

Addendum #1
RFP 26-03 After School Core Program Providers
Date Issued: Friday, September 19, 2025

This Addendum No. 1 is issued by Natomas Unified School District in response to questions received regarding the Request for Proposal (RFP) for *After School Core Program Providers, RFP #26-03*. This Addendum is hereby incorporated into and made part of the RFP documents. All other terms and conditions of the RFP remain unchanged.

Questions and Answers:

Question #1: Please clarify if the vendor can provide the tutoring component of the listed requirement or if the vendor has to provide all the requirements listed in the RFP scope of work.

Answer #1: Yes, the vendor can provide the tutoring component and all other requirements outlined in the RFP. The vendor is requested to provide all components outlined in the RFP's scope of service.

Question #2: Will virtual courses be considered for the program? We offer STEM coding courses and keyboarding (typing) ,but cannot be physically present, however we offer support via email and chat.

Answer #2: This question does not apply to an RFP vendor, as core providers are required to provide 180 days of service in person.

Question #3: Will ELOP funds be supplementing ASES funds?

Answer #3: Yes, our ASES & ELO-P sites will be considered a comprehensive program.

Question #4: Can you clarify the bell schedules/dismissal times for TK/K?

Answer #4: TK/K students are dismissed at either 1:38 or 2:08, depending on the school site.

Question #5: Can you let us know what your ASES awards are for each school site listed in the RFP?

Answer #5: We currently do not have allocations for the 2026-2027 school year.

Question #6: Can you let us know your remaining ELOP funding?

Answer #6: Our 2025-26 ELOP allocation is \$10,866,628

Question #7: Is the district providing snacks or is the vendor responsible for providing? If the vendor is responsible for snacks, can the vendor use the district's supplier?

Answer #7: LEAP Academy provides free supper and snacks to all students enrolled in the after-school program. These meals are covered through the LEAP Academy department and provided in partnership with the District's Nutrition Services team.

Question #8: 1. Why is the district going to RFP?

Answer #8: The District is going to RFP to ensure a fair and competitive process that gives all qualified providers the opportunity to apply. This also allows the District to select partners that best meet program goals and student needs while ensuring responsible use of public funds.

Question #9: Who is on the evaluation committee?

Answer #9: The evaluation will be conducted by a diverse team of school site and district leaders representing a wide range of expertise and perspectives, including English Learners, Special Education, and literacy.

Question #10: Can you share the enrollment numbers for the current after school and summer programs? I see the minimums are included, but we are hoping to better understand current enrollment.

Answer #10: Our current enrollment numbers per site range from 100 to 225 per site, based on need.

Question #11: Are there early release days?

Answer #11: Yes, early release days for 2025–26 and 2026–27 are listed on the Natomas Unified School District website under school calendar(s).

Question #12: What is the projected start date for the program?

Answer #12: The program is expected to operate from the first day of school through the last day of school each year.

Question #13: LEAP Academy Structure: Both RFPs reference the LEAP Academy. Can you clarify: is NUSD seeking to replace LEAP Academy with new vendors, or would selected vendors be working under the existing LEAP Academy framework?

Answer #13: Selected vendors would be working under the existing LEAP Academy framework, not replacing it.

Question #14: Third-Party Enrichment Providers: On page 4 of the After School Core Program RFP, it states providers must “coordinate with NUSD contracted third-party enrichment providers for scheduling and delivery of activities.” Could you please provide a list of these contracted enrichment providers?

Answer #14: District LEAP staff coordinate with after-school providers to receive their input as stakeholders. We have linked our most recently Board-approved enrichment providers for the 2025–26 and 2026–27 school years for reference. Our goal is to offer students diverse and engaging experiences, while also creating opportunities for new vendors to join and share their services. As a result, the approved providers we contract with may vary from year to year.

[Enrichment Providers](#)

Question # 15: Attendance Data: Could you provide a history of expected vs. actual attendance in prior years for after-school programs to help us design realistic staffing and program models?

Answer #15: Our after school programs enroll between 100 and 225 students per site. Across all sites, we average approximately 60% daily attendance, with a range of 40% to 88% at individual sites.

