

**BOARD OF EDUCATION**

Borough of Manasquan

*The Combined Committee of the Whole and Regular Board of Education meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, August 19, 2025.*

*Call to Order*

**1. Call to Order**

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, August 19, 2025, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**3. Pledge of Allegiance**

*Ms. Pollock asked that everyone please rise for the Pledge of Allegiance.*

*Dr. Crawley administered the Oath of Office to the newly appointed member of the Manasquan Board of Education.*

*Oath of Office*

**4. Oath of Office**

- Marion Ahern

**5. Roll Call**

<i>Marion Ahern</i>	<i>Paraskevi Cavanagh (Lake Como)</i>	<i>Jaime Malone</i>
<i>Bruce Bolderman</i>	<i>David D'Ambrosio (Brielle)</i>	<i>Thomas Pellegrino - absent</i>
<i>Anthony Carnahan (SLH)</i>	<i>William Dibble</i>	<i>Alexis Pollock</i>
<i>Eugene Cattani</i>	<i>Joseph Loffredo</i>	<i>Alfred Sorino</i>

*Also Present: Mr. Goodall, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Mr. Jesse Place, Assistant Superintendent; Ms. Tara Tholen-Lobel, Recording Secretary; Mr. Michael Gross, Board Attorney.*

*QUORUM REACHED*

*Ms. Pollock read the Mission Statement and the Statement to the Public.*

*Mission Statement*

**6. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**7. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused

*Statement to the Public*

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on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

**8. Student Board Representative Report – None**

*Ms. Pollock turned the floor over to Mr. Goodall.*

**9. Presentations**

- **Dylan Mattessich**  
 1<sup>st</sup> Place Under Armour National Championship  
 NJPGA Junior Tour Top 30 Boys  
 2nd Place Shore Conference Tournament

*Mr. Goodall congratulated Dylan on his accomplishments. Dylan was presented with a plaque, certificate and Wally Bucks.*

- **Principals’ and Director’s Report**
  - MES Principal – Megan Manetta

*Mrs. Manetta provided an update on the summer programs that took place at MES.*

- MHS Principal – Matthew Kukoda

*Dr. Kukoda provided an update on the club & activity participation, summer learning, laptop distribution and student schedules.*

- Director of Curriculum & Instruction – Jaclyn Puleio

*Ms. Puleio reported the 24/25 Advanced Placement scores. She provided an update on new courses and standards.*

*Mr. Pellegrino joined the meeting at 6:55p.m.*

*Ms. Pollock asked for a motion to accept and approve the minutes.*

*Motion was made by Mr. Sorino, seconded by Mr. Loffredo, to accept and approve the minutes as specified in Item #10.*

*Roll Call Vote: Ayes (11); Nays (0); Abstain (1) Mr. D’Ambrosio; Absent (0)*

*MOTION CARRIED*

**10. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of July 15, 2025. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

*Ms. Pollock opened the public forum on agenda items.*

**11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right,

*Presentation*

*Principal’s  
&  
Director’s  
Report*

*Acceptance  
of Minutes*

*Public  
Forum on  
Agenda  
Items*

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through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Ms. Pollock closed the public forum on agenda items, seeing no comments from the public. Ms. Pollock opened the second public forum on any topic agenda or otherwise.

**12. Public Forum**

Ms. Pollock closed the second public forum, seeing no comments from the public. Ms. Pollock then turned the floor over to Mr. Goodall.

**13. Discussion Items August 19, 2025, Agenda (\*Denotes Action Item on This Agenda)**

- **Education, Curriculum & Technology**
  - Curriculum Committee Report – Alexis Pollock

Ms. Pollock provided an update on the Curriculum Committee meeting.

- **Personnel– To be Discussed in Executive Session\***

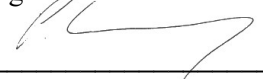
Mr. Goodall stated that personnel will be discussed in executive session.

Mr. Goodall turned the floor over to Mr. Place.

