



2025-2026 School Parental & Family Engagement Policy (PFEP)

School: Golden Gate Elementary

Each participating Title I public school must develop jointly with families a written school-level Parent & Family Engagement Policy/ Plan (PFEP) that describes how the school will build family capacity [ESEA Section 1116]. Please complete this form and upload it in the Title I Drive - Teams.

Assurances

Please check all the boxes

- ☒ The school will involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- ☒ The school will be governed by the statutory definition of parental involvement and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101 of ESEA
- ☒ Jointly develop/revise with families the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community. **SAC minutes need to be uploaded documenting the discussion and detailed feedback provided by parents on this plan**
- ☒ Involve parents and families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part. Including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan. **SAC minutes need to be uploaded documenting the discussion and detailed feedback provided by parents on this plan**
- ☒ Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's Parent Engagement policy. **The school will analyze the Title I Stakeholder survey data to develop this plan.**
- ☒ Provide each family timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals
- ☒ Provide each family with timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is out of field
- ☒ Provide to each family an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [ESEA Section 1116]
- ☒ Publish the complete PFEP on the School website and share it on social media. The school must upload proof of distribution with Title I required documentation.

Principal Name

Dr. Jennifer Scrant

Principal Signature

Dr. Jennifer Scrant

1. Involvement of Parents

Describe how your school will involve the parents and families in an organized, ongoing, and timely manner in the planning, review, and improvement of **Title I programs, including involvement in decision-making of how funds for Title I will be used**

School Advisory Meetings (SAC) will be held monthly for working collaboratively with parents to gather input on ways to improve and enhance our school programs. Our SAC meetings include progress updates on quarterly benchmark assessments and, F.A.S.T. progress monitoring and time allowed for discussion relative to parent input on our Title I plan, Use of Funds, compact and Parent and Family Involvement Plan. Parent input will also be gathered by district-initiated surveys and at family events. All parents will be asked to complete the Title I School Stakeholder Input Survey in the spring. This will provide parents with the opportunity to review data to drive the decision-making process. Stakeholder survey results are shared with SAC, and staff. Title I use of funds with our SAC and ask for input on how we should spend the budget. All stakeholders stay informed through home flyers, newsletters, phone dialers, text messages, and postings on social media accounts. All communication is provided in three languages. Parents will also be invited to attend our "Annual Title I Meeting" held in the fall in conjunction with our back to school and Curriculum event.

2. Coordination and Integration with Other Federal Programs

Describe how your school will **coordinate and integrate** parent and family engagement programs and activities with **Other Federal Programs** such as **Migrant, Head Start, ELL, etc.** Describe how your school will coordinate with other programs to integrate parent and family activities that teach parents how to help their children at home. [ESEA Section 1116]

Our school Parent Family Engagement Action Team plans specific curriculum events focused on strategies families can take home to meet the needs of each member of the family. These morning/evening student/parent events are carefully planned focused on reading, math and science relative to critical content standards addressed in all grade levels. Also, student-led conferences are held once a year to allow students to share their academic goals and progress with their parents. This also aligns to our Leader in Me initiative.

Our parent involvement events feature activities that parents can complete with their child or that they can take home. Family learning opportunities are held before school in our media center and in the evenings on campus. There is a focus on helping families understand effective strategies to develop science, technology, engineering, arts, math, reading, and English acquisition skills in the home. We will work on ways to create additional family opportunities where we are showcasing the diverse population we have at our school. These events will be more meaningful and purposeful for our parents. We also conduct our annual Family STREAM night which is held in the evening and themed to enhance engagement and this will also be the same night as our Literacy Night, which offers families the opportunity to learn strategies and best practices to use with their child at home in reading.

Administration works with the ESE and ELL program staff to ensure that all parent and family engagement initiatives address topics of interest and needs of our diverse population of stakeholders. A translator is always available to all stakeholders as well.

3. Annual Parent Meeting

Describe the **specific steps your school will take to conduct an annual Title I meeting** designed to inform parents and families of participating children about the school's Title I program

Parents are notified of our Annual Title One Parent meeting, which will occur during the Meet the Teacher event. Notices go out in the following ways prior to our events: phone dialers, text messages, parent newsletter, school calendar, flyers sent in weekly 'Wednesday folder' our school marquee, and administration continually remind students through our daily morning

announcements. Correspondence is also provided in multiple languages. The event will take place in the cafeteria, where will also be a variety of other resources for families. The presentation will be translated as well.

