



Rochester Community Schools
Purchasing Department

Request for Proposal

Date:	September 18, 2025	Project:	Swimming Pool Starting Block Replacements
Project Number:	26.06		

Response Due Date and Time:	October 23, 2025 at 2:00 p.m. Local Time
Submit Response to:	All proposals, required forms, and pricing shall be submitted electronically on BidNet Direct (https://www.bidnetdirect.com)
Submit Questions to:	Requests for clarification should be given at Mandatory Site Walk-through.
Description of Procurement:	Swimming Pool Starting Block Replacements at Three High Schools

Estimated Project Timeline:

Notice of Advertisement in Local Newspaper:

September 18, 2025

Release of RFP:

September 18, 2025

Mandatory Site Walk-through:

Thursday October 2, 2025 at 9:00am

Meet at Stoney Creek High School, 6755 Sheldon Road, Rochester Hills, Michigan 48306. Meet at the main entrance.

Online Requests for Clarification Deadline:

October 10, 2025 at 5:00 p.m. Local Time

Release of Addenda with RFC Answers:

October 16, 2025

Bid Due Date:

October 23, 2025 at 2:00 p.m. Local Time

Project Completion Date:

ASAP

→Notice: The right to modify the project timeline is held by Rochester Community Schools in absolute discretion.

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Information to Bidders

Overview

Rochester Community Schools, known herein as “Owner” or “District”, is requesting bids for the replacement of swimming pool starting blocks at three high schools, totaling twenty (20) starting blocks. Rochester High School is located at 1361 Walton Blvd., Rochester Hills, MI 48309. Rochester Adams High School is located at 3200 West Tienken Rd., Rochester Hills, MI 48306. Stoney Creek School is located at 6755 Sheldon Rd., Rochester Hills, MI 48306.

Project Purpose and Expectations

The existing starting blocks are old and worn, and must be completely removed and new blocks installed and ready to use by student athletes upon completion.

Timeline

The expected timeline is as follows:

Notice of Advertisement in Local Newspaper:	September 18, 2025
Release of RFP:	September 18, 2025
Mandatory Site Walk-through:	Thursday, October 2, 2025 at 9:00am Meet at Stoney Creek High School, 6755 Sheldon Road, Rochester Hills, Michigan 48306. Meet at the main entrance.
Online Requests for Clarification Deadline:	October 10, 2025 at 5:00 p.m. Local Time
Release of Addenda with RFC Answers:	October 16, 2025
Bid Due Date:	October 23, 2025 at 2:00 p.m. Local Time
Project Completion Date:	ASAP

Scope

The scope of this project consists of the removal and replacement of the existing swimming pool starting blocks as follows:

1. Remove existing starting blocks completely and dispose of off-site. Quantities at each location are given below:
 - Rochester High School = six (6) starting blocks
 - Rochester Adams High School = six (6) starting blocks
 - Stoney Creek High School = eight (8) starting blocks
2. Provide and install new starting blocks to fit where the existing units were removed. Refer to the equipment specifications provided. **Include a cut sheet of proposed alternate blocks if deviating from the specifications provided.**
3. Provide all ancillary equipment and hardware for a complete installation.
4. Patch all areas, surfaces or equipment that are affected by the removal of the existing blocks and the installation of the new blocks, as needed.
5. The installation is to be completed when pools are not in use.
6. Include all necessary costs in your bid to provide a complete installation.

In your Bid Response, clearly identify and note any deviations, if any, from the provided Equipment Specifications. Otherwise, your bid response is assumed to meet all the

requirements and meet all the specifications as provided.

