BILTONSCHOOL

Year 7

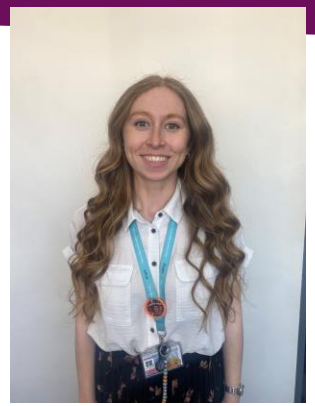
Newsletter

Autumn Term 1

2025

Be the best you can be!

Year 7



Head of Year 7:
Miss Tucker
Tucker.r@stowevalley.com

Pastoral Leader: Miss McBride
Mcbride.l@stowevalley.com

Welcome to Bilton! I would like to introduce myself, as the new Head of Year 7.

Year 7 have had a great start to their time at Bilton school. We have been excited to meet them and are looking forward to supporting them during their time at Bilton school. We willll be working closely together to support their transition into our school community, making sure they feel happy, safe, and confident.

We have been excited to see how respectful, kind and resilient our new year group are. We are sure this will translate into success in their academic endeavours, friendships, relationships with staff and peers, extra-curricular activities and everything they get involved in during the years ahead they will have with us.

We welcome Miss McBride into our Bilton community who is our pastoral leader supporting our students throughout the day.

This is a fresh start for your children to embrace themselves within our community and we are here to support them with any queries they or you might have. Please contact myself, Miss McBride or your child's tutor should you need.

Year 7 Tutor Team

- **Contacting School Staff**
- https://www.biltonschool.co.uk/parents/contact-teaching-staff

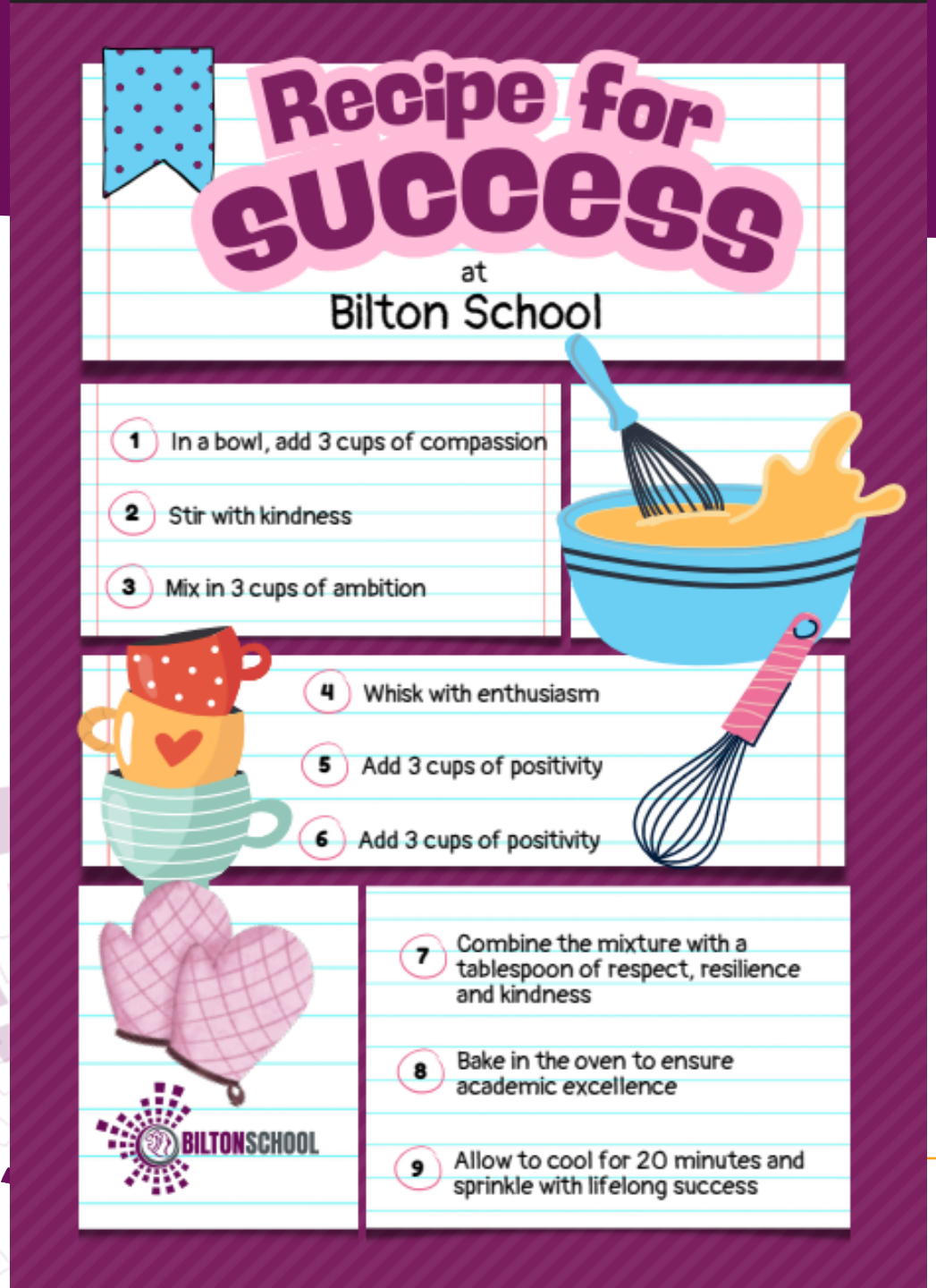
Please contact your child's form tutor in the first instance if you have any concerns.

