



Student Handbook

2025 – 2026

PACE CENTER
(281) 412-1599

Administrative Staff

Principal Kimberly Darden
Assistant Principal Sholanda Smith
Lead Counselor Nelson Howard
Administrative Assistant..... Jamie Horne
Registrar Adrienne Addison
Receptionist/Attendance Clerk..... Gylles Landry
Nurse Aide Vanessa Escatel
Student Resource Officer Steven Brown

Support Personnel

Crisis Intervention Specialist..... Manett Butler

ACE Teaching Team

Lisa Jolly ELA
Ulyssia Broussard..... ELA
Maretta Cox..... Math
Katie Poirrier..... Math
Brook McClain..... Social Studies
Brayden Yingst..... Social Studies
Brandy Mosk Science
Rebecca Waddell Science
Zane Ramirez Special Education
Sean McCravy..... Credit Recovery/Social Studies
Patricia DeLeon Technology
Kelly Braden Family Consumer Science
Daniel Perez..... Spanish

ALA Teaching Team

Lauren Hooker Junior High
Renee White..... ELA
William Butler..... Social Studies
Olga Longoria Math
Tiffany Shelton Science
Dr. Kathy Goodwin..... Special Education

Special Programs

Kelly Braden PEP/PRS

Classroom Paraprofessional Support Team

Kathleen Lee Jennings Jewel Butler Beverly Taylor

ACE Mission

ACE is dedicated to the academic and personal enrichment of each individual in a positive and supportive learning environment. Special attention is given to providing students with the assistance necessary to accelerate their education and complete all academic requirements for high school graduation and assist students in developing future plans after high school.

Graduation Requirements

For students of ACE to become Pearland ISD graduates, they must meet the following standards:

Course Credit Requirements

- *Foundation Only Plan 22 Credits*
- *Foundation w/ Endorsement Plan 26 credits*
 - *Business & Industry – Business Marketing & Finance*
 - *Public Services – Child Development OR Cosmetology*
 - *Multi-Disciplinary – 4X4*
 - *Arts & Humanities – Social Studies*

State Assessment Requirements

PASS End of Course Exams

- English 1 & 2
- Algebra 1
- Biology
- US History

Student Classification

Students are classified by grade according to credits earned:

- 5.5 – 11 credits 10th grade
- 11.5 – 16.5 credits 11th grade
- 17 or more credits 12th grade

ACE Program

Instructional Delivery

ACE students will have the opportunity to attend a traditional 8 period day and engage direct instruction. Also, students can utilize the online instructional tools and resources for academic exploration and growth—Canvas and (as assigned) Edgenuity. Classes providing direct-instruction follow the Pearland ISD scope and sequence and the 9-week grading schedule.

STAAR/EOC Target Classes

ALL students who require assistance to pass a STAAR/EOC subject will be enrolled in classes designed to provide needed content supports. Students will receive direct instruction and have the opportunity to practice using released, online STAAR tests.

ACE is a Privilege

All students must always work hard towards graduation requirements. Any student who is not following ACE student expectations will be withdrawn and will be returned to their home campus. **ACE is a student privilege and will be treated as such.**

Student Expectations

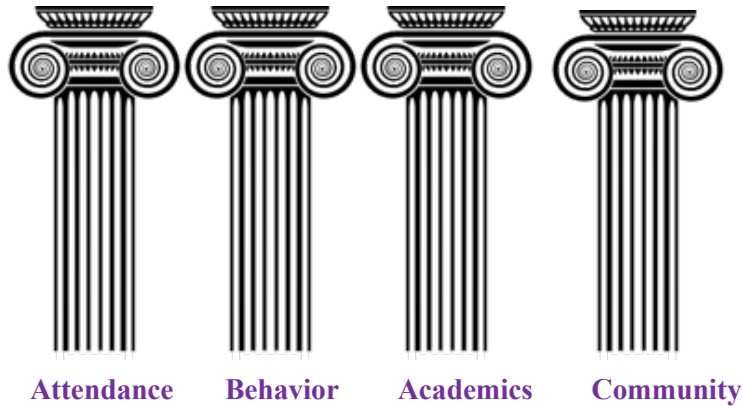
General Information

The PACE Center does not discriminate in any of its programs, services, or activities on the basis of age, color, creed, sex, or national origin. Pearland Independent School District is an equal opportunity employer.

The PACE Center Handbook is to be used in conjunction with the District-wide Student Code of Conduct. This handbook functions to inform students and parents of the PACE Center programs and expectations. It is important that each student and parent/guardian understand that both **district** student code of conduct **and campus** rules, policies and expectations are followed. Parents/guardians should encourage their child to follow both district and campus rules, policies and

expectations to ensure the campus administration and staff members can continue to provide an environment that is conducive to effective learning and teaching.

Our program works effectively for students who are committed to fulfilling its expectations. The **PACE Pillars of Success** provide a simple ABAC approach to student success.



Attendance

State law requires students to be in attendance ninety percent (90%) of the days **each** class is offered during a semester to receive credit for a class. Students who are not in attendance in each class for at least ninety percent (90%) of the total number of school days per semester will **not** receive credit in that class regardless of the grade earned unless the alternative procedures approved by the Board and outlined in the Student Handbook for regaining credit are followed. **Please note that students must attend school ninety percent (90%) of the scheduled number of school days.**

Attendance will be monitored during the instructional nine (9) weeks. Students or parents/guardians must call each day if they are unable to attend. Excessive absences will be filed on with the courts. Students should assure that notes and any other appropriate documentation are provided to the campus receptionist within three days of the student's return to campus.

Home Support

It is the parent/guardian's duty to monitor the student's school attendance and require the student to attend school. School districts are required by law to notify the parents of the state compulsory attendance law prior to each school year (see district handbook). School officials also must request a parent conference to discuss excessive absences.

Credit Loss

To receive credit in a class, a student must attend at least 90 percent of the days the class is offered. A student who attends at least 75 percent but fewer than 90 percent of the days the class is offered may receive credit for the class if he or she completes an academic tutorial plan, approved by the principal, which allows the student to fulfill the instructional requirements for the class.

If a student attends less than 75 percent of the days a class is offered or has not completed the plan approved by the principal, then the student will be referred to the attendance review committee to determine whether there are extenuating circumstances for the absences and how the student can regain credit, if appropriate.

In determining whether there were extenuating circumstances for the absences, the attendance committee will use the following guidelines:

- All absences will be considered in determining whether a student has attended the required percentage of days. If makeup work is completed, absences for religious holy days, required court appearances, and documented health-care appointments will be considered days of attendance for this purpose (See policy FEB Legal).
- A transfer or migrant student begins to accumulate absences only after he or she has enrolled in the district. For a student transferring into the district after school begins, including a migrant student, only those absences after enrollment will be considered.
- In reaching a decision about a student's absences, the committee will attempt to ensure that it is in the best interest of the student.
- The committee will consider the acceptability and authenticity of documented reasons for the student's absences.
- The committee will consider whether the absences were for the reasons over which the student or the student's parent could exercise any control.
- The committee will consider the extent to which the student has completed all assignments, mastered the essential knowledge and skills, and maintained passing grades in the course or subject.
- The student or parent will be given an opportunity to present any information to the committee about the absences and to talk about ways to earn or regain credit. (See Policy FEC Local).

The student or parent may appeal the committee's decision to the board of trustees by filing a written request with the superintendent in accordance with policy FNG Legal.

