TOWN OF ELLINGTION CONNECTICUT STATE STATE

STATE OF CONNECTICUT – COUNTY OF TOLLAND INCORPORATED 1786

TOWN OF ELLINGTON

55 MAIN STREET – PO BOX 187 ELLINGTON, CONNECTICUT 06029-0187 www.ellington-ct.gov

TEL. (860) 870-3120

TOWN PLANNER'S OFFICE

FAX (860) 870-3122

DESIGN REVIEW BOARD REGULAR MEETING AGENDA MONDAY, SEPTEMBER 22, 2025, 7:00 P.M.

IN-PERSON ATTENDANCE: TOWN HALL ANNEX, 57 MAIN STREET, ELLINGTON, CT REMOTE ATTENDANCE: VIA ZOOM MEETING, INSTRUCTIONS PROVIDED BELOW

- I. CALL TO ORDER:
- II. PUBLIC COMMENTS (On Non-Agenda Items):
- **III. NEW BUSINESS:**
- 1. Review of design elements for Wittig Properties, LLC, owner/applicant, request to construct a 130'x40' building (NOTE: building size increased to 140'x40' per revised plan dated September 4, 2025) for Wittig Mechanical Supplies at 3 Jobs Hill Road, APN 072-003-0000, in a Planned Commercial (PC) zone.

IV. ADMINISTRATIVE BUSINESS:

- 1. Approval of June 23, 2025, Regular Meeting Minutes
- 2. Correspondence/Discussion:
 - a. Notice from the CT Department of Transportation State Project No. 0171-0518 Wider Edge Line Pavement Markings on Horizontal Curves in District 1.

V. ADJOURNMENT:

Next regular meeting is scheduled for December 16, 2025

In addition to providing in person attendance, this meeting will be conducted using the online video conferencing service provider Zoom. Meeting details provided on the agenda and posted on the Town of Ellington webpage (www.ellington-ct.gov), Agenda & Minutes, Design Review Board.

Join Zoom Meeting via link:

Link: https://us06web.zoom.us/j/82823634863

Meeting ID: 828 2363 4863

Password: 867671

Join Zoom Meeting by phone: 1-646-558-8656 US (New York) Meeting ID: 828 2363 4863