- **Policy\***
  - Policy for Amendment – Second Reading  
P 5701 – Academic Integrity (*Revised by Replacement*)
  - Policy for Adoption – Second Reading  
P 2365 – Acceptable Use of Generative Artificial Intelligence (AI)

Mr. Place provided a brief update on Policy 5701 & Policy 2365.

- **Finance**  
Peter Crawley, the Business Administrator/Board Secretary for the Manasquan Public School District certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

  
 \_\_\_\_\_  
 Peter Crawley  
 School Business Administrator/Board Secretary

- **Buildings & Grounds/Facilities**
  - Construction Update

Dr. Crawley provided a brief update on the ongoing construction projects.

**14. Superintendent’s Report & Information Items**

- **Enrollment – As of August 12, 2025**

Public Forum

Discussion Items

Policies

Finance

Buildings & Grounds Update

Supt. Report

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- **High School: 868**
- **Elementary School: 463**

Mr. Goodall reported on the enrollment for the month.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School/CLI:**
    - **July 14<sup>th</sup> – Fire Drill**
    - **July 30<sup>th</sup> – Table Top Security Drill**
  - **Elementary School:**
    - **July 9<sup>th</sup> – Shelter in Place Drill**
    - **July 15<sup>th</sup> – Fire Drill**

Mr. Goodall reported that we have met all mandated state requirements for the fire and safety drills for the month.

- **HIB Monthly Report – Document C (N/A)**
  - **High School: No Report for the Month**
  - **Elementary School: No Report for the Month**

Mr. Goodall reported there were no HIB cases reported this month.

- **Class of 2025 Graduation Pathways (Pursuant to N.J.A.C. 6A:8-5.2(f))**

Category	# Students
Total Graduated	238
Graduated under the substitute competency test process	29
Graduated under the portfolio appeals process	40
Received State-endorsed high school diplomas as a result of meeting any alternate requirements for graduation as specified in their IEPs	2
Denied graduation from the 12th grade class	0
Denied graduation from the 12th grade class solely because of failure to pass the high school assessments, substitute competency tests, or portfolio appeals process.	0

- **Pre-Kindergarten Update**
- **District Website Redesign & Transition**

Mr. Place updated the board on the district website redesign and transition which took place this month.

- **Laptop Handouts for Grades 5-12**
- **Board of Education & District Goals 2025-2026**
  - **Board Goal #1: MES Curriculum & Instruction**  
The Manasquan Board of Education will support the staff of the Manasquan Elementary School, with the goal to improve instruction, increase achievement, and achieve overall academic proficiency to become Blue Ribbon eligible.
  - **Superintendent’s Goal #1: MES Curriculum & Instruction**  
The Superintendent, with the school leadership of Manasquan Elementary School, will build upon identified areas for improvement to move the school towards Blue Ribbon Status in preparation for application. This will involve establishing actionable steps, such

*Attendance, Fire Drills, Bus Evac., Suspensions & Tardy Reports*

*HIB Report*

*2025 Graduation Pathways*

*Pre-K Update*

*Website redesign*

*Laptop Handouts*

*BOE & District Goals 25/26*

as enhancing assessment, improving instruction, and promoting a culture conducive to academic progress.

- **Board Goal #1: MHS Curriculum & Instruction**

The Manasquan Board of Education will support the continued growth of the Manasquan High School International Baccalaureate program, through outreach to the Classes of 2028, 2029, and 2030 to expand awareness, interest, and readiness for the International Baccalaureate (IB) Program.

**Superintendent's Goal #1: MHS Curriculum & Instruction**

The Superintendent of Schools, with the Director of Curriculum & Instruction, Director of Counseling Services, and the High School Principal, will build on the successful launch and community engagement efforts of the 2025–2026 school year. The focus will be the outreach to the Classes of 2028, 2029, and 2030 to expand awareness, interest, and readiness for the International Baccalaureate (IB) Program.

