

PERSONNEL COMMISSION
MEETING AGENDA – SEPTEMBER 17, 2025
(Meeting Location: Board Room)

- A. CALL TO ORDER - 4:30 P.M.
- B. ADOPTION OF AGENDA
- C. APPROVAL OF MINUTES
 - August 20, 2025 Regular Meeting

D. PUBLIC COMMENTS

Public comments are welcome and encouraged by the Personnel Commission within reasonable meeting time considerations in order to conduct the Commission's business. During this time, the Personnel Commission Chair may acknowledge visitors' requests to speak on a topic not on the regular Personnel Commission agenda. Persons wishing to address the Commission should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Commission may limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. The Commission is prohibited from taking action on any item that is not part of the printed and published agenda.

E. INFORMATION ITEMS

- 1. VESPA Report
- 2. Director's Report
- 3. Recruitment & Selection: Hiring Update
- 4. Next Regular PC Meeting: October 15, 2025

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Commission Office, 255 West Stanley Avenue, Suite 100, Ventura, CA 93001.

Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting may request assistance by contacting the Personnel Commission Office/Classified Human Resources, 255 W. Stanley Avenue, Suite 100, Ventura, CA 93001 or 805.641.5000, ext. 1170 or FAX 805.653.7852.

- F. ACTION AGENDA ITEMS
 - 1. Approval of Revised Classification Specification: Network and Systems Specialist

- G. CONSENT AGENDA ITEMS
 - 1. Personnel Transactions Report

- H. COMMISSION COMMENTS — No official action will be taken.

- I. CLOSED SESSION
 - 1. Public Employee Performance Evaluation - Government Code §54957(b)
Title: Director, Classified Human Resources

- J. REPORT OF ACTION TAKEN IN CLOSED SESSION

- K. ADJOURNMENT

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Commission Office, 255 West Stanley Avenue, Suite 100, Ventura, CA 93001.

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For the future of every student

MINUTES
August 20, 2025

- CALL TO ORDER A regular meeting of the Personnel Commission of the Ventura Unified School District was held in the Board Room at the Education Service Center on August 20, 2025. Mr. Walker, Chair, called the meeting to order at 4:30 p.m.
- Present: Commissioners Walker, Campbell and Stallings. Classified Human Resources Staff Members Present: Andrea Crouch, Classified Human Resources Director and Belen Gonzalez, Human Resources Supervisor.
- ADOPTION OF AGENDA On a motion by Ms. Stallings, seconded by Ms. Campbell, Motion/Seconded/Carried Unanimously (MSCU) the agenda for the August 20, 2025 Personnel Commission regular meeting was adopted by a vote of 3-0. (Ayes – 3/ Stallings, Campbell, Walker; Nay 0; Abstain 0)
- APPROVAL OF MINUTES On a motion by Ms. Campbell, seconded by Ms. Stallings, MSCU the minutes of the June 18, 2025 Personnel Commission Regular meeting were approved as presented by a vote of 3-0. (Ayes – 3/ Campbell, Stallings, Walker; Nay 0; Abstain 0)
- PUBLIC COMMENTS None
- ITEM E1 VESPA REPORT
None
- ITEM E2 DIRECTOR'S REPORT
Ms. Crouch reported:
- The Classified HR Department has been extremely busy preparing for the start of school and ensuring all employees ARE in their places for the first day of school.
 - The Annual School Administrative Assistants meeting was held on August 1st
 - We partnered with the Transportation Department and the bidding of routes took place on August 8th - all were excited to be back and looking forward to seeing students soon.
 - The Annual Celebrate! event took place on Tuesday, August 12th, the day before school started. It was held at Larabee Stadium at VHS. Following the event were several trainings for classified staff.
 - The first day of school was last week on August 13th
 - The HR Department is also making plans to be in attendance at the upcoming Back-to-School Night events to promote employment opportunities with the District. Those events start next week.
- Ms. Crouch continued with the following VUSD calendar highlights and upcoming events:
- Next regular Board of Education meeting - Tuesday, August 26th
 - Labor Day Holiday - Monday, September 1st
- ITEM E3 Recruitment & Selection: Hiring Update
For the most part, clerical, transportation, food and nutrition and facilities positions are fully staffed. There continues to be a need for Paraeducator and Campus Support Assistant regular employees to fill vacancies and subs to cover these positions until they are filled. We started the year off with approximately twenty Paraeducator II vacancies in our special ed programs; these positions were covered with approximately eight VUSD substitutes and twelve agency paras. There also continues to be quite a bit of movement among classified staff as vacancies occur and employees transfer to new positions, which creates a need to repost and recruit to fill the resulting vacancies. We are hopeful that employees will settle into their spots by the end of September.
- ITEM E4 NEXT REGULAR PC MEETING: SEPTEMBER 17, 2025
The next regular Personnel Commission meeting will be September 17, 2025.

ITEM F1

PERSONNEL TRANSACTIONS REPORT

On a motion by Ms. Stallings, seconded by Ms. Campbell, MSCU to approve the Personnel Transactions Report by a vote of 3-0. (Ayes – 3/Stallings, Campbell, Walker; Nay 0; Abstain 0)

ITEM G

COMMISSION COMMENTS

None

ITEM H

CLOSED SESSION

1. Public Employee Performance Evaluation – Government Code §54957(b)

Title: Director, Classified Human Resources

On a motion by Ms. Stallings, seconded by Ms. Campbell, MSCU the Commission moved to closed session at 4:49 PM by a vote of 3-0. (Ayes – 3/Stallings, Campbell, Walker; Nay 0; Abstain 0)

ITEM I

REPORT OF ACTION TAKEN IN CLOSED SESSION


The Commission returned to open session at 6:17 PM, and reported that no action was taken in closed session.

