

Collegial Circle Final Report

Please complete all information on this form. After it is complete, send it to the Teacher Center along with other supporting documentation. Electronic copies are preferred whenever possible.

COLLEGIAL CIRCLE INFORMATION

Title of Circle: Artificial Intelligence as Your Teaching Assistant Standards Area: All
Facilitator: Kathryn Milne School(s): ACE
Beginning Date: March 5, 2025 Ending Date: May 7, 2025 # of Hours: 8 hrs.

Please submit copies of the following to this report:

- ✓ Collegial Circle Attendance Log
- ✓ Collegial Circle Meeting Log
- ✓ Samples of strategies implemented, materials created, or student work samples where applicable
- ✓ Collegial Circle Reflection Sheets - completed by each participant

COLLEGIAL CIRCLE DESCRIPTION

What was the anticipated goal(s) of this Collegial Circle?

To empower teachers with the confidence to integrate AI into their practice, recognizing its potential as an assistant and thought partner. Through the collegial circle, educators would explore how AI could streamline tasks, enhance lesson design, and support diverse student needs. By building their own proficiency, teachers will also feel prepared to guide students in using AI effectively and responsibly.

What grade level(s) and or subject area(s) will benefit from this Circle?

All grade levels K-5, as well as special areas.

What level of Guskey's Professional Development Evaluation did you select for this Circle?

Level 2: Participant's Learning – All members of the collegial circle acquired the intended new skills of navigating AI platforms as a teaching tool. This was evident in our group discussions, created documents/tasks/assessments through AI, and written notes from participants.

FINAL REFLECTIONS

Was the goal of your Collegial Circle met? Please explain.

Reflection on Collegial Circle: Exploring AI in Education

Our recent collegial circle on integrating AI into teaching practices was a great success. Over several sessions, educators came together with a shared curiosity about how artificial intelligence can support and enhance student learning. Through hands-on exploration, open discussions, and collaborative problem-solving, we developed a deeper understanding of AI tools and their practical classroom applications.

One highlight was seeing educators gain confidence in using AI for lesson planning, differentiation, and student engagement. Participants appreciated the opportunity to test tools in real time and reflect on both the opportunities and limitations AI presents. The collaborative nature of the circle fostered a supportive environment where questions were welcomed, and ideas flowed freely.

By the end of our time together, participants expressed enthusiasm for continuing to explore AI and integrating what they learned into their practice. This collegial circle not only increased our knowledge but also strengthened our professional community, setting the stage for ongoing growth and innovation.

How did the members of this Collegial Circle assess whether the outcome was met? What evidence was utilized to assess your progress?

Educators who participated in the AI collegial circle assessed their learning and the success of the circle's goals through a combination of reflection, discussion, and practical application. All members kept a note-catching journal

that was created by me to complement each meeting. Members also shared examples of how they have begun to use AI in their instructional planning, classroom management, or student engagement strategies. Finally, some of the items created using AI have been submitted as part of this final report.

Some note-catchers have also been scanned and attached in this final report

How did your work impact teaching and learning? [Include student work samples, lesson plans, peer reviews, etc.]

Participating in a collegial circle focused on AI as an instructional tool has had a significant impact on both my teaching and professional growth. Through collaborative learning and exploration of AI platforms, I've not only expanded my toolkit but also found new, engaging ways to support students.

One major shift has been in how I differentiate instruction. After exploring tools like Diffit and MagicSchool AI during the collegial circle, I began using them to create leveled reading materials and scaffolded questions tailored to individual student needs. For example, in a recent humanities unit, I used AI to modify a complex article on the Inca Empire into two reading levels. Students were able to access the content more easily and demonstrate understanding through tiered responses. This was especially helpful for my ENL students. Comparing these work samples to earlier ones showed a noticeable improvement in comprehension and written responses across all levels.

Collaboration with colleagues in the circle also helped me critically evaluate how to use AI ethically and effectively. Peer reviews of lesson plans incorporating AI tools offered valuable insights, prompting me to adjust pacing and ensure that students were also learning to think critically about AI-generated content.

Overall, the collegial circle fostered a community of curiosity and innovation that pushed me to be more reflective and intentional in how I integrate technology. As a result, my students are more engaged, and I feel more empowered as an educator to adapt and grow alongside emerging tools.

Did your work align with the Level of Evaluation you identified in your proposal? Please explain.

Yes, our work aligned with my anticipated level of evaluation. All members of the circle completed the work with new learning. Each member is now equipped with knowledge of AI platforms to use as an instructional tool when lesson planning, creating projects, rubrics, and more. It was impactful that we had colleagues from across grade levels and special areas to share their experiences using AI.

Please included any additional comments you would like to share with the Collegial Circle Committee. This may include unanticipated outcomes, next steps, new learning, etc.

No other additional comments at this time – the group had a lot of fun learning about how AI can be used to enhance learning!