Password: 867671

. own of Ellington Planning & Zoning Commission Application

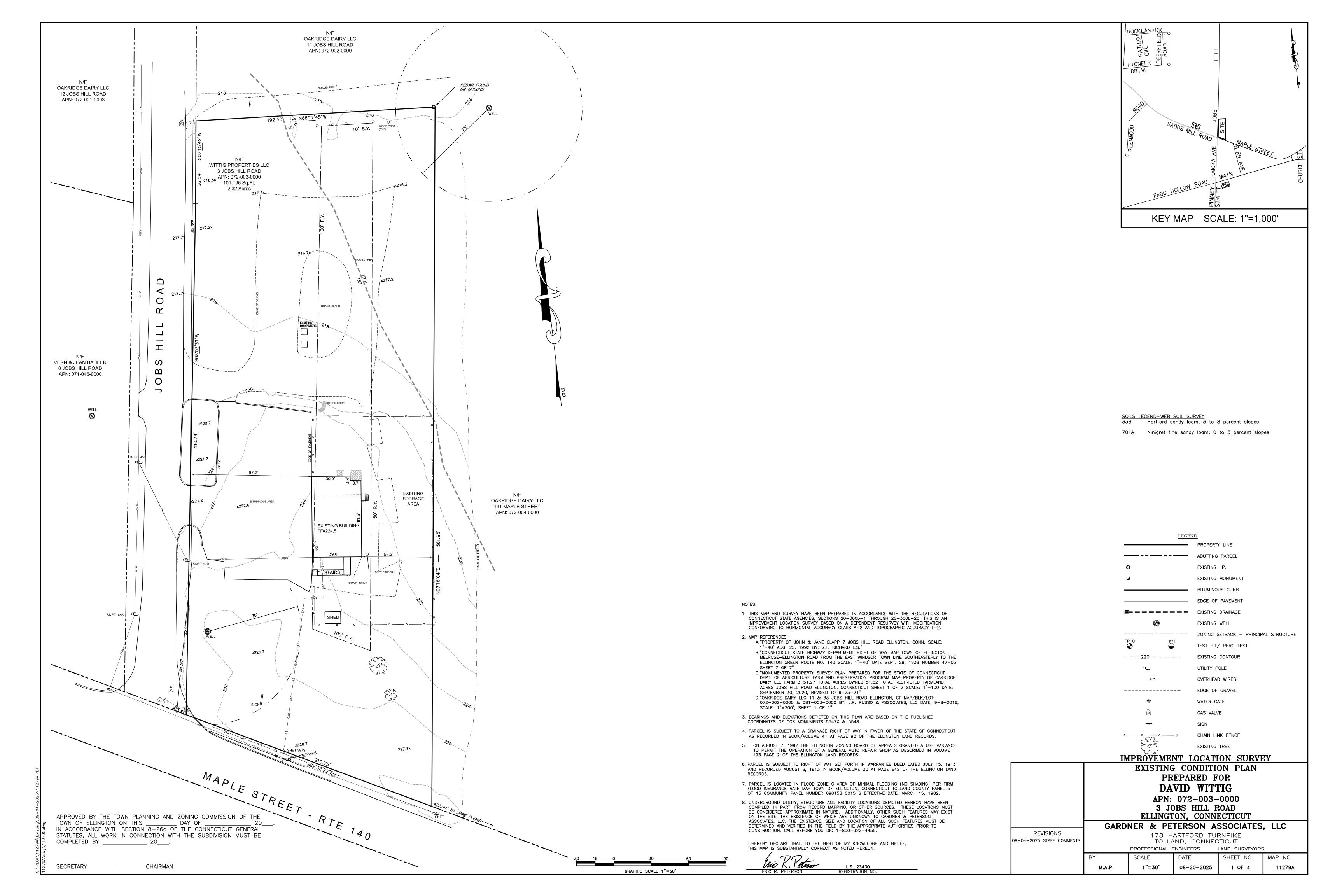
Type of Application: ☐ Zone Change ☐ Amen	dment to Regulation	Z 2025/9
Site Plan Approval Special Permit	Modification CGS 8-24	Date Received
Notices associated with this application will be sent to the applicant, if different than the owner, unless otherwise requested. Owner's Information	Notices associated with this application will be if different than the owner, unless otherwise rec Applicant's Information (if different than the owner).	e sent to the applicant quested.
New Wittig Proportion IIC	Comp.	3.7 eg
Name: Wittig Properties LLC Mailing	Hame.	TARLES E E
Address: 95 Colton Road	Mailing Address:	
Somers, CT 06071	The Third Strain of the Strain	30 AL 20
Email: Wittigmechanical@gmail.com	Email: 6180 A 10 la sangge hung ger som	mile de d
WHEN NOT REQUIRED BY LAW TO MAIL NOTICE BY USPS, MAY NOTICES BE EMAILED TO YOU? TYPES NO	WHEN NOT REQUIRED BY LAW TO MAIL MAY NOTICES BE EMAILED TO YOU?	
Primary Contact Phone #: 860-573-6188	1 Timary Contact Hone #.	
Secondary Contact Phone #:	Secondary Contact Phone #:	3 2 1 2025
Signature: Date: 8/20/25	Signature: TOWN	OF ELLINGTON Date PARTMENT
By signing below I certify that all information submitted with this application is true and accurate to the best of my knowledge, that I am aware of and understand the application requirements and regulations, and acknowledge that the application is to be considered complete only when all information and documents required by the Commission have been submitted. Moreover, by signing above I/we expressly provide written consent to the filing of the application and access to the site by the Commission or its staff.	By signing below I certify that all information submit is true and accurate to the best of my knowledge, understand the application requirements at acknowledge that the application is to be considerall information and documents required by the C submitted.	that I am aware of and nd regulations, and ed complete only when
Street Address: 3 Jobs Hill Road	<u>lata enge data police endatible</u>	Water and the latest
Assessor's Parcel Number (APN): 072 - 003 - (If unaware of APN, please ask staff for assistance)	0000 Existing Zone: PC Propose (If none, in	ed Zone:
Public Water: ☐ Yes ☒ No Public Sewer: ☐ Yes ☒ No make application to North Central District Health Department (Enfield Office).	O If not served by public water and sewer, applic	cant/owner shall
Is parcel within 500' to any municipal boundary? $\ \ \ \ \ \ \ \ \ \ \ \ \ $	No	
Are there any wetlands/watercourses within 100' of cons when located in the Shenipsit Lake Drainage Basin? Inland Wetlands Agency prior to or simultaneously with application to the Pla	Yes X No If yes, pursuant to state law application	nds/watercourses on must be made to the
Is the project in a public water supply watershed area? and Commissioner of Public Health about the proposed project by certified melans, and supporting documents must accompany notice. Proof of notice and supporting documents must accompany notice.	nail return receipt within 7 days of application (\$8-3i(b)). Copy of application.
Description of Request (If more space is needed, please atta	ach additional sheets)	
Proposed 130' x 40' climate controlled	d storage building shall be	e used
as rental/personal space for the store	age of boats, RV's, cars, e	etc.
and the storage of Wittig Mechanical		
Correspondence to Gardner & Peterson	Assoc., LLC, 178 Hartford T	ľpke.
Tolland, CT 06084		

