

PUBLIC'S RIGHT TO KNOW /FREEDOM OF INFORMATION

REQUEST FOR PUBLIC RECORDS OF THE SCHOOL DISTRICT

Note: It is not required by law that this form be filled out by a person requesting public records. The District may request the document be filled out or the District may use the document internally as documentation of public records requests.

Name (Print) \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_  
(Street) (City) (State) (Zip)

Phone: Home \_\_\_\_\_ Work \_\_\_\_\_

E-mail address \_\_\_\_\_

Nature of request:

- Opportunity to review records (No original record may leave the custodian's office)
Copies of records (We will not release videos, nor can videos be recorded on a personal device)

Please read and sign the following statement:

I have requested public records of the School District for a noncommercial purpose. I understand that if the records should be used for a commercial purpose, a verified statement of the purpose must be submitted per A.R.S. 39-121.03.

(Date) \_\_\_\_\_ (Signature) \_\_\_\_\_

Notice: There is a charge of \$1.00 per page for each digital or hard-copy page produced for the requester to be paid in full by the requester prior to release of the records.

Records requested (please be as detailed as possible as to the records you desire):

Three horizontal lines for writing requested records.