Question #16: Volunteers: Both RFPs ask providers to describe volunteer engagement. Could you clarify NUSD’s expectations for the role of volunteers in these programs?

Answer #16: NUSD does not expect volunteers to be utilized; however, if providers choose to have volunteers supporting their program, volunteers will be subject to the health screening and fingerprint clearance requirements in current law and district policy for school personnel and volunteers in the school district. This will fall under the vendor's responsibility to comply.

Question #17: Interventionists: In the RFP narrative and program expectations, interventionist roles are referenced. Can you please clarify what duties the district expects interventionists to perform, and what outcomes providers will be held accountable for supporting? Additionally, when students are pulled out of class for intervention activities, will NUSD require a complete sign-out process to ensure accurate tracking and accountability?

Answer #17: Question does not apply to after-school core providers.

Question #18: Enrollment Splits: Could you provide anticipated or historical enrollment splits between TK/K and grades 1–6 at each site?

Answer #18: TK/K averaging 30-40 and grade 1-6 averaging 70-190, depending on the total number enrolled at the site.

Question #19: ASES Site Funding: For the three ASES-only sites listed in Appendix D: will all enrolled students be funded solely through ASES, or is braided funding (ASES + ELO-P or other sources) anticipated?

Answer #19: Sites with ELO-P & ASES are considered comprehensive programs.

Question #20: Budget Template: The RFP requires a detailed itemized budget per site. Could NUSD provide a standard budget template?

Answer #20: The District will not be providing a standard budget template. Vendors are required to submit a separate, detailed itemized budget for each school site they propose to serve, in alignment with Appendix D: School Site Selection Sheet.

Budgets must:

- Break down costs by category (e.g., staffing, instructional materials, program supplies, professional development, transportation, administrative/overhead, subcontracted services if applicable).
- Be clearly labeled by school site (e.g., "*Itemized Budget – Jefferson*").
- Reflect the minimum student enrollment numbers identified in Appendix D.
- Provide separate billing and reporting for ASES and ELO-P funding where both are offered.

Question #21: Program Elements: The RFP references "extending the school day." Could you provide NUSD's vision for this (e.g., academic integration, enrichment focus, alignment with daily curriculum)?

Answer #21: NUSD's vision for "extending the school day" is to close opportunity gaps and accelerate learning by providing high-quality, student-centered programming that fosters academic support, enrichment, and whole-child development. Through strong partnerships with community-based organizations and enrichment providers, the program offers engaging and culturally responsive experiences that build students' confidence, creativity, and critical thinking skills.

Question #22: Food Handling & Distribution: Will food be provided by NUSD, or is the provider expected to supply, handle, and distribute food? If providers distribute, what certifications are required?

Answer #22: LEAP Academy provides free supper and snacks to all students enrolled in the after-school program. These meals are covered by the LEAP Academy department and provided in partnership with the District's Nutrition Services team, ensuring compliance with state and federal nutrition guidelines. Vendors are not responsible for providing snacks or meals; however, providers do assist with distributing snacks, which typically include a packaged food item and a piece of fruit. Each year, before the program begins, the Nutrition Services department offers compliance training that includes the basics of safe food handling.

Question #23: Program Attendance: The RFP indicates students are expected to attend daily. However, families often miss days due to vacations or illness. Could you clarify how NUSD

addresses student absences in after-school programs, and how this should be handled for billing and reporting purposes?

Answer #23: While the RFP indicates that students are expected to attend daily, we recognize that families may occasionally miss days due to vacations, illness, or other reasons. Attendance is tracked daily by after-school providers, and any absences should be documented in the program's attendance records.

The program is intended for daily attendance, and students with unexcused excessive absences may be subject to dismissal from the program.

Regarding billing, providers are expected to bill in accordance with the contract's outline. However, in the event that the provider cannot meet the contracted student capacity on any given day, billing adjustments may be requested. NUSD monitors attendance to ensure accurate reporting and compliance with program requirements.

Question #24: Allowable Expenses: To ensure aligned budgeting, could NUSD please provide redacted examples of allowable and non-allowable expenses from past programs?

