

AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT
Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of the below named contractor (the "Contractor"), pursuant to the compliance certification requirement provided in the Livonia Public Schools' (the "School District") Request For Proposals For **LPS Central Office Complex Generator Upgrade Bid** (the "RFP"), hereby certifies, represents and warrants that the Contractor (including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Contractor is awarded a contract as a result of the aforementioned RFP, the Contractor will not become an "Iran linked business" at any time during the course of performing the work or any services under the contract.

The Contractor further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than $250,000.00 or 2 times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date it is determined that the person has submitted the false certification.

CONTRACTOR:

_____
Name of Contractor

By: _____

Its: _____

Date: _____

STATE OF_____)
)ss.

COUNTY OF_____)

This instrument was acknowledged before me on the_____day of_____, 20 , by_____.

_____
, Notary Public

_____County, _____

My Commission Expires:_____

Acting in the County of :_____

EQUAL OPPORTUNITY STATEMENT

LPS Central Office Complex Generator Upgrade Bid

Livonia Public Schools:

It is the publicly stated policy of_____not to discriminate against any employee, applicant for employment, contractor, or material supplier, because of race, religion, national origin, ancestry, or sex. With regard to employment, such non-discrimination includes, but not limited to, our (my) policies of recruitment, recruitment advertising, selection for apprenticeships or other training, rates of pay, promotion, transfer, lay-off or termination.

In all advertising for employment, subcontractors, or suppliers we (1) shall state all applicants or respondents will receive consideration without regard to race, religion, color, national origin, ancestry, or sex.

We (I) understand that any contract for the Livonia Public Schools shall be in consideration of our maintaining the above mentioned non-discrimination policy.

We (I) understand that we (I) may be required to submit further information covering the race, color and work classification for our employees and those of subcontractors to be employed on this project.

NAME OF BIDDER (COMPANY): _____

SIGNATURE: _____

NAME: _____

TITLE: _____

VENDOR PROFILE:
Livonia Public Schools requests that vendors participating in the **LPS Central Office Complex Generator Upgrade Bid** provide specific information about their company. This information will be taken into consideration when the bids are evaluated.

CONTACT INFORMATION:

NAME OF COMPANY: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE:_____FAX: _____

SALES MANAGER:_____

Email address: _____

NO. YEARS IN BUSINESS:_____TOTAL NUMBER OF EMPLOYEES: _____

CLIENT CONTACTS:

Please provide a list of the five (5) or more references of school districts and/or companies using the products or services recommended in this bid proposal:

NAME OF SCHOOL DISTRICT/COMPANY:_____

Contact/position: _____

Email Address: _____

Address: _____

City:_____PHONE: _____

Estimated volume of business per year: $_____

NAME OF SCHOOL DISTRICT/COMPANY:_____

Contact/position: _____

Email Address: _____

Address: _____

City:_____PHONE: _____

Estimated volume of business per year: $_____

NAME OF SCHOOL DISTRICT/COMPANY: _____

Contact/position: _____

Email Address: _____

Address: _____

City:_____PHONE: _____

Estimated volume of business per year: $_____

CLIENT CONTACTS (continued):

NAME OF SCHOOL DISTRICT/COMPANY: _____

Contact/position: _____

Email Address: _____

Address: _____

City:_____PHONE:_____
Estimated volume of business per year: $_____

NAME OF SCHOOL DISTRICT/COMPANY:_____

Contact/position: _____

Email Address: _____

Address: _____

City:_____PHONE: _____
Estimated volume of business per year: $_____

NAME OF SCHOOL DISTRICT/COMPANY:_____

Contact/position: _____

Email Address: _____

Address: _____

City:_____PHONE:_____
Estimated volume of business per year: $_____

Price Bid Sheet for Livonia Public Schools

LPS Central Office Complex Generator Upgrade Bid

Company Name: _____

Address: _____

Signature: _____

Title: _____

Date: _____

Total price, as specified, to include delivery (please attach or describe/include all specifications and include minimum specifications with any variations noted):

Quantity:	**Description:**	**Unit Cost**
1	**LPS Central Office Complex Generator Upgrade**	$_____

$_____ TOTAL BID

$_____ *Total Bid Award DEDUCT (if any)

*The DEDUCT is ( ) **OR** is not ( ) included in the Total Bid price.

Please indicate if the above pricing is firm for individual bid items or only as a TOTAL bid package (check box below).

Individual Bid Items ( )

TOTAL Bid Package ( )

BID INCLUDES A TWO (2) YEAR WARRANTY