ADJOURNMENT

On a motion by Ms. Stallings, seconded by Ms. Campbell, MSCU to adjourn the meeting at 6:18 p.m. (Ayes – 3/ Stallings, Campbell, Walker; Nay 0; Abstain 0)



To: Personnel Commission

From: Andrea Crouch, Director Classified Human Resources 

Date: September 17, 2025

Subject: Approval of Revised Classification Specification
Network and Systems Specialist

The Ventura Unified School District is planning recruitment efforts to fill a vacant Network and Systems Specialist position. In preparation of filling this position, a review of the current classification specification was conducted. After reviewing the class spec, it was determined that revisions needed to be made to job description.

It is therefore recommended that the Personnel Commission approve the attached, revised classification specification for vacant Network and Systems Specialist as presented.

Attachment: proposed classification specification for vacant Network and Systems Specialist



For the future of every student

CLASS TITLE: NETWORK AND SYSTEMS SPECIALIST

BASIC FUNCTION:

Under the general direction of the ~~Network and Systems Manager~~ **Executive Director of Technology**, provide network service design, integration, programming, monitoring, updates and deployment support to Ventura Unified School District (VUSD) departments, schools and stakeholders. This position includes (but is not limited to) the support of next generation firewalls, switches, network filters, network monitoring tools, and other related networking equipment. This position will also provide server design, integration, programming, and monitoring support of the District's server environment in alignment and in conjunction with the ~~Network and Systems manager~~ **Executive Director of Technology**. This includes the configuration, maintenance, upgrade and implementation of all District owned servers. This position will also assist in the architectural design of the District's infrastructure, in the implementation of industry best practices, policies, procedures, and guidelines to support daily operations and the District's user community. The Network and Systems specialist will continuously research new and emerging technologies, providing periodic updates to the Executive Director of Technology and the ~~Network and Systems manager~~ **Executive Director of Technology** regarding the latest technologies available. The main purpose of this position is to provide a safe, secure, and stable computing environment for the Ventura Unified School District and its stakeholders.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Serve as the VUSD's network administrator for all VUSD campuses and stakeholders; assist in the implementation of policies and procedures relating to network operations, security, and controls such as user ~~and device access~~.

Install, administer, document, and troubleshoot data network equipment and server systems; provide technical assistance related to the maintenance of wired and wireless communication devices.

Develop and refine continuous process improvement plans and procedures for maintaining, enhancing and streamlining network and server operational procedures and tasks.

Manage projects related to the design, development, implementation, maintenance, and enhancement of local and wide area networks and server related equipment; perform troubleshooting to identify network and server problems; take corrective actions to restore connectivity and network services to optimal service levels.

Develop and maintain network diagrams and operation documentations.

Participate in the design and maintenance of network infrastructure standards, including but not limited to routers, switches, firewalls, filters, servers, wireless based devices, and other network resources. Ensure appropriate use of all VUSD WAN/LAN facilities, ~~dedicated bandwidth, carrier circuits, and wireless and microwave services~~.

Plans, implements, and maintains VoIP systems and infrastructure including but not limited to network configuration, voicemail system administration and maintenance, and monitoring systems for loss of service.

Implement and maintain technologies to ensure the security of all network and system resources; create and apply new firewall rules or modify existing rules to accomplish organizational objectives.

Support VUSD school sites **on an as needed basis** in the areas of computer and mobile devices, printers and software as determined by the Network and Systems Manager.

Develop and promote server and network project proposals that are technically and economically feasible.

Support the District's IDP structure (MS365, Azure, Google) complete with SSO processes and policies.

Be able to act on threat analysis, build and maintain threat deterrents, log historical and ongoing threats.

Perform related duties as assigned that support the overall objective of the position.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Principles of network design, switching, routing, and network security.

Principles of server architecture, Microsoft Server 2012 ~~and~~ **or** above.

Knowledge of general wiring specifications.

Knowledge of Continuous Process Improvement techniques.

Knowledge of Active Directory, LDAP, DNS, DHCP, caching, print, and resource servers.

Knowledge of VoIP protocols including SIP and SCCP

Data communication and networking protocols, configurations

The OSI network model.

Firewalls and perimeter security; intrusion detection and prevention systems, and encryption technologies.

Principles of Wide Area Network (WAN) implementation in a multi- site environment

Principles of Local Area Network (LAN) implementation

Knowledge of network segmentation, QOS, and ACLs

Knowledge of OSPF and STP models

Knowledge of scripting or programming languages to streamline daily operations.

Principles of wireless technologies and options, both local (e.g. Wi- Fi) and carrier (e.g. licensed microwave and cellular).

Knowledge of virtual machine servers (VMWare) and Network Attaches Storage.

Remote access methods, including Virtual Private Network (VPN) technologies; open source and commercial network management systems, including knowledge of SNMP and related reporting protocols.

In-depth network monitoring, including usage, performance, and bandwidth management; network troubleshooting techniques, with experience of packet capture tools.

Auditing network security, including log review and the use of filtering, tracking, and event correlation.

Principles of technical report writing.

Knowledge of threat vectors and threat deterrents.

Knowledge of IDPs and their services (MS365, Azure, Google)

Knowledge of email routing and protocols

ABILITY:

Read, interpret, apply and explain technical issues and procedures in a clear and understandable manner.

