



*Kingsway Regional School District
Community Education and Recreation Program (CER)*

Dragons Summer Camp

Parent/Guardian Handbook

Kingsway CER Dragons Summer Camp 2025

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Kingsway CER Dragons Summer Camp 2025

ABOUT DRAGONS SUMMER CAMP

Kingsway's CER Camp promotes fun, recreational, and educational activities in an air-conditioned, safe learning environment. The mission of the camp is to enrich children with artistic and scientific experiences, promote healthy choices, and introduce sports in a cooperative learning environment. Our goal is to host children ages *6-12 years and provide them with a nurturing, friendly environment where they can grow and make new friends.

Kingsway Dragons Summer Camp offers eight themed weeks of structured, educational and recreational activities. Daily activities include arts and crafts, science, technology, fitness, nutrition, new electives, cooperative games, large and small group instruction, and much more! There will also be fun, weekly day trips and exciting surprises each and every week!

Please note: This summer camp program **does not qualify** as an extended school year program designed to meet the needs described in an Individualized Education plan for classified students.

Registration materials for summer 2025 are available now! For information regarding this camp, please email: cer@krsd.org or visit the CER webpage on the Kingsway website at <https://www.krsd.org/our-community/community-education-recreation-cer/2025-summer-camp>.

Kingsway Regional School District
Community Education and Recreation Program
213 Kings Highway
Woolwich Twp., NJ 08085-5041

BOARD OF EDUCATION

Jennifer Cavallaro-Fromm, *President*
Lauren Boerlin, *Vice President*
Michelle Blair, Woolwich Twp.
Apyrl Palazzo, East Greenwich Twp.
Christie Comerford, East Greenwich Twp.
Nicholas Rosato, South Harrison Twp.
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Jacklyn Dopke, Woolwich Twp.
Kelly Bonapfel, Woolwich Twp.
Kristen Lombardo, LoganTwp.

ADMINISTRATION

Dr. James J. Lavender, Superintendent
Patricia Calandro, Assistant Superintendent
Jason Schimpf, Business Administrator/Board Secretary
Emily Virga, Chief Academic Officer
Brian Tonelli, CER Supervisor

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WELCOME TO KINGSWAY CER ANNUAL DRAGONS SUMMER CAMP

We would like to extend a warm welcome to you and your children! We are proud to welcome you to Dragons Summer Camp. Please review the information in this handbook and let us know if you have any questions.

IMPORTANT CONTACT INFORMATION:

Camp Directors: Nicholas Fiocco and Tracy Fagan

Email: cer@krsd.org

Phone: (856) 467-3300 ext. 4399

MEET THE 2025 CAMP DIRECTORS

Nick Fiocco is an art teacher at Kingsway Regional High School. In addition to Nick's teaching role, he also serves as the Art Club Advisor, Photo Club Advisor, Stage Crew Advisor, Senior Class Advisor, and JV Tennis Coach. He has many years of summer camp experience to share with the Dragons Summer Camp. Nick received his Bachelor's degree in education from Rowan University. He and his family reside in Clarksboro.

Tracy Fagan brings years of sports camp experience to the Dragons Summer Camp. She is currently employed at Kingsway Regional High School, is on staff with the girls' basketball program, and is the current president of the Swedesboro/Woolwich Basketball League, a position she has held in the community for many years. Tracy is a four-time Hall of Famer for the sport of basketball and holds an MBA from Mount Saint Mary's College. She and her five children reside in Swedesboro.

THE DRAGONS CAMP EXPERIENCE

AGE GROUPS: DRAGONS I (*6-7), DRAGONS II (8-9), DRAGONS III (10-12)

At our camp, children will be grouped with others of a similar age to enhance their learning experience. There is a rotating daily schedule for all age groups so that EVERY age group will participate in EVERY activity, EVERY day. **Please note:** Campers must be 6 years of age by the first day of camp in order to register.

COUNSELORS

We are extremely fortunate to staff our camp with qualified, CPR-certified college students, high school students, and teachers from within the Kingsway Regional School District.

DAILY HIGHLIGHT ACTIVITIES

Each day at camp there is a "daily highlight activity". This is a fun and engaging activity that all the campers will participate in together. Think of it as the main event of the day! It could be anything from a kickball tournament to a science experiment or a team-building challenge. It's a chance for all campers to connect, make lasting memories, and to try something new.

