

PTO Meeting Minutes

Purpose: PTO monthly meeting

Date/ Time/ Location: 10/2/24 5:15 Lincoln Elementary Cafeteria

Facilitators: Matthew Robinson, Nathan Mackey, Jennifer Baney; Faculty assistants – Dr. Caffery, Miss Brooke, Jennifer Mendoza

Participants: Parents: Elizabeth Mulewich, Joseph Mulewich, Laura Mares, Jenna Waybright; Teacher: Emilie Ketterman

Recorder: Danielle Altemose

AGENDA ITEM	DISCUSSION	WHO/WHAT/WHEN/HOW
Welcome	• Parent sign in • Teacher/staff thank you • Student activity – sign making for Football game	
Board update	Announcement of resignation of Matthew Robinson and Jennifer Baney	nominations next meeting; vote in December
Principal Report	Dr. McFarland regretfully was unable to attend. He sent his message via email which was read: <i>Principal's Report</i> - We just finished our first successful experience with the PA Ag Lab. Please tune into the GASD School Board meeting on 10/21 for more information about this great experience. - Our field trips are beginning for the year, with K heading to the orchard on Thursday and Friday. - Today was our first picture day of the year, everyone looked great! - Our Lincoln Team is holding a Literacy Night at Lincoln on 10/10 from 6-730. Please RSVP for some fall reading fun. - We will be dismissing at 12pm on 10/11 and there will be no school on 10/14. - 10/21 GASD Fire Department will be visiting Lincoln for our Fire Prevention Day - 10/25 is Lincoln Shirt Day	
Old Business: (review f/u items from last mtg)		
Past events	• Movie Night - Committee review - Event break down • Give Butter option - Currently not set up.	1. Sound complaints by few; changes – limit candy and soda options/less options, mop; positive – snowcones (different cups), appropriate # volunteers; possible second movie?? 2. Danielle to follow up with Todd and create ASAP

Tresury report	September expenditures = 487.84; income = 607.88 Year to date balance 20,237.81																																																																																																									
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Budget proposal and vote	Proposed conservative budget – (see attached sheet) - Based on spending and fundraising totals from last year with allowance to use overage funds - Included current deductions from events to date - Reduction in teacher appreciation funds and reimbursement. - Community events not dictated at this but reflective of year total - Review mid year once fundraising totals through December determine; call to vote by group could be made to amend itemized budget totals	Voted on and passed by those present at meeting.																																																																																																								
PTO insurance options	Entry insurance – 450/yr Basic – 556/yr	Basic approved based on budget above.																																																																																																								
Survey results	Discussion regarding responses and plans to use moving forward	See attached																																																																																																								
Upcoming events	- Kristy Kreme pick up 10/10 3-5 - Volunteers 2:45 Jen Decker, Ashlee Hawkins - Literacy Night 10/10 6-7:30 - Pizza/football night 10/18 - Event detail – flyers, FB, email and teachers by SeeSaw - Volunteers 5:30-7:30 Elizabeth Mulewich, Catherine Palmisano, Jessica Silva 50/50 Sales Mary Macks (2), need 2 more	- Count money as planned with volunteers 10/4 at Bantham. Liz to hand out donuts at Literacy night table for parents coming to that - Liz organize table; Jen to sponsor items including possible stickers and coloring pages \$50 for water/drinks/supplies for FB game – vote passed; Stambaugh Exteriors sponsoring pizza cost up to																																																																																																								

	4. Joe Corbi pick up 11/21 5. November/December events to be determined	\$200, Domino 50% off large pizzas; apples donated by Maggie Travis
Parking Lot Items:	Large fundraiser idea and vote next meeting G Hawk – 4/20?	
Next Meeting:	Next meeting 11/6	
Other Stakeholders:		
Minutes Posting:		
Attachments:	Survey, Pizza Flyers, Proposed budget	