Maintain current knowledge of technological advances in the field.
Perform complex network routing/switching design and programming to meet user needs.
Upgrade and maintain the server environment.
Provide technical input and recommendations for new server, system and network planning.
Diagnose software and hardware problems and malfunctions via in-person or remote user support.
Respond to user requests for assistance and malfunction correction and provide technical support.
Analyze situations accurately and adopt an effective course of action.
Demonstrate problem-solving skills in a fast-paced and dynamic environment.
Strong interpersonal, verbal and written communication skills.
Strong organizational skills, flexibility and adaptability.
Establish and maintain cooperative and effective working relationships with others.
Work independently with minimal direction.
Ability to work flexible hours as required.
Observe legal and defensive driving practices.
Understand, interpret, explain, and apply applicable federal, state, and local policies, laws, and regulations.
Prepare clear, concise, and comprehensive technical reports.

MINIMUM QUALIFICATIONS:

Any combination of education, training and/or experience equivalent to:
A bachelor’s degree from a recognized college or university, preferable with coursework in management information systems, computer science, information technology, or a related field AND two years of experience installing and maintaining local and wide- area networks and communications equipment.
OR
An associate degree from a recognized college, preferable with coursework in management information systems, computer science, information technology, or a related field AND four years of experience installing and maintaining local and wide-area networks and communications equipment.
OR
Graduation from high school or equivalent AND six years of experience installing and maintaining local and wide-area networks and communications equipment.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver’s license.

WORKING CONDITIONS:

ENVIRONMENT:

Office environment with time spent in computer hardware housing areas.
Driving a vehicle to various locations
May have flex days (various hours), including evenings, and weekends.
Subject to inside environmental conditions.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a computer keyboard and mouse.
Hearing and speaking to exchange information.
Seeing to view a computer monitor and read a variety of materials.
Sitting for extended periods of time.
Bending at the waist, kneeling or crouching.
Reaching overhead, above the shoulders and horizontally.

Approved by Personnel Commission: 03/21/2018
Revised: 02/15/2023
09/17/2025 proposed revisions to PC for review and approval



Personnel Transaction Report

Consent Agenda Items

To Personnel Commission for Approval

Meeting Date:09/17/2025

New Hires

Last Name	First Name	Job Class Description	Date
Cardinale	Nicole	After School Paraed Liaison	08/11/25
Laird	Angela	After School Paraed Liaison	08/12/25
Jimenez	Adam-John	Behavior Support Assistant	08/18/25
Rahman	Corinne	Behavior Support Assistant	08/18/25
Iannolo	Bailey	Board Cert. Behavior Analyst	08/08/25
Torres	Gabriela	Board Cert. Behavior Analyst	08/08/25
Cervantez	Rosie	Bus Driver	08/12/25
Resendiz	Juanita	Bus Driver	08/12/25
Rhodes	Shaun	Bus Driver	08/12/25
Vieyra	Maria	Bus Driver	08/12/25
Zapfen	Jose	Bus Driver	08/12/25
Batis	Isaiah	Campus Supervisor	08/20/25
Grande	Elizabeth	Campus Supervisor	08/12/25
Hensley	Scott	Campus Supervisor	08/12/25
Licon	Stephanie	Campus Supervisor	08/12/25
Castaneda Aguirre	Kimberly	Campus Supervisor - Site	08/20/25
Oros	Luvia	Child Devel Teacher	08/25/25
Balades	Raeanna	Child Nutr Assist I	08/13/25
Hernandez	Sara	Child Nutr Assist I	08/13/25
Kessler	Margaret	Educ. Sign Lang. Interpreter	08/12/25
Barks	Nicole	Health Technician	08/18/25
Anderson	Katherine	Para- After School	08/12/25
Danyal	Rawaa	Para- After School	08/11/25
Davis	Catherine	Para- After School	08/11/25
Decker	Patricia	Para- After School	08/12/25
Garcia Garcia	Valentina	Para- After School	08/28/25
Graber	David	Para- After School	08/26/25
Hernandez Alvarez	Geovanni	Para- After School	08/11/25
Pina	Cindy	Para- After School	08/13/25
Piola	Florencia	Para- After School	08/11/25
Raygoza	Nazly	Para- After School	08/11/25
Rosa	Kathryn	Para- After School	08/11/25
Young	Carmelita	Para- After School	08/11/25
Alonso	Vannity	Paraeducator II	08/11/25
Burton	Olivia	Paraeducator II	08/12/25

Cabral	Sonia	Paraeducator II	08/12/25
Graff	Kacey	Paraeducator II	08/12/25
Guerra	Andrea	Paraeducator II	08/12/25
Irby	Kimani	Paraeducator II	08/12/25
Lara	Vivianna	Paraeducator II	08/12/25
Montoya Morales	Rosalia	Paraeducator II	08/12/25
Morales	Alan	Paraeducator II	08/12/25
Pfaffenzeller	Veronica	Paraeducator II	08/12/25
Reyes	Angel	Paraeducator II	08/12/25
Reyes Peluzzo	Paola	Paraeducator II	08/12/25
Squitieri	Amanda	Paraeducator II	08/12/25
Tapia	Kevin	Paraeducator II	08/12/25
Torrez Hernandez	Marie	Paraeducator II	08/13/25
Vari	Rebecca	Paraeducator II	08/12/25
Warren	Jessica	Paraeducator II	08/18/25
Beach Goebel	Beverly	Paraeducator III	08/12/25
Breschard	Maxwell	Paraeducator III	08/12/25
Munoz	Samantha	Paraeducator III	08/12/25
Pierre	Esther	Paraeducator III	08/12/25
Uriarte Perez	Melissa	Paraeducator III	08/12/25
Ajer	Cassie	School Occupational Therapist	08/12/25
Calles	Joshua	Warehouse Wkr/Delvry Drvr	08/25/25