- **Board Goal #2: MES Attendance**

The Manasquan Board of Education will support the implementation at Manasquan Elementary School of a comprehensive attendance initiative aimed at reducing chronic absenteeism and promoting consistent student attendance.

**Superintendent's Goal #2: MES Attendance**

The Superintendent, with the school leadership of Manasquan Elementary School, will reduce chronic absenteeism in the school during the 2025-2026 school year, to less than ten percent for daily attendance. The administrative team and teaching staff will promote activities aimed specifically at Pre-Kindergarten and Kindergarten students, to limit absenteeism and increase performance and development.

- **Board Goal #2: MHS Attendance**

The Manasquan Board of Education will support the implementation at Manasquan High School of a comprehensive attendance initiative aimed at reducing chronic absenteeism and promoting consistent student attendance.

**Superintendent's Goal #2: MHS Attendance**

The Superintendent of Schools will support a comprehensive attendance initiative aimed at reducing chronic absenteeism to less than ten percent for daily attendance and promote consistent student attendance at Manasquan High School. The administrative team and teaching staff will promote activities and incentives aimed specifically at Junior and Senior students, to limit absenteeism, increase performance and strengthen final student profiles.

- **Board Goal #3: Finance and Facilities**

The Manasquan Board of Education and administration will facilitate the completion and closeout of all construction contracts and activities related to the Energy Savings Improvement Program and school bond referendum that were initially approved in 2023. As part of concluding these projects, the Board of Education and administration will develop a comprehensive maintenance plan to ensure all new equipment remains functional throughout its useful life.

**Superintendent's Goal #3: Finance and Facilities**

The Superintendent, Business Administrator, and Facilities Director will facilitate the completion and closeout of the activities related to the Energy Savings Improvement Program and school bond referendum that were initially approved in 2023. A comprehensive maintenance plan to ensure all new equipment remains functional and receives routine maintenance throughout its useful life.

- **Board Goal #4: Technology**

The Manasquan Board of Education is committed to ensuring that our schools foster an innovative and responsive learning environment equipped to prepare students for college, careers, and life in the 21st century. Board of Education goals focused on technology in prior years have evaluated the effectiveness of the district's one-to-one laptop program and emerging technologies. Recent referenda have also allowed the district to make significant updates in classroom technology to some areas of both

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schools. The Board of Education, with the administration, will conduct an audit and inventory of current classroom technology and develop a long-term plan to upgrade or replace the equipment deemed obsolete.

**Superintendent’s Goal #4: Technology**

The Superintendent of Schools, Assistant Superintendent, and Technology Coordinator will lead the effort to conduct a classroom-by-classroom audit of instructional technology that may include video projection or display systems, audio systems, and connectivity options for the effective delivery of instruction. This audit will include an inventory of the classroom technology available in each classroom. Based on the equipment currently present, each classroom will be rated as current, sufficient, or obsolete, to create a priority listing of classrooms in need of upgrades. The Superintendent, Assistant Superintendent, and Technology Coordinator will then develop a long-term upgrade plan, including budget considerations, for classrooms deemed to be obsolete or sufficient.

*Mr. Goodall, Ms. Puleio & Dr. Kukoda provided an update on the Superintendent and Board Goals.*

**Recommend** approval and acceptance of the Superintendent’s Report.

*Ms. Pollock asked for a motion to approve the Superintendent’s Report.*

*Motion was made by Mr. D’Ambrosio, seconded by Mr. Sorino, to approve and accept the Superintendent’s Report.*

*Roll Call Vote: Ayes (12); Nays (0); Abstain (0); Absent (0)*

*MOTION CARRIED*

*Ms. Pollock asked if anyone needed anything separated from the Manasquan General Items #15 - #25.*

*Ms. Pollock asked for a motion for items #15 - #25.*

*Motion was made by Ms. Ahern, seconded by Mrs. Malone, to approve and accept the Manasquan General Items #15 - #25.*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (0)*

