



MEETING MINUTES

Bear Creek Middle School Governance Council

Date / time 08/26/2025 | 5:00 pm | *Location* Virtual

SGC Members

Ms. Rashida Armstrong, Principal | Mrs. Smith, Teacher (Chair) | Mr. Jerald Parks, School Employee (Vice Chair) | Dr. Saundra Tyson-Dawson, Teacher | Mrs. Laura Lee Ivey-Riley (Parliamentarian) | Mrs. Maxine Evans, Parent | Mrs. Brooke Upshaw, School Employee | Mr. Charles Powell, Parent

Time	Item	Owner
5:05pm	Call to Order	Principal
5:07pm	Action Item: Approve August's Meeting Agenda Motion – Smith Second - Parks	Principal
5:11 pm	Action Item: Council Introductions Mrs. Foster gave an overview of each officer description and reminded us of the training in Canvas to be completed by 08/31/2025 Mrs. Foster opened the floor up for officer nominations	Ms. Foster, SGC Facilitator
5:16 pm	Action Item: Officer Nominations Mr. Parks nominated Mrs. Smith for Chair Motion to close – Mr. Powell Second – Mr. Parks Mrs. Smith nominated Mr. Parks for Vice Chair Motion to close – Mr. Powell Second – Mrs. Smith	Mrs. Foster

Meeting Norms

Be Prepared | Honor Time | Seek First to Understand | Open Minds to Diverse Views | Equity of Voice | Work for the Good of All Students | Use the appropriate tools when virtual

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	<p>Mrs. Smith nominated Mrs. Ivey-Riley for Parliamentarian</p> <p>Motion to close – Mr. Parks</p> <p>Second – Mr. Powell</p>	
5:23 pm	<p>Discussion Item: Committee Assignments</p> <p>Budget and Finance – Parks, Smith</p> <p>Communications and Outreach – Evans, Powell, Ivey-Riley, Upshaw</p> <p>Principal’s Selection – Smith, Parks, Powell, Evans</p> <p>Superintendent’s Advisory Committee - Mr. Powell is our BCMS representative, Mrs. Ivey-Riley is our backup</p>	Mrs. Foster

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5:26 pm	<p>Principal Armstrong briefed us on the Strategic Plan for BCMS</p> <p>Informed the council of the PTSA meeting at 6:30 this evening and encouraged us to join.</p> <p>Invited us to SEL Night</p> <p>Weekly newsletter is sent out</p> <p>Opportunity for SGC to add event information</p>	
5:30 pm	<p>Council agreed on 2nd Tuesday at 5pm for meeting</p> <p>Mrs. Smith asked was there any items to be added to next month's agenda</p> <p>Ms. Armstrong asked to add strategic planning and charter dollars proposal for extended learning</p>	
6:01 pm	<p>Mr. Powell made a motion to adjourn the meeting</p> <p>Second – Mrs. Ivey-Riley</p>	

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