The committee may impose any of the following conditions for receiving credit lost because of excessive absences:

- Completing additional assignments, as specified by the committee or teacher.
- Satisfying time-on-task requirements before and/or after school.
- Attending tutorial sessions as scheduled.
- Maintaining attendance standards for the rest of the semester.

In all cases the student must also earn a passing grade in order to receive credit.
(See Policy FEC Local)

Absence Note -- Parent/Guardian's

When a student must be absent from school, the student – upon returning to school – must bring a note, signed by the parent that describes the reason for the absence. A note signed by the student, even with the parent's permission, will not be accepted. This note should be provided to the school within 3 days after the student returns to school.

If the student has established a questionable pattern of absences, the attendance committee may also require a physician's or clinic's statement of illness after a single day's absence as a condition of classifying the absence as one for which there are extenuating circumstances. (See Policy FEC Local)

**Electronic notes must be completed through the district's fillable form.*

Absence Note -- Doctor's Note

Upon return to school, a student absent for more than five consecutive days because of a personal illness must bring a statement from a doctor or health clinic verifying the illness or condition that caused the student's extended absence from school.
(See Policy FEC Local)

Absence Note – Military Duty

A student whose parent or legal guardian is an active-duty member and has been called to duty for, is on leave from, or immediately returned from deployment to a combat zone, shall be granted additional excused absences at the discretion of the superintendent.

Procedures for Receiving Absence Notes

A student who has been absent should provide a written excuse within three days after returning to school. Medical documentation should be provided anytime the student is absent from school and seeks medical attention. If a student is absent for three or more consecutive days or exceeds the maximum number of days allowed per class, the student must provide medical documentation stating the date and time of the appointment and the nature of the illness, along with a brief note from a parent or the person standing in parental relationship to the attendance office within three days of the student's return to school. **Late notes should be turned into the attendance office where they will be dated and kept on file, but the absence will remain unexcused.** The attendance committee will review all notes when a student petitions for credit.

Truancy prevention measures will begin after 3 unexcused absences in a four-week time period.

NOTES FOR EXCUSED ABSENCES SHOULD BE WRITTEN ON LETTERSIZED PAPER AND TURNED IN TO THE ATTENDANCE OFFICE. EACH NOTE MUST CONTAIN THE FOLLOWING INFORMATION:

1. Current date
2. Date of absence(s)
3. Full name of student
4. Student I.D. number
5. Reason for absence
6. Daytime phone number of parent/guardians
7. Name and phone number of physician, dentist (if applicable) or if absences exceed the limit for the semester.

School Approved Extenuating Circumstances for Excused Absences

The high school accepts the following as extenuating circumstances for excused absences:

1. An excused absence based on personal sickness, sickness or death in the family, quarantine, or weather or road conditions making travel dangerous.
2. Days of suspension.
3. A migrant student's late enrollment or early withdrawal.
4. Participation in court proceedings or child abuse/neglect investigation or custody of the criminal justice system. (Documentation from court is required.)

5. Days missed as a runaway as verified by police report.
6. Late enrollment or early withdrawal of a student under Texas Youth commission.
7. Participation in a substance abuse or rehabilitation program.
8. Graduating seniors are allowed one day per semester to visit a college or university, provided that the school is located at least 100 miles from Pearland. (Prior approval by their administrator and documentation from the college is required.)

Unexcused absences are a serious violation of the District Code of Conduct and state law. *This policy does not affect a student's right to be excused from attending school to observe religious holy days.* These requests should be made in writing prior to the date of the holy day(s). Upon approval by campus administrator the student will be counted as present in school.

Routine Medical Appointments/Student Counted Present

A student is to be counted present in class(es) for a partial day's absence from a routine visit to a health care professional (physician, dentist, orthodontist, chiropractor, etc.) if the student checks in and out of school through the administrative office, presents a note of documentation, completes assignments missed, and does one of the following:

1. Reports to school at the regular time, leaves for appointment, and returns to school the same day with a note from the health care professional verifying the appointment.
2. Has an early morning appointment with a health care professional and reports to school the same day with a note from the health care professional verifying the appointment
3. Reports to school, leaves school later during the day for a scheduled appointment that extends past school hours, and returns the following day with a note from the health care professional verifying the appointment.

The student shall not be penalized and shall be counted present for the purpose of calculating the average daily attendance.

All proper medical documentation must be submitted as stated above and all procedures for checking in and out of school as outlined in the high school handbook must be followed for a student to be counted present for the classes missed.

Leaving Campus/Illness or Emergency

Under no circumstances is a student to leave campus because of illness without checking out through the front office. Students who leave campus without following this procedure will be subject to disciplinary action and will receive unexcused absences. The student/parent must sign out from the office.

Students are not permitted to use their cell phone to call or text their parents to report an illness. Cell phone use is prohibited under school board policy. If a parent cannot be reached and the situation requires medical attention beyond our resources, it may be necessary to activate medical services. Parents are responsible for emergency care costs.

Notification of Absences

Parents and students are notified about attendance through campus phone calls and emails. Parents will receive a computer-generated notice through the mail after three unexcused absences. Absences can always be viewed in Skyward. Parents are advised to call the administrative office if they are unaware of the number of absences that their child has accumulated.

Adult Students Enrolled in School

A married student or students 18 years of age who no longer live with their parents or who are no longer counted as dependents for tax purposes on the parents' or guardians' federal income tax will be directly responsible to their campus administration. These students must document their own excused absences with approval of administration. Adult students who reside with their parents must bring documentation stating that the parent is aware that the student will be writing his/her own notes. Notes will not be accepted from students without this documentation.

Leaving Campus/Scheduled Medical Appointments

If a student must leave campus during the day for an appointment, he/she must have permission from campus administration before leaving the campus. **A note from the parent/guardian must verify the need for early dismissal.** Students are not allowed to place phone calls for verbal permission to leave campus. **Phone calls are not accepted in place of notes.** Failure to follow this procedure will result in an unexcused absence in any class missed and in disciplinary action.

Between 2:20 and 2:35, student check-out is suspended. This window of time allows staff and students to manage bus rider exits and staff to prepare for the end of school day dismissal.

Attendance/Health

When Should I Keep my Child at Home?

Students should remain at home when they have a fever of 100 or above. They should remain at home until they are fever free for 24 hours without the aid of fever reducers. They should stay at home if they are vomiting, have diarrhea, have uncontrolled asthma, or have untreated pink-eye. Students must be free of these symptoms for 24 hours before they return to school. This is in the best interest of your child and other children as well. There may be other conditions that would prevent your child from being in school. This decision would be made by the campus administrator in collaboration with the parent. If you are not sure if you should keep your child at home, please do not hesitate to call and speak with your school administrator before you send them.

Health Services

Pearland school nurses are proud to be a part of your child's education. Success in school is directly related to the good health and emotional well-being of each student. Responsibility for the care of the children lies primarily with parents. School nurses do not diagnose, they assess and make recommendations based on that assessment. PACE does not have a full time nurse on staff. PACE students have health services through the Health Care Assistant and the nurses at Pearland Junior High West and Pearland Junior High East. If students need to take medication at school the following guidelines must be followed.

When possible, all medication should be given by the parent at home.

