



# Brentwood Union Free School District Device Loan Agreement

Student Name: _____	Student ID Number: _____
School: _____	Date of Issue: _____
Guardian Name: _____	Guardian Phone Number: _____
Device Asset Tag: _____	Device Serial Number: _____

The purpose of this loan is to provide one computing device and charger to the above student by the Brentwood Union School District as part of its device loan program. The equipment is, and at all times, the property of the District and is being lent to the student for educational purposes at home and in school. It is to be used only by the student (s), enrolled at the District not by other family members.

It is the parent’s (guardian’s) responsibility to care of the equipment and ensure that it is maintained in a safe environment. The student may not install or use any software other than the software that has been provided by the school district. Any attempts at circumventing the system or to access secured areas of the laptop will result in disciplinary action. The student /parent/guardian also agrees to take no action that would interfere with the use of the network or the device. In the event of theft, loss or damage to the device, the parent/guardian is to report it to the district as soon as it is feasible to do so. Parents / Guardians may be responsible for the cost of repair of the device.

If the student withdraws from the Brentwood Union Free School District, the equipment must be returned to the Registration Office with withdrawal papers. If the student does not return the laptop and related equipment, he/she will be charged a fee that will be the equivalent of the current replacement cost. A police report may also be filed and restitution could be secured through the court system.

The complete Computer Loan Policy can be found at <https://www.bufsd.org/computerloanpolicy>.

The student agrees to follow the district acceptable use policy at all times. The acceptable use policy is available online at <https://www.bufsd.org/aup>. The device being provided has internet filtering software installed. Any attempt to bypass the filtering will result in disciplinary action. There is no expectation to privacy regarding the usage of the device. The district has the right, but not the duty, to pull reports on how the device is being used.

The creation of audio or video recordings of the virtual classroom without expressed written permission from the teacher is forbidden.

*By checking this box, you certify that the student(s) residing in your household would be unable to sufficiently participate in remote learning or complete internet-based homework assignments if connected devices were not provided by the Brentwood Union Free School District. I have read the above agreement and will abide by its terms.*

Guardian Signature _____	Date _____
Student Signature _____	Date _____