



Otsego Local Schools Transportation

Getting Students Safely to School and Beyond

Bus Safety & Guidelines

- Students must follow all bus rules and respect the driver.
- Each student has a designated “Place of Safety” at their bus stop — this is a key safety measure. **The Place of Safety ensures drivers can see students clearly and helps prevent accidents. Families should reinforce this routine daily.**
 - Pick-Up: Students must arrive at their Place of Safety 5 minutes before the bus is scheduled.
 - Drop-Off: Students must remain at their Place of Safety until the bus has completely departed. Do not proceed to your residence or leave the stop early.
- Annual bus safety training (per Ohio law) includes:
 - Evacuation drills for all students
 - Elementary students practice boarding, crossing streets safely, and bus rules

Alternate Transportation

- Alternate transportation allows for daily pick-up or drop-off at a location other than home.
- Must be consistent, not for occasional use (e.g., daily babysitter drop-off).
- Only one alternate location per student along an existing bus route, granted space available.
- Submit the Alternate Transportation Request Form 72 hours before start.
 - Forms available on Final Forms

Preschool & Kindergarten Rules

- Parent or guardian must be present for release from the bus.
- **1st & 2nd occurrence:** Driver attempts contact and may return to stop after route completion.
- **3rd occurrence:** Student is returned to the elementary building for parent pickup.

Key Safety Tips for Families

- Be at the bus stop on time.
- Remind students to follow bus rules.
- Report spills, hazards, or concerns to the Transportation Department.
- Reinforce safe behavior at home (crossing streets, boarding/exiting procedures).