However, some medication will be dispensed at school according to the following guidelines:

1. Written permission and specific directions for administration of medication are required. Directions must include student's name, date, and name of medication, dosage, and time to be administered.
 - a. A physician's authorization form must be signed by the physician, dentist, AP nurse or physician's assistant and parent

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if a medication is to be administered for longer than ten (10) consecutive days.

- b. Over-the-counter medication and other prescription medication may be administered for a period of no longer than ten (10) consecutive days, provided signed permission has been provided by the parent or guardian.
2. All medication must be provided by the parent in the original container.
 3. All medication must be brought to the clinic on arrival to school
 4. The student should not carry on him/herself nor administer to him/herself any medication. Exceptions may be made for asthma inhalers at secondary schools (grades 7-12). (See #7)
 5. The school nurse will supervise the storing and dispensing of medication.
 6. When a student brings a new medication to school, the school nurse must give the initial dose.
 7. Permission to carry asthma inhalers will be given to secondary students (grades 7-12) provided a contract between student, parent, nurse and doctor is signed. You may obtain this form from the school nurse. This privilege may be withdrawn by the nurse if the student does not demonstrate proper responsibility in regard to medication.
 8. Every effort will be made to give medication as close to the specified time as possible. However, students often forget medication or there are emergencies in the clinic. The nurse will make sure that medication is administered with ½ hour of the scheduled time. This is standard for hospitals and other facilities where medications are administered.
 9. **In order to assure the safe delivery to school of controlled medications, the parent should deliver these medications directly to the front office.** However, if this is impossible; the parent must adhere to the following:
 - The parent must bring the original prescription container to school initially.
 - When the medication container is empty, it will be sent home
 - A note will also be sent home for the parent to fill out and send back to the nurse with the medication.
 - The parent should count out how much medication they are sending in the bottle, fill in the medication name and amount and sign the form.
 - The student must bring medications to the nurse on arrival to school.
 10. If the dosage of the student's medication is changed, a new physician's authorization form must be signed. This applies also to any new medications. These forms are available in the nurse's office, and online.

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11. Food supplements will not be given during school hours.
12. **Medication orders may only be received from physicians, dentists, AP nurses and physician’s assistant licensed to prescribed medication in Texas.**
13. Medication from foreign countries, including Mexico, will not be given during school hours.
14. Only medication that has been approved by the FDA will be given during school hours.
15. At the end of the school year, all medication must be picked up by the parent in the nurse’s office. Any medication left in the nurse’s office will be destroyed.

Bell Schedules

2024-25 Bell Schedules								
Regular Schedule			Early Release			POP/Community Wednesdays Schedule		
Time	Period	Duration	Time	Period	Duration	Time	Period	Duration
7:15-8:05	1 st Period	50	7:15 - 7:42	1 st Period	27	7:15 - 7:55	1st	40
8:09-8:54	2 nd Period	45	7:45 - 8:12	2 nd Period	27	7:59 - 8:39	2nd	40
8:58 - 9:48	3rd Period & Announcement	50	8:15 - 8:44	3 rd Period & Announc.	29	8:43 - 9:28	3rd	45
9:52-10:37	4th Period	45	8:47 - 9:14	4th Period	27	9:32 - 10:12	4th	40
10:45 - 11:21	ALA Lunch	36 *includes 6-min transition	9:17 - 9:43	5th period	26	10:16 - 10:56	5th	40
10:41-11:31	5th Period	50	9:46 - 10:12	6th Period	26	10:40 - 11:10	ALA Lunch	30
11:31-12:01	ACE Lunch	30	10:15 - 10:41	7th Period	26	11:00 - 11:40	6th	40
12:04-12:54	6th Period	50	10:44 - 11:25	8th Period	41	11:40 - 12:10	Lunch	30
12:58-1:43	7th Period	45				12:10 - 1:05	POP Groups	55
1:47-2:35	8th Period	48				1:09 - 1:49	7th	40
						1:53 - 2:35	8th	42

Passing Periods

There will be 4-minute passing periods throughout the day. Students must conduct themselves in an orderly fashion and assure on-time arrival to each assigned class.

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Behavior

Student Dress Code



2024-2025 STUDENT DRESS CODE (Pre-K – 12th) PEARLAND INDEPENDENT SCHOOL DISTRICT

06/11/24

The Pearland ISD Dress Code is established to teach grooming and hygiene, prepare students for success, prevent disruption in the instructional setting, and maintain a safe environment for all students.

Pearland ISD sets the following general expectations for grooming and dress:

- Students should come to school bathed and wearing clean clothes.
- Students' hair should be clean, neat, and well groomed.
- Appropriate undergarments should be worn and not visible.
- Clothing should be appropriately sized and of appropriate length.
- Sleep wear (pajamas) is not allowed except for campus designated days but must comply with the policies in this document.
- Clothing and accessories may not be worn in any way that reflects gang affiliation or conceals contraband.
- Apparel and accessories, including face masks, face shields, or face coverings with inappropriate writing, drawings, or advertisements, to include but not limited to, alcohol, tobacco, drugs, violence, occult, death, suicide, gang activities, sexual innuendos, cultural divisiveness, and racial intolerance may not be worn.

Bottoms: Slacks, Jeans, Pants, Skirts, Shorts, Sweatpants, and Athletic pants/shorts:

- Shorts and skirts must be worn no shorter than mid-thigh.
- Pants, shorts, and skirts shall be appropriately sized, fit securely at the waist, and shall not expose skin above the mid-thigh.
- Shorts, leggings, or skirts must be hemmed, not cutoffs.
- Leather, suede, vinyl, or sheer (see-through) fabrics are not allowed.
- Stretch slacks and leggings are allowed and should be appropriately sized and shall not be see-through or expose any skin.
- Distressed jeans are allowed but shall not expose skin above the mid-thigh.
- Any student that violates these rules when wearing shorts or skirts, may lose the privilege of wearing shorts or skirts for the remainder of the year.

Shirts and Blouses:

- Shirts and blouses may be any color including solids, stripes, prints, and plaids. No see-through fabrics allowed. Collars are not required.
- Spirit shirts must be campus/district specific and may include college or professional sports teams.
- Must have sleeves, be appropriately sized, and of appropriate length.
- Spandex, leather, suede, vinyl or sheer (see-through) fabrics are not allowed.
- Will not expose the chest area, undergarments, or skin, which includes but is not limited to the midriff or open back.

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Dresses or Jumpers:

- May be any color including solids, stripes, prints, and plaids.
- Must have sleeves, be appropriately sized, and must be worn no shorter than mid-thigh.
- Spandex, leather, suede, vinyl, or sheer (see-through) fabrics are not allowed.

Hair:

- Hair must be neat, clean, and well groomed.
- Distracting colors are not allowed.
- Facial hair must be neat, clean, and well-groomed/trimmed, and worn in a style that is not distracting.
- Head coverings such as hats, caps, or bandanas are not allowed. (An exception will be made for religious headwear)

Jackets and Coats:

- Sweatshirts, sweaters, windbreakers, sports coats and blazers may be worn inside and follow the same guidelines as shirts and blouses.
- Full length jackets or coats commonly referred to as "trench" coats or "dusters" are not allowed.

Shoes:

- Students must wear shoes appropriate for school.
- House slippers, slides, or flip flops are not allowed.
- All shoes must include a back strap over the heel.
- Wheels, noise makers, or lights are not permitted.

