

**OFFICIAL MINUTES**  
**GENESEE VALLEY CENTRAL SCHOOL**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**  
**TUESDAY, AUGUST 19, 2025 – 5:30 P.M.**  
**MEDIA LAB ROOM #1121**

*The meeting was livestreamed on the school's website: [www.genvalley.org](http://www.genvalley.org)*

The regular meeting was called to order at 5:30 p.m. by Heath Gordon, President presiding.

**Roll Call was taken by District Clerk:**

**Members Present:** Heath Gordon, President, Max Gilluly, Vice-President, Tim Hand, Michelle Kelley, Jamie Willson, Shawn Grusendorf, James Cartwright

**Member Absent:** Rylee Ordway (student representative)

**District Personnel:** Dr. Paige Kinnaird, Superintendent, Erin Ostrander, Business Official/Deputy District Clerk, Sara Donlon, 7-12 Principal, Sarah Taylor, PK-6 Principal, Paula Roberts, Curriculum Coordinator/Dean of Students, Pam Winterhalter, District Clerk

**Staff Members:** Brandy Hutchison, Mackenzie Edmister

**Guests present:** Ethan Lockwood, Bryson Covell, Kasey Ganoung & Kasey's mom

**Pledge of Allegiance was recited**

**Persons to Address the Board:**

- ~~No person(s) to address the board~~ – Ethan Lockwood was allowed to speak and ask questions regarding the Out of District policy. The Board listened to what Mr. Lockwood had to say and answered his questions and concerns.

**Presentations to the Board:**

- No presentations scheduled

**BOARD COMMITTEE REPORTS:** Max noted the next Athletic Committee meeting is scheduled for September 18, 2025 GV members only. Michelle spoke regarding the Policy Committee, policies that were recently reviewed will be later on the agenda for approval.

**APPROVE MINUTES:** Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the Regular Meeting dated July 22, 2025, as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**FINANCIAL REPORTS:**

- Business Office/District Treasurer's Report by Ms. Ostrander – our school audit is almost complete, and the auditors are scheduled to review the audit at the September meeting.

**APPROVE TREASURER'S REPORTS:** Motion made by Tim Hand, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Extra-Curricular Activity Account 7/1-7/31/25; Payroll Account 7/1-7/31/2025; Agency Account 7/1-7/31/2025; General Fund – Community Bank, N.A. 7/1-7/31/2025; School Lunch Fund 7/1-7/31/2025; Scholarship Fund 7/1-7/31/2025; Risk Retention (U.I. Reserve) 7/1-7/31/2025; Capital Fund 7/1-7/31/2025; Special Aid Account 7/1-7/31/2025.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE WARRANT REPORTS:** Motion made by Jamie Willson, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable July Warrant Reports - Dated August 5, 2025, as submitted: Capital Fund (HADD) #1; School Lunch Fund #1; Federal Fund #1; General Fund #1.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**SET TAX LEVY AND SIGN TAX WARRANT:** Motion made by Tim Hand, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School sets the tax levy and signs the tax warrant dated 8/6/25 for the 2025-26 school year as follows: Amount to be raised for the school district - \$3,186,671.00, amount to be raised for the Angelica Town Library - \$57,000.00, amount to be raised for the Belmont Town Library - \$59,364.00.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE CLOSURE OF EXTRA-CURRICULAR ACTIVITY ACCOUNTS:** Motion made by Tim Hand, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the closure of the following Extra-Curricular Activity Accounts with balances as noted:

- a) ***Garden Group - \$838.60***
- b) ***Middle School Band - \$311.50***
- c) ***Middle School Choir - \$1,419.41***

The above accounts have unused funds for 5+ years, it is recommended that the financial accounts be closed and the funds transferred to the student activity reserves account. These clubs may reinstate a financial account in the future if needed, but the account would open with a zero balance.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