*MOTION CARRIED*

**MANASQUAN**  
**General Items**

**15. Recommend** approval of the 2025-2026 Warrior Clubhouse Handbook and Tuition rates, as per **Document 1.**

**16. Recommend** approval of the Manasquan Elementary School SciP Committee members for the 2025-2026 school year:

- Megan Manetta (Principal)
- Christin Walsh (Supervisor)
- Richard Coppola (Supervisor)
- Michael Pape (Teacher)
- Katherine Kappy (Teacher)
- Oriana Kopec (Media Specialist)

*Manasquan  
General  
Items #15 -  
#25*

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17. **Recommend** approval of the acceptance of the following Parent Paid Tuition Students during the 2025-2026 school year, in the Manasquan Elementary School, at the annual tuition rate of \$10,500.00.

Student ID# 5001385587 (M.V.) – Grade 6

18. **Recommend** approval of the acceptance of the following Parent Paid Tuition students in the 2025-2026 Manasquan Elementary School Integrated Pre-K 3 Program at the yearly tuition rate of \$5,000.00.

Student ID# TBD (S.F.)

Student ID# TBD (M.K.)

Student ID# TBD (J.G.)

Student ID# TBD (E.Z.)

Student ID# TBD (K.I.)

19. **Recommend** approval and acceptance of the following Parent Paid Tuition student in the 2025-2026 Manasquan Elementary School Integrated Pre-K 4 Program at the yearly tuition rate of \$5,000.

Student ID# TBD (E.M.)

20. **Recommend** approval of the 2025-2026 Manasquan Elementary School Code of Conduct, as per **Document 2**.

**Professional Days**

21. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document 3**.

**Student Action**

**Field Trips**

22. **Recommend** approval of the field trips. None for the Month

**Placement of Students on Home Instruction**

23. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

**Placement of Students Out of District**

24. **Recommend** approval of the revised 2025-2026 External Placement list that reflects tuition and transportation costs, as per **Document 4**.

**Financials**

25. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **JULY 2025** as per **Document 5**.

*Ms. Pollock asked if anyone needed anything separated from Manasquan/Sending District Items #26 - #60.*

*Ms. Pollock asked for a motion to approve Manasquan/Sending District Items #26 - #60.*

*Motion was made by Mr. D'Ambrosio, seconded by Mr. Loffredo, to approve the Manasquan/Sending District #26 - #60.*

*Roll Call Votes: Ayes (12); Nays (0); Abstain (0); Absent (0)*

*MOTION CARRIED*

*Parent Paid Tuition*

*MES Code of Conduct*

*MES Professional Days*

*MES Field Trips*

*Home Instruction*

*Out of District Placement*

*MES Central Funds*

**MANASQUAN/SENDING DISTRICTS**

**General Items**

**Secretary's Report/Financials**

26. **Recommend acceptance of the following Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **JULY 2025** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be it Resolved;** that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$3,021,549.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of **JULY 31, 2025** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report,** for the month ending **JULY 31, 2025**, as per **Document D**. (The Treasurer of School Moneys Report for the month of **JULY 2025** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JULY 31, 2025**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2025-2026 budget for JULY** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the month of **JULY 2025** be approved, as per **Document E**.

**Recommend acceptance of the Cafeteria Reports - Document F (N/A) – No Report for the Month**

**(C) Be it Resolved:** that the Bills (**Current Expense**) in the amount of **\$1,211,787.92 for the month of AUGUST, 2025 be approved.** Record of checks (**#57626 through #57683**), and distributions are on file in the Business Office.