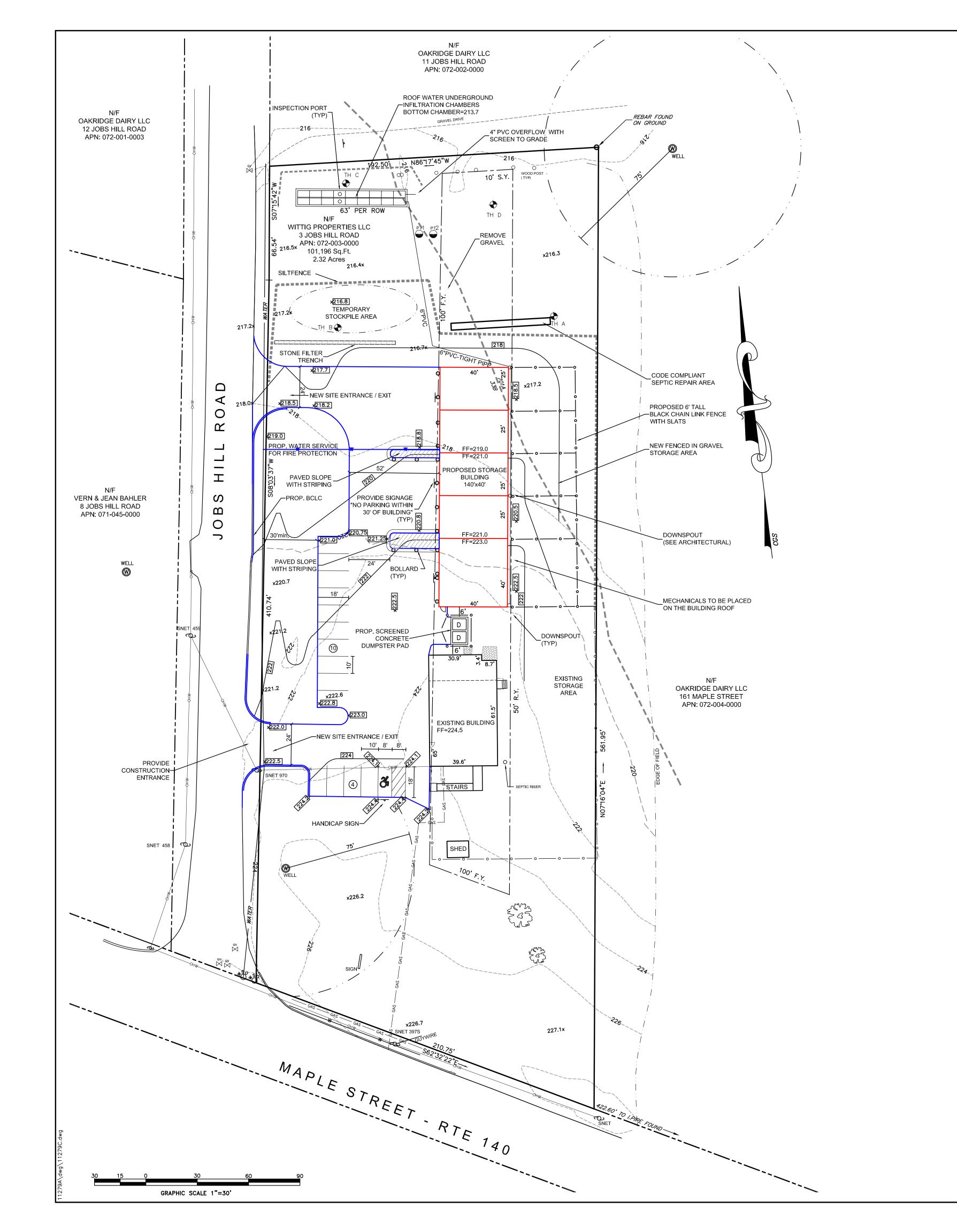


Barbra Galovich

Virus-free.www.avg.com

Subject: Attachments:	FW: Staff Review - Z202519 - 3 Jobs Hill Road A-100.pdf; 11279 09-04-2025.pdf; _SMR-Wittig.pdf
From: Mark Peterson <mpete (="" -="" 16,="" <bgalovich="" <lhoulihan="" barbra="" cc:="" galovich="" houlihan="" lisa="" re:="" review="" sent:="" september="" staff="" subject:="" th="" to:="" tuesday,="" z20<=""><th>2025 4:42 PM DELLINGTON-CT.GOV>; 'David Wittig' <wittigmechanical@gmail.com> h@ELLINGTON-CT.GOV></wittigmechanical@gmail.com></th></mpete>	2025 4:42 PM DELLINGTON-CT.GOV>; 'David Wittig' <wittigmechanical@gmail.com> h@ELLINGTON-CT.GOV></wittigmechanical@gmail.com>
	nated from outside of the organization. Do not click links or open attachments sender and know the content is safe.
 PDS revised floor/e The building Has an addi Has a shed i G&P site plan with Reflects the Noted distant 	tion step in the floor elevations to reduce fill, roof.
How many hard copies of Mark Peterson, P.E. Gardner & Peterson Associa 178 Hartford Turnpike Tolland, Connecticut 06084 (860) 871-0808 www.gardnerpeterson.com	





ZONING TABLE

PC ZONE	REQUIRED	EXISTING	PROPOSED
MIN. LOT SIZE	3 ACRES	2.32 ACRES	NO CHANGE
MIN. LOT WIDTH	300 FEET	*410.74 FEET	NO CHANGE
FRONT YARD-JOBS HILL	120 FEET	*97.2 FEET	101.0 FEET
FRONT YARD-MAPLE	125 FEET	153.9 FEET	240 FEET
*SIDE_YARD	10 FEET	57.2 FEET	135.6 FEET
REAR YARD-NORTH	50 FEET	290 FEET	52 FEET
MAX. LOT COVERAGE	60%	***34.2%	35.8%

*THE RESIDENTIAL ZONE IS APPROXIMATELY 150' NORTH AND 300' EAST OF THIS PARCEL.