Accessories/Miscellaneous:

- No more than two (2) earrings may be worn in the earlobe only.
- Nose rings, lip rings, tongue piercing rings, or other body piercing accessories are not allowed.
- Spacers or gauging of the earlobe are not permitted.
- Tattoos must be covered.
- Sunglasses or sunshades are not to be worn in building.
- Heavy chains or accessories with spikes or studs are not allowed.
- Any accessory that could cause injury will be prohibited.

THE PRINCIPAL/ASSISTANT PRINCIPAL(S) ARE AUTHORIZED TO MAKE DETERMINATIONS REGARDING WHETHER ANY FASHION, FAD, HAIR, JEWELRY OR ARTICLE OF CLOTHING IS INAPPROPRIATE FOR SCHOOL WEAR OR DISRUPTIVE TO THE EDUCATIONAL PROCESS OR SAFETY OF THE CAMPUS.

PACE students must comply with the PISD Student Dress Code. Additionally, ***NO backpacks or hoodies of any type or size are permitted on the PACE campus.***

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Código de Vestimenta Estudiantil



CÓDIGO DE VESTIMENTA ESTUDIANTIL 2024-2025 (Pre-K – 12^o) **DISTRITO ESCOLAR INDEPENDIENTE DE PEARLAND** 06/11/24

El Código de Vestimenta del Distrito Escolar Independiente de Pearland se establece para enseñar aseo e higiene, preparar a los estudiantes para el éxito, evitar la interrupción en el entorno de instrucción, y mantener un ambiente seguro para todos los estudiantes.

El ISD de Pearland establece las siguientes expectativas generales para el aseo y la vestimenta:

- Los estudiantes deben venir a la escuela bañados y con ropa limpia.
- El cabello de los estudiantes debe estar limpio, prolijo y bien peinado.
- La ropa interior debe ser apropiada y no debe ser visible.
- La ropa debe ser de la talla y del largo apropiados.
- La ropa y los accesorios no deben usarse de ninguna manera que refleje la afiliación a una pandilla o que oculte el contrabando.
- No se puede usar ropa y accesorios, incluyendo mascarillas, protectores faciales o cobertores faciales, con inscripciones, dibujos o anuncios inadecuados, incluidos a título enunciativo, alcohol, tabaco, drogas, violencia, ocultismo, muerte, suicidio, actividades pandilleras, insinuaciones sexuales, división cultural, e intolerancia racial.

Pantalones de vestir, jeans, pantalones caprí, faldas, pantalones deportivos/pantalones cortos:

- Los pantalones cortos y las faldas no deben ser más cortos que la mitad del muslo.
- Los pantalones, pantalones cortos y faldas deben ser del tamaño adecuado, ajustarse bien a la cintura y no exponer la piel por encima de la mitad del muslo.
- Los pantalones cortos, calzas o las faldas deben tener dobladillo, no ser cortados.
- No se permite el uso de cuero, gamuza, vinilo o telas transparentes.
- Se permiten pantalones formales y deportivos de licra, pero deberán de ser de la talla apropiada que no se transparente o exponga la piel.
- Los jeans desgastados están permitidos, pero no deben exponer la piel de la parte de arriba del muslo.
- Los estudiantes que violen estas reglas al usar pantalones cortos o faldas pueden perder el privilegio de usar pantalones cortos o faldas por el resto del año.

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Camisas y blusas:

- Las camisas y blusas pueden ser de cualquier color, incluyendo lisos, rayas, estampados y cuadros. No se permiten telas transparentes. No se requieren cuellos.
- Las camisas de espíritu deben ser específicas del campus/distrito y pueden incluir equipos deportivos universitarios o profesionales.
- Deben tener mangas, ser del tamaño y del largo adecuados.

Vestidos o jerseys:

- Pueden ser de cualquier color, incluyendo lisos, rayas, estampados y cuadros.
- Deben tener mangas, ser de la talla adecuada y no deben ser más cortos que la mitad del muslo.
- No se permite el uso de spandex, cuero, gamuza, vinilo o telas transparentes.
- Las calzas lisas o multicolores solo pueden usarse bajo un vestido, un jersey o una falda. Las calzas no pueden usarse solo con una camiseta larga.

Cabello:

- El cabello debe estar prolijo, limpio, y bien peinado.
- No se permiten colores que distraigan la atención.
- El vello facial debe estar prolijo, limpio y arreglado/recortado, y debe usarse con un estilo que no distraiga la atención.
- No se permite cubrir la cabeza con sombreros, gorras o pañuelos. (Se hará una excepción con los sombreros religiosos)

Chaquetas y abrigos:

- Las sudaderas, los suéteres, los rompevientos, los abrigos deportivos y las chaquetas pueden usarse dentro y siguen las mismas pautas que las camisas y las blusas.
- No se permite el uso de chaquetas o abrigos largos, comúnmente denominados "trench" o "dusters".

Calzado:

- Los estudiantes deben usar un calzado apropiado para la escuela.
- No se permite el uso de pantuflas, chancletas o chancas.
- Todos los calzados deben incluir un sujetador trasero sobre el talón.
- No se permite el uso de ruedas, aparatos para hacer ruido o luces.

Accesorios/otros:

- No se puede usar más de dos (2) pendientes en el lóbulo de la oreja solamente.
- No se permite el uso de anillos de nariz, anillos de labios, anillos de perforación de la lengua u otros accesorios de perforación del cuerpo.

- No se permite el uso de espaciadores ni calibradores en el lóbulo de la oreja.
- Los tatuajes deben estar cubiertos.
- No se permite el uso de gafas o anteojos de sol en el establecimiento.
- No se permite el uso de cadenas pesadas o accesorios con pinchos o tachuelas.
- Se prohibirá cualquier accesorio que pueda causar lesiones.

EL DIRECTOR/ ASISTENTE DEL DIRECTOR, ESTÁN AUTORIZADOS PARA DETERMINAR SI ALGUNA MODA, NOVEDAD, ESTILO DE CABELLO, JOYA O PRENDA DE VESTIR ES INAPROPIADO PARA VESTIMENTA ESCOLAR O PERTURBA EL PROCESO EDUCATIVO O LA SEGURIDAD DEL CAMPUS.

PACE students must comply with the PISD Student Dress Code. Additionally, ***NO backpacks or hoodies of any type or size are permitted on the PACE campus.***

Consequences for Dress Code Violations

All dress code violations count toward the following consequences:

- **First offense** – A warning will be issued to the student, and they will be given the opportunity to correct the dress code violation. Student will be placed in ISS until correction is made. (Parent should bring clothes to campus if student cannot correct the violation.) Parent will be contacted regarding violation.
- **Second/Third offense** - The student will receive a one/two-day ISS assignment and will be expected to correct the dress code violation as soon as possible. (Parent should bring clothes to campus if student cannot correct the violation.) Parent will be called regarding the ISS assignment, the need to correct the dress code infraction and to comply with campus rules and expectations (A behavior contract may be required). *Please note that the ISS assignment will result in the student's loss of exam exemption privileges for the semester.*
- **Fourth/Fifth offense** – The student will receive an OSS. Parent will be called regarding the OSS assignment and the need to correct the dress code infraction. Also, a parent conference may be scheduled regarding further disciplinary action and possible recommendation for return to the home campus.

*Student and parent/guardian will be provided with information regarding resources for clothes if assistance is needed.