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CER DRAGONS CAMP 2025 | WEEKS 1-4

| WEEK # | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--|---|---|--|--|---|
| WEEK 1 6/23/2025 - 6/27/2025 | 23 GROUP ICEBREAKERS! FIRST DAY OF CAMP | 24 DANCE PARTY! | 25 WACKY WEDNESDAY! (Indoor Inflatables)  | 26 FIELD TRIP: MOVIES  | 27 KARAOKE |
| WEEK 2 6/30/2025 - 7/3/2025 Camp is CLOSED on Friday, 7/4/2025 | 30 MR. SOFTEE VISIT! | 1 LET'S MAKE RED, WHITE, & BLUE CANDY SALAD! | 2 WACKY WEDNESDAY! (Outdoor Inflatables & Water Play)  | 3 FIELD TRIP: DAVE & BUSTERS - NJ  | 4 NO CAMP CLOSED 4TH of JULY |
| WEEK 3 7/7/2025 - 7/11/2025 | 7 SILENT BALL TOURNEY! | 8 S'MORES TREAT DAY! | 9 WACKY WEDNESDAY! (Indoor Inflatables)  | 10 FIELD TRIP: FRANKLIN INSTITUTE  | 11 MASKED COUNSELOR |
| WEEK 4 7/14/2025 - 7/18/2025 | 14 CAMP TRIVIA | 15 TRASH TO TREASURE | 16 WACKY WEDNESDAY! (Outdoor Inflatables & Water Play)  | 17 FIELD TRIP: URBAN AIR  | 18 MR. SOFTEE VISIT! |

CER DRAGONS CAMP 2025 | WEEKS 5-8

| WEEK # | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--|--------------------------------------|---|--|--|---|
| WEEK 5 7/21/2025 - 7/25/2025 | 21 QUESTION YOUR COUNSELOR | 22 GLOW STICK DANCE PARTY | 23 WACKY WEDNESDAY! (Indoor Inflatables)  | 24 FIELD TRIP: PHILADELPHIA ZOO  | 25 DRAGONS GOT TALENT! |
| WEEK 6 7/28/2025 - 8/1/2025 | 28 BASKETBALL SKILLS CHALLENGE | 29 FOOTBALL TOSS MR. SOFTEE VISIT | 30 WACKY WEDNESDAY! (Outdoor Inflatables & Water Play)  | 31 FIELD TRIP: OASIS FUN CENTER  | 1 HOMERUN DERBY |
| WEEK 7 8/4/2025 - 8/8/2025 | 4 FIELD DAY KONA ICE VISIT | 5 FOOD CHALLENGE | 6 WACKY WEDNESDAY! (Indoor Inflatables)  | 7 FIELD TRIP: HOT WHEELZ ROLLER SKATING  | 8 GAGA TOURNEY |
| WEEK 8 8/11/2025 - 8/15/2025 | 11 ROOTBEER FLOATS | 12 KICKBALL TOURNEY | 13 CAMP TRIVIA | 14 FIELD TRIP: THE BIG EVENT - BOWLING  | 15 MR. SOFTEE VISIT! LAST DAY OF CAMP! |

Kingsway CER Dragons Summer Camp 2025

CAMP INFORMATION

CAMP HOURS:

The camp runs Monday-Friday from 8:30 am to 4:30 pm. Before and after-care is available for an additional charge of \$8 per session. Before-care is from 7:00 am to 8:30 am, and after-care is available from 4:30pm to 6:00 pm. Please be prompt when picking up and dropping off. For late pick-up fees and procedures, please see page 8.

WHAT TO BRING:

Each camper should come comfortably dressed and prepared for a fun-filled day of activities. Campers will need to bring sneakers and a lunch each day. The camp has scheduled two daily snack breaks, so please bring two snacks. We suggest you send in an additional snack if you feel it is necessary, particularly if your child is in camp after-care.

We are a peanut-free camp, therefore, please do not bring any lunches or snacks containing peanuts.

LOST AND FOUND:

Please mark all your children's items with their name. Kingsway CER Dragons Summer Camp is not responsible for any lost items during camp. We will have an onsite Lost and Found.