#### **CONSENT AGENDA/GENERAL ACTION ITEMS:**

**APPROVE CONSENT AGENDA:** Motion made by Shawn Grusendorf, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve ***Revised*** Professional Development Plan for the period of July 1, 2025 to June 30, 2026, as submitted.
2. Approve the ***CSE/CPSE Recommendations*** dated July 28, 2025, as submitted.
3. Approve ***First Reading of the following Board of Education Policy: #5685*** Maximum Temperature for School Buildings and Indoor Facilities.
4. Approve ***First Reading, Waive Second Reading & Adopt the following Board of Education Policy: #7316*** Use of Internet-Enabled Devices During the School Day.
5. Approve to ***Abolish Policy: #7317*** Student Cell Phone Policy (Cell Phone Policy 2024-25 for Grades PK3-12, which was adopted June 11, 2024).
6. Approve the following Service Contracts as submitted:
  - a) ***Angela Reisner*** of Allegany, NY to provide American Sign Language (ASL) Interpretation Services for the period of September 1, 2025 – August 31, 2026, unless terminated by either party. The rate of \$40.25 per hour of service in accordance with student Individual Educational Programs (IEP's). The district agrees to pay mileage at the established government rate.
  - b) ***Richard Reisner*** of Allegany, NY to provide Mentoring Services for the period of September 1, 2025 – August 31, 2026, unless terminated by either party. The rate of \$100.00 per hour of service, to provide deaf mentoring as per IEP developed by the District Committee on Special Education.

- c) **Edna Sherwood** of Freedom, NY to provide Braille Services (responsible for transcribing educational materials into alternative formats for students who are blind or visually impaired) for the period of August 1, 2025 – August 31, 2026, unless terminated by either party. The rate of \$30.00 per hour.
  - d) **Service Bridges** of Buffalo, NY to provide ASL Interpretation Services upon request by Genesee Valley Central School District, for the period of August 1, 2025 to July 31, 2026. The rate of pay is stated in contract and depends on Services provided.
  - e) **Maple City Physical Therapy, PLLC** of Hornell, NY to provide Physical Therapy Services to students with disabilities that are enrolled in the District, subject to terms and conditions submitted, for the period of July 1, 2025 – June 30, 2026, unless terminated earlier. The rate of \$66.00 per hour.
  - f) **Jones Memorial Hospital** to provide Physical Therapy and Occupational Therapy services. This is an evergreen contract with no specific end date unless terminated by either party. The hourly rate is \$60.00.
  - g) **Rosellen A. Peek, TVI/COMS**, a certified Orientation and Mobility Specialist for the period of July 1, 2025 through and including June 30, 2026, unless renewed by mutual agreement between the District and the Contractor. This agreement may be terminated by either party with or without cause upon 30 days written notice. The Contractor agrees to provide professional services to the District as described in the schedule submitted. The District agrees to pay to the Contractor for professional services provided in accordance with this Agreement, and for expenses incurred in the provision of such services, per fee schedule submitted, at the hourly rate of \$90.00 per hour.
  - h) **The Kessler Center**, of Rochester, NY shall provide the special education services required by all children accepted into its program as specified on their IEP's. The tuition per student is \$118,752 stated in contract. GVCS agrees to pay any additional amount so approved, and The Kessler Center agrees to refund any lesser amount so approved. Further, this rate will be pro-rated for enrollment of less than the full school year.
  - i) **A+Virtual Learning**, to provide support services per contract. This is an extension from May 29, 2025 to June 25, 2025.
- 7. Approve the following Substitutes for the 2025-26 school year, rate of pay shall be per Board policy, all have fingerprint clearance:
    - **Harleigh Silsby** as a substitute teacher aide, etc.
    - **Theresa Pease**, as substitute teacher aide, custodial, cafeteria, etc.
    - **Dana Guinnip** as substitute bus driver
  - 8. Approve **Returning** Substitute List for the 2025-26 school year, rate of pay shall be per Board policy, as submitted.
  - 9. Approve **Tory Rounds** and **Pam Winterhalter** as after school monitors for the 2025-26 school year, rate of pay shall be \$30/hour. Substitutes will be **Denise Baker, Maureena Chamberlain, Alyssa Heitman** and **Amber Edmund**
  - 10. Approve **out of district student attendance** requests to attend GVCS for the 2025-26 school year, as submitted.