Provide a description of the nature of the Title I Program that will be shared with parents and families (schoolwide or targeted assistance). Provide a description of how the meeting will cover the rights of parents at the annual meeting. **Schools should use the Annual Title I PPT template provided by FSCG during this meeting.**

Families will be provided with a grade-level specific curriculum guide that includes information specific to what their student will be learning this school year. After a televised administrative presentation, teachers will then highlight their child's anticipated progress toward mastering the state benchmarks. Copies of the Parent Involvement Plan, as well as the Title One and Parent Involvement budgets, will also be available in each classroom. The Annual Title 1 PPT template will be used during this meeting to drive the presentation. School compacts will be shared and those who have not completed and returned theirs will be asked to at this time. Lastly, a summary of our PFEP (in brochure form) is provided. This will highlight the major parent events that will take place at Golden Gate ES throughout the year. This brochure will be available in 3 languages, English, Spanish and Creole. During the Title 1 Meeting, an administrator will explain the school wide Title 1 Program and how Title 1 funds are being used for the current school year, include our additional Title 1 personnel. The meeting will also feature a presentation about the previous year academic progress and school wide goals for the current year. A document outlining the rights of parents will be sent home to parents during the first week of school. These items will also be further explained by the Administration during the Annual Title 1 meeting.

4. Flexible Parent Meetings

Describe how the school will offer a **flexible number of meetings**, such as meetings in the morning or evening.

Parent/family meetings will be held mornings and evenings throughout the school year. This provides the parents with the opportunity to attend at their convenience, or in our case, when they are not in conflict with their respective work schedules. Links with grade level specifics or that support our school wide initiatives will also be shared with parents that were unable to attend. Home visits, conducted by administration and teachers, will occur as needed to better connect and accommodate our family's needs. Teachers and staff also communicate with parents through different technology applications as well, including email, Class Dojo or Canvas.

How will your school provide, with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement?

Food may be provided at some of our events such as SAC morning meetings, STEAM starters and Donuts with Grownups. Parent meetings will be held mornings and evenings throughout the school year. This provides parents with the opportunity to attend at their convenience, or in our case, when they are not in conflict with their respective work schedules. Home visits, conducted by the administration, will occur as needed in order to better connect and accommodate our family's needs. Supplies will also be provided to the families during these events such as items to use at home to help their student with instruction.

5. Building Capacity

Please describe all activities that will address the following questions.

- How will the school implement activities to build the capacity for meaningful parent/family involvement?
- How will the school implement activities to build community relationships to improve student achievement?
- How will the school provide materials and training to assist parents/families to work with their child(ren)?
- How will the school provide other reasonable support for parent/family engagement activities?

- **How the school will coordinate and provide activities that support student transition (Kindergarten, Middle school, Highschool & College). List at least one activity to support the transition.**

Activity Name	Activity Description and Content	Timeline
Annual Title 1 Meeting	Present and discuss with parents and families how Title 1 supports student achievement in our school. We will welcome families on campus and open lines of communication between teachers and families with resources and assistance receiving supplies, determine student transportation, and signing up for special after school programs. We will also communicate goals and expectations for both students and families. This will be held during our Meet the Teacher night in August. The Title 1 Power point and use of funds will be shared as well We will have translators on site as well.	August, 2025
STREAM Family Literacy Events	Planned by our Action Team and led by our instructional staff. During these events, parents and students are guided by staff in creating a love of reading and completing activities to support academic achievement at home aligned to our School Improvement Plan (SIP).	January, 2026
Morning STEAM Family Activities	Activities focus on building skills in Science, Technology, Engineering, Math and reading skills to support learning at home.	Bi-Monthly beginning in October
5th Grade Transition	Parents and students visit Golden Gate Middle School to support transition from elementary to secondary.	May, 2026
Kindergarten Round up	Parents and students visit Golden Gate Elementary to receive information regarding school, curriculum and opportunities to volunteer.	May 2026
School Advisory Council Meetings (SAC)	Monthly meetings are held to allow for parent and community input in the overall functioning of the school.	Monthly beginning in September
Shared Nights (partnership with community)	Grade levels will have the choice of hosting a shared night at a location in the Golden Gate Area, such as IL Primo, or McDonalds. Families are invited to join these events.	Team Discretion Monthly

6. Staff Training

Describe the professional development activities the school will provide to educate the **teachers, specialized instructional support personnel, principals, other school leaders and other staff** with the assistance of parents/families on:

- How to reach out, communicate, and work with parents/families as equal partners
- The value and utility of contributions of parents/families
- How to implement and coordinate parent/families programs and build ties between parents and schools

We will provide staff-wide Parental Involvement training during our pre-service week. Teachers will be provided with various strategies to increase parental involvement in school and at home. Professional learning for staff will include topics of understanding our student population, effective communication, positive parent involvement, conducting parent conferences and student-led conferencing. Lastly, all non-instructional staff will be provided professional development to provide them with strategies to help parent comfort level and increase/encourage parent involvement at school. Another focus is how to empower families to become engaged in their child(s) education.