** EXISTING NON-CONFORMING

*** BUILDINGS, PATIOS, PAVEMENT AND GRAVEL INCLUDED

PARKING TABLE

PC ZONE	REQUIRED		PROVIDED
Existing Tenants	2.8 Space / unit	9 Spaces	
Existing 2nd Floor Office (970 sf)	1 Space / 200 sf	5 Spaces	
Proposed Storage Building	None		
	Total Required:	14 Spaces	14 Spaces + 1 Handicap = 15

- 1. THIS MAP AND SURVEY HAVE BEEN PREPARED IN ACCORDANCE WITH THE REGULATIONS OF CONNECTICUT STATE AGENCIES, SECTIONS 20-300b-1 THROUGH 20-300b-20. THIS IS AN IMPROVEMENT LOCATION SURVEY BASED ON A DEPENDENT RESURVEY WITH MODIFICATION CONFORMING TO HORIZONTAL ACCURACY CLASS A-2 AND TOPOGRAPHIC ACCURACY T-2.
- 2. MAP REFERENCES: A."PROPERTY OF JOHN & JANE CLAPP 7 JOBS HILL ROAD ELLINGTON, CONN. SCALE:
- 1"=40' AUG. 25, 1992 BY: G.F. RICHARD L.S." B."CONNECTICUT STATE HIGHWAY DEPARTMENT RIGHT OF WAY MAP TOWN OF ELLINGTON MELROSE-ELLINGTON ROAD FROM THE EAST WINDSOR TOWN LINE SOUTHEASTERLY TO THE ELLINGTON GREEN ROUTE NO. 140 SCALE: 1"=40' DATE SEPT. 29, 1939 NUMBER 47-03
- SHEET 7 OF 7" C."MONUMENTED PROPERTY SURVEY PLAN PREPARED FOR THE STATE OF CONNECTICUT DEPT. OF AGRICULTURE FARMLAND PRESERVATION PROGRAM MAP PROPERTY OF OAKRIDGE DAIRY LLC FARM 3 51.97 TOTAL ACRES OWNED 51.82 TOTAL RESTRICTED FARMLAND ACRES JOBS HILL ROAD ELLINGTON, CONNECTICUT SHEET 1 OF 2 SCALE: 1"=100 DATE:
- SEPTEMBER 30, 2020, REVISED TO 6-23-21" D."OAKRIDGE DAIRY LLC 11 & 33 JOBS HILL ROAD ELLINGTON, CT MAP/BLK/LOT: 072-002-0000 & 081-003-0000 BY: J.R. RUSSO & ASSOCIATES, LLC DATE: 9-8-2016, SCALE: 1"=200', SHEET 1 OF 1"
- 3. BEARINGS AND ELEVATIONS DEPICTED ON THIS PLAN ARE BASED ON THE PUBLISHED COORDINATES OF CGS MONUMENTS 5547X & 5548.
- 4. PARCEL IS SUBJECT TO A DRAINAGE RIGHT OF WAY IN FAVOR OF THE STATE OF CONNECTICUT AS RECORDED IN BOOK/VOLUME 41 AT PAGE 93 OF THE ELLINGTON LAND RECORDS.
- 5. ON AUGUST 7, 1992 THE ELLINGTON ZONING BOARD OF APPEALS GRANTED A USE VARIANCE TO PERMIT THE OPERATION OF A GENERAL AUTO REPAIR SHOP AS DESCRIBED IN VOLUME 193 PAGE 2 OF THE ELLINGTON LAND RECORDS.
- 6. PARCEL IS SUBJECT TO RIGHT OF WAY SET FORTH IN WARRANTEE DEED DATED JULY 15, 1913 AND RECORDED AUGUST 6, 1913 IN BOOK/VOLUME 30 AT PAGE 642 OF THE ELLINGTON LAND
- 7. PARCEL IS LOCATED IN FLOOD ZONE C AREA OF MINIMAL FLOODING (NO SHADING) PER FIRM FLOOD INSURANCE RATE MAP TOWN OF ELLINGTON, CONNECTICUT TOLLAND COUNTY PANEL 5 OF 15 COMMUNITY PANEL NUMBER 090158 0015 B EFFECTIVE DATE: MARCH 15, 1982.
- 8. UNDERGROUND UTILITY, STRUCTURE AND FACILITY LOCATIONS DEPICTED HEREON HAVE BEEN COMPILED, IN PART, FROM RECORD MAPPING, OR OTHER SOURCES. THESE LOCATIONS MUST BE CONSIDERED APPROXIMATE IN NATURE. ADDITIONALLY, OTHER SUCH FEATURES MAY EXIST ON THE SITE, THE EXISTENCE OF WHICH ARE UNKNOWN TO GARDNER & PETERSON ASSOCIATES, LLC. THE EXISTENCE, SIZE AND LOCATION OF ALL SUCH FEATURES MUST BE DETERMINED AND VERIFIED IN THE FIELD BY THE APPROPRIATE AUTHORITIES PRIOR TO CONSTRUCTION. CALL BEFORE YOU DIG 1-800-922-4455.

I HEREBY DECLARE THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

L.S. 23430 REGISTRATION NO.

	- ABUTTING PARCEL
0	EXISTING I.P.
•	EXISTING MONUMENT
	BITUMINOUS CURB
	- EDGE OF PAVEMENT
= ======	EXISTING DRAINAGE
@	EXISTING WELL
	ZONING SETBACK - PRINCIPAL STRUCTURE
TP10 PT1 →	TEST PIT/ PERC TEST
220	EXISTING CONTOUR
x217.2	EXISTING SPOT ELEVATION
[218]	PROPOSED CONTOUR
218.5x	PROPOSED SPOT ELEVATION
Q	UTILITY POLE
ОНW	OVERHEAD WIRES
	EDGE OF GRAVEL
*	WATER GATE
S∨	GAS VALVE
	SIGN
o —— o —— o	CHAIN LINK FENCE
w	- APPROX. WATER MAIN
WATER	- PROP. FIRE SERVICE