**Confirmation of Bills (Current Expense) for JULY, 2025 at \$4,115,950.99** and checks (**#57514 through #57625**).

27. **Recommend acceptance of the following High School Central Funds Report for the month ending JULY 2025 as per Document G.**

28. **Recommend approval of the amendment of the following policy (second reading), per Document H:**

- P 5701 – Academic Integrity (*Revised by Replacement*)

*Manasquan/  
Sending  
District  
General  
Items # 26 -  
# 60*

*Secretary's  
Financial &  
Investment  
Report*

*Purchase  
Orders*

*Cafeteria  
Report*

*Current  
Bills*

*Conf. of  
Bills*

*MHS  
Central  
Funds*

*Policies*

29. **Recommend** approval of the **adoption** of the following policy (second reading), per **Document I**:

- P 2365 – Acceptable Use of Generative Artificial Intelligence (AI)

30. Whereas, the Manasquan Board of Education has provided the adequate public notice and public hearing, consistent with the terms of NJSA 18a:11-11 in order to alter/amend the terms of the employment agreement for the Superintendent of Schools.

Be it resolved that the Manasquan Board of Education hereby rescinds the employment agreement Robert Goodall as Superintendent of schools for the term beginning July 1, 2024 and ending June 30, 2027 and adopts and approves the attached replacement employment agreement for Robert Goodall as Superintendent of Schools for the term beginning July 1, 2025 and ending June 30, 2030, which has been previously approved by the executive county superintendent.

31. **Recommend** approval of the Shared Services Agreement between the Brielle Board of Education and the Manasquan Board of Education for School Library Media Specialist Services, from September 1, 2025 to June 30, 2026, as per attached **Document J**.

*Shared Service – Brielle*

32. **Recommend** approval of the Use Agreement Number 25125, with the State of New Jersey Department of Military and Veterans Affairs, for the use of the Sea Girt Armory (Bldg. 35), from 8/12/25 through 6/15/26, for the Manasquan School District Sports Programs, in the amount of \$6,669.17, as per **Document K**.

*Arm Camp Agreement*

33. **Recommend** approval of Dr. Alexis Oram, of Aurora Consultants, LLC, to serve as the District Physician pursuant to the specification included in the request for proposals received August 8, 2025, at a rate of \$6,000 for the 2025-2026 school year.

*Dr. Oram Agreement*

34. **Recommend** approval of the School Alliance Insurance Fund three-year renewal, as per **Document L**.

*SAIF 3 year renewal*

35. **Recommend** approval that the following price be charged to adults for lunches and milk for the 2025-26 SY:

Paid Lunch (Adults – Wednesday Only): \$2.00

*Wednesday Lunch Cost*

36. **Recommend** approval of Pay Application #2 from Performance Mechanical Corp, for the Manasquan Elementary School Boiler Replacement, in the amount of \$215,745.00, as per **Document M**.

*Pay app #2 – Perf. Mech. Group*

37. **Recommend** authorization for the School Business Administrator to execute contracts for the 2025-2026 school year as follows:

School Alliance Insurance Fund (SAIF)

Commercial Package – Renewal Premium \$171,729  
Errors & Omissions – Renewal Premium \$48,471  
Excess Auto and GL (10M Excess Limit over 10M underlying = 20M) \$4,331  
Excess School Board Legal (15M Excess Limit over 5M underlying = 20M) \$10,302  
Total Excess premium: \$14,633

*25/26 Contracts*

New Jersey Schools Insurance Group (NJSIG)

Workers Compensation - Renewal Premium \$148,091  
Excess Workers Compensation – Renewal Premium \$7,449

Philadelphia Insurance

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Student Accident Insurance – Renewal Premium \$61,985

Selective

Bonds – Renewal Premium \$1,300

The Hartford

Flood Insurance - Renewal Premium \$6,378

- 38. Recommend** approval of the following students in the LLD program from September 2025 to June 2026, as the rate of \$32,461 per student:

Belmar BOE: SID# 2646462107

Belmar BOE: SID# 4862910537

Belmar BOE: SID# 8178042360

Belmar BOE: SID# 6589754749

Belmar BOE: SID# 8515141682

Belmar BOE: SID# 6210811372

Belmar BOE: SID# 7584945240

*LLD  
Program*

- 39. Recommend** approval of the 2025-2026 regular education sending district tuition contracts, as per **Document N.**