DROP-OFF AND PICK-UP PROCEDURES

| Drop-Off/Pick-Up Timeframes | Drop-Off/Pick-Up Location |
|------------------------------------|---|
| 7:00 am – 8:15 am | Front Entrance of KRMS Drop-Off for Before-Care |
| 8:15 am – 9:00 am | Back of KRMS for Carside Drop-Off |
| 9:00 am – 4:00 pm | Front Entrance of KRMS for "Regular" Drop-Off & EARLY Pick-Up |
| 4:00 pm – 4:45 pm | Back of KRMS for Carside Pick-Up |
| 4:45 pm – 6:00 pm | Front Entrance of KRMS Pick-Up for After-Care |

DROP-OFF

- **BEFORE-CARE/EARLY Drop-Off (7:00 am-8:15 am):**
 - Campers that have paid for before care may be dropped off at the Main Entrance of the Middle School (marked A). Campers in before care will stay in the media center until 8:40.
- **REGULAR Drop-Off (8:15 am–9:00 am):**
 - Please use the enclosed map describing the drop-off zone at the back of the Middle School.
 - Campers should remain in the vehicle until the car is parked in the drop-off zone (marked B).
 - Please ask your child to undo their seatbelt, and a counselor will open the door of the vehicle allowing the child to exit independently while checking them in.
 - Parents should remain in the vehicle.
 - Parents who need to enter the building should park in the parking lot in the front of the school building and enter through the main entrance.
- Please do not pull in front of a car that is in front of you. To ensure the safety of all our campers and staff, it is important that all cars must exit the zone one after the other.
- If you arrive to camp after 9 am, please park and use the Main Entrance of the Middle School (A).

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PICK-UP

- **REGULAR Pick-up (4:00 pm-4:45 pm):**
 - On the first day of camp, each family will be given 2 visor signs with the camper's last name on it. This visor sign should be displayed on the passenger side window of the vehicle to indicate the name of the camper being picked up.
- At the front entrance labeled "A," counselors will have a tablet used to sign out campers. Please stop to sign out your children using our digital system. Each person listed as an authorized pick up person will be assigned a PIN. Use this code to sign out your children. Anyone who cannot remember their PIN will have to show their ID to prove they are on the eligible pick up list. Campers will radio for your child to be ready at the back of the building.
- Please proceed to the pick-up zone (B) when waved forward.
- A counselor will accompany the camper(s) to the vehicle. When all campers have entered the car independently the vehicle may exit the pick-up zone.
- Please do not pull in front of a car that is in front of you. To ensure the safety of all our campers and staff, it is important that all cars must exit the zone one after the other.
- If you are picking up your child before 4 pm, please use the Main Entrance of the Middle School (A).
- **AFTER-CARE/LATE Pick-Up (4:45 pm-6:00 pm):**
 - Park in the main entrance and enter the Middle School through the Main Entrance (marked A).

CAMPER DROP-OFF AND PICK-UP INFORMATION

DROP-OFF TIME: Drop-off begins at 8:30 am and ends at 9:00 am sharp. **Doors will not open until 8:30.** Anyone dropped off after 9 am must go through the main entrance.

PICK-UP TIME: Pick-up begins at 4:15 pm and ends promptly at 4:30 pm.

IMPORTANT NOTES REGARDING TRANSPORTATION:

- Every person picking up must be on the child's authorization list and sign out the child/children they are picking up. Please be sure to bring the proper I.D.
- Carpooling: If you anticipate carpooling, please be sure all drivers are on your authorization list and have proper I.D.
- Lateness/Early Dismissal: If your camper is arriving late or has to leave early, a written note or phone call is required. Please indicate who is picking up and be sure they have proper I.D. and are on your authorization list.

TUITION & PAYMENT INFORMATION

The camp offers 2-day (Monday/Friday ONLY), 3-day, 4-day, or 5-day WEEKLY enrollment options:

5 days - \$260 week per child

4 days - \$240 week per child

3 days - \$210 week per child

2 days (Mon./Fri. ONLY) - \$150 week per child

Registration fee: A nonrefundable deposit of \$100 per camper will be charged at the time of registration. This balance will be deducted from the total amount due.

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Payment Schedule: All families have two payment options at checkout:

- **OPTION #1:** The first option is to pay in full on the day of enrollment at checkout.
- **OPTION #2:** The second option is to select the 3-Installment Payment Plan during enrollment at checkout. The credit card associated with the camper account will be automatically charged on the following 3 dates: 3/15/2025, 4/12/2025, & 5/17/2025.