11. Approve the following lifeguards for the ***Summer of 2025 Aquatic Program*** with the following pay rate – Instructors \$30/hour and Lifeguards \$20/hour:
  - ***Kellie Schmidt*** - Substitute Lifeguard
  - ***Graham Bradt*** - Lifeguard/Substitute Instructor
  - ***Nolan Hunter*** - Lifeguard/Substitute Instructor
  - ***Gavin Hand*** - Lifeguard/Instructor
  - ***Brian Edmister, III*** - Lifeguard/Instructor
  - ***Brian Edmister, II*** - Lifeguard/Substitute Instructor
  - ***Aubrey Geoppner*** - Lifeguard
  - ***Tracy George*** - Lifeguard
12. Approve the ***GV/BC Extracurricular Handbook*** for the 2025-26 school year, as submitted.
13. Approve the following ***chaperones/bookkeepers/scoreboard/timers*** for 2025-26 school year, pay as per GVEA contract: Denise Baker, Nancy Brown, Linda Burdick, Alissa Cleveland, Rita George, Alyssa Heitman, Sarah Miller, Candie Mitchell, Josie Preston, Jaci Rizzo, Raegan Ryan, Lisa Scott-Schneider, Nanette Vossler, Erin White, Pam Winterhalter
14. Approve ***2025-26 Board of Education Goals***, as submitted
15. Appoint the following ***Board Committees*** for the 2025-26 school year:
  - (a) ***Athletic Committee*** – Dr. Kinnaird, Sara Donlon, Raegan Ryan, Tim Hand, Max Gilluly, Shawn Grusendorf
  - (b) ***Budget, Personnel & Negotiations Committee*** – Dr. Kinnaird, Erin Ostrander, Heath Gordon, Michelle Kelley, Jamie Willson
  - (c) ***Governing Committee*** – Dr. Kinnaird, Heath Gordon, Max Gilluly & alternate BOE member
  - (d) ***Health & Wellness Committee*** – Dr. Kinnaird, Max Gilluly, Shawn Grusendorf, James Cartwright, Holly LaBenne
  - (e) ***Policy Committee*** – Dr. Kinnaird, Michelle Kelley, Jamie Willson, James Cartwright
  - (f) ***Safety & Security Committee*** – Dr. Kinnaird, Sara Donlon, Sarah Taylor, Chris Graham, Tory Rounds, Tim Hand, Michelle Kelley, Shawn Grusendorf, Jeff LaBenne, Kim Marciano, Kathy Johnson
  - (g) ***Wall of Fame Committee*** – Tim Hand, Max Gilluly, James Cartwright
16. Approve ***Brooke Shultz***, as a substitute teacher, teachers assistant, teacher aide, etc., pending fingerprint clearance, rate of pay shall be per Board policy.
17. Approve ***Rollie Duttweiler*** as a volunteer with the Cross Country Team under the supervision of Brooke Bradt

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

#### **PERSONNEL ACTION ITEMS:**

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of ***Raegan Ryan*** as Varsity Girls Basketball coach, effective August 11, 2025.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of ***Tracie Bliven*** as ***Interim Director of Special Education and CSE/CPSE Chairperson***, effective August 15, 2025.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT 2025-26 DEPARTMENT COORDINATORS:** Acting on the recommendation of the Superintendent - Motion made by Shawn Grusendorf, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following Department Coordinators for the 2025-26 school year, pay as per GVEA contract:

- Grades PK3-K ~ **Nichole Bagley**
- Grades 1-3 ~ **Holly LaBenne**
- Grades 4-6 ~ **Kaitlyn Bailey**
- 7-12 ELA/Social Studies/Literacy ~ **Kim Douglas**
- 7-12 Special Education ~ **Donna Faller**
- Phys. Ed./Special Areas ~ **Lisa Scott-Schneider**
- 7-12 Math/Science Department ~ **Bridget Chichester**

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT 2025-26 COORDINATORS/ADVISORS:** Acting on the recommendation of the Superintendent – Motion made by Michelle Kelley, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following Coordinators/Advisors for the 2025-26 school year, pay as per GVEA contract:

**COORDINATORS/ADVISORS:**

Ally Advisor (2) ~ **Brooke Bradt, Josie Preston**  
Archery Club Advisor (2) ~ **Alyssa Heitman, Lisa Scott-Schneider**  
Awards Assembly Coordinator for Elementary ~ **Holly LaBenne**  
Awards Assembly Coordinator for MS/HS ~ **Alayna Grastorf**  
Chess Club Advisor ~ **Lisa Scott-Schneider**  
Drama Art Advisor ~ **Shawna Shultz**  
Drama Director (2) ~ **Donna Slawson, Nathan Slawson**  
Elementary Student Council Advisor ~ **Kaycee Schmidt**  
Fine Arts Festival Advisors ~ **Shawna Shultz**  
Foreign Travel Trip Advisor ~ **Sarah Horne**  
Future Farmer of America (FFA) Advisor ~ **Carolyn Wright**  
GVCS Stand Advisors (2) - **July 2026 Fair Season** ~ AM - **Miranda Hemphill**, PM - **Candie Mitchell**  
GVCS Stand Cook - **July 2026 Fair Season** ~ **Michelle Haggstrom**  
GVCS Stand Coordinator - **July 2026 Fair Season** ~ **Alyssa Heitman**  
Junior Fireman Club Advisors (2) ~ **Miranda Hemphill, Brian Edmister, II**  
Legislative MS/HS Club Advisors (2) ~ **Nancy George, Nathan Slawson**  
Lego League Advisors (2) ~ **Ashley Auman, Abby Marsh**  
LOTE Club Advisor ~ **SueAnn Lindquist**  
Middle School Student Council Advisor ~ **Amber Edmund**  
National Honor Society Advisors (2) ~ **Kim Douglas, Sarah Horne**  
Rotary Interact Club Advisor ~ **Kellie Schmidt**  
Scholastic Challenge Advisors (2) ~ **Kim Douglas, Sarah Horne**  
Technology Advisors (2) ~ **Donna Slawson, Nathan Slawson**  
Yearbook Advisors (2) ~ **Kim Marciano, Nancy George**

**MUSIC ADVISORS:**

Elementary Choir Advisor ~ **Caleb Durant**  
High School Band Advisor ~ **Alva Robbins**  
High School Choir Advisor ~ **Caleb Durant**  
Intermediate Band Advisor ~ **Alva Robbins**  
Intermediate Choir Advisor ~ **Caleb Durant**  
Jazz Band Advisor ~ **Alva Robbins**  
Marching Band Advisor ~ **Alva Robbins**  
Middle School Band Advisor ~ **Alva Robbins**  
Middle School Choir Advisor ~ **Caleb Durant**

Music Director (Drama) ~ *Caleb Durant*  
Pep Band – Fall ~ *Alva Robbins*  
Pep Band – Winter ~ *Alva Robbins*

**CLASS ADVISORS:**

12<sup>th</sup> Grade Class Advisors (2) ~ *Rhonnice Tilton, Donna Faller*

11<sup>th</sup> Grade Class Advisors (2) ~ *Kellie Schmidt, Karen Bliven*

10<sup>th</sup> Grade Class Advisor (1) ~ *Alayna Grastorf*

9<sup>th</sup> Grade Class Advisor (1) ~ *Alyssa Heitman*

VOTE: Yes 6, No 0, Abs. 1 (Shawn Grusendorf) Motion carried.