Permanent to Probationary

Last Name	First Name	Job Class Description	Date
Boccali	Stacey	After School Para Liaison	07/01/2025 (Promotion:Paraeducator After School to After School Para Liaison)
Garcia	Tatiana	Behavior Support Asst.	08/12/2025 (Promotion: Paraeducator II @ 28.75 hrs/wk to Behavior Support Asst @ 7 hrs/day)
Rosales	Jasmin	Child Nutr Asst I	07/01/2025 (Voluntary Demotion: SSA II @ 6 hrs/day to CNA I @
Medina	Jorge	Grounds Maint. Wrkr II	08/01/2025 (Promotion: Grounds Maint. Wrkr I to Grounds Maint. Wrkr II)
Walker	Casey	Head Custodian	08/25/2025 (Promotion:Custodian to Head Custodian)
Brumm	Sophia	Licensed Clinician	08/13/2025 Promotion:Associate to Licensed Clinician
Arellanes	Candace	Office Assistant	07/01/2025 (Voluntary Demotion: SSA II @ 4 hrs/day to Office Asst. @ 8hrs/day)
Hernandez	Andrea	Paraeducator III	08/12/2025 (Promotion:Paraeducator II to Paraeducator III)
Moreno	Ascension	Paraeducator III	07/01/2025 (Promotion:Paraeducator II to Paraeducator III)
Jackson	Sarah	Student Data Technician	08/06/2025 (Promotion: SSA II to Student Data Technician)

Probationary to Permanent

Last Name	First Name	Job Class Description	Date
Arauzo	Bruce	Associate	08/13/25
Juarez	Alejandra	Associate	08/13/25
Karapetian	Rita	Associate	08/09/25
Dixon	Breeanna	Campus Support Assistant	05/22/25
Collier	Lindsay	Human Resources Specialist	08/12/25

Limited Term, Provisional & Exempt

Last Name	First Name	Job Class Description	Date
Smith	Rosemary	ASB Accounting Tech	08/01/25
Resendiz	Juanita	Bus Driver	07/01/25
Morales	Robert	Campus Supervisor	07/01/25
Quiroz	Alfonso	Campus Support Asst	07/01/25
Snelgrove	Amanda	Campus Support Asst	08/01/25
Diaz	Monica	College/Career Tech	06/01/25
Alfaro	Ma Dolores	Custodian	06/01/25
Avelar De Sandoval	Ma De Lourdes	Custodian	06/01/25
Barnett	Jane	Dist Recp	06/01/25
Manley	Sherry	HR Supervisor	07/01/25
Espinosa	Mark	Locksmith	07/01/25
Garcia	Grant	Ntwrk Syst Spec	07/01/25
Perez	Tiana	Office Assist	07/01/25
Ziegler	Valeri	Office Asst	08/01/25
Diaz	Blake	Para III	06/01/25
Rahman	Corinne	Paraeducator I	07/01/25
Thompson	Breanne	Paraeducator I	08/01/25
Garcia Gutierrez	Audelia	Paraeducator I TK	07/01/25
Abbe	Kimberly	Paraeducator II	06/01/25
Martinez-Bravo	Sara	Paraeducator II	07/01/25
Dean	Kelly	Paraeducator III	06/01/25
Moore	Mackenzie	Paraeducator I-S	07/01/25
Sarak	Kaitlin	SAA I	07/01/25
Denny	Kayla	Student Data Tech	06/01/25
Marin	Michael	Student Data Tech	07/01/25
Perez	Maria	Student Data Tech	07/01/25
Hernandez	Ervey	Tech Specialist	07/01/25
Ansari	Moazzam	Technology Spec	06/01/25

Appointment to Additional Probationary Position

Last Name	First Name	Job Class Description	Date
Alfaro Carmen	Lesley	Para- After School	8/11/2025
Bautista	Angeline	Para- After School	8/13/2025
Burger	Richard	Para- After School	8/11/2025
Cervantez	Gloria	Para- After School	8/13/2025
Cormode	Kerrie	Para- After School	8/11/2025
Flores	Karen	Para- After School	8/11/2025
Gamino	Celeste	Para- After School	4/25/2025
Garcia De Ruiz	Claudia	Para- After School	8/11/2025
Guzman	Christine	Para- After School	8/11/2025
Lopez	Sammie	Para- After School	8/11/2025
Martin	Nicole	Para- After School	8/11/2025
Melgarejo	Carolina	Para- After School	8/11/2025
Rivera	Ruth	Para- After School	8/12/2025
Rodriguez	Janice	Para- After School	8/11/2025
Sargent	Koleen	Para- After School	8/11/2025
Velazquez	Jessica	Para- After School	8/11/2025