*Regular Ed.  
Contracts*

- 40. Recommend** approval of the acceptance of the following Wall Township Board of Education resident students in the Manasquan High School for the 2025-2026 school year, at the per pupil tuition rate of \$21,389.00, in accordance with the McKinney-Vento Homeless Assistance Act:

*Tuition  
Student*

Student ID: 9707586337 – Grade 9

Student ID: 4866867012 – Grade 9

- 41. Recommend** approval of the acceptance of the following Wall Township Board of Education resident student in the Manasquan High School for the 2025-2026 school year as a shared time student, at the tuition rate of \$10,694.50, in accordance with the McKinney-Vento Homeless Assistance Act:

*Tuition  
Student*

Student ID: 3150372286 – Grade 10

- 42. Recommend** approval of the lease agreement between the Manasquan Board of Education and the Manasquan First Aid Squad for 10 parking spaces located at the Manasquan First Aid Squad, as per **Document O.**

*First Aid  
Squad  
parking  
agreement*

- 43. Recommend** approval of the Tokarski & Millemann Change Order #2 in the amount of \$4,350, as per **Document P.**

*Change  
Order #2  
TM*

- 44. Recommend** approval of Pay Application #11 from H&S Construction, for the Manasquan High School & Elementary School Renovations/Repairs, in the amount of \$137,376.42 as per **Document Q.**

*Pay App #11  
H&S*

- 45. Recommend** approval of Pay Application #10 from Honeywell, for the Manasquan High School & Elementary School Renovations/Repairs, in the amount of \$123,403.67 as per **Document R.**

*Pay App #10  
Honeywell*

46. **Recommend** approval of Pay Application #11 from Honeywell, for the Manasquan High School & Elementary School Renovations/Repairs, in the amount of \$110,396.65 as per **Document S**.
47. **Recommend** approval of revisions to the following job descriptions, as per **Document T**.
- Director of Curriculum & Instruction
  - Director of School Counseling Services
  - Director of Special Services
  - High School Principal
  - Elementary School Principal
48. **Recommend** approval of the Curriculum List for the 2025-2026 School Year, as per **Document U**.
49. **Recommend** approval of the District Teacher Mentoring Plan for the 2025-2026 school year, as per **Document V**.
50. **Recommend** approval of the District Professional Development Plan for the 2025-2026 school year, as per **Document W**.
51. **Recommend** approval of the District Nursing Services Plan for the 2025-2026 school year, as per **Document X**.
52. **Recommend** approval of the following employee evaluation rubrics for the 2025-2026 school year as per **Document Y**.
- Manasquan Teacher Rubric
  - Manasquan Reflective Practice Teacher Rubric
  - Manasquan Educational and Related Services Personnel Evaluation Rubric
  - Multidimensional Principal Performance Rubric
  - Multidimensional Leadership Performance Rubric (for school leaders other than principals)
  - Manasquan Non-Certificated Personnel Evaluation
53. **Recommend** approval of the 2025-2026 Manasquan High School Code of Conduct, as per **Document Z**.
54. **Recommend** approval of the Manasquan High School ScIP Committee members for the 2025-2026 school year:
- Matt Kukoda (Principal)
  - Maria Eldridge (Assistant Principal)
  - Craig Murin (Assistant Principal)
  - Cheryl Canonaco (Teacher)
  - Oriana Kopec (Teacher)
  - Chryseis McHugh (Teacher)
55. **Recommend** the approval of the purchase of a 2026 Chevrolet Silverado 3500 in the amount of \$71,125.40 via the Bergen Bids Co-Operative Contract #24-43, as per **Document AA**.
56. **Recommend** the approval of the purchase of a 2026 Chevrolet Silverado 3500 in the amount of \$71,975.40 via the Bergen Bids Co-Operative Contract #24-43, as per **Document BB**.