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Discipline

This handbook simply outlines a few elements of the discipline code and process. Each family has had the opportunity to receive or view a copy of the District Code of Conduct. The district's document gives a detailed description of the district's expectations of students and of the consequences for violating school policies and/or state and federal laws. Disciplinary consequences shall be administered when necessary to protect students, school employees or property and to maintain essential order and discipline.

Students shall be treated fairly and equitably. Every student will be given the opportunity to present his/her side to an administrator before an appropriate disciplinary response is given. Penalties shall be based on a careful assessment of the circumstances of each cause unless disciplinary action by the school is mandated for certain offenses, as outlined by Board policy, the District Student Code of Conduct, Penal Code or the PACE Student Handbook. The administrator will make the determination based on the severity of the offense, the attitude of the student, cumulative discipline record of the student, and the potential effect of the misconduct on the school environment. The administrator will attempt to determine primary responsibility when applicable.

Student consequences for **minor offenses involve progressive discipline assignments** beginning with the teacher redirecting the student, providing opportunity for a restorative conversation/reflection, communicating with parent, and leading a discussion with the student and parent. **Repeated infractions** will be treated as serious, persistent misbehavior with the teacher referring the student to the office for a conference with administration. Administration will then decide on the consequence appropriate for the student in that given situation.

Responses will include Restorative Practice and may also merit:

- Lunch Detention (LD),
- After-school Detention (AD)
- In-School Suspension (ISS),
- Out-of-School Suspension (OSS),
- Disciplinary Alternative Education Program (DAEP),
- Expulsion to a Juvenile Justice Alternative Educational Placement (JJAEP).

Progressive discipline assignments will not be followed in some instances.

Examples include but are not limited to the following: violation of the State and Federal Penal Codes; violation of alcohol, narcotics, or drug policy; fighting policy; and cheating/plagiarism policy. Many violations have specified consequences. Progressive discipline assignments will not be followed if a student commits an expellable offense. The teacher will make every effort possible to contact a student's parent before referring a student to the assistant principal except in the case of a severe disruption. Subsequent offenses will include accumulated discipline referrals from all teachers and will be handled as serious offenses. Administration can set up a conference with a student, parent, counselor, and teachers involved.

Classification of Offenses

Classroom Violations – are violations of classroom rules established by the classroom teacher. Please assure you know each teacher’s expectations. Some examples include:

- Use of cellphone in class
- Use of headphones/earpiece in class
- Eating or drinking in class
- Lack of materials/supplies (*especially computer*)
- Not making progress or completing assignments
- Talking without permission
- Out of seat without permission
- Not following directions
- Not respecting others’ feelings, property, and/or space
- Not attentive to teacher
- Non-compliant behavior
- Violating classroom management rules
- Disrespectful to teacher
- Uncooperative behaviors

Persistent or severe instances of these minor acts of misconduct could be considered a violation of the Code of Conduct and result in discipline in accordance with the Student Code of Conduct.

- **General Conduct Violations**– identify conduct that is prohibited at school, in vehicles owned or operated by the district, and all school-related activities. The list does not include the most severe offenses. See the Pearland ISD Student Code of Conduct to view a detailed list. The general conduct violations categories include: Disregard for Authority, Mistreatment of Others, Property Offenses, Possession of Prohibited Items, Possession of Telecommunication of Other Electronic Devices, Illegal/Prescription/ and Over the Counter Drugs, Misuse of Technology Resources and the Internet, Safety Transgressions, and Miscellaneous Offenses.

See the District Code of Conduct for a complete listing of conduct offenses.

Disciplinary Consequences include

- Restorative Practices (RP)**
- Lunch Detention (LD)**
- After School Detention (AD)**
- In-school suspension (ISS)**
- Out-of-School Suspension (OSS)**

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- Assignment to DAEP (ALA)
- Expulsion to JJAEP

Academic Dishonesty (Cheating/Plagiarism)

Cheating is defined as any act of deceit, trickery, or fraud on an assignment or test. It includes the using or copying of another person's work or lending one's work to another. It could also include but is not limited to using written notes on a test; giving or receiving hand signals; looking at another student's test; or allowing another student to copy one's answers. Collaborative assignments or group assignments made by a teacher will not be considered cheating. Plagiarism is defined as using another person's original ideas or writing, as one's own without giving credit to the true author.

Consequences

Both cheating and plagiarism are considered stealing and will not be tolerated. Consequences are outlined below:

Daily Work/Major Grades (Copying and/or Lending)

First infraction	Zero (0) on assignment Notification of parent by teacher
Second infraction	Zero (0) on assignment Referral to assistant principal One day ISS assignment (loss of exam exemption for semester) Notification of parent by administration
Third infraction	Zero (0) on assignment Referral to assistant principal Two day ISS assignment (loss of exam exemption for semester) Notification of parent by administration

Cellphones and Non-compliance

Students **will be allowed** to use the office phone to make emergency or needed calls with permission from office staff.

Student cell phones should not be used during the instructional period. The teacher will inform students if there is ever a time for appropriate use. If a student's phone is taken up for non-compliance or use outside of teacher direction, administrative personnel will meet with student and contact the parent/guardian. The phone will be returned at the end of the school day. If there

is a second offense, discipline as well as a \$15.00 fine will be assigned. A parent/guardian will need to pick-up the phone at the end of the school day.

Any cell phone or other electronic/computer device that a student possesses that contains illegal obscenity and or pornography, contraband or other material, the possession of which is a violation of Texas law, will be confiscated and turned over to law enforcement authority.

The PACE Center is not responsible for loss of any student personal items. Any student who refuses to surrender a phone will be considered insubordinate and will receive discipline consequences based upon the severity of the offense, attitude of the student, cumulative discipline record of the student, and the potential effect of the misconduct on the school environment.

NOTE: No backpacks of any type or size are permitted on the PACE campus. If a student brings a backpack on campus, it will remain in the front office and is subject to search.

Conferences/Concerns/Complaints

Students or parents who have a concern should first discuss the problem with the teacher. If the outcome of that discussion is not satisfactory, a conference with the teacher and the assistant principal may be requested. If the outcome of this discussion is not satisfactory, a conference with the campus principal may be requested.

Parents needing to set up a conference with a teacher or the counselor may do so by contacting the individual teacher and/or counselor to set up an appointment. Conferences are scheduled during teachers' conference periods, before school or after school.

Parents desiring a conference with the campus principal or assistant principal may contact the office to schedule an appointment. If not satisfied at that level, the parent may request a conference with the Deputy Superintendent. Ultimately, a student and/or parents may appear before the Board of Trustees in accordance with Board Policy FNG (Local).

Cafeteria/Food/Drinks

Students are expected to conduct themselves in an orderly fashion in the cafeteria. Students have the opportunity to purchase breakfast and lunch in the cafeteria daily at the following times:

Breakfast	7:00 a.m. – 7:15 a.m.
Lunch *	See bell schedules

Students are not allowed to have friends come to the PACE Center and eat lunch with them. Parents/guardians who desire to eat lunch with students must gain approval of an administrator. If approval is granted, parent/guardian must sign in at the receptionist's desk for a visitor's pass. All visitors must produce a valid driver's license.

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Students who bring lunch from home, will leave lunch kit at the front entry with PACE staff. The student will pick up their lunch kit from the designated shelf, in the café, during the appropriate lunch period.