Appointment to Additional Permanent Position

Last Name	First Name	Job Class Description	Date
Alfaro	Ma Dolores	Campus Support Assistant - Site	8/13/2025
Avelar De Sandoval	Ma De Lourdes	Campus Support Assistant - Site	8/13/2025
Ayala Garcia	Yesme	Campus Support Assistant - Site	8/13/2025
Chavez	Erica	Campus Support Assistant - Site	8/13/2025
Chavez	Yolanda	Campus Support Assistant - Site	8/13/2025
Gonzalez	Anamaria	Campus Support Assistant - Site	8/13/2025
Gonzalez	Fany	Campus Support Assistant - Site	8/13/2025
Hughes	Keith	Campus Support Assistant - Site	8/13/2025
Hummingbird	Karissa	Campus Support Assistant - Site	8/13/2025
Marquez	Natalia	Campus Support Assistant - Site	8/13/2025
Mercado	Nayeli	Campus Support Assistant - Site	8/13/2025
Paulson	Alison	Campus Support Assistant - Site	8/13/2025
Russo	Melissa	Campus Support Assistant - Site	8/13/2025
Vallier	Monique	Campus Support Assistant - Site	8/13/2025
White	Donisha	Campus Support Assistant - Site	8/13/2025
Cerda	Denise	Elem Sch Svcs Asst	8/13/2025
Avila	Sandra	Elem Sch Svcs Asst - Site	8/13/2025
Campanella	Natalia	Elem Sch Svcs Asst - Site	8/18/2025
Dickerson	Karina	Elem Sch Svcs Asst - Site	8/13/2025
Granados	Leticia	Elem Sch Svcs Asst - Site	8/13/2025
Hansen	Julianne	Elem Sch Svcs Asst - Site	8/13/2025
Villa	Veronica	Elem Sch Svcs Asst - Site	8/13/2025
Morales	Rosemary	Family Liaison - Site	8/13/2025
Davis	J'daire	Health Technician - Site	8/8/2025
Gardner	Jessica	Health Technician - Site	8/8/2025
McConnell	Willow	Health Technician - Site	8/8/2025
Banderas Solorio	Naivi	Paraeducator I TK	8/18/2025
Lopez	Xiomara	School Services Assistant II - Site	7/1/2025

Separation from Service

Last Name	First Name	Job Class Description	Date
Tobias	Gorgonio	Bus Driver	8/5/2025
Quiroz	Alfonso	Campus Supervisor	8/15/2025
Aguilera	Elizabeth	Campus Support Asst	9/2/2025
PerezDeEstrada	Maria	Campus Support Asst	8/13/2025
Macumba Iribarren	Linda	Child Nutr Assist I	8/5/2025
Rimpa	Joseph	Paraeducator II	8/26/2025
Arroyo	Jennifer	Paraeducator III	8/26/2025

Leave of Absence

Last Name	First Name	Job Class Description	Date
Ortiz	Sonya	Attendace Technician	8/06/25-11/04/25 Paid Parental/Bonding Leave
Spencer	Brooke	Behavior Support Assistant	8/06/25-11/04/25 Paid Parental/Bonding Leave
Merrill	Lydia	Campus Support Assistant	8/12/25 - 10/10/25 Unpaid Leave
Pacheco	Rosa	Campus Support Assistant	8/27/25 - 9/30/25 Unpaid Leave

Cabrera	Alejandra	Paraeducator II	8/12/25-06/04/26 Unpaid Leave
Johnson	Laura	Paraeducator II	8/12/25 - 11/11/25 Unpaid Leave
Lemus Lopez	Viviana	Paraeducator II	8/25/25 - 12/5/25 Partial Unpaid Leave

Change of Status

Last Name	First Name	Job Class Description	Date
Mendez	Gianni	Associate	8/01/25: Assignment change; Same Location; Same Time Base
Allen	Adriana	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Alvarez Fernandez	Artemio	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Brown	Norbert	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Covarrubias Valdez	Esmeralda	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Delgado	Eric	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Delgado	Miguel	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Delgado	Monica	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Delgado	Alex	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Felkins	Lisa	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Ford	Yreka	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Garcia	Dominique	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Gartman	Peggy	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Gomez	Patricia	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Gomez	Patricia	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Hernandez	Jose	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Jimenez	Rocio	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Lievanos	Sandra	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Lopez Ramirez	Cesar	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Martinez	Jonathan	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Mendez	Jose	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Montano	Alexandria	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base

Najieb	Fatimah	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Nichols	Brianna	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Orozco	Lorena	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Rodarte	Jarrit	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Rodriguez	Josefina	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Ruiz	Mayra	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Urias	Noelle	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Vaca Medina	Adela	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Vasquez V	Raul	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Villegas	Jocelyn	Bus Driver	8/12/25: Route Change Only, 20252026 Route Bidding - Same Time Base
Goins	Domonic	Campus Supervisor	8/12/25: Change in Hours -- 4.0 hrs/day to 8.0 hrs/day; same position; same location
Hernandez	Michael	Campus Supervisor	8/12/25: Change in Hours -- 8 hrs/day to 7 hrs/day; same position; same location
Dixon	Breeanna	Campus Support Assistant	8/13/25: Hours/Location Change From 21.5 hrs/week @ Loma Vista to 8 hrs/week @ Mound
Gonzalez	Maria	Campus Support Assistant	8/13/25: Hours/Location Change From 20.25 hrs/week @ ATLAS to 8 hrs/week @ Elmhurst
Coffman	Jennifer	Campus Support Assistant	8/13/25: Change in Hours/Assignment -- 19 hrs/week to 11 hrs/week; same location
Cortes	Tina	Campus Support Assistant	8/13/25: Assignment change; Same Location; Same Time Base
Zirkle	Kelly	Campus Support Assistant	8/12/25: Change in Hours -- 3 hrs/day to 6 hrs/week; same position; same location
Coert	Lisa	Campus Support Assistant Site	8/13/25: Change in Hours/Assignment -- 27.5 hrs/week to 18.75 hrs/week; same location
Gonzales	Loni	Campus Support Assistant Site	8/13/25: Change in Hours/Assignment -- 21.25 hrs/week to 14 hrs/week; same location
Hernandez	Amalia	Campus Support Assistant Site	8/13/25: Change in Hours/Assignment -- 2.75 hrs/day to 2 hrs/day; same location
Nagaoka	Foster	Campus Support Assistant Site	8/13/25: Change in Hours/Assignment -- 24.75 hrs/week to 20 hrs/week; same location
Powell	Jill	Campus Support Assistant Site	8/13/25: Hours/Location Change From 11.5 hrs/week @ Citrus Glen to 10 hrs/week @ Juanamaria
Reimers	Traci	Campus Support Assistant Site	8/13/25: Change in Hours/Assignment -- 32.75 hrs/week to 15 hrs/week; same location
Rivera	Ruth	Campus Support Assistant Site	8/13/25: Change in Hours/Assignment -- 4.5 hrs/day to 10 hrs/week; same location
Kazeminejad	Masumeh	Child Devel Teacher	8/08/25: Location/Assignment Change -- from Montalvo Jumpstart to Will Rogers Jumpstart; same time base