**RESCIND LONG-TERM TEACHER AIDE MOTION:** Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Michelle Kelley - BE IT RESOLVED That the Board of Education of Genesee Valley Central School rescinds the motion made at the July 7, 2025 Board of Education meeting approving *Kaitlyn Nerys* as Long-Term Teacher Aide for the 2025-26 school year.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**RESCIND LONG-TERM TEACHER AIDE MOTION:** Acting on the recommendation of the Superintendent – Motion made by Jamie Willson, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School rescinds the motion made at the July 7, 2025 Board of Education meeting approving *Rachel Drake* as Long-Term Teacher Aide for the 2025-26 school year.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**RESCIND LONG-TERM TEACHER AIDE MOTION:** Acting on the recommendation of the Superintendent – Motion made by Shawn Grusendorf, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School rescinds the motion made at the July 7, 2025 Board of Education meeting approving *Sebrina Harrington* as Long-Term Teacher Aide for the 2025-26 school year.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE LONG-TERM TEACHER AIDE:** Acting on the recommendation of the Superintendent - Motion made by Tim Hand, seconded by Shawn Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves *Sherri Hunt* to a non-probationary position of Long-Term Teacher Aide for the 2025-26 school year, effective August 25, 2025. The rate of pay shall be per CSEA contract with benefits, as per Board Policy.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE LONG-TERM TEACHER AIDE:** Acting on the recommendation of the Superintendent - Motion made by Jamie Willson, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves *Taylor Washburn* to a non-probationary position of Long-Term Teacher Aide for the 2025-26 school year, effective August 25, 2025. The rate of pay shall be per CSEA contract with benefits, as per Board Policy.

VOTE: Yes 6, No 0, Abs. 1 (Heath Gordon) Motion carried.

**APPROVE LONG-TERM TEACHER AIDE:** Acting on the recommendation of the Superintendent - Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves *Kennedi Norasethaporn* to a non-probationary position of Long-Term Teacher Aide for the 2025-26 school year, effective August 25, 2025. The rate of pay shall be per CSEA contract with benefits, as per Board Policy.

VOTE: Yes 6, No 0, Abs. 1 (Shawn Grusendorf) Motion carried.

**APPROVE LONG-TERM TEACHER AIDE:** Acting on the recommendation of the Superintendent - Motion made by Tim Hand, seconded by Shawn Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves **Joelle Cole** to a non-probationary position of Long-Term Teacher Aide for the 2025-26 school year, effective August 25, 2025. The rate of pay shall be per CSEA contract with benefits, as per Board Policy.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE LONG-TERM TEACHER AIDE:** Acting on the recommendation of the Superintendent - Motion made by James Cartwright, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves **Tammy Arcediano** to a non-probationary position of Long-Term Teacher Aide for the 2025-26 school year, effective August 25, 2025. The rate of pay shall be per CSEA contract with benefits, as per Board Policy.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE LONG-TERM TEACHER AIDE:** Acting on the recommendation of the Superintendent - Motion made by Shawn Grusendorf, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves **Hailee Clark** to a non-probationary position of Long-Term Teacher Aide for the 2025-26 school year, effective August 25, 2025. The rate of pay shall be per CSEA contract with benefits, as per Board Policy.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT LONG-TERM SUBSTITUTE SPECIAL EDUCATION TEACHER:** Acting on the recommendation of the Superintendent - Motion made by Jamie Willson, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School hereby appoints **John Wagner**, who holds an Initial New York State Teaching Certificate in Early Childhood Education (Birth-Grade 2) and Childhood Education (Grades 1-6), to a full-time probationary position of Long-Term Special Education Teacher, effective August 25, 2025. There is a probationary period of four (4) years, to commence on August 25, 2025, and conclude on July 30, 2029. The base salary for the 2025-26 school year shall be Step 3, \$51,491, benefits in accordance with the GVEA contract.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

#### **INFORMATIONAL/DISCUSSION:**

##### Upcoming Board Meetings:

- Tuesday, September 9, 2025 at 5:30 p.m. - Regular Board of Education Meeting
- Tuesday, October 14, 2025 at 5:30 p.m. – Regular BOE Meeting & Work Session  
(Tour by Principal)
- Monday, October 20, 2025 at 4:30 p.m. – Next Policy Committee Meeting

##### Informational / Discussion:

- Opening Day with all staff – Tuesday, August 26, 2025, refreshments in the cafeteria 7:40 a.m. to 8:10 a.m., then Superintendent's Welcome Back 8:10 a.m. to 8:40 a.m. Board members are invited to attend.
- Meet the Teacher Night (5-6:30 p.m.) /Bounce Houses (4-6:30 p.m.) Wed., August 27<sup>th</sup>
- First Day of Student Attendance – Tuesday, September 2, 2025

**ADJOURNMENT:** Motion made by Tim Hand, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:06 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Pamela A. Winterhalter, District Clerk