Equipment Specifications

The following are specifications for S.R. Smith VELOCITY DUAL POST PLATFORM – STANDARD which are to be referenced for all bids. **Comparable item specifications are allowed, and details are required if alternate.**

1. **Platform Top:** The platform is to be constructed with composite material. Identify available surface options, including color options. Identify if options allow for custom tread colors and logos. The platform is to be mounted onto the frame at a 10° angle. Dimensions should be 28"x32" (711mmx813mm).
2. **Platform Frame:** The platform frame is to be constructed of 1.90" (48.26mm) dia. stainless steel tubing. The step is to be attached to 1.5 in² (38.10mm²) x .065 in wall (1.65mm) stainless steel tubing and have caps welded to the end. A backstroke bar constructed of 1.00" O.D. x .065 wall (25.40mm x 1.65) stainless steel tubing capped with stainless steel should also be included. The footboard plate should be made of .188" (4.76mm) stainless steel. The number plate should be made of .125" (3.17 mm) stainless steel. The frame should be powder coated for added corrosion resistance.
3. **Step:** Large, molded step with smooth, durable finish and structural support. Identify available surface options. Dimensions should be 9" x 14" (229mm x 356mm).
4. **Wedge:** The angular wedge is to be constructed of composite material. The wedge is to be contained within actual tracks mounted on both sides of the platform; which should allow it to slide to the desired distance or to be stowed underneath the platform.
5. **Escutcheon:** The escutcheon plate should be stamped from .063" (.58mm) polished 304 stainless steel, and powder coated to match the platform frame.
6. **Anchor:** Dual post anchor assembly to prevent rocking and the liner can be replaced when worn. The assembly housing should be constructed of 4.00 in² (101.6 mm²) x .120" wall (3.05mm) stainless steel tubing welded onto a 4.5 in² (114.30mm²) flange. The anchor is to be threaded and include a 1/4-20 UNC stainless steel grounding screw for bonding. The insert should facilitate removal of the platform. A flush mount stainless steel cap is to be provided to use when the platform is temporarily removed.

Selection Process and Owner's Rights

The Owner reserves the following:

1. To reject any or all proposals without compensation to the bidders and to waive any or all variances, irregularities, or informalities in the bid package.
2. In the event that all acceptable proposals exceed the owner's budget, the Owner reserves the right to negotiate a contract with the lowest and best acceptable bidder or any other one of the acceptable bidders.

Award of Contract

Please note the project will not necessarily be awarded to the lowest bidder or lowest price. Rochester Community Schools reserves to award the project to the most qualified bidder

based on the criteria noted. A contract will be drafted and provided for both parties to agree upon.

Bid Due Date and Proposal Submission Requirements:

1. All proposals, required forms, and pricing shall be submitted electronically on BidNet Direct (<https://www.bidnetdirect.com>) **no later than 2:00 p.m., local time, Thursday, October 23, 2025** (the "Due Date".) No oral, telephonic, or facsimile proposals will be considered.
2. RCS will not consider or accept any late Bids received after the Due Date specified within the RFP. It is the sole responsibility of the Bidder to ensure their proposal is entered completely and forms are uploaded on BidNet Direct before the closing date and hour indicated within the RFP. Bidders shall plan ample time to respond to all requirements and input all requirements. RCS is not responsible for any delivery delays.

Qualification of Bidder

1. The Owner reserves the right to request qualification information from any bidder before issuing documents, receiving bids or awarding a contract. The Owner may, at its sole discretion, accept or reject bidders as qualified. The right to waive any informalities in qualification materials is reserved by the Owner. The Bidder, in submitting his/her bid, agrees to accept the decision of the Owner as final.
2. The submitters shall provide full disclosure of all existing client relationships that currently or prospectively may give rise to conflicts of interest and disqualification as governed by the codes of rules of professional responsibility and conduct.

Sole Bidder

1. It is the Owner's intent that this Request for qualification permits competition. It shall be the proposal respondent's responsibility to advise the Owner, in writing, if any language, requirements, scope specifications, etc., or any combinations thereof, inadvertently restricts or limits the requirements stated in this Proposal, to a single source. Owner shall receive such notification no later than five (5) days prior to the date set for acceptance of proposals.
2. If only one proposal is received in response to this request for qualification process (RFQ), an evaluation and/or audit shall be performed of the submitted response in order to determine if the respondent's proposal submission is fair and reasonable.
3. The Owner reserves the right to cancel the proposal submission process, or reschedule the proposal opening, if there is only one proposal received. The decision by the Owner will be final.