Rosales	Margarita	Child Devel Teacher	8/08/25: Location/Assignment Change -- from Will Rogers Jumpstart to EP Foster Jumpstart; same time base
Gonzalez Wallace	Janina	Child Nutrition Assistant I	8/13/25: Hours/Location Change From 5 hrs/day @ DATA to 6 hrs/day @ Buena
Guzman	Susan	Child Nutrition Assistant I	8/13/25: Hours/Location Change From 3 hrs/day @ Juanamaria to 5.5 hrs/day @ Pierpont
Hernandez	Yvonne	Child Nutrition Assistant I	8/13/25: Change in Hours -- 21.5 hrs/week to 25 hrs/week; same position; same location
Ruiz Beltran	Antonia	Child Nutrition Assistant I	8/13/25: Change in Hours/Assignment -- 5 hrs/day to 7 hrs/day; same location
Alaniz	Isidro	Custodian	7/01/25: Location/Assignment change from EP Foster/Data Split to DATA only; Same Time Base
Amezcuca	Julio	Custodian	7/01/25: Location/Assignment change from Anacapa to Ventura; Same Time Base
Arzate	Arturo	Custodian	7/01/25: Location/Assignment change from Ventura to Sheridan Way; Same Time Base
Arzate	Mario	Custodian	7/01/25: Shift Change--from Night Position to Day Position
Barreto	Ruby	Custodian	7/01/25: Location/Assignment change from Sheridan Way to Sheridan Way/EP Foster Split; Same Time Base
Estavillo	Angela	Custodian	7/01/25: Location/Assignment change from El Camino/Foothill Split to El Camino only; Same Time Base
Flores	Ciro	Custodian	7/01/25: Location/Assignment change from Citrus Glen to Elmhurst/Foothill Split; Same Time Base
Gonzalez	Francisco	Custodian	7/01/25: Location/Assignment Change -- from ATLAS to Adult Ed; same time base
Noriega	Maritza	Custodian	7/01/25: Location/Assignment change from Juanamaria/Montalvo Split to Juanamaria only; Same Time Base
Posthauer	Douglas	Custodian	7/01/25: Location/Assignment change from Juniperos Serra to Junipero Serra/ATLAS Split; Same Time Base
Rodriguez	Oscar	Custodian	7/01/25: Location/Assignment change from Pacific to Pacific/Lincoln Split; Same Time Base
Ruvalcaba Lopez	Gabriel	Custodian	7/01/25: Location/Assignment Change -- from DATA to Sunset; same time base
Strickland	Gary	Custodian	7/01/25: Location/Assignment Change -- from Portola to Anacapa; same time base
Walker	Casey	Custodian	7/01/25: Location/Assignment change from Lemon Grove/Elmhurst Split to Balboa only; Same Time Base
Zaragoza	Matthew	Custodian	7/01/25: Location/Assignment/Shift Change--from Night Position @ Mound to Day Position @Sunset; same time base
Woertink	Rebecca	Elem Sch Svcs Asst	8/13/25: Change in Hours/Assignment -- 3 hrs/day to 5 hrs/week; same location
Delgadillo	Alicia	Elem Sch Svcs Asst - Site	8/13/25: Assignment change; Same Location; Same Time Base
Sargent	Koleen	Elem Sch Svcs Asst - Site	8/13/25: Change in Hours/Assignment -- 3.75 hrs/day to 5 hrs/day; same location
Ramirez	Rogelio	Family Liaison	8/01/25: Lateral Transfer from District Translator
Maldonado	Norma	Family Liaison Site	8/13/25: Change in Hours/Assignment -- 4.0 hrs/day to 5 hrs/day; same location
Muñoz	Amanda	Family Liaison Site	8/13/25: Assignment change; Same Location; Same Time Base
Vaivao	Leticia	Family Liaison Site	8/13/25: Assignment change; Same Location; Same Time Base

