

PTO Meeting Minutes

Purpose: PTO monthly meeting

Date/ Time/ Location: Lincoln Elementary Library 5:15

Facilitators: Nathan Mackey

Participants: see attached parent sign in; Faculty assistants – Dr. Caffery, Miss Brooke, Mrs. Jones

Recorder: Danielle Altemose

AGENDA ITEM	DISCUSSION	WHO/WHAT/WHEN/HOW
Welcome	- Parent sign in - Agenda handout	
Principal Report	Past events – - Warrior Way reward before break in band room - Minute to Win It Games, snacks provided, and event covered for teacher to had time. 2nd and 3rd Grade Fine Arts Current events - Disney day 12/5 12/13 early dismissal - spirit week 12/16 12/19 4/5th chorus concert Weather reminder – check in box for test. - phone call/email blast, website, tv - FID – send computers home if know, keep computers in bookbag – no live instruction but teachers available; Emergency FID Day – no school due to unforeseen and no devices – students have folders Year books – online now and open until March; not fundraiser	
Old Business: (review f/u items from last mtg)		
Fundraiser	Joe Corbis - \$3629.50 profit	Distribution – Gettysburg best and parent volunteers; smoothly, in addition to Fine Arts worked out well; 2 not picked up

Additonal budget item	Year books - \$1200	Budgeted \$1000; board and admin discussion agreeable to pay over budgeted amount
	4 teacher reimbursements	Teachers were requested to submit and current reimbursement by mid-January to determine remaining amount budgeted
New Business:	Parents Night out 12/7/24 – 13 signed up	
Future event ideas:	• Skate Night - \$400; 3 parties \$700 • Pancake Breakfast • Chalk the Walk • Mini Golf	Costs to be investigated and confirm 2 event for future.
Fundraising	Ideas • Gertrude Hawk • Kennies or Deliso • Butter Breads • Fun Run/Color Run/Read a Thon	Returns to be investigated and confirm 2 events for future.
Officer Voting	Due to vacancies new board members were nominated at November meeting. Each nominee spoke to parents present including Nathan Mackey and Elizabeth Mulewich for president and Laura Mares for Treasurer. Parents present voted by ballot.	Board for remainder of year will include: President – Elizabeth Mulewich Treasurer – Laura Mares Secretary – Danielle Altemose
Parking Lot Items:	Discussion regarding use of funds for future.	Use portion to purchase item for school (IE – Gaga pit, playground equipment, other school need?) or dedicate for long term use (pay for 5 th grade year books over next 5 years)
Next Meeting:	1/7/25 Lincoln Library	Will remain Tuesday January and February. Will reevaluate next meeting based on turn out.
Other Stakeholders:		
Minutes Posting:	12/4/24 via Facebook	
Attachments:	Parent sign in sheet; Agenda	