*Pay App #11  
Honeywell*

*Job  
descriptions*

*Curriculum  
List*

*Mentoring  
Plan*

*PD Plan*

*Nursing  
Plan*

*Emp.  
Evaluation  
rubrics*

*MHS Code  
of Conduct*

*MHS ScIp  
Committee  
members*

*Purchase of  
District  
Trucks*

57. **Recommend** approval of the following 2025-2026 Manasquan Board of Education and Superintendent Goals:

- **Board Goal #1: MES Curriculum & Instruction**  
The Manasquan Board of Education will support the staff of the Manasquan Elementary School, with the goal to improve instruction, increase achievement, and achieve overall academic proficiency to become Blue Ribbon eligible.  
**Superintendent’s Goal #1: MES Curriculum & Instruction**  
The Superintendent, with the school leadership of Manasquan Elementary School, will build upon identified areas for improvement to move the school towards Blue Ribbon Status in preparation for application. This will involve establishing actionable steps, such as enhancing assessment, improving instruction, and promoting a culture conducive to academic progress.
- **Board Goal #1: MHS Curriculum & Instruction**  
The Manasquan Board of Education will support the continued growth of the Manasquan High School International Baccalaureate program, through outreach to the Classes of 2028, 2029, and 2030 to expand awareness, interest, and readiness for the International Baccalaureate (IB) Program.  
**Superintendent’s Goal #1: MHS Curriculum & Instruction**  
The Superintendent of Schools, with the Director of Curriculum & Instruction, Director of Counseling Services, and the High School Principal, will build on the successful launch and community engagement efforts of the 2025–2026 school year. The focus will be the outreach to the Classes of 2028, 2029, and 2030 to expand awareness, interest, and readiness for the International Baccalaureate (IB) Program.
- **Board Goal #2: MES Attendance**  
The Manasquan Board of Education will support the implementation at Manasquan Elementary School of a comprehensive attendance initiative aimed at reducing chronic absenteeism and promoting consistent student attendance.  
**Superintendent’s Goal #2: MES Attendance**  
The Superintendent, with the school leadership of Manasquan Elementary School, will reduce chronic absenteeism in the school during the 2025-2026 school year, to less than ten percent for daily attendance. The administrative team and teaching staff will promote activities aimed specifically at Pre-Kindergarten and Kindergarten students, to limit absenteeism and increase performance and development.
- **Board Goal #2: MHS Attendance**  
The Manasquan Board of Education will support the implementation at Manasquan High School of a comprehensive attendance initiative aimed at reducing chronic absenteeism and promoting consistent student attendance.  
**Superintendent’s Goal #2: MHS Attendance**  
The Superintendent of Schools will support a comprehensive attendance initiative aimed at reducing chronic absenteeism to less than ten percent for daily attendance and promote consistent student attendance at Manasquan High School. The administrative team and teaching staff will promote activities and incentives aimed specifically at Junior and Senior students, to limit absenteeism, increase performance and strengthen final student profiles.
- **Board Goal #3: Finance and Facilities**  
The Manasquan Board of Education and administration will facilitate the completion and closeout of all construction contracts and activities related to the Energy Savings Improvement Program and school bond referendum that were initially approved in 2023. As part of concluding these projects, the Board of Education and administration will develop a comprehensive maintenance plan to ensure all new equipment remains functional throughout its useful life.  
**Superintendent’s Goal #3: Finance and Facilities**  
The Superintendent, Business Administrator, and Facilities Director will facilitate the completion and closeout of the activities related to the Energy Savings Improvement Program and school bond

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referendum that were initially approved in 2023. A comprehensive maintenance plan to ensure all new equipment remains functional and receives routine maintenance throughout its useful life.