Addenda

1. Each bidder shall ascertain prior to submitting their bid that they have received all addenda issued.
2. Addenda notices will be sent to all who are known by the Owner to have a set of contract documents. Copies of addenda will be made available for inspection wherever contract documents are on file for that purpose.

Sales Tax

1. Owner is exempt from all taxes. A tax exemption certificate will be issued upon request.

Method of Ordering

1. Issuance of a written purchase order by the Purchasing Department is the method of ordering product or services. All vendor invoices and packing/delivery tickets must include the purchase order number.

Payment

1. Payment to be made from Vendor's invoice, and a copy of the signed delivery invoices, submitted to cover items received and accepted during the billing period. Invoices must contain the bid number under which the contract is awarded.
2. Pricing shall be F.O.B. delivered to RCS at 52585 Dequindre Road, Rochester MI 48307, unloaded, and installed.

Familial Relationship Disclosure

1. All bidders shall provide familial disclosure in compliance with MCL 380.1267 and attach this information to the bid proposal. The bid proposal shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the bidder or any employee of the bidder, and any member of the Board of Education of the school district, or the Superintendent of the school district. The District will not consider a bid proposal that does not include this sworn and notarized statement.

Iran Economic Sanctions Act

1. Each bid must be accompanied by a sworn and notarized statement certifying that the Contractor is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act.

Withdrawal or Revision of Bid Proposals

1. A bid may not be modified, withdrawn or cancelled by the bidder for ninety (90) calendar days following the time and date designated for the opening of bids, and bidder so agrees in submitting his/her bid.

Acceptance and Rejection of Bid Proposals

1. Low bid price is not always the determining factor in the awarding of the bid. Other factors considered may include, but not be limited to, the following: delivery and/or completion time, judged quality of product, past performance, inventory availability, financial stability, and references.
2. The Owner shall have the right to waive any informality or irregularity in any bid received and to accept bids which, in their judgment, are in their own best interest.
3. The Owner shall have the right to accept or reject alternates in any order or combination and to determine the apparent low bidder on this basis.

Post-Bid Information

1. After the proposals are received, tabulated, and evaluated by the Owner, the apparent lowest qualified respondent shall meet with the Owner at a post-bid meeting if requested by Owner.
2. The Owner reserves the right to request additional information from the firms submitting proposals for evaluation criteria, as needed.

Agreements

The undersigned understands that the Owner reserves the right to reject any and all proposals and to waive informalities and irregularities in bidding.

Owner also reserves the right to withhold proposals for a period of time (90 days) from bid closing date.

The Owner reserves the right to accept or reject any or all proposals in whole or in part, or to waive any informalities therein. If in the Owner opinion it is in their best interest, the contract may be awarded to the firm other than the lowest proposal, for reason of establishing uniformity, delivery time, etc.

If award is made to us under this proposal, we agree to enter into an Agreement with Rochester Community Schools to furnish products and/or services, in strict accordance with this proposal, bid documents and all pertinent portions of plans, drawings and specifications.

Addenda

Acknowledge in your proposal response all Addendums issued.

Bid Proposal Form: Swimming Pool Starting Block Replacements

Name of Bidder

Firm Name:	
Address:	
Telephone:	Fax:

Agreements

The undersigned understands that the Owner reserves the right to reject any and all bids and to waive informalities and irregularities in bidding.

Owner also reserves the right to withhold bids for a period of time (90 days) from bid closing date.

The Owner reserves the right to accept or reject any or all Bids in whole or in part, or to waive any informalities therein. If in the Owner opinion it is in their best interest, the contract may be awarded to other than the lowest bidder, for reason of establishing uniformity, delivery time, etc.

If award is made to us under this proposal, we agree to enter into an Agreement with Rochester Community Schools to furnish products and/or services, in strict accordance with this proposal, bid documents and all pertinent portions of plans, drawings and specifications.

Addenda

The undersigned acknowledges receipt of the following addenda:

Addendum Number:	Dated:
Addendum Number:	Dated:
Addendum Number:	Dated:

My signature certifies that the proposal as submitted complies with all Terms and Conditions as set forth in this RFP.