7. Communication

Describe how your school will provide timely information about the **Title I programs (PFEP Plan, SIP, and any programs funded with Title I)**

The Annual Title I Meeting will be held to deliver information to parents about Title I programs and budgets being implemented at the beginning of the year. The district also provides information to send home in September. SAC meetings will be held monthly to disseminate important information to parents/members. The GGE parent involvement policy will be distributed to parents in the form of a brochure. Newsletters will be sent home monthly along with a school calendar to inform parents of important events and information. We will send home and post on our GGE website the PFEP plan, SIP and any other programs funding with Title 1 money with students. GGE will send home the information via backpack the first week of school to all students. A text blast and email will be sent making families aware of this document coming home. All of these documents will be translated in the 3 languages as well.

How will your school **share with parents** the curriculum at the school, the forms of assessment used to measure student progress, and the achievement levels students are expected to obtain?

Parents will be provided multiple avenues in which to communicate concerns to school administration. Parents can speak with staff during our Annual Title I Meeting. They will also be provided opportunities to respond through the following: telephone response capabilities, conference, and e-mail. We always encourage parents to send in handwritten notes/questions regularly with their children. These are sent to the front office each morning and relayed to staff to obtain the required interpretation to answer in a timely manner and in the parents' home language. Parent comments can be included in our meeting minutes and taken into consideration when making adjustments to our school-wide plan. Golden Gate will host curriculum mornings for each grade level, where parents can hear a detailed description of what the children will learn throughout the year, and what assessments will take place during the year, such as iReady, FAST, STAR, and pre and post assessments. Notices will be sent home, as well as posted on our Facebook and Twitter account to support parent involvement.

How, if requested by parents, will your school provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

We will always be receptive to feedback and will ensure all parents are granted access to the ability to understand anything related to our school and their child's success, even if we need to have a translator reach out to the parents. Should any parent desire more of a say we would extend that opportunity to participate in school-related meetings and/or SAC monthly sessions. Opportunities are provided at every meeting for input, suggestions, and questions. – We will also offer information on the night of our Title 1 meetings and curriculum night. The curriculum night will allow families to interact with the grade level teams.

How will your parents/families submit comments if the Schoolwide/SIP and Parent and Family engagement plans are not satisfactory to them?

We will share these at leadership meetings, SAC meetings, and discuss strategies to improve student achievement and communication with parents. Parents will be provided with multiple avenues in which to communicate concerns to school administration. Parents can speak with staff during our Annual Title I Meeting. They will also be provided opportunities to respond through the following: telephone response capabilities, conference, and e-mail. We always encourage parents to send in handwritten notes/questions regularly with their children. These are sent to the front office each morning and relayed to staff to obtain the required interpretation to answer in a timely manner and in the parents' home language. Parent comments can be included in our meeting minutes and taken into consideration when making adjustments to our school-wide plan.

8. Accessibility

Describe how your school offers parent/family engagement activities **for all** parents/families. **(Including parents with limited English proficiency, disabilities, and migratory children).**

We will provide translations in Spanish, and Creole at all of our events. Our ESE department can support families with disabilities, and our school has access for families with physical disabilities (ramps). The school monthly newsletter and calendar (bilingual) will be sent home regularly to notify parents of upcoming events and programs, as well as opportunities to further develop strategies to support children at home. Additionally, the marquee will display upcoming events and an auto Dialer, text messages and, e-mails are used to inform parents of upcoming events. School personnel will be available to translate to parents in Spanish and Creole. Important school information is also posted on the school website.

Describe how your school will share information related to school and parent/family programs, meetings, school reports, and other activities in an **understandable, uniform format and in languages that the parents/families can understand.**

We have staff that assist with communication needs. If we send a document home, it is interpreted into Spanish and Haitian Creole and sent in the parents' home language, with English on the reverse side. We will send texts, dialers, flyers and monthly electronic newsletters translated in all 3 languages.

9. Barriers

Describe the barriers that hindered participation by parents **during the previous school year.** Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children)?