• **Board Goal #4: Technology**

The Manasquan Board of Education is committed to ensuring that our schools foster an innovative and responsive learning environment equipped to prepare students for college, careers, and life in the 21st century. Board of Education goals focused on technology in prior years have evaluated the effectiveness of the district’s one-to-one laptop program and emerging technologies. Recent referenda have also allowed the district to make significant updates in classroom technology to some areas of both schools. The Board of Education, with the administration, will conduct an audit and inventory of current classroom technology and develop a long-term plan to upgrade or replace the equipment deemed obsolete.

**Superintendent’s Goal #4: Technology**

The Superintendent of Schools, Assistant Superintendent, and Technology Coordinator will lead the effort to conduct a classroom-by-classroom audit of instructional technology that may include video projection or display systems, audio systems, and connectivity options for the effective delivery of instruction. This audit will include an inventory of the classroom technology available in each classroom. Based on the equipment currently present, each classroom will be rated as current, sufficient, or obsolete, to create a priority listing of classrooms in need of upgrades. The Superintendent, Assistant Superintendent, and Technology Coordinator will then develop a long-term upgrade plan, including budget considerations, for classrooms deemed to be obsolete or sufficient.

**Professional Days**

58. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document CC**.

MHS  
Professional  
Days

**Student Action**

**Field Trips**

59. **Recommend** approval of the field trips, as per **Document DD**.

MHS Field  
Trips

**Placement of Students on Home Instruction**

60. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

MHS Home  
Instruction

*Ms. Pollock asked if anyone had any old or new business they would like to bring before the board.*

Old / New  
Business

61. **Old Business/New Business**

*Ms. Pollock asked for a motion to enter executive session.*

*Motion was made by Mr. Loffredo, seconded by Mrs. Malone, and approved by voice vote for all those present in favor to enter executive session at 7:11p.m.*

*MOTION CARRIED*

62. **Executive Session**

Executive  
Session

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute or Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_ 4. Collective Bargaining
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- \_\_\_ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Leave of Absence)
- \_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Ms. Pollock asked for a motion to reconvene.*

*A motion was made by Mr. Sorino seconded by Mr. Loffredo, to reconvene the meeting at 7:26 p.m. and approved by voice vote by all those present in favor to reconvene the meeting.*

*MOTION CARRIED*

**63. Roll Call**

*Roll Call*

<i>Marion Ahern</i>	<i>Paraskevi Cavanagh (Lake Como)</i>	<i>Jaime Malone</i>
<i>Bruce Bolderman</i>	<i>David D’Ambrosio (Brielle)</i>	<i>Thomas Pellegrino</i>
<i>Anthony Carnahan (SLH)</i>	<i>William Dibble</i>	<i>Alexis Pollock</i>
<i>Eugene Cattani</i>	<i>Joseph Loffredo</i>	<i>Alfred Sorino</i>

*QUORUM*

*REACHED*

*Ms. Pollock asked for a motion to approve Manasquan Personnel Item #64.*

*Motion was made by Mr. Sorino, seconded by Mr. Bolderman, to approve the Manasquan Personnel Item #64.*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (0)*

*MOTION CARRIED*

**MANASQUAN**  
**Personnel**

*Manasquan  
Personnel*

**64. Recommend** approval of the Elementary School personnel as per **Document 6.**

*Ms. Pollock asked for a motion for Manasquan/Sending District Item #65.*

*Motion was made by Mr. D’Ambrosio, seconded by Mrs. Malone, to approve the Manasquan/Sending District Item #65.*

*Roll Call Vote: Ayes (12); Nays (0); Abstain (0); Absent (0)*

*MOTION CARRIED*

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

**65. Recommend** approval of the High School personnel as per **Document EE**.

*Ms. Pollock asked for a motion to adjourn the meeting.*

*Motion was made by Mr. Pellegrino, seconded by Mr. Sorino, and approved by voice vote by all those present in favor to adjourn the meeting at 7:27p.m.*

**66. Adjournment**

Motion to Adjourn.

*Respectfully submitted,*



*Pete Crawley, Ed.D.  
Board Secretary*

*Manasquan /  
Sending  
Personnel*

*Adjournment*