7A1	Ms Hemsworth	C51
7A2	Mr Higgins	W26
7A3	Ms Tustain	W40
7A4	Mr Rotheram	W38
7B1	Ms Anderson	W47
7B2	Ms Hamataj /Mr Pinnegar	W30A
7B3	Ms Burchett / Mr Pinnegar	K18
7B4	Mr Petrie	K12

Future events

Year 7 Autumn term

Flu vaccinations	22nd September
World's largest coffee morning	25th September
Charity bake sale	26th September
Black history month	October
ADHD awareness month	October
Year 7 tutor evening	8th October
World mental health day	10th October
Year 7 disco	23rd October
United nations day	24th October
Half term:	27th Oct – 31st Oct 25



TIMINGS OF THE SCHOOL DAY

8.50	-	09:10	Tutor Time/Assembly
9:10	-	10:10	Period 1
10:10	-	11:10	Period 2
11:10	-	11:30	Break
11:30	-	12:30	Period 3
12:30	-	13:30	Period 4
13:30	-	14:05	Lunch
14:05	-	15:05	Period 5

Be the best you can be!

What's happening ...

All year groups

UNIFROG

The universal destinations platform.

Each year group has activities to engage with tailored to their year group which guide them on where their education can take them.

More what's happening ...

Year 7 and Year 10

ROAD SAFETY

September/October

BILTON SCHOOL

RESPECT RESILIENCE KINDNESS

Road Safety workshops from The Journey Programme.

Be safe, be focussed.

BILTONSCHOOL

Open Night

THE ART OF OUR SCHOOLS

Rugby 2025

The Art and Photography Department at Bilton School warmly invites students, families and the wider school community to the official opening night of our collaborative exhibition.

Tuesday 9th September 2025 4.00pm - 5.00pm	Floor One Gallery, Rugby Art Galley and Museum, Little Elborow Street, Rugby, CV21 3BZ

The exhibition will run from Monday 8th to Sunday 21st September should you not be able to attend the opening night.

Even more what's happening ...

