

PTO Meeting Minutes

Date/ Time/ Location: February 4, 2025/5:15 PM/Lincoln Elementary Library

Facilitators: PTO board Elizabeth Mulewich, Laura Mares

Participants: Dr. McFarland, Todd Orner (Gettysburg Education Foundation)

Recorder: Danielle Altemose

AGENDA ITEM	DISCUSSION
Principal Report	Reviewed events/dates on agenda to confirm – field day 5/6
Treasurer’s Report	Update on income and expenses - See report for details - January - Income reported = 585.85, Expenses reported = 751.99 - YTD – Income reported = 16,344.18, Expenses reported = 10,047.44 - If continue with overall income to expense ratio, balance on account will be \$0 in 3.5 years
Old Business: (review f/u items from last mtg)	Events: 1. Sweatheart Dance 2/21/25 - Budget \$250: total expected attendance 260 - Discussion on layout (tables vs “dance floor”), use of lobby - Food to possibly include popcorn bar, cookies, water, punch - Decoration for table, photobooth - Speaker/music discussion - Volunteers – parent sign up, Gettysburg Best staff 2. Penny Wars 3/17-3/21 - Mario theme - Kids help with decorations at PTO meetings 3. Chalk the Walk - April dates to be determined
	Fundraisers: 1. Gertrude Hawk - Dates 2/24/25-3/17/25 - Pick up to coincide with Chalk the walk 2. R&S - May (dates to be confirmed) - pick up to coincide with Field day 3. Give butter Annual Campaign - Option for donating vs buying fundraising items - Option to give as desired to help with funding budgetary needs

	- Now live - Handout with QR code for events to be created
New Business:	Conferences 2/13/25 - Domino's Pizza for teachers around 4:30 Business contacts - Kennie's contacted – requesting formal letter for need, small amount can be ok'd by local general manager, higher amount to corporate - Others to contact – Giant, Sam's Club, Weis Opportunities for networking/recruiting: - Kindergarten registration (April)/screening (July/August) - Spring Fine Arts (3/27/25) -
Parking Lot Items:	Future plans/budgeting for larger school needs – playground equipment Large fundraiser for fall (ex: Jog a Thon, Read a Thon)
Next Meeting:	Tuesday 3/4/25 – continue work on Penny wars decorations ! Important stating April will return to first Wednesday of the month !