Hansen	Erin	Nutrition Specialist	8/08/25: Change in Hours -- 24 hrs/week to 32 hrs/week; same position; same location
Wagner	Rose	Nutrition Specialist	8/08/25: Change in Hours -- 24 hrs/week to 32 hrs/week; same position; same location
Cerda	Denise	Office Assistant	8/12/25: Change in Hours -- 2 hrs/week to 8 hrs/week; same position; same location
Cannistraci	Cynthia	Para- After School	8/11/25: Location/Assignment change from Juanamaria to Citrus Glen; Same Time Base
Galensky	Alexis	Para- After School	8/11/25: Location/Assignment Change -- from Citrus Glen to ATLAS; same time base
Holmes	Kali	Para- After School	8/11/25: Change in Hours -- 6.5 hrs/day to 8.0 hrs/day; same position; same location
Kelley Arthur	Emberlinda	Para- After School	8/12/25: Location/Assignment Change -- from Lincoln to Poinsettia; same time base
Mendoza Ramirez	Daniela	Para- After School	8/11/25: Reinstatement @ ATLAS
Naranjo	Claudia	Family Liaison	8/13/25: Reinstatement @ Anacapa
Gosselin	Molly	Paraeducator II	8/12/25: Reinstatement @ Itinerant, Special Ed
Oberle	Michelle	Para- After School	8/11/25: Location/Assignment Change -- from Cabrillo to Lemon Grove; same time base
Ruiz	Carolina	Para- After School	8/11/25: Change in Hours -- 4.0 hrs/day to 8.0 hrs/day; same position; same location
Topete	Nayelli	Para- After School	8/11/25: Change in Hours -- 30.5 hrs/week to 40 hrs/week; same position; same location
Abe	Yoshiko	Paraeducator I	8/12/25: Voluntary demotion to previous classification; Change in Hours - 28.75 hrs/wk to 25hrs/wk; same location
Carrier	Amanda	Paraeducator I	8/12/25: Change in Hours/Assignment -- 3.5 hrs/day to 18 hrs/week; same location
Cornejo	Miriam	Paraeducator I	8/12/25: Change in Hours/Assignment -- 6.25 hrs/day to 5 hrs/day; same location
Dominguez	Gregoria	Paraeducator I	8/12/25: Assignment change; Same Location; Same Time Base
Hoil	Daniel	Paraeducator I	8/12/25: Assignment change; Same Location; Same Time Base
Woertink	Rebecca	Paraeducator I	8/12/25: Assignment change; Same Location; Same Time Base
Barajas Juarez	Angelina	Paraeducator I Site	8/12/25: Change in Hours/Assignment -- 6.0 hrs/day to 6.5 hrs/day; same location
Chavez	Aurora	Paraeducator I Site	8/12/25: Location/Assignment change from EP Foster to Ventura; Same Time Base
Chavira	Gloria	Paraeducator I Site	8/18/25: Change in Hours/Assignment -- 3.5 hrs/day to 2.0 hrs/day; same location
Diaz	Viviana	Paraeducator I Site	8/13/25: Change in Hours/Assignment -- 4 hrs/day to 2 hrs/day; same location
Earley	Monica	Paraeducator I Site	8/12/25: Hours/Location Change From 6 hrs/day @ Will Rogers to 19.75 hrs/week @ Lemon Grove
Garfio Aguirre	Hildeliza	Paraeducator I Site	8/12/25: Hours/Location Change From 6.5 hrs/day @ Ventura to 4.5 hrs/day @ Pacific
Gomez	Leticia	Paraeducator I Site	8/12/25: Assignment change; Same Location; Same Time Base
Pulido	Letty	Paraeducator I Site	8/12/25: Hours/Location Change From 3.5 hrs/day @ Adult Ed to 18 hrs/week @ Citrus Glen
Romero	Jennie	Paraeducator I Site	8/12/25: Hours/Location Change From 5 hrs/day @ Montalvo to 4 hrs/week @ Adult Ed
Sandoval	Laura	Paraeducator I Site	8/12/25: Assignment change; Same Location; Same Time Base

Tunigold	Heather	Paraeducator I Site	8/12/25: Change in Hours/Assignment -- 12 hrs/week to 3 hrs/day; same location
Vargas	Alexandra	Paraeducator I Site	8/12/25: Hours/Location Change From 4.25 hrs/day @ Pacific to 14 hrs/week @ Citrus Glen
Arroyo Munoz	Paloma	Paraeducator I TK	8/12/25: Location/Assignment change from Lincoln to Juanamaria; Same Time Base
Bowen	Bailee	Paraeducator I TK	8/25/25: Hours/Location Change From 3.5 hrs/day @ Adult Ed to 22.5 hrs/week @ Elmhurst
Fish	Deborah	Paraeducator I TK	8/12/25: Hours/Location Change From 4 hrs/day @ EP Foster to 3.75 hrs/day @ Poinsettia
Guzman	Christine	Paraeducator I TK	8/12/25: Change in Hours -- 3.5 hrs/day to 4.0 hrs/day; same position; same location
Marquez	Elvira	Paraeducator I TK	8/12/25: Assignment change; Same Location; Same Time Base
Mullins	Erin	Paraeducator I TK	8/12/25: Assignment change; Same Location; Same Time Base
Zirkle	Kelly	Paraeducator I TK	8/12/25: Change in Hours -- 7.75 hrs/week to 12.75 hrs/week; same position; same location
Abe	Yoshiko	Paraeducator II	8/12/25: Location/Assignment change from Lemon Grove to Lincoln; Same Time Base
Afzal	Fatima	Paraeducator II	8/12/25: Location change--from Lemon Grove to Mound; same position; same time base
Ayala	Martha	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Burger	Richard	Paraeducator II	8/12/25: Change in Hours -- 20.75 hrs/week to 28.75 hrs/week; same position; same location
Burger	Richard	Paraeducator II	8/28/25: Location/Assignment change from Juanamaria to ATLAS; Same Time Base
Carter	James	Paraeducator II	8/12/25: Location/Assignment change from Balboa to Foothill; same position; same time base
Childers	James	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Claudio	Valerie	Paraeducator II	8/12/25: Change in Hours/Assignment -- 28.75 hrs/week to 20 hrs/week; same location
Coronado	Karina	Paraeducator II	9/01/25: Location/Assignment change from Juanamaria to Montalvo; Same Time Base
Crotts	Matthew	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Fassino	Rachelle	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Galensky	Alexis	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Gil Lara	Guadalupe	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Grajeda	Shane	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Gramada	Daniela	Paraeducator II	8/12/25: Location/Assignment Change -- from ATLAS to Junipero Serra; same time base
Hernandez	Cameron	Paraeducator II	8/12/25: Change in Hours -- 20.75 hrs/week to 28.75 hrs/week; same position; same location
Hernandez	Stephanie	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Holquin	Anyssa "Jay"	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Johnson	Laura	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Ledesma	Brandon	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Lemus Lopez	Viviana	Paraeducator II	8/12/25: Location/Assignment Change -- from Buena to Foothill; same time base
Maldonado	Angelica	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Mendoza	Janette	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base