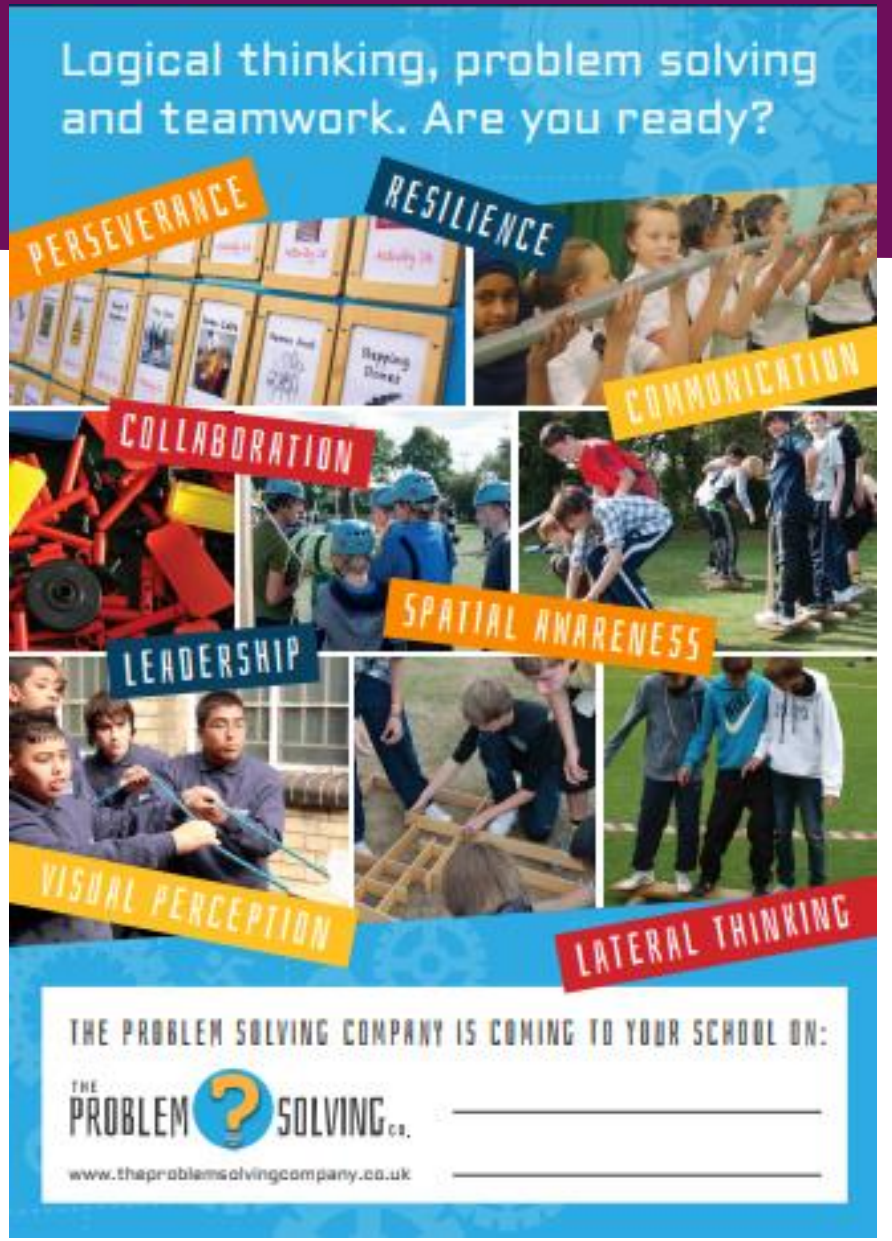
Year 7

PROBLEM SOLVING DAY

Thursday 25th September
All day event

Cost £23

A whole day of problem solving and team building activities from a fantastic outside company.
Pay through ParentPay - £23



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Be the best you can be!

Year 7

HEALTHY LIFESTYLE WORKSHOP

From Change Makers
Delivered in C&C lessons

Helping children, young people and families live healthier lives.