<u>LEGEND</u>

PROPERTY LINE

IMPROVEMENT LOCATION SURVEY

08-20-2025

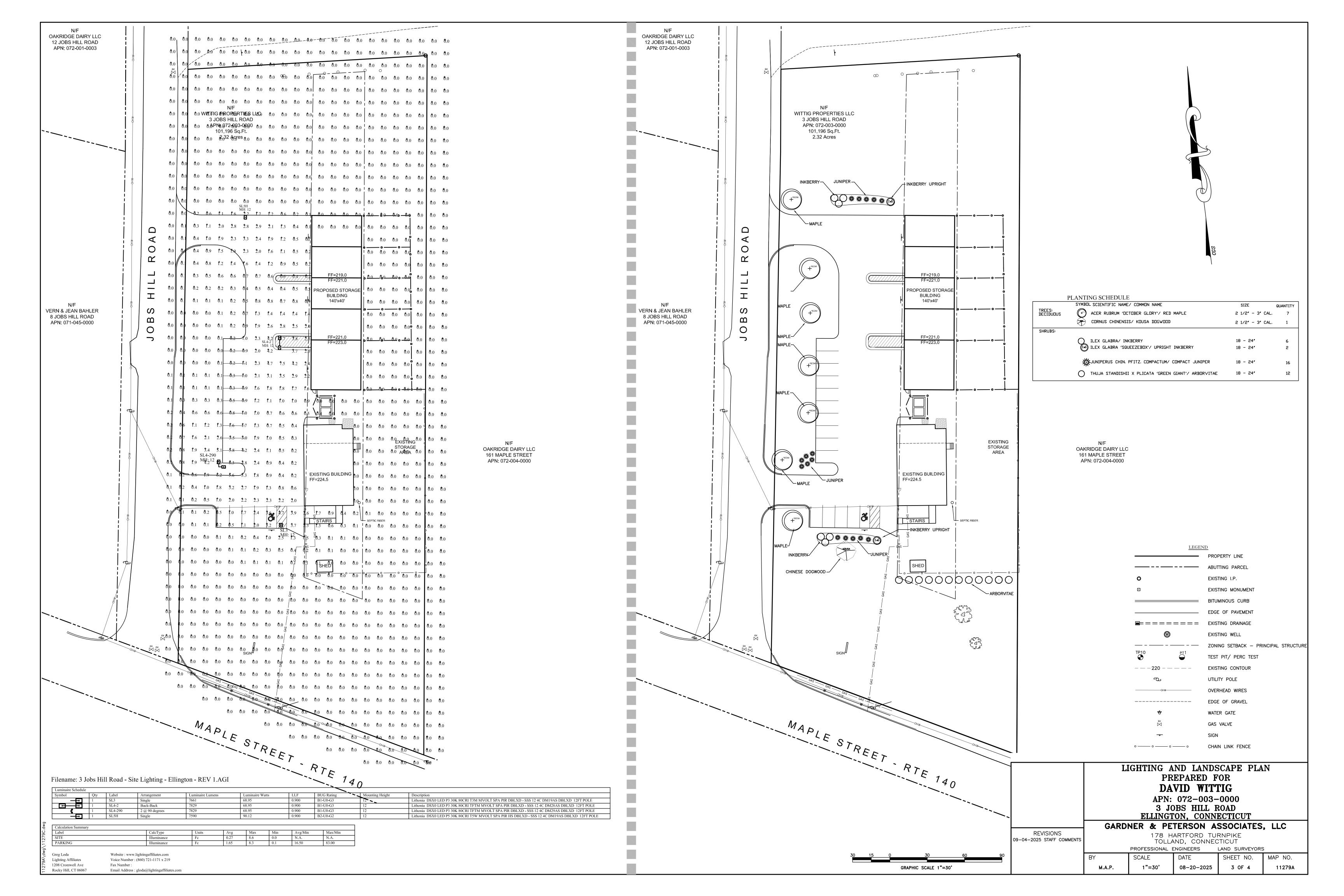
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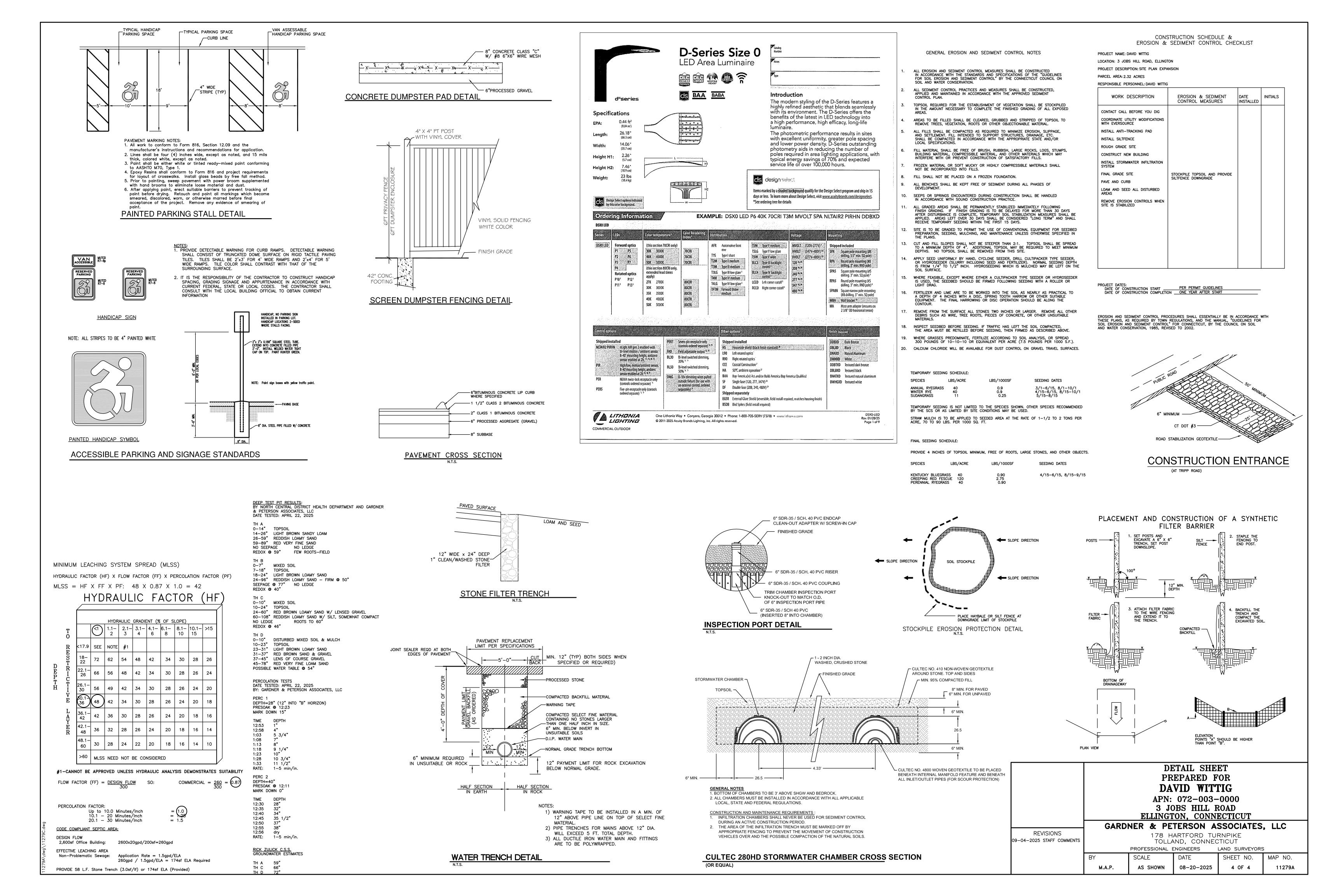
2 OF 4