Moreno	Ascencion	Paraeducator II	8/12/25: Location/Assignment Change -- from Buena to Foothill; same time base
Occhipinti	Joanna	Paraeducator II	8/12/25: Location/Assignment Change -- from Lemon Grove to Juanamaria; same time base
Olson	Cindy	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Rodriguez	Jasmine	Paraeducator II	8/12/25: Location/Assignment Change -- from Ventura to Juanamaria; same time base
Ruby	Blanche	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Slingerland	Garrett	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Vandehei	Peter	Paraeducator II	8/12/25: Assignment change; Same Location; Same Time Base
Arroyo	Jennifer	Paraeducator III	8/12/25: Assignment change; Same Location; Same Time Base
Beneventi	Brandy	Paraeducator III	8/12/25: Location/Assignment change from Elmhurst to DATA; Same Time Base
Carey	Ashlyn	Paraeducator III	8/12/25: Location/Assignment change from Elmhurst to DATA; Same Time Base
Garcia De Ruiz	Claudia	Paraeducator III	8/12/25: Location/Assignment change from Balboa to Buena; Same Time Base
Gomez	Yasmin	Paraeducator III	8/12/25: Location/Assignment Change -- from Balboa to Buena; same time base
Gonzalez	Ariana	Paraeducator III	8/12/25: Assignment change; Same Location; Same Time Base
Guerrero	Maria	Paraeducator III	8/12/25: Location change--from Elmhurst to Balboa; same position; same time base
Lopez Beltran	Victor	Paraeducator III	8/12/25: Assignment change; Same Location; Same Time Base
Martinez	Roxanna	Paraeducator III	8/12/25: Assignment change; Same Location; Same Time Base
Nunez	Vianca	Paraeducator III	8/12/25: Assignment change; Same Location; Same Time Base
Vasquez	Johnny	Paraeducator III	7/01/25: Location/Assignment Change -- from Elmhurst to Balboa; same time base
Ybarra	Robert	Paraeducator III	8/12/25: Location/Assignment Change -- from Buena to Itinerant/SpEd; same time base
Cruz	Noemi	School Services Assistant II Site	7/28/25: Voluntary demotion from ASB Accounting Technician

Working Out of Class

Vacancy						
Last Name	First Name	Job Class Description	Month	Date	Year	Note
Balades	Raeanna	Child Nutr Assist II-D62	August	28-29	2025	
Olson	Michelle	Child Nutr Assist II-D62	August	13-15;18-22;25-27;	2025	
Hernandez	Maria	Child Nutr Assist III-D61	August	13-15;18-22;25-27	2025	
Flores	Yezenia	Child Nutr Mgr-Elementary-D38	August	13-15;18-22;25-29	2025	Recruitment Open; closes 9/19/25
Calles	Phillip	Locksmith-F50	August	1;4-8;11-15;18-22;25-26;28-29	2025	Position Continous Recruitment
Kelsch	Elizabeth	School Services Assistant II	August	8;11-15;18-22;25-29	2025	Position Filled Start date TBD
Covering for EE who is WOC						
Last Name	First Name	Job Class Description	Month	Date	Year	Note
Begum	Bushra	Child Nutr Assist II-D62	August	13-15;18-22;25-29	2025	
Covering for EE who is on LOA						
Last Name	First Name	Job Class Description	Month	Date	Year	Note
Sanchez	Jose	Carpenter-F47	July	1;3;7-9;15-17;28-29;30	2025	
Silva	Tamara	School Adm. Assistant III-B35	August	1;4-8;11-15;18-20;25-29	2025	
Silva	Tamara	School Adm. Assistant III-B35	July	23-25;28;31	2025	
Limited Term Assignment/Extra Help						
Last Name	First Name	Job Class Description	Month	Date	Year	Note
Other Reasons						
Last Name	First Name	Job Class Description	Month	Date	Year	Note
Guzman	Susan	Child Nutr Mgr-Elementary-D38	August	25-29	2025	
Lopez	Alexia	Child Nutr Mgr-Secondary-D36	August	29	2025	
Ramirez	Rose	Exec Asst to Superintendent-B19	August	29	2025	
Sanchez	Jeremiah	Grounds Maintenance Worker II-F64	August	24;30	2025	
Gonzales	Loni	Paraeducator I-E67	August	22	2025	
Gomez	Oscar	Plumber I-F53	July	7-11;16-18;21-22	2025	