Students will follow café protocols and will discard all uneaten items and trash into appropriate receptacles before leaving the cafeteria. **STUDENTS MAY NOT TAKE FOOD FROM THE CAFETERIA. NO FAST/OUTSIDE FOOD MAY BE BROUGHT/DELIVERED TO CAMPUS.**

Academics

According to the State of Texas, students are required to have twenty-six (26) credits to meet graduation requirements. The student must also complete STAAR /EOC testing requirements for graduation to receive a diploma. These graduation plans consist of a foundation plan for every Texas student and five endorsements from which students may choose, depending on their interests and what PACE provides. When selected, students will complete each of these endorsements with:

- four Mathematics, four Science, four English Language Arts, and three Social Studies credits.
- Students are also required to complete:
 - two foreign language credits.
 - One full credit of Physical Education.
 - One full credit of a Fine Arts, in the same subject.

Pearland ISD's expectation is for every student to graduate on the Foundation High School Plan with an Endorsement. Students entering 9th Grade must choose from one of the following endorsements:

- Science, Technology, Engineering, and Mathematics (STEM)
- Business and Industry
- Arts and Humanities
- Public Services
- Multidisciplinary Studies

Testing

STAAR

Students are required to pass five State of Texas Assessments of Academic Readiness (STAAR) End-of Course exams to meet graduation requirements:

- Algebra 1
- Biology
- English 1
- English 2
- US History

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For more in-depth information please refer to the district Course selection handbook:

[CLICK HERE](#)

Texas College Bridge (TCB)

At PACE, all students complete TCB for English and math prior to graduating. Our goal is to assure all graduating student demonstrate college preparedness/readiness.

The TCB website (<https://texascollegebridge.org/>) provides the following description of the program:

With Texas College Bridge, high school juniors and seniors can take online college preparatory courses, strengthening their English and math skills prior to enrolling in college and setting them on a path to postsecondary success. Texas College Bridge courses are personalized, self-paced and teacher facilitated—allowing students to focus on skills they need and skip those they have already mastered, with teacher support along the way. Students receive additional support and resources to help them complete college transition milestones. Plus, at the time of high school graduation, they can earn a TSI exemption at more than 90 partnering colleges and universities across Texas.

TSIA

According to TEA website, The TSI Assessment (**TSIA**) is part of the Texas Success Initiative enacted by the Texas State Legislature and designed to determine a student's readiness for college-level coursework in the general areas of reading, writing, and mathematics.

In the ACE program, students complete the TSIA test and practice tests during their senior year to prepare for life beyond high school.

For more information, please refer to the TSIA link below:

[CLICK HERE](#) TSI Study Resources

- [Accuplacer Student Portal](#)
- [ELAR Sample Questions](#)
- [Essay Sample Questions](#)
- [Math Sample Questions](#)
- [TSIA2 Study App](#)

Your TSI Scores

- Access TSI scores anytime using the [Accuplacer Student Portal](#). You will need to provide your name, date of birth, student ID, and where you took the test (Pearland ISD) to gain access to the portal.
- [Interpreting Your TSI Scores](#)

ASVAB

The ASVAB is a career exploration program that assists students with identifying their current strengths as well as their potential for training in specific areas. PACE students

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participate in this non “pass” or “fail” test to assure every student has credible indicator of career/job possibilities. Click [HERE](#) for more information about ASVAB.

Class Time

Students may enter the building through the vestibule beginning at 6:55 a.m. Breakfast will be served from 6:55 a.m. – 7:15 a.m. Students who enter the building will go to the cafeteria until the 7:10 a.m. bell rings. First period begins at 7:15 a.m. Dismissal time is at 2:35 p.m. Students are not allowed to remain on campus after the school day unless after-school tutorials have been assigned or requested.

Closed Campus

PACE is a closed campus and no student, following his/her arrival, shall leave the campus except in emergencies approved by the office. No student is allowed to leave for lunch. **Students with schedules that allow them to leave campus early must sign-out at the front desk before departure.**

Aiding Students Who Have Learning Difficulties or Who Need Special Education or Section 504 Services

For those students who have difficulty in the regular classroom, all school districts and open enrollment charter schools must consider tutorial, compensatory, and other academic or behavior support services that are available to all students, including a process based on Response to Intervention (RtI). The implementation of RtI has the potential to have a positive impact on the ability of districts and charter school to meet the needs of all struggling students.

If a student is experiencing learning difficulties, his or her parent may contact the individual(s) listed below to learn about the school’s overall general education referral or screening system for support services. The system links students to a variety of support options, including making a referral for a special education evaluation or for a Section 504 evaluation to determine if the student needs specific aids, accommodations, or services. A parent may request an evaluation for special education or Section 504 at any time.

Contact Person for 504 and Special Education Referral:

Dr. Kimberly Darden, Principal
281-412-1599

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Computer Access

The Acceptable Use Policy (AUP) provides a detailed account of the norms and expectations for student use of district devices and network. Only students who have been authorized by the district and are under direct supervision of designated District employees are permitted to use a District computer or to access any local network or the Internet. Prior to such authorization, the student and the student's parent must sign and return the Network Acceptable Use Policy Form acknowledging their responsibilities and the consequences of violations.

For a serious violation of the Network Acceptable Use Policy, the teacher or other staff member will report the violation in writing to the appropriate administrator. Consequences for violating the acceptable use policy include **(and may vary according to the severity of the violation)**:

- A. Student liability for all damages to the computer, the network, and any other equipment or supplies resulting from a violation of the acceptable use policy, including the time of computer personnel required to restore computers, network, or equipment to normal use.
- B. A tiered system of consequences:
 - 1st – Warning and possible network interruption.
 - 2nd – Parent contact and disciplinary consequence with possible limited network access.
 - 3rd – Revocation of network access for remainder of semester/school year.

The suspension or termination of a student's access to computers. Loss of use of the network or Internet may result in the lowering of the grade or loss of credit in a class that uses or requires computer access.

The teacher has full discretion in the classroom to apply any suspension or termination of computer use in the classroom for other activities.

If a student has been cleared to have his/her privilege to use the network/Internet restored after their suspension time, the student must repeat the Acceptable Use training with the Campus Instructional Technology Specialist. The student and the parent must also sign the Acceptable Use contract again and it must be turned in to the assistant principal in order to regain Internet and/or network access.

Commencement Exercises

Students shall meet all state and local graduation requirements, including all applicable exit-level testing, to be eligible to participate in commencement activities, project graduation and ceremonies. Policy FMH (Local)

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Students meeting graduation eligibility will have the opportunity to participate in PACE Center graduation celebration. These students may also participate with their home campus' commencement exercise. Each student's high school diploma can be retrieved during the home campus graduation or from the home campus the week after commencement exercises.

Community

We aim to support students' academic success, mental health and wellbeing through *social connectedness*. By fostering social support to our students, we hope to promote resilience. Opportunities to connect with peers and adults help students to develop a sense of school belonging and, often, confidence.

Restorative Practices

CAMPUS FRAMEWORK AND COMMITMENT

At the PACE Center, we understand that young people may occasionally make mistakes or less than positive decisions. It is our goal to support their socio-emotional growth as well as their academic growth through the creation of opportunities for them to take accountability for their actions and correct their mistakes. Such a goal requires our staff to utilize a kind of restorative response that is rooted in learning and teaches appropriate conduct consistent with our district's values.

The PACE staff will make every effort to keep every student in the classroom and engaged in instructional minutes. When disruptive behaviors occur, we will attempt to address them in a restorative manner focused on needs, accountability, and addressing root causes. When someone in our school community is harmed, we are committed to building empathy by allowing students to think about what was done, identify who was affected, and process how to repair the harm they have caused.