Add-on Registration Weeks: If you wish to enroll your child in additional weeks, they will be granted if space is available.

- Example: If your child is signed up for the first 3 weeks and you wish to add an additional week or two after the start of summer camp, late enrollment will be granted if spots are open, pending review from camp directors.

Add-on Registration Days: If a camper is enrolled for a partial week during the summer and an additional day is needed after the start of camp, permission will be given based on space available. This excludes field trip days (Thursdays). **Payment must be paid on the day the change is made.**

Pay online at <https://cer.campmanagement.com/campers>

BEFORE & AFTER CARE:

Before and after care is offered to campers. The cost is \$8 for each 1.5-hour session. Before care runs from 7:00 am to 8:30 am. No camper will be admitted into the building before 7:00 am. After-care runs from 4:30 pm to 6:00 pm. There is a \$5 fee for every 15 minutes late your child is picked up after 6:00 pm. Please note that the \$5 fee is PER CHILD. Please notify the staff and fill out a calendar the week prior stating which days before and after care will be necessary. Please note that payment for before and after care can be made through the online registration system.

EMERGENCY LATE PICK-UP:

Please contact the camp office in case of an unavoidable late pick-up or emergency. Campers picked up after 4:30 pm will automatically be enrolled in the aftercare program and your account will be charged \$8. **There is a \$5 fee for every 15 minutes late your child is picked up after 6:00 pm.**

REQUEST FOR RECEIPT:

The campsite network allows you to download a financial statement for payments made for your child/children. **Kingsway's tax ID number is 210733749 if needed for your records.** Please contact the Anne Byrne at byrnea@krsd.us if you have questions regarding your statement.

CAMP CANCELLATION, SCHEDULE CHANGES, & REFUND POLICY

Deposits, registration fees, and processing fees are non-refundable and non-transferable. Refunds of any portion of the camp fees (minus deposit and processing fees) may only be made when written notice of cancellation/refund request is received by the time the final payment is due on May 17th. Any cancellation or schedule change made after May 17th will not be eligible for a refund.

The following criteria will be used to determine the refund amount that will be returned to you if a cancellation is requested & approved.

- Only the non-refundable deposit per child is retained for cancellation requests made two weeks or more prior to the enrolled camp session.
- Refunds will NOT be given to any cancellation request made after May 17th.
- The processing fee included in the online registration is non-refundable.

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OTHER REFUNDS:

- **Absences:** If your child is absent, please call (856) 467-3300 ext. 4399. Refunds are not available for short-term illness, special events, vacation periods, or other personal commitments.
- **Extended Illness:** An extended illness of 3 or more consecutive days is eligible for a possible refund. A doctor's note and signed note from the parent/guardian must be received within 5 working days of the absence for consideration.
- **Dismissal from Camp:** We reserve the right to dismiss a child if we feel we do not have the adequate expertise or resources for the child's educational, medical, behavioral or emotional needs. Dismissal for the aforementioned reasons will result in a complete refund for unused days.
- Dismissal may be necessary for disciplinary reasons. This action will only take effect after proper documentation and consultation has occurred with the parent/guardian, camper, and Camp Directors.

SIBLING DISCOUNT AVAILABLE:

We love having siblings at our camp! When you enroll more than one child, you'll receive a 5% discount on **each** additional child's total costs. It's our way of making camp more affordable for families with multiple kids.

SUMMER CAMP REGISTRATION FORMS:

Please complete the online registration forms for each child enrolled in the summer camp. Ensure that you are completing the form in its entirety as the information contained is necessary for your child's registration. The following forms will be completed as part of the Campsite online registration. Your child/children will not be permitted to participate without completion of ALL of the proper paperwork. All registration forms will be completed at the same time that you register online. You will accept electronically all of the waivers below

- **EMERGENCY MEDICAL FORM & WAIVER:**

I certify that my child's medical records are complete and that my child is fully immunized and physically and mentally able to participate in all physical activities of the program. I certify that my child is covered by a health insurance policy. I understand that in case of an accident, I will first submit the claim to my insurance carrier. I agree to be responsible for any hospitalization or other required treatment.