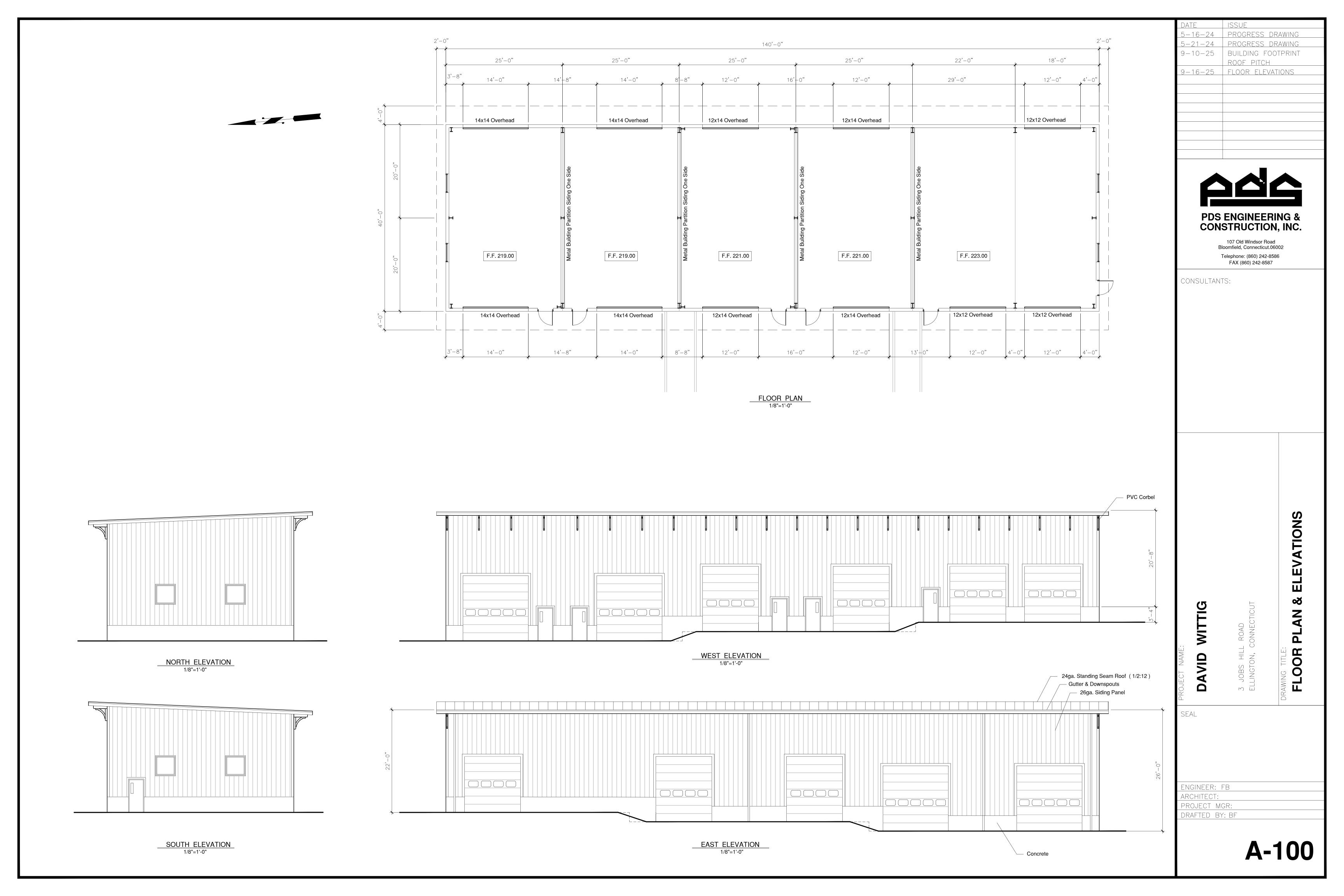
MAP NO.