We understand that our young people often experience conditions in their homes and communities that are traumatizing and that may impact their behavior at school. Our staff will work to connect every student to services and caring adults and assure they are supported in every way possible. Additionally, we actively seek to build healthy campus-community connections.

BUILDING CAMPUS-COMMUNITY CONNECTIONS

Respect Agreement

Each year, the students and staff work to draft a respect agreement that serves as a foundation for all community members to feel SAFE, feel RESPECTED and be RESPONSIBLE.

Restorative Circles & Restorative Conferences

The restorative circle helps to foster connection and community with all members. This serves as tool to prevent and heal harm that may be created with in the school community.

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Circles create a safe space for all community members. Use of affective questioning and statements allow students and staff to identify and model appropriate communication. In addition, we aim to model and incorporate self-care through mindfulness practices.

Restore Through the “First Five”

This is built into each period through the “First Five”. This is crucial to efforts to create a space for students and staff to come together to check-in with one another and grow self-awareness/mindfulness. We hope to create a safe space for our PACE community to meet, connect, and unite through restorative practices, social emotional learning activities and lessons. In addition, students participate in weekly progress monitoring and goal setting.

Student Leadership

The PACE student is expected to prepare themselves for post-secondary endeavors, college, careers, or the military. With this, students should aspire to show leadership skills while in high school. Their accomplishments can be used on school/program scholarship and employment applications. The PACE Center will offer various opportunities for students to take the lead role with their classmates and for the community and staff.

Opportunities:

- Restorative Circle Co-Leaders
- Service-Learning Projects
- Advisory Committee Members
- ACE Ambassadors
- Principal Advisory Group (PAG)

Service-Learning Opportunities

Service Learning offers a unique opportunity for young people to get involved with their communities in a tangible way by integrating service projects with classroom learning. Service-learning engages students in the educational process, using what they learn in the classroom to solve real-life problems. Students not only learn about democracy and citizenship, but they also become actively contributing citizens and community members through the service they perform.

Service-learning can be applied across all subjects and grade levels; it can involve a single student or group of students, a classroom or an entire school. Students build character and become active participants as they work with others in their school and community to create service projects in areas like education, public safety, and the environment.

The PACE student should look to complete a minimum of 10 hours of service-learning activities, these hours will be totaled and can be reflected on a student’s resume, scholarship or employment applications, and make them simply well-rounded students.

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Students should create a service project, get advance approval from administration, garner support from staff and fellow students, and complete the project with documentation. Opportunities will be built in throughout the year within the POP (Paths of Purpose) groups.

:

Service-Celebration Opportunities

Below is a list of varied opportunities for students to positively give back to their school community, home community, and the broader community. We encourage students to share ideas and to elicit response/help of staff and students to make a difference in one or more of these areas:

September

Monthly Focus: Hispanic Heritage / Nat'l Preparedness / Suicide Prevention

Awareness Month

- Grandparents Day
- World Suicide Prevention Day
- Constitution / Citizenship Day
- World Clean Up Day
- International Day of Peace
- National Women's Health and Fitness Day

October

Monthly Focus: ADHD & Dyslexia Awareness / Bullying Prevention / Crime Prevention / Health Literacy / Nat'l Depression & Mental Health Screening / Positive

Attitude Month

- World Smile Day
- Solidarity Week (Nationwide)
- World Food Day
- Safe Schools & School Bus Safety Week
- Unity Day __ STOP Bullying Day
- Red Ribbon Week (Drug Free America)
- United Nations Day

November

Monthly Focus: Military Family Appreciation / Nat'l Career Development / Nat'l Runaway Prevention / Nat'l Scholarship / Native American Heritage / Picture Book Month

- World Kindness Day
- Hunger and Homelessness Awareness Week
- American Education Week
- International Day of Tolerance
- Random Acts of Kindness Day

December

Monthly Focus: Nat'l Impaired Driving Prevention Month

- International Volunteer Day

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Human Rights Day
Bill of Rights Day

January

Monthly Focus: Nat'l School Board Recognition / Nat'l Mentoring

World Religion Day
ML King Day of Service (Great day to complete a project)
No Name Calling Week

February

Monthly Focus: African American History / Career & Technology / Boost Self-Esteem / Teen Dating Violence Awareness and Prevention

National Freedom Day
Nat'l Ground Hog / Job Shadowing Day
Random Acts of Kindness Week
Nat'l Eating Disorders Awareness Week
World Thinking Day

March

Monthly Focus: Music in our Schools / Nat'l Nutrition / Women's History / Youth Art Month

Say Something Week
Sleep Awareness Week
Self- Injury Awareness Day
Read Across America Day (Dr. Seuss' Birthday)
Nat'l School Breakfast Week
International Women's Day
International Day for the Elimination of Racial Discrimination
World Water Day
Nat'l Drug & Alcohol Facts Week

General Information

Fire Drills and Other Emergency Situations

Fire Drills, Disaster Drills and Lockdown Drills are performed throughout the year to assure preparedness and safety.

When an emergency requires the lockdown of the school campus in order to protect students and staff, no one, including parents, visitors and staff, will be allowed to enter or leave the building until further instructions are received from school district officials.

Emergency School Closing Information

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Stay tuned to local radio and television stations as well as the district website for information about school closing during inclement weather and other emergency situations. Information on overnight weather closings can be obtained through the following radio and TV stations:

Radio

KTRH – 740 AM

KILT-610 AM

100.3 FM

Television

KHOU-TV Channel 11

KPRC-TV Channel 2

KTRK-TV Channel 13

KXLN-TV Channel 45

Internet: www.school-closings.net www.pearlandisd.org

Grading

Progress Reports

Progress reports are distributed after the fourth week of each nine weeks. All progress reports will be issued during the student's Wednesday advisory class.

Report Cards

Report cards are distributed after the ninth week of each grading period. All report cards will be issued during the student's Wednesday advisory class.

Grading System

A = 100 – 90

B = 89 – 80

C = 79 – 70

F = 69 – 0

I = Incomplete work

Types of Grades

- **Daily Grades** include classroom activities, homework, quizzes, in-class writing samples, or other in-class activities. Daily grades can be divided into different sub-categories, such as participatory daily grades (in-class activities, homework, etc.) and independent daily grades (quizzes, etc.).
- **Major Grades** include long-term projects, assessments, and tests. Grades should be weighted according to a system established by the campus. Different weights could be assigned to daily/major grades depending on the grade level or subject area but should be consistent within a campus. Additionally, types of grades within each category could be assigned different weights, but that differentiation should be consistent within a campus or within a department on that campus.

For example, if daily grades count for 40% of a student's average and major grades count for 60% of a student's average, the daily grades could be broken in to 10% homework and 30% class activities (including laboratory investigations for science, written compositions for English Language Arts, or quizzes in any content area). Variation among content areas is permissible as long as the campus grading procedures are consistent on that campus.

Non-numeric grades for areas such as Conduct, and Work Habits are permissible if the campus administration chooses to provide those in order to help parents understand how their child is progressing within a grade level. SB 2033 requires a student's grade to reflect their relative mastery of TEKS for that grade level. However, campus administration could choose to use a work habits grade to reinforce appropriate academic-related behaviors (e.g., late work penalties).

