

BOARD OF EDUCATION

**BUSINESS MEETING
SEPTEMBER 16, 2025**

AGENDA

**WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT
BOARD OF EDUCATION**

**BUSINESS MEETING
WELLINGTON HIGH SCHOOL**

**Tuesday, September 16, 2025
6:00 PM**

I. CALL TO ORDER - PRESIDENT

A. Pledge of Allegiance

B. Attendance Roll Call

Roll Call: Mr. Mohrman____ Mrs. Kazmierczak____ Mr. Ratliff____ Mrs. Shellhouse____

C. This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation as indicated on the agenda. Those wishing to speak during the public participation portion of the meeting are required to sign in and agree to follow district procedures regarding the "Hearing of the Public".

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D. It is recommended that this agenda be approved as presented or approved as amended.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman _____ Mrs. Kazmierczak _____ Mr. Ratliff _____ Mrs. Shellhouse _____

E. Approve the minutes of the Board Retreat Meeting conducted on Tuesday, August 5, 2025, the Business Meeting conducted on Tuesday, August 12, 2025, the Special and Work Sessions conducted on Tuesday, September 2, 2025, and the Special Session conducted on Tuesday, September 9, 2025.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman _____ Mrs. Kazmierczak _____ Mr. Ratliff _____ Mrs. Shellhouse _____

F. Presentations

1. Report Card Update - Glasure and Peltz

G. Administrative Reports (Superintendent will answer any questions by the board)

1. Glasure - Director of Curriculum & Special Projects
2. Rahm - Director of Student Services
3. Bowman - Athletic Director & Student Life Coordinator
4. Sword - Communications Coordinator
5. Helton - Director of Nutrition Services
6. Heyd - Technology Coordinator
7. Milks - Principal, Westwood Elementary School
8. Figuly - Principal, McCormick Middle School
9. Urban - Principal, Wellington High School

H. Hearing of the Public

The Hearing of the Public will last no longer than sixty minutes with each person having five minutes to speak.

Any person wishing to speak must sign in and be recognized by the chair to make statements relative **to current school related issues**. The chair will limit remarks pursuant to the debate regulations of Robert’s Rules of Order.

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After being called, persons wishing to speak should rise. When recognized by the chair, the individual recognized must state his/her name and address. The individual may then make a statement to the Board.

At no time may any person make slanderous, libelous, demeaning, or derogatory remarks about any individual. Such remarks would be unacceptable and will result in the person being ruled out of order and instructed to stop speaking. Speakers should not expect questions asked by them to be answered during the meeting, however, the Board, at its discretion, may respond to such questions.

I. Reports

1. Athletics & Facilities – Mrs. Kazmierczak
2. Finance & Audit – Mrs. Kazmierczak & Mr. Mohrman
3. Policies - Mrs. Shellhouse
4. Communications – Mr. Ratliff
5. Endowment – Mrs. Shellhouse
6. OSBA & Student Achievement Liaison – Mr. Ratliff
7. J.V.S. Board – Mr. Ratliff

II. RESOLUTION TO FILL BOARD OF EDUCATION VACANCY

Whereas a vacancy has been caused on the Board of Education by reason of Jamie Babb moving out of the school district boundaries; and

Whereas this Board of Education has the legal authority to fill a vacancy for the unexpired term thereof;

Now, therefore, be it resolved that **Bethany Karl** is hereby appointed to serve as a member of the Board of Education of the Wellington Exempted Village School District for the remainder of the unexpired term, ending on December 31, 2025.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman _____ Mrs. Kazmierczak _____ Mr. Ratliff _____ Mrs. Shellhouse _____

III. SWEARING IN OF NEW MEMBER

ADMINISTER OATH TO NEW BOARD MEMBER:

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“Do you solemnly affirm that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Education of the Wellington Exempted Village School District, Lorain County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified?”

Answer: “I do.”