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Transportation	• Offer parent conferences via phone/Webex • Flexible scheduling for conferences/events • Both morning and afternoon conferences and meetings • Combine events/meetings
Work-related conflicts	• Providing a flexible meeting schedule with opportunities in the morning and evening for participation. • Providing opportunities for all parents to call or come to school for explanations of meeting outcomes in their own languages.
Limited family resources	• Provide childcare, meals/snacks at events and supply materials for at home learning such as learning kits and school supplies
Parents' lack of comfort	• Create a welcoming environment by training staff on understanding student populations and effective parent communication; Offer workshops to explain the curriculum and how Parents can help their student at home.

10. Upload Evidence of Input from Parents on the development of the PFEP

Upload a copy of SAC minutes that include a statement that parents were given the opportunity to discuss and provide input on the **FY26 Parent & Family Engagement Policy (PFEP)** prior to approval. Be specific with the feedback provided by parents. Please upload the document in your school folder in the Title I Drive - Teams

11. Upload FY26 Parent-School Compact

Upload an electronic version of the FY26 Parent-School Compact. Please upload document in your school folder in the Title I Drive - Teams.

12. Upload Evidence of Parent Involvement in Development of Parent-School Compact

Provide copy of SAC minutes that include statement that parents were given the opportunity to discuss and provide input on the **FY26 Parent –School Compact** prior to approval. Be specific with the feedback provided by parents. Please upload document in your school folder in the Title I Drive - Teams

Evaluation of the Previous Year's Parent and Family Engagement Plan

Review your **FY25 School Parent and Family Engagement Policy (PFEP)** and complete the sections below.

1. Building Capacity Summary

Provide a summary of activities provided during the **2024-2025** school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting, Parent Institute workshops and any other parent workshops. **If activity was not completed, provide an explanation in the space below.**

Content and Type of Activity	Number of Activities	Number of Participants	How did this activity build parent and family capacity to improve student achievement? If not completed, provide rationale.
Annual Title I Meeting	1	437	Parents were informed of school PFEPs, Title I funding, supplemental programs/staff and the expectations of the school, family and student. Parents were able to better understand how resources are allocated to support our community.
Student Led Conferencing - conducted once. Students reviewed their academic goals and data with parent or selected school leadership. Parents signed in and all sheets will be uploaded to our Title One drive.	1	145	Students and parents were given the opportunity to share their academic and personal WIGs throughout the year. They discussed ways they can support those WIGs at home. Student progress in meeting their WIGs was shared in reading, math, and science.
STREAM Family Activities – Activities focus on building skills in science, technology, engineering, math and Reading skills to support learning at home.	4	110	Parents and students worked on activities focused on building skills in Science, Technology, Engineering, Math, and Reading skills to support student learning at home while enjoying food.
Donuts with Grownups	1	125	Parents came to participate in STEAM like activities and enjoy donuts and coffee with their child. We had art, science and math activities.
Kindergarten Round up	4	40	Parents were provided with information on how GGE operates from arrival to dismissal. Parents and students were given a tour of the school and requirements needed to be successful in kindergarten. Families were given books along with a list of high frequency words. Question and answer session on drills, uniforms, pick up and contact information, attendance, assessments, etc.

2. Staff Training Summary

Provide a summary of the **professional development** activities provided by the school during the **2024-2025** school year to educate staff on the importance of Parent and family engagement. The

value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

Content and Type of Activity	Number of Activities	Number of Participants	How did this activity built parent and family capacity to improve student achievement? If not completed, provide rationale
Staff training was provided during the August Pre-Service Week	1	65	Staff development provided staff with information regarding support and strategies to include families in their child's learning to close the achievement gap.

3. Review your FY25 School Parent and Family Engagement Policy (PFEP) Barriers Section.

To what extent did your site implement the steps described in your PFEP? How will Title I Parent and Family Engagement (PFE) funds be used to address the barriers that persist?

Barrier (Including the Specific Subgroup)	Steps the School took to Overcome	Implementation (Full, Partial, Not Yet)
Work-related conflicts	School events were held in the morning and in the evenings throughout the school year. Specific times were asked of SAC to get input on what would be the desired time for the most participation from our families.	Full
Limited family resources	We have offered family childcare when needed to help eliminate the barrier. We also encouraged student participation through incentives for attending events. Funds are used to purchase student incentives.	Full
Transportation	We will continue to offer parent conferences via phone/Webex. We will also have Flexible scheduling for conferences/events, which may include both morning and afternoon conferences and meetings	Full
Parents' lack of comfort	At each event, we had translators there to help with the language barriers, which also helped provide a sense of comfort. We will continue to use the PFE funds to utilize support staff as needed.	Full