

REGULAR MEETING
06/23/2025 05:30 PM
BOARD OF TRUSTEES
CARUTHERS UNIFIED SCHOOL DISTRICT
CARUTHERS HIGH MEDIA CENTER

MEETING MINUTES

Attendance

Board Members

James Cummings, Board President
Valori Gallaher, Board Clerk
Darren Gilmore, Board Member
Kathy Spate, Board Member
Mario Alvarado Jr., Board Member – Absent

Administration

Orin Hirschhorn, Superintendent
Susan McCoy, Director of Admin Services
Marla Enmark, Assistant Superintendent
Debra Haney, Chief Business Official
Alisha Cogburn, CES Principal
Tod Tompkins, MARC Principal – Absent
Barry Watts, CHS Principal

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

Motion made by: Darren Gilmore

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

5. APPROVAL OF MINUTES - May 20,2025 and June 4, 2025

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

6. ADMINISTRATIVE REPORTS

1. **Alisha Cogburn** – Testing Updates/Reading Levels
2. **Marla Enmark** – Testing Updates
3. **Barry Watts** – Testing Updates/Counselors/ROP/ELOP/FFA/Athletics
4. **Tod Tompkins** - Absent

7. COMMUNICATIONS

1. **STUDENTS** – None
2. **PUBLIC** – None
3. **STAFF** – None

8. BUSINESS

1. **Review - 2024/2025 Caruthers Unified Local Indicators Report**
2. **Review/Approve - 2025/2026 Local Control and Accountability Plan (LCAP)**

Motion to approve the 2025/2026 Local Control and Accountability Plan (LCAP) as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

3. **Review/Approve - 2024/2025 Budget Revisions**

Motion to approve the 2024/2025 Budget Revisions as presented.

Motion made by: Darren Gilmore

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

4. **Review/Approve - 2025/2026 Original Budget**

Motion to approve the 2025/2026 Original Budget as presented.

Motion made by: Darren Gilmore

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

5. Review/Approve - 2025/2026 Reserves

Motion to approve the 2025/2026 Reserves as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

6. Review/Approve - Resolution #2025-06 Education Protection Account

Motion to approve Resolution #2025-06 - Education Protection Account as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

7. Review/Approve - Resolution #2025-07 - Authorizing Permanent Transfer from Special Reserve Capital Outlay Projects to Building Fund

Motion to approve Resolution #2025-07 - Authorizing Permanent Transfer from Special Reserve Capital Outlay Projects to Building Fund as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

8. Review/Approve - Resolution #2025-08 Authorizing Inter-Fund Loans for Cash Flow Purposes

Motion to approve Resolution #2025-08 Authorizing Inter-Fund Loans for Cash Flow Purposes as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

9. Review/Approve - Resolution #2025-09 Authorizing Increase in Micro-Purchasing Threshold

Motion to approve Resolution #2025-09 Authorizing Increase in Micro-Purchasing Threshold as presented.

Motion made by: Valori Gallaher

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

10. Review/Approve - 2025/2026 Application for Funding - Consolidated Application (CARS)

Motion to approve the 2025/2026 Application for Funding – Consolidated Application (CARS) as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

11. Review/Approve - 2025/2026 Fresno County Superintendent of Schools Authorized Signature Permit

Motion to approve the 2025/2026 Fresno County Superintendent of Schools Authorized Signature Permit as presented.

Motion made by: Valori Gallaher

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

12. Review/Approve - 2025/2026 Fresno County Superintendent of Schools Mailing Permit

Motion to approve the 2025/2026 Fresno County Superintendent of Schools Mailing Permit as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

13. Review/Approve - 2025/2026 School Plan for Student Achievement - Caruthers Elementary/Monroe Elementary/Caruthers High

Motion to approve the 2025/2026 School Plan for Student Achievement – Caruthers Elementary/Monroe Elementary/Caruthers High as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

14. Review/Approve - 2024/2025 Caruthers Family Service Center Self-Evaluation

Motion to approve the 2024/2025 Caruthers Family Service Center Self-Evaluation as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

15. Review/Ratify- 2025/2026 Tentative Agreement - Caruthers Unified Teachers Association and Caruthers Unified

Motion to ratify the 2025/2026 Tentative Agreement – Caruthers Unified Teachers Association and Caruthers Unified as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

16. Review/Ratify - 2025/2026 Tentative Agreement - California School Employees Association Chapter #792 and Caruthers Unified

Motion to ratify the 2025/2026 Tentative Agreement – California School Employees Association Chapter #792 and Caruthers Unified as presented.