	SITE PLAN		
	PREPARED FOR		
	DAVID WITTIG		
	APN: 072-003-0000		
	3 JOBS HILL ROAD		
	ELLINGTON, CONNECTICUT		
	GARDNER & PETERSON ASSOCIATES, LLC		
REVISIONS 09-04-2025 STAFF COMMENTS	178 HARTFORD TURNPIKE TOLLAND, CONNECTICUT		
	PROFESSIONAL FUCINEERS LAND SURVEYORS		

1"=30'







STATE OF CONNECTICUT – COUNTY OF TOLLAND INCORPORATED 1786



TOWN OF ELLINGTON

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TEL. (860) 870-3120

TOWN PLANNER'S OFFICE FAX (860) 870-3122

DESIGN REVIEW BOARD REGULAR MEETING MINUTES MONDAY, JUNE 23, 2025, 7:00 P.M.

MEMBERS PRESENT: Chairman Michele Beaulieu, Vice Chairman Gary Chaplin, Regular

Members Ronald Stomberg, Katherine Heminway, and Landon Barlow

MEMBER(S) ABSENT: None

STAFF PRESENT: Lisa Houlihan, Town Planner and Barbra Galovich, Recording Clerk

I. CALL TO ORDER: Chairman Michele Beaulieu called the meeting to order at 7:00 P.M.

II. NEW BUSINESS:

 Review of design elements for Village Properties Associates, LLC, applicant / Village Properties Associates, LLC, Daniel Boone and Barbara Frassinelli, owners, to construct a 11,808 sf warehouse/storage and manufacturing/assembly building and Special Permit for a storage yard for new lumber, building materials, and related items at 79 Windermere Avenue, APN 018-004-0001, and 14 Village Street, APN 017-012-0000, in Industrial Park (IP) zone.

Everett and Chris Skinner, Village Properties, LLC (Barn Yard), 9 Village Street were present to represent the application.

Everett Skinner showed the existing conditions of the parcel and explained 79 Windermere Avenue was purchased in 2023 and 14 Village Street is currently under contract. He said the parcels will be merged. They propose to construct an 11,000-sf building. The existing house at 14 Village Street will be demolished and the proposed new building will be located directly across from Barn Yard's main facility. Everett reviewed the colored renderings for the proposed building. It will be tan metal, with a chocolate-colored metal roof, with five bay doors, timber framed accents, barn style doors and windows, and an attached lean-to for additional storage.

The split rail fencing recently installed along Windermere Avenue will remain and no trees will be removed from the property. The plan is to add more trees abutting Windermere Village. Everett explained there is also an existing berm on the property owned by Windermere Village. Vice Chairman Chaplin asked for more detail about the buffer area between the two parcels. Everett explained Windermere Village will be blocked from the site with the berm and additional trees. There will be 42 gravel parking spaces, and the driveway will be a bituminous pavement with a truck maneuvering area. The open area will continue to be agricultural and over time will be converted to a gravel storage area for sheds like the display area at their site on West Road.

Commissioner Barlow inquired about the existing house foundation; Chris Skinner stated the foundation will be removed with the house. Everett stated the mechanicals will be in the back of the building and the refuse area will be shielded by the building and the perimeter plantings.

MOVED (HEMINWAY), SECONDED (CHAPLIN) AND PASSED UNANIMOUSLY TO GRANT A POSITIVE REFERRAL TO THE PLANNING & ZONING COMMISSION FOR Z202511 – Village Properties Associates, LLC, applicant / Daniel Boone and Barbara Frassinelli, owner, request for Site Plan Approval to construct a 11,808 sf warehouse/storage and manufacturing/assembly building and Special Permit for a storage yard for new lumber, building materials, and related items at 79 Windermere Avenue, APN 018-004-0001, and 14 Village Street, APN 017-012-0000, in Industrial Park (IP) zone.

RECOMMENDATION(S):

- 1. The exterior building finishes should be consistent with the main facility.
- 2. An adequate buffer is recommended along the southern portion of the parcel.

Everett Skinner thanked the Design Review Board for their service and noted the important role they have in the town. Everett also complimented the Board for the great job of maintaining the feel of Ellington.

III. ADMINISTRATIVE BUSINESS:

1. Approval of April 14, 2025, Special Meeting Minutes.

MOVED (HEMINWAY), SECONDED (CHAPLIN) AND PASSED UNANIMOUSLY TO APPROVE APRIL 14, 2025, SPECIAL MINUTES AS WRITTEN.