IV. BOARD PROFESSIONAL DEVELOPMENT EXPENSES

- A. Approve Phillip Mohrman and Ayers Ratliff to attend the OSBA Small District Advisory Network Meeting September 22, 2025 including related expenses.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman ___ Mrs. Kazmierczak ___ Mr. Ratliff ___ Mrs. Shellhouse ___

V. TREASURER'S REPORT AND BUSINESS (As Presented in Attachment)

- A. It is recommended that the following financial items be approved:
 1. Financial Statements for August 2025
 2. Authorize the Treasurer to transfer \$1,174.14 from the General Fund (001) to the Building Fund (004-9016) to cover the 2016 HB-264 annual payment.
 3. Authorize the Treasurer to transfer \$22,948.02 from the General Fund (001) to the Building Fund (004-9016) to cover the 2016 HB-264 annual payment.
 4. To approve the transfer of Class of 2025 fund balance of \$919.16 (200-9708) to the Class of 2026 fund (200-9709).
 5. Permanent Appropriations for FY26 as presented.
 6. Depository Agreement with Huntington Bank for the period of 8/21/2025-8/20/2030 (See Attached)
 7. Shared Services Alliance Agreement for Payroll Training and Best Practices Instruction September 8, 2025-December 31, 2025.
 8. Authorization for OSC to advertise and receive school bus bids on your district’s behalf.

Ohio Schools Council Cooperative advertising and receiving bids for school bus chassis and bodies

WHEREAS, the Wellington Exempted Village Schools Board of Education wishes to advertise and receive bids for the

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purchase of 1 - 72 passenger unitized conventional school bus chassis and bodies.

THEREFORE, BE IT RESOLVED the Wellington Exempted Village Schools Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of 1 - 72 passenger unitized conventional school bus chassis and bodies.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman____ Mrs. Kazmierczak____ Mr. Ratliff____ Mrs. Shellhouse____

B. Operations Update - Attachment to be handed out at meeting

VI. SUPERINTENDENT’S REPORT AND BUSINESS (As Presented in Attachment)

A. It is recommended that the following personnel items be approved:

1. Transfers/Reassignments:

a) None

2. Retirements:

a) None

3. Disability Retirement:

a) None

4. Resignations:

a) Lynette Humphreys from Cafeteria Monitor at Westwood Elementary School effective September 10, 2025.

5. Leave of Absence:

a) Rhonda Lara - Family Medical Leave effective August 25, 2025. Sick leave to run concurrently with FMLA.

6. Unpaid Leave of Absence:

a) None

7. Absence Without Pay:

a) None

8. Salary/Hours Adjustments:

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- a) Adjust the salary schedule placement for Juliana Farr Intervention Specialist for Westwood Elementary for the 2025/2026 school year from BA - EL0 to BA+15 - EL0 after transcript verification.
- b) Certified Staff - Based upon additional university training:

NAME	OLD TRAINING LEVEL	NEW TRAINING LEVEL
Caitlin Hartley	BA+30	MA
Cristy Hess	BA	BA+15
John Howells	BA+15	BA+30
Robert Howells	BA+30	MA
Bryan Policz	MA	MA+15
Shannon Thome	MA+15	MA+30

9. Employment:

- a) Award the revised One (1) - Year Classified Exempt Employment Contract for April Langteau as Payroll and Benefits Officer effective September 8, 2025 pending enrollment in Rapback (see attachment).
- b) Authorize a Stipend of \$1,000.00 for Susan Souhrada to be the Wellness Champion for the School District during the 2025/2026 school year (paid from the Wellness Fund 001.9355).
- c) Hire Kelsey Smith as On Board Instructor (OBI) to provide training for bus and van drivers for licensing and renewals on an as-needed basis for the 2025/2026 school year at a rate of \$22.25 per hour effective August 21, 2025.
- d) Approve Edward Brennan, experienced bus driver substitute on an as-needed basis at the rate of \$21.56 per hour for the 2025/2026 school year effective August 25, 2025.
- e) Hire James Feliciano as Van Driver for the 2025/2026 School Year on an as-needed basis at the rate of \$17.53 per hour effective September 3, 2025.
- f) Supplemental Contracts for the 2025/2026 school year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
7th Grade Volleyball Coach	Sara Schramm	EL0
Middle Cheer Coach Football	Chloe Black (pending PAP)	EL3