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Grade Distribution – 60% major & 40% daily

Minimum Number of Grades

- Teachers are required to provide a sufficient number of grades to allow multiple opportunities for students to demonstrate mastery of the STAAR.
- Teachers are required to record at least one (1) daily grade per week and one (1) major grade every other week during each grading period.
- Teachers must record in Skyward a minimum of three (3) major grades per grading period (this could include projects, curriculum-based assessments, semester or final exams).
- No one assignment should account for more than 20% of a student's grade.

Grading Guidelines

Students will be permitted a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade. Each assignment or assessment may only be redone once. The following conditions apply:

- The assignment/assessment must be completed within 3 days of item being returned or posted to Skyward by teacher unless otherwise specified in IEP or 504 documentations.
- Tutorial time may be required before reassessment can take place.
- Reassessment may include, but is not limited to, oral examination, special assignment sheets, special homework assignments, test corrections, alternative assignments, or a new formal test.
- **A grade of 70 is the maximum** that a student can earn on a re-evaluation. If a 70 is not earned, the higher of the two grades will be posted to Skyward.

Grade Distribution – 60% major/40% daily

Credit Recovery Classes

Students completing a credit recovery class will receive the grade earned within the online course. Please assure you know the minimum scored required to obtain the needed grade average.

Final Exams

Students may request the exemption from any final exams based on the exemption criteria:

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GRADES & ATTENDANCE

90 or above average with no more than **four** absences

80 or above average with no more than **three** absences

75-79 average with no more than **two** absences

BEHAVIOR

No assigned Lunch Detention, After-school Detention, ISS, OSS, ALA, JJAEP during the semester

CLASS

Course cannot be taught through online or computer-assisted instruction (Edgenuity courses).

FINE & FEES

Student accounts must be clear, owing nothing.

Full Credit

When a student's combined average for the two semesters of a course is 70 or higher, the student shall be awarded one full credit even if the grade for one semester is below 70. Board Policy EI (Local)

Class Rank

Students will receive a GPA from the PACE Center but will not be ranked with their home campuses due to our non-traditional pacing and course work delivery. Students will be able to participate in commencement exercises with their home campus. (See Commencement Exercises)

Leaving Campus

Students are not allowed to leave campus without permission from a PACE administrator. If given permission, students must check out with the office before leaving. No student is allowed to leave campus for lunch unless approved by administration. **Students are not allowed to go into the parking lot or their cars during the school day without an administrator.**

I.D. Badges

ALL students must wear ACE Center badges at all times. The badges are \$5.00 each, including replacements. Wearing ID badges is a part of the safety protocol and campus dress code. If a student does not wear their ID badge, they will be sent to the office for the violation.

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Phones

Students will be allowed to use the **office phone** with permission from office staff members. Student **cell phones** should not be used during the instructional period. A student's cell phone will NOT be needed for instruction. Cellphone use is prohibited in the classroom environment. If a student's phone is taken up for non-compliance or use outside of the Cellphone Zone. A fee may be applied (\$15.00) for return of the phone and may require parent/guardian retrieval.

Any cell phone, paging device, or other electronic/computer device that a student possesses that contains illegal obscenity and or pornography, contraband or other material, the possession of which is a violation of Texas law, will be confiscated and turned over to law enforcement authority.

The PACE Center is not responsible for loss of any student personal items. Any student who refuses to surrender a phone will be considered insubordinate and will receive discipline consequences based upon the severity of the offense, attitude of the student, cumulative discipline record of the student, and the potential effect of the misconduct on the school environment.

NOTE: No backpacks of any type or size are permitted on the PACE campus. If a student brings a backpack on campus, it will remain in the front office and is subject to search.

Safety/Security

Student safety on campus or at school-related events is a high priority of the district. Although the District has implemented safety procedures, the cooperation of students is essential to ensure school safety. A student should:

- Avoid conduct that is likely to put the student or others at risk.
- Follow the code of conduct and any additional rules for behavior and safety set by administration or teachers.
- Remain alert to and promptly reporting safety hazards, such as intruders on campus.
- Know emergency evacuation routes and signals.
- Follow immediately the instructions of teachers, bus drivers, and other District employees who see to the welfare of students.

ACE students are only allowed in the ACE hallway. ACE students will access the restrooms located next to the cafeteria only. Students from other programs at the PACE Center will not be allowed in the ACE hallway.

Parents can assist by keeping emergency care information up to date (name of doctor, emergency phone numbers, allergies to medications, etc.) Please contact the school to update any information in case of an accident or injury that requires medical attention.

Smoking

State law prohibits smoking on any school campus. This includes e-cigarettes and vapes.

Administration and SRO will enforce the law.

Student Parking

All students driving to the PACE Center must apply for a parking permit. The parking permit must be placed on the back-right corner of the student's vehicle. Parking permits cost \$30.00.

All drivers must have a valid driver's license and current insurance in the student's name.

Insurance must be assigned to the car the student drives. Student parking is located behind the Presner Stadium press box. Students are not allowed to park in the front of the PACE Center.

This area is reserved for staff and visitor parking. **Students who fail to follow parking requirements and/or whose vehicle is cited in a code of conduct violation may lose the privilege of parking on-campus. Paid parking permit fees will not be returned.**

Textbooks/Course Modules

Students may be assigned textbooks to take home for assignment completion. Students are responsible for textbooks checked out to them and will be responsible for payment if the book is lost or damaged. Please note that most textbooks are available electronically through the district's portal.

Transportation

Transportation is available for PACE in the AM and PM (at the 2:25 p.m. dismissal for bus riders). All students who leave prior to 2:25 p.m. will need to provide their own transportation and sign-out in the front office. **Students who ride the bus must complete the transportation information in Skyward.** Students are able to find the application and, their bus stop, and bus number by logging on to www.pearlandisd.org and locating their bus schedule. All buses will use THS as a hub where all PACE students will get onto one bus to shuttle to PACE. Students must follow all district guidelines and expectations to continue riding the bus.

VOE (Verification of Enrollment)

Students and/or parents must give at least 24-hour notice for processing of VOE during the school year. During the summer notice must be given at least 2 business days for processing of VOE. Please call, in advance of arrival, to assure personnel is on campus and can assist with the request.

Withdrawals

The withdrawal process begins in the counselor's office. A parent or legal guardian must be present on the date of withdrawal to withdraw the student from school. The parent and the student must also schedule an "Exit Interview" with the campus principal prior to completing the withdrawal process. Any money owed for fines, fees, lost books and equipment must be paid at the time the student withdraws. Please allow a minimum of two (2) hours to complete the withdrawal process.

PACE Center Student Handbook Acknowledgment 2025 - 2026

My child and I have reviewed a copy of the PACE Center Student Handbook at www.pearlandisd.org/PACE. I understand that the handbook contains information that my child and I may need during the school year and that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the PACE Center Student Handbook as well as those in the Pearland ISD Student Code of Conduct. The 2025-2026 Pearland ISD Student Code of Conduct is available at the following link ([CLICK HERE](#)).

Parent and Student Acknowledgement

By signing below, I acknowledge my understanding that my child will comply with the Dress code and with Student Code of conduct as prescribed in the Pearland ISD code of conduct as well as the PACE Handbook. I understand that paper copies will be available upon request.

Print name of student: _____

Signature of student: _____

Print name of parent: _____

Signature of parent: _____

Date: _____

Please sign this page and return it to the PACE Center during registration.