Motion made by: Valori Gallaher

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

17. Review/Approve - 2025/2026 California School Employees Association Chapter #792 Salary Schedules

Motion to approve the 2025/2026 California School Employees Association Chapter #792 Salary Schedules as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

18. Review/Approve - 2025/2026 Caruthers Unified Adult School Salary Schedule

Motion to approve the 2025/2026 Caruthers Unified Adult School Salary Schedule as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

19. Review/Approve - 2025/2026 Caruthers Unified Teachers Association Disclosure of Collective Bargaining Agreement

Motion to approve the 2025/2026 Caruthers Unified Teachers Association Disclosure of Collective Bargaining Agreement as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

20. Review/Approve - 2025/2026 California School Employees Association Chapter #792 Disclosure of Collective Bargaining Agreement

Motion to approve the 2025/2026 California School Employees Association Chapter #792 Disclosure of Collective Bargaining Agreement as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

21. Review/Approve - 2025/2026 Creative Leadership Associates Contract

Motion to approve the 2025/2026 Creative Leadership Associates Contract as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

22. Review/Approve - 2025/2026 LunchAssist Contract

Motion to approve the 2025/2026 LunchAssist Contract as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

23. Review/Ratify - 2024/2025 Certerra RMA GeoScience - Construction and Testing Services - Caruthers Education and Community Activity Center

Motion to ratify the 2024/2025 Certerra RMA GeoScience – Construction and Testing Services – Caruthers Education and Community Activity Center as presented.

Motion made by: Kathy Spate

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

24. Review/Ratify - 2024/2025 Bedrock Engineering - Construction Staking Caruthers Education and Community Activity Center

Motion to ratify the 2024/2025 Bedrock Engineering – Construction Staking Caruthers Education and Community Activity Center as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. – Absent

25. Review/Ratify - 2024/2025 Change Order #1 - Caruthers High Snack bar

Motion to ratify the 2024/2025 Change Order #1 – Caruthers High Snack bar as presented.

Motion made by: Darren Gilmore

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

26. Review/Approve - 2024/2025 Notice of Completion - Caruthers High Snack bar

Motion to approve the 2024/2025 Notice of Completion – Caruthers High Snack bar as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

27. Review/Ratify - 2024/2025 May Caruthers Elementary Multi-Purpose Room Change Order Report

Motion to ratify the 2024/2025 May Caruthers Elementary Multi-Purpose Room Change Order Report as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

28. Review/Approve – Financials

Motion to approve the Financials as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. – Absent

9. CONSENT AGENDA (may be done with one motion)

Motion to approve Consent Agenda items 9.1 through 9.4 as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

- 1. Review/Approve - Warrants**
- 2. Review/Approve - Purchase Order Report**
- 3. Review/Approve - Inter-district Transfer Requests**
- 4. Review/Ratify - Terminations/Resignations - Certificated/Classified Employees**

Shelley Manser – Assistant Superintendent

Danita Ramos – MES Principal

Michelle Booker – MES Social/Emotional

Ariel Chow – CES Teacher

Mayra Flores – CES Teacher

Ariana Garcia – MES Teacher

Sarah Guenthner – CHS Teacher

Patricia Benegar – MES IA

Rosicelda Ventura – MES IA

10. SUPERINTENDENT REPORT

State Budget Update

11. CLOSED SESSION 6:26 PM

- 1. CLOSED SESSION AGENDA ITEMS SECTION 54957** Public Employee Appointment/Employment Title: Administration/Certificated/Classified Formal Compliant – citing Board Policy 1312.3 **SECTION 54957** Public Employee Discipline/Dismissal/Release Title: Administration/Certified/Classified **SECTION 54957** Public Employee Evaluation Title: Superintendent – Orin Hirschhorn **SECTION 54957.6** Conference with Labor Negotiator Agency Negotiator: Orin Hirschhorn Employee Organization: CUTA, CSEA **SECTION 54957.6** Conference with Labor Negotiator Agency Negotiator: Orin Hirschhorn Unrepresented Employee(s) Classified Confidential/Site Administrators/Superintendent
- 2. OPEN SESSION AND REPORT ON CLOSED SESSION**

The Board reconvened at 9:15 PM taking no action on any Closed Session Agenda items.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent

12. ITEMS FOR EMERGENCY CONSIDERATION

13. ADJOURNMENT 9:16 PM

Motion made by: Valor Gallaher

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Absent