Year 7 and Year 8

CLUBS FAYRE

Thursday 11th September
P2 in Kay Hall

Free event

Lots of fantastic clubs on offer this term

Find out about the opportunities that Bilton has to offer!

BILTONSCHOOL

Be the best you can be!

BILTON SCHOOL

BEHAVIOUR EXPLAINED

OUR VALUES

We want our students to be the best they can by acting with Respect , Resilience , Kindness in school, out of school and online.

Be the best you can be!

PHONES

For Years 7 to 9, phones should be locked in pouches on entry to school site. Not seen and Not heard for all other year groups. Phones will be confiscated if seen and will only be returned to parents after 24 hours.

COMMUNICATION

ALL positive and negative behaviour is communicated via Bromcom. Check My Child At School app daily for HAPs, homework, detentions timetables and attendance. Please also see the school website for further information.

REWARDS

Pupils will be rewarded for a range of positive attributes such as good behaviour choices, good progress within lessons or demonstrating our values of kindness, respect and resilience. Students can achieve HAPs, certificates, postcards home as well as many other department-based rewards systems.

House Achievement Points (HAPs) are a measure of students academic and extra-curricular accomplishments. Students will be rewarded with merit badges for cumulation of HAPs awarded.

WHO CAN HELP?

Here are a large number of adults available to help with behaviour. The starting point will be your child's tutor

Heads of Year
Year 7 – Miss Tucker
Year 8 – Mr Gosling
Year 9 – Miss Rehman-Minhas
Year 10 – Miss Robinson
Year 11 - Mr Stokle

Safeguarding Team
Mrs S Chambers
Mrs N Hansford
Mrs L Dewhurst

Pastoral leaders
Mrs McBride
Miss Davies
Ms Iverson
Mr Jones
Ms Rawden
Mrs John

Pastoral senior leaders
Mrs Martin
Mr Stokle
Miss Rehman-Minhas
Mr McKim

MORE INFORMATION
www.biltonschool.co.uk

Updated August 2025

BILTONSCHOOL

Be the best you can be!

KEY RULES

Students must ensure they are . . .

Punctual : Gates close at 8.45am. Late arrivals to school, form times or any lessons are issued a lunchtime detention.

Well equipped and ready to learn

Following the phone expectations -Y7-Y9 phones locked in pouches. 'Not seen and not heard' at all times for all other year groups.

Dressed appropriately in the school uniform: lunchtime detentions will be issued for 3 incidents in a day of inappropriate uniform such as :

- Blazer/Tie not worn
- Untucked shirt
- Skirts that are rolled up inappropriately
- Hoodies that are not removed on entry to the school (these will be confiscated if not removed.)
- Leggings
- Trainers being worn
- Piercings (other than one ear stud)

*Students will be given the opportunity to rectify their uniform (eg. Borrow missing uniform items/hand in hoodies/borrow school shoes/remove piercings other than one ear stud etc). Parents will be notified via text if a student has had to borrow/amend their uniform. If students do not correct their uniform parents/carers will be contacted while students are placed on internal reflection until the correction is made.

In all lessons for the duration of the lesson: Truancy and leaving lesson without permission is not tolerated, please see appendix 3 of the behaviour policy for how truancy is followed up in school

*Special dispensation on uniform still applies if this is already in place.