2. Review of draft amendments to the Design Review Guide dated 5/11/2025 to align with statutory language and to incorporate design elements consistent with recently approved site development plans.

Lisa Houlihan, Town Planner, noted additional revisions have been added to the draft amendment since the first version in March. No changes are proposed to the landscaping section. Lisa suggested the group review this section together. Lisa mentioned that Barry from Mountain Tree Service offered to help develop a list of recommended plantings. The commission discussed a few of the changes in detail. Lisa explained the Guide is a set of suggestions rather than a strict regulatory document. Chairman Beaulieu noted some of the changes were to remove the word, "character, to which Lisa confirmed it was due to case law and amended statutes. Lisa noted the difference between the meaning of appearance and character.

MOVED (BARLOW), SECONDED (HEMINWAY) AND PASSED UNANIMOUSLY TO APPROVE DRAFT AMENDMENTS TO THE DESIGN REVIEW GUIDE DATED 5/11/2025 TO ALIGN WITH STATUTORY LANGUAGE AND TO INCORPORATE DESIGN ELEMENTS CONSISTENT WITH RECENTLY APPROVED SITE DEVELOPMENT PLANS.

3. Correspondence/Discussion: None

IV. ADJOURNMENT:

MOVED (BARLOW), SECONDED (BEAULIEU) AND PASSED UNANIMOUSLY TO ADJOURN THE DESIGN REVIEW BOARD MEETING AT 7:37P.M.

Respectfully submitted,			
Barbra Galovich,	Recording Clerk		





August 4, 2025

VIA EMAIL

Dear Chief or Elected Official:

Subject: Wider Edge Line Pavement Markings on Horizontal Curves in District 1

State Project No. 0171-0518

The Connecticut Department of Transportation (CTDOT) is developing plans to install 6-inch wide edge line pavement markings on horizontal curves on rural, State-owned roads in District 1. Roadway departures are within the top three highest percentile of fatal and serious injury crashes. These crashes account for 27% of all fatal and serious injury crashes, half of which occur on State roads. Updating pavement markings and installing wider edge lines on State roads to increase retroreflectivity is expected to mitigate these crashes by increasing driver visibility and awareness to the edge of the travelway. The design plans for this project are expected to be completed in September 2025 with a tentative advertising date for construction of December 2025.

It is CTDOT's policy to notify City/Town officials and the public when such projects are undertaken. For that reason, CTDOT requests that you inform local agencies of the proposed improvements and advise this office of any local work to be coordinated.

It is important that the community share its concerns with CTDOT to assist in the project's development. The enclosed media release providing information on this project is for your use and distribution to local officials and other interested parties. An informational meeting or formal public hearing will not be necessary for this project due to the limited nature of the proposed work.

If you agree with this determination, please sign below and return to the Project Manager, Balazs Szoke, at the address below or via email to TrafficSafety.DOT@ct.gov. Should you have any questions, please contact Mr. Szoke at (860) 594-2745, or Balazs.Szoke@ct.gov. If your response is not received by August 18, 2025, it will be assumed that the City/Town is in concurrence that a public hearing is not required.

Very truly yours,

Matthew C. Blume, P.E., PTOE 2025 08 04

2025.08.04 09:14:05-04'00'

Matthew C. Blume, P.E., P.T.O.E. Division Chief of Traffic Engineering Bureau of Engineering and Construction

Enclosure cc: Local Traffic Authority

On behalf of the City/Town, I concur that neithe hearing is needed for State Project No. 0171-057 Horizontal Curves on Rural State-owned Roads.	
Signature	Date
Printed Name and Title	City/Town

MEDIA RELEASE

FOR RELEASE: UPON RECEIPT

Wider Edge Lines Pavement Markings on Horizontal Curves on Rural, State-Owned Roads in District 1:

The Connecticut Department of Transportation (CTDOT) is developing plans to install 6-inch wide edge line pavement markings on horizontal curves on rural, State-owned roads in District 1. Roadway departures are within the top three highest percentile of fatal and serious injury crashes. These crashes account for 27% of all fatal and serious injury crashes, half of which occur on State roads. Updating pavement markings and installing wider edge on State roads to increase retroreflectivity is expected to mitigate these crashes by increasing driver visibility and awareness to the edge of the travelway. CTDOT will coordinate with the Cities/Towns during the design phase. The horizontal curve locations included in this project are listed below.

It is CTDOT's policy to keep the public informed and involved when such projects are undertaken. It is important that the community share its concerns with us to assist in the project's development. At this time, it is anticipated that an informational meeting or formal public hearing will not be necessary.

The design plans for this project are expected to be completed in September 2025 with a tentative advertising date for construction of December 2025.

Anyone interested in requesting information on these projects may do so by contacting Balazs Szoke, Project Manager at (860) 594-2745 or via email to Balazs.Szoke@ct.gov. Please make reference to Project No. 0171-0518.

Town	Routes	Town	Routes
Andover	6, 87, 316, 603	Hebron	85, 94, 316, 603
Ashford	74	Mansfield	32
Berlin	71	Meriden	71
Bolton	85	Middlefield	147, 157
Cheshire	42	Somers	190
Columbia	6, 87	Stafford	19, 30, 32, 190, 319
Coventry	6, 44, 275	Tolland	74, 195
Durham	68, 147, 157	Union	171, 190, 197, 620
Ellington	30, 32, 140	Willington	32, 74, 320, 640
Glastonbury	94	Woodstock	197