



HAMILTON-WENHAM

REGIONAL SCHOOL DISTRICT

5 SCHOOL STREET, WENHAM, MA 01984 • TEL. 978-468-5310

School Committee Meeting ([agenda](#))

Buker Elementary School Multipurpose Room

In-Person Meeting

[Zoomlink](#) is for Public Comment Only

Meeting ID: 96311247752

Tuesday, September 4, 2025

7:00 p.m. - 8:05 p.m.

Present:

Dana Allara

Meghan Benson

Julia Campbell

Jen Carr

David Frenkel

Amy Kunberger

David Polito

Also Present:

Eric Tracy, HWRSD Superintendent

Vincent Leone, Assistant Superintendent

1. Call to Order

At 7:00 p.m. Dana Allara called the meeting to order.

2. Citizen's Comments [Exhibit](#)

There was no citizen comment.

3. Review of School Committee Protocol [Exhibit](#)

Julia Campbell read School Committee protocol number 2.

4. Review of School Committee Mission Statement [Exhibit](#)

David Polito read the following from the mission statement: *The Hamilton-Wenham Regional School District School Committee's mission is to ensure our schools create graduates with a passion for lifelong learning together with the critical skills needed to maximize their potential. The Hamilton-Wenham Regional School Committee will lead and inspire a district that empowers administrators to seek innovation, responsiveness, and creativity in all aspects of District operations.*

5. Consent Agenda

- a. Warrants [Exhibit](#)
 - Voucher No. 4
 - Voucher No. 1065
 - Voucher No. 4157
 - Voucher No. 4158
- b. Minutes
 - August 21, 2025 [Exhibit](#)
- c. Donations Warrants
 - Boys Fall Soccer Boosters Donation; \$1,080 [Exhibit](#)
 - Edfund Mini-Grant - Social Squad: Empowering Student Storytellers; \$5,651.15 [Exhibit](#)
- d. Field Trips Minutes
 - Cross Country Meet in Warwick, RI [Exhibit](#)

I move that the Hamilton-Wenham Regional School Committee accept the consent agenda as written in the meeting agenda.

Motion by: David Polito

Seconded by: Amy Kunberger

MOTION PASSED 7-0 (Members Allara, Benson, Campbell, Carr, Frenkel, Kunberger and Polito voted yes)

6. New Business

- a. Vote 2025-2026 District Goals [Exhibit](#)

Superintendent Tracy reviewed the 2025-2026 district goals.

In response to a question regarding goal 1 *Form and Launch AI Policy and Pilot Initiative*, Superintendent Tracy stated that the AI usage pilot has not yet been designed as that will be a part of the process and that different classrooms will be using different devices in the pilot program. He reviewed the timeline for goal 1 and stated that he will be comparing notes with members of his Superintendent's Roundtable to see what surrounding communities are doing regarding this issue.

In response to a minor concern regarding language in goal 2, *Improve Teaching and Learning: Sustain and Deepen MTSS Implementation (Academic & SEL)*, Superintendent Tracy stated that the leadership team will review and fine tune the following sentence: *By the end of the 2025-2026 school year, MRMS will build upon earlier MTSS work by doing the following.*

In response to a question regarding measuring results to past performance and peer performance Superintendent Tracy stated that there are some comparisons that can be used such as DIBELS results.

I move that the Hamilton-Wenham Regional School Committee vote to approve the 2025-2026 district goals as presented in the meeting agenda.

Motion by: David Polito

Seconded by: Amy Kunberger

Dana Allara stated that she was comfortable voting on this with the current language in goal 2B. In response to a question, Superintendent Tracy stated that he will check with MSBA regarding heat pumps being included with high school roof submission.

MOTION PASSED 7-0 (Members Allara, Benson, Campbell, Carr, Frenkel, Kunberger and Polito voted yes)

b. Review Capital Improvement Plan [Exhibit](#), [Exhibit](#)
Superintendent Tracy reviewed the annual timeline and process for the Capital Improvement Plan. On a future agenda the Committee will have a discussion on representation on the CIP Committee. Superintendent Tracy discussed the process for item prioritization.

7. Finance & Operations

Assistant Superintendent Leone stated that the Quintuple Board meetings are scheduled for November 19 and January 21. He stated that he anticipates having the full budget calendar available at the next meeting.

8. Committee Report

- a. Capital/Financial Planning Subcommittee - next meeting on September 8
- b. Policy Subcommittee - next meeting tbd and the supermajority cheat sheet will be available at next School Committee meeting
- c. Negotiations Subcommittee - would like to schedule a meeting to discuss regional agreement and upcoming negotiations
- d. Secretary Report - will discuss at next meeting whether Megan would be willing to take on the role of secretary

9. Superintendent's Report

Superintendent Tracy gave a report on the teacher professional development days and the opening of school. He stated that the district is seeing enrollment increases in every grade this year. He discussed the new transportation routing software and noted that e-busses are up and running and he discussed the summer reading Book Groups. In response to a question, he provided more information about the recent fire alarm ventilator unit issue at the high school. Superintendent Tracy stated that Friday at 6:30 the football team is playing under the lights and Saturday at 6:00 is the community event kicking off the official opening of the fields. In response to a question Superintendent Tracy stated that the public will be able to use the courts and track when students are not in school. He stated that he would need to ask about the public using the weight room.

10. Chair's Report

Dana Allara reminded the community of the upcoming election. She stated that she will put on the next agenda the item requested by Amy Kunberger "in our inboxes".

11. Topics for Future Meetings

Assistant Superintendent Leone requested the budget calendar be included on the next meeting agenda.

12. Adjourn

I move to adjourn at 8:05 p.m.

Motion by: David Frenkel

Seconded by: Amy Kunberger

MOTION PASSED 7-0 (Members Allara, Benson, Campbell, Carr, Frenkel, Kunberger and Polito voted yes)