Answer #24: This question does not apply. Please reference the budget attachment for required services.

Question #25: Fingerprinting Form (Appendix H): The After School Core Program RFP lists "Fingerprinting/Background Check Certification (Appendix H)" as a required submission. Could you please provide this form?

Answer #25: Appendix H is the Workers Compensation Certification which is the last page (page 27) on the RFP document.

Question #26: Are the minimum attendees mentioned in each RFP guaranteed? Should providers be prepared to support many more children?

Answer #26: Student capacity for each program will be indicated in the contract and fee structure. If additional seats or capacity are needed, LEAP Academy district staff work with providers to explore the possibility of including a contract addendum to accommodate more students. While we cannot guarantee a minimum number of attendees, providers should be aware that LEAP Academy is a highly needed after-school program for NUSD families, and providers may be asked to support more students than initially indicated.

Question #27: What is the pass-through for the ASES funding? What percentage of the funding is Natomas withholding for your administrative needs?

Answer #27: The CDE approved indirect cost rate of not more than 5%

Question #28: If we apply for multiple sites but are awarded fewer than proposed (e.g., applied for 10, awarded only 3), may we revise the budget to reflect only the awarded sites,

while remaining within the \$2,500 per student requirement? If revisions are allowed, is there a required format or approval process for submitting the revised budget?

Answer #28: No, the budget will remain as submitted for the particular sites awarded.

Question #29: Are budgets fixed for each fiscal/school year (2026–27 and 2027–28), or is there flexibility to revise/modify in the second year based on changes in site count, staffing, inflation, or programmatic needs? If revisions are permitted, what is the process, timeline, and any limits for submitting modifications?

Answer #29: No, this will remain as a 2-year RFP

Question #30: Can the full proposal be submitted as a single cohesive PDF that includes all required documents with a clear table of contents linking to each section, or must it be submitted as the following separate attachments:

Appendices (one cohesive document)
Up to 10 Budgets (one per site applying for)
Proposal Narrative
Additional Questions

Answer #30: Proposals should be submitted as one pdf document through Secure Bids.

Question #31: If submitting proposals for Enrichment, Summer Core, and After School Core programs, should each be submitted as a separate proposal, or can one combined proposal cover all three?

Answer #31: The Summer Core Provider RFP, After-School Provider RFP, and Enrichment Provider RFQ are all separate processes. Each requires its own distinct proposal; submissions cannot be combined across these opportunities.

Question #32: May we please get clarification on how many school sites are needing the program listed in all 3 RFPs? We saw that the CDE website and your district sites had conflicting site counts. We want to make sure we can apply for the max amount of elementary and middle sites available!

Answer #32: 11 NUSD school sites.

Question #33: 1. Approximate number of students in attendance in after school? Summer program?

Answer #33: Our programs enroll from 100-225 students per site during the school year. Across all sites we average approximately 60% daily attendance with a range from 40% to 88% by individual site. Please refer to the summer RFP questions for guidance on summer attendance.

Question #34: Historically, what are some attributes that you feel are contributing factors to a successful program?

Answer #34: Attributes that are important to successful programs include clear communication, the ability to collaborate with all district staff and outside enrichment providers, strong classroom management strategies utilized by staff, engaging activities provided for students, and precise documentation of events and programmatic needs.

Question #35: As a nonprofit organization, are we able to apply for the full grant as an admin/fiscal sponsor?

Answer #35: No, we are contracting with vendors to provide services and will pay the vendors according to the terms of the contract.

Question #36: 4. Can qualified candidates determine grade levels of interest or are they assigned by the district?

Answer #36: All grade-level assignments are determined by the district based on student enrollment, program needs, and site-specific considerations. LEAP Academy provides services to students in TK–6th grade at ELO-P sites, and to students in TK–8th grade at sites offering both ELO-P and ASES programs. Candidates must follow all ELO-P/ASES program guidelines and comply with applicable funding requirements; proposals that do not meet these requirements will not be eligible for consideration. Vendors will be required to serve all grade levels at the assigned sites, vendors are eligible to make school site selections on the budget attachment provided.