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Resident Educator Coordinator - 50%	Tara Gallagher	EL0
Resident Educator Coordinator - 25%	Bryan Policz	EL0
Resident Educator Coordinator - 25%	Kimberly Foster	EL0
Buddy Teacher for Devlin Pope	Martha Abram	EL0
Buddy Teacher for Shamus Ginley	Holly O'Daley	EL0
Buddy Teacher for Juliana Farr	Kimberly Foster	EL0
Buddy Teacher for Grace Cornelius	Susan Souhrada	EL0
Buddy Teacher for Ciera Trent	Jennifer Barlow	EL0
Buddy Teacher for Alison Butler	Bryan Policz	EL0
Buddy Teacher for Cassandra Grieve	Allison Zitek	EL0
Buddy Teacher for Jody Watkins	Erin Sumpter	EL0
Buddy Teacher for Bailey Rolland	Ericka Cole	EL0
Buddy Teacher for Claudia Gulan	Laura Gallatin	EL0
Resident Educator Mentor for Cassidy Keys	Kimberly Foster	EL0
Resident Educator Mentor for Nicholas Laposky	Joseph Saunders	EL0
Resident Educator Mentor for Janet Powalie	Michelle Gilmore	EL0
Resident Educator Mentor for Grace Cornelius	Tara Gallagher	EL0
Resident Educator Mentor for Ciera Trent	Kimberly Foster	EL0
Resident Educator Mentor for Jody Watkins	Bryan Policz	EL0
Resident Educator Mentor for Bailey Rolland	Robert Williams	EL0
LPDC Chair	Sherry Arcuri	EL2
Westwood K-Kids Advisor (50%) - Grades 1-2-3	Cathy Kurtz	EL8+
Westwood K-Kids Advisor (50%) - Grades 1-2-3	Sarah Gardner	EL3
Elementary Music (K-3)	Tyler Lehman	EL3
Westwood Yearbook Club Advisor	Jennifer McCloskey	EL0

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McCormick K-Kids Advisor (50%) - Grades 4-5	Cathy Kurtz	EL8+
McCormick K-Kids Advisor (50%) - Grades 4-5	Sarah Gardner	EL3
MMS Student Activity Committee Advisor (50%)	Paula Staffeld	EL8+
MMS Student Activity Committee Advisor (50%)	Jaqueline Woods	EL8+
Jr. High Student Council Advisor (50%)	Wendy Shivak	EL3
Jr. High Student Council Advisor (50%)	Tricia Farr	EL0
Middle School Memory Book Advisor	James Feliciano	EL1
McCormick Drama Advisor	Emily Campofredano	EL8+
Junior High Choir Director	Sherry Arcuri	EL5
Otaku Anime Club Advisor	Holly O'Daley	EL8+
WHS Student Council Advisor	Christen Lewis	EL3
WHS Newspaper Club Advisor	Holly O'Daley	EL3
High School Class Advisor - Freshman	Susan Souhrada	EL3
High School Class Advisor - Sophomore	Katherine Woods	EL3
High School Class Advisor - Junior	Susan Souhrada	EL8+
High School Class Advisor - Senior	Tracy Strait	EL2
National Honors Society Advisor	Janet Powalie	EL1
Gay Straight Alliance Club Advisor	Holly O'Daley	EL3
WHS Yearbook Advisor	Kaitlin Krajcik	EL7
Ruling Our eXperiences Club Advisor	Holly O'Daley	EL3
WHS Drama Advisor	Emily Campofredano	EL8+
WHS Assistant Drama Advisor	Dottie Cianciola	EL2
WHS Choir Director	Sherry Arcuri	EL8+
WHS Pep Band Director	Devlin Pope	EL8+
Community Dramatics (per play) - WHS Winter Performance	Emily Campofredano	EL8+

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Roll Call: Mr. Mohrman _____ Mrs. Kazmierczak _____ Mr. Ratliff _____ Mrs. Shellhouse _____

B. It is recommended that the Wellington Exempted Village School District Board of Education approve the following items:

1. Resolutions:

a) None

2. Contracts:

a) None

3. Field Trips:

a) Approve the Off-Campus Educational Experience for McCormick Middle School FFA to attend an Overnight Field Study to Camp Muskingum in Carrollton, Ohio from September 26, 2025 through September 28, 2025.