- **CAMPER CODE OF CONDUCT AGREEMENT:**

All incidences of disciplinary issues will be documented and reported to camp administration. Minor incidences will result in a discussion with the camper and/or a timeout in the Director's office with a phone call home if deemed necessary.

- **DISCIPLINARY POLICY:**

On the rare occasion of a serious infraction, immediate suspension may occur. If this happens, parents will be contacted immediately, and a meeting with Camp Administration will occur.

- **AUTHORIZATION FOR PICK-UP AND DROP-OFF:**

A written authorization/permission from the legal parent/guardian authorizing all persons listed on the pick-up form must be on file for the safety of the child/children. You may add or delete names at any time during the duration of the camp. Included in this form, are permissions for the registered campers who will be taking field trips every Thursday during camp. Permission is required in order to attend each trip. Lunch will NOT be provided on these field trips unless otherwise noted.

- **REQUIRED AGREEMENT AND DISCLAIMER FORM:**

Please read all information on the disclaimer form before signing. The signed form will serve as your authorization for the information contained within.

Kingsway CER Dragons Summer Camp 2025

| SAMPLE Daily Schedule | | | |
|-----------------------|-----------------------------------|--------------------------------------|---------------------------------|
| Time | Dragons 1 (ages 6-7) | Dragons 2 (ages 8-9) | Dragons 3 (ages 10-12) |
| 8:30 - 8:45 | Arrival/Attendance | Arrival/Attendance | Arrival/Attendance |
| 8:50-9:25 | Crafts/Counselor | PE/Science | Clinic |
| 9:30-10:05 | Science/Crafts/Counselor Activity | Technology/PE | Technology/Games/Crafts/Outside |
| 10:05-10:10 | Snack | Snack | Snack |
| 10:15-10:50 | PE/Science/Arts & Crafts | Counselor Activity/Technology | Technology/Games/Crafts/Outside |
| 10:55-11:30 | PE/Science | Crafts/Counselor Activity/Technology | Technology/Games/Crafts/Outside |
| 11:35-12:05 | Lunch | Lunch | Gyms (New and Old) |
| 12:10-12:45 | Technology/PE | Science/Crafts/Counselor Activity | Lunch |
| 12:50-1:25 | Counselor Activity/Technology | PE/Science/Crafts | Activity of the Day |
| 1:30-2:05 | Activity of the Day | Technology | Science/PE/Ms. Contarino |
| 2:10-2:45 | Outside | Activity of the Day | Science/PE/Ms. Contarino |
| 2:45-2:50 | Snack | Snack | Snack |
| 2:55-3:30 | Game Room/Gym Play | Outside | Science/PE/Ms. Contarino |
| 3:35-4:10 | Technology | Game Room/Gym Play | Clinic |
| 4:15-4:30 | Pick Up | Pick Up | Pick Up |

LUNCH AND SNACK

All campers must bring their own lunch and snacks. If a camper forgets their lunch, the staff will reach out to the parent/guardian. If no one can be reached, we will provide a lunch for the camper for a fee of \$5. There will be two daily snack breaks for the children. Please send a juice/water and light snacks. If your child is staying for the camp after care, we encourage you to send in an additional snack.

Peanut-Free Camp: We are proud to be a peanut-free camp. Please do not send your child with any products containing peanuts. We thank you as we attempt to ensure the safety of all campers.

CAMPER DRESS CODE:

Campers should wear comfortable clothing such as shorts, sneakers, and T-shirts. Please note our facility is fully air-conditioned. **No open-toe shoes are permitted.**

CAMP T-SHIRTS: (REQUIRED ON FIELD TRIP THURSDAYS)

On the first day of camp, the children will be given a camp T-shirt. Camp shirts must be worn on field trips.

SUNSCREEN:

We have the ability to utilize the outdoor facilities during camp. We recommend that you apply waterproof sunscreen on your child before camp. The camp does not supply sunscreen. If you send sunscreen with your child, please mark the bottle clearly with his/her name. The counselors will assist the children as necessary.

TRIP TIMES:

Every Thursday we will take a fantastic trip to a new and exciting place. We will leave the building around 9:00 am and return around 2:00 pm. Times are subject to change and may vary from trip to trip. Please note that if you need to pick up your child earlier than 2:00 pm on a Thursday, you may have to wait until we return to the school or make prior arrangements for special pick-up.

We are looking forward to an amazing experience with your children this summer!!!