My signature also certifies that the accompanying proposal is not the result of, or affected by, any unlawful act of collusion with another person or company engaged in the same line of

business or commerce, or any act of fraud. Furthermore, I understand that fraud and unlawful collusion are crimes under Federal Law, and can result in fines, prison sentences, and civil damage awards.

My signature also certifies that this firm has no business or personal relationships with any other companies or persons that could be considered as a conflict of interest or potential conflict of interest to Rochester Community Schools, and that there are no principals, officers, agents, employees, or representatives of this firm that have any business or personal relationships with any other companies or persons that could be considered as a conflict of interest or a potential conflict of interest to Rochester Community Schools, pertaining to any and all work or services to be performed as a result of this request and any resulting contract with Rochester Community Schools.

I hereby certify that I am authorized to sign as a Representative for the Firm:

Legal Status of Bidder

1. A Corporation organized and existing under the laws of the State of _____.
2. Name, title, and signature of individual duly authorized to execute contracts:

Name: _____

Title: _____

Signature: _____

CONTACT PERSON: _____ PHONE NO: _____

Base Bid

BASE BID: Bid to furnish all labor, material, equipment and services necessary to provide **Swimming Pool Starting Blocks Replacement** with the Base Bid Category descriptions, including all addenda, for the amount as follows:

TOTAL (BASE BID)	\$ _____
	_____ Dollars

*PRICES ARE NOT TO INCLUDE ANY STATE OR LOCAL TAXES.

*PRICING GOOD THROUGH DECEMBER 31, 2025. PLEASE NOTE ANY EXCEPTION:

Voluntary Alternates

Whenever any material or equipment is specified by patent or proprietary name or by the name of the manufacturer, such specification shall be considered as if followed by the words "or acceptable equal". The Bidder may offer material or equipment with equal or better qualities and performance in substitution for those specified which it considers would be in the Owner's interest to accept. The Bidder shall include sufficient specification data that will, together with any other data the Owner may require, enable the Owner to assess the acceptability of the proposed alternate material or equipment.

Voluntary Alternates:

\$ _____
_____ Dollars

Description of Voluntary Alternate:

FAMILIAL DISCLOSURE AFFIDAVIT OF BIDDER

The undersigned, owner or authorized officer of _____ (the bidder/contractor), pursuant to the familial disclosure requirement provided in the Request for Proposals, hereby represent and warrant, except as provided below, that no familial relationships exist between the bidder/contractor or any employee of the bidder/contractor, and any member of Rochester Community Schools Board of Education, the Superintendent and/or any Rochester Community Schools Administrator.

☐ The following are the bidder's familial relationship(s) with Rochester Community Schools:

Bidder/Contractor Employee Name Related to:

1 _____

2 _____

(Attach additional pages if necessary to disclose all familial relationships.)

☐ There is no familial relationship that exists between the bidder/contractor and/or any employee of the bidder and any member of the Rochester Community Schools Board of Education, Superintendent, or Administration.

Bidder: (Company Name)

By:

(Signature)

(Title)

This instrument was acknowledged before me, a Notary Public, in and for _____ County, _____ on this _____ day of _____, 20____.

SS:

(Notary Public Signature)

My Commission expires: _____

Acting in the County of: _____

Certification of Compliance – IRAN ECONOMIC SANCTIONS ACT
(MICHIGAN PUBLIC ACT NO. 517 OF 2012)

The undersigned, the owner or authorized officer of the Below named Firm, pursuant to the compliance certification requirement provided in the Rochester Community Schools' (the "School District") Request for proposal, hereby certifies, represents and warrants that the Bidder (Including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Firm is awarded a contract as a result of the aforementioned RFQ, the proposing firm will not become an "Iran linked business" at any time during the course of performing the Work or any service under the contract.

The responding firm further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more the \$250,000.00 or 2 times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to submit bid or submit a proposal response to a request for bid (RFB) or request for proposal /qualification (RFP or RFQ) for three (3) years from the date that it is determined that the person has submitted the false certification.

Name of Company

Name and Title of Authorized Representative

Signature