4. Approval of 2025-2026 Excess Costs Contracts:

a) Authorize the superintendent to enter into contracts for the 2025-2026 school year for Wellington Exempted Village Schools to provide special education services for non-resident students. These services are contracted due to open enrollment, court placement, parental institutional placement or cooperative agreement pursuant to sections 3313.981 O.R.C., 3323.14 O.R.C., and RULE 3301-48-02.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman _____ Mrs. Kazmierczak _____ Mr. Ratliff _____ Mrs. Shellhouse _____

C. It is recommended that the following sales projects/donations/grants be approved and if necessary the establishment of fund, appropriation, budget, and revenue accounts:

1. Grants:

a) Wellington Schools Endowment Grants

(1) 4th and 5th Grade Playhouse Square - M. Birchfield, E. Sumpter, E. Cole - \$3,600.00

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(2) Children’s Literature Brought to Life - M. Pilgrim, L. Weigand, J. Barlow, K. Foster - \$2,044.00

2. Sales Project:

- a) WHS Drama Club - Holiday Show
- b) WHS Drama Club - Spring Show
- c) MMS Drama Club - Spring Musical
- d) McCormick Library - Scholastic Book Fair
- e) Westwood Library - Scholastic Book Fair

3. Donations:

- a) Mary Seliga donated \$150.00 toward student lunch debt.
- b) Sally Norris donated toys and puzzles to Westwood Elementary School to be utilized by classroom teachers valued at \$50.00.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman____ Mrs. Kazmierczak____ Mr. Ratliff____ Mrs. Shellhouse____

- c) Ayers Ratliff donated stamps and envelopes for the 2025/2026 K-Kids Mailing for a total donation of \$185.90.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman____ Mrs. Kazmierczak____ Mr. Ratliff____ Mrs. Shellhouse____

Total Donations = \$385.90

Year-to-Date Total of Donations for 2025/2026 School Year = \$718.81

VII. OLD BUSINESS

A. None

VIII. NEW BUSINESS

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A. None

IX. MOTION TO MOVE TO EXECUTIVE SESSION - To request an Executive Session as authorized under the Ohio Revised Code 121.22(G)(1).

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman___ Mrs. Kazmierczak___ Mr. Ratliff___ Mrs. Shellhouse___

X. MOTION TO RETURN TO REGULAR SESSION

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman___ Mrs. Kazmierczak___ Mr. Ratliff___ Mrs. Shellhouse___

XI. COMMENTS OR STATEMENTS FROM BOARD MEMBERS

XII. FUTURE BOARD OF EDUCATION MEETINGS

A. Tuesday, October 7, 2025, Work Session, 6:00 PM, Westwood Elementary School
Superintendent's Office

B. Tuesday, October 21, 2025, Business Meeting, 6:00 PM, Wellington High School & via Zoom

XIII. MOTION TO ADJOURN

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman___ Mrs. Kazmierczak___ Mr. Ratliff___ Mrs. Shellhouse___

ADDRESSING THE BOARD

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School patrons are reminded when addressing the Board, statements about school employees, students, or parents must be accurate and that all remarks made at a public board meeting are subject to libel and slander laws of the State of Ohio.

Patrons wishing to meet privately with the school board are asked to contact the Superintendent prior to the Board Meeting so that the agenda may be adjusted and a time can be arranged.

MEETINGS AND EXECUTIVE SESSIONS

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

Board of Education members receive their copies of the agenda 72 hours prior to each meeting. This provides them with time to review all items, request additional information, if needed, and establish a position prior to the call for a vote.