IN LESSONS

Staff will follow the school behaviour policy to give students an opportunity to correct their behaviour. Please see the process below

Positive Classroom Management

C1
First warning
Restorative Conversation

Reflection

C2
Second warning
Move student seat
Restorative Conversation

Reflection

C3
Removal to allocated removal room
Restorative ASDT to be set

Reflection

C4
Internal Reflection / Refocus

SANCTIONS SYSTEM

LUNCH DETENTION 20 MIN (DAILY)

- 3 requests to correct uniform in one day
- Lack of equipment 3 days in a week
- Late to lesson
- Late to school
- Site behaviour
- Hands on
- Swearing
- Prejudice language
- Littering
- Truancy
- Out of Lesson (1 in a day)
- HOY/SLT can set their own DT in Lunchtime for outcomes of any incidents

AFTER-SCHOOL DETENTION MON TO FRI (45 MIN)-HOY AND SLT

- Class removal- Restorative conversation with the teacher at the start of the breaktime
- 'Left lesson without permission'
- Missed Lunchtime
- HOY/SLT can set their own AS DT for outcomes of any incidents
- Vandalism

PASTORAL DETENTION 1 HOUR

- Missed afterschool (Monday-Friday normal DTs)
- 75 minute DHT detention
- 2 periods of truancy in a day

DEPUTY HEAD TEACHER DETENTION

- 75 minute DHT detention
- 2 periods of truancy in a day

HEADTEACHER DETENTION FRIDAY (2 HOURS)

- Missed Pastoral Detention
- SLT line manager can set a HT DT for the outcome of a serious incident
- Missed DHT detention

IRR/REFOCUS

- Out of Lesson (2 in a day)
- Poor/Inappropriate Behaviour
- Refusal to follow instructions
- 3 periods of truancy
- Physicality
- Missed HT DT (5 days)
- 2 removals in a day
- Return for suspension

After serious incidents or if students leave site without permission, they will lose their social time for a period of time but will still be able to access canteen services if required.

BILTONSCHOOL

Be the best you can be!

Anti-Bullying

As well as being able to report any concerns online via our Student Voice form, students can now report concerns by collecting an 'I'd like to talk' form from their tutor and placing in the red drop boxes placed outside each Head of Year office, these are checked regularly throughout the school day. Pastoral Leads will then check in on any student raising a concern that day.

BILTON SCHOOL

Mobile Phone Policy

Headlines for 2025-2026

INFORMATION

Bilton School supports the Smartphone Free Childhood.
https://smartphonefreechildhood.co.uk

Year 7 - 9: Phone pouches

- Students place their phone in the pouch before coming into the gate, pouch checked by SLT/HOY on the gate – pouch then remains with them for the rest of the day.
- Tutors also check pouches in form time.
- Students with no pouch – phone must be handed in for the day on the first occasion. On the second and further occasions this will be 24-hour confiscation and parent/ carer collection.
- Students with no pouch and no phone – bag and blazer checked on the gate.
- Random class checks and searches will be carried out through the day.

Year 10 - 11

- Phones should not be seen or heard, they should be kept turned off in an inside blazer pocket or bag.
- Pouches will be available to buy of parent pay for KS4 parents/carers, if this would be the preference for your child in school.

Year 12/13

- Sixth form students are allowed to use their smartphone in the Sixth Form study area only the rest of the school site remains not seen and not heard.

Confiscation

- If a child in is seen with a phone that is brought to school, it will be confiscated for 24 hours and parent/carer is required to collect.
- A basic phone will be provided for students should their phone be confiscated for 24 hours. Parent/carer contact details will be added into the phone, so they are able to ring/text parents when leaving school.

**As a school we will commit to delivering high quality lessons without the required use of phones by teachers or students.*

***More details are available on the school Mobile Phone Policy and the website.*

Mobile Phones

Phone Pouch Process

Tutorial

HOW IT WORKS

INSERT

Insert your phone into the pouch

LOCK

Simply press the pin into the hole to lock closed

UNLOCK

Unlock by simply placing the locking mechanism near the magnetic base

Be the best you can be!

Attendance

- **Absence and First Day Contact**
  If your child is unable to attend school, you should inform us on the first day of absence before 8.30am via the Studybugs app - Studybugs – Parents
- **Medical Appointments**
  Where possible, appointments should be made out of school hours or in school holidays. However, we realise this is occasionally not possible. Students should come into school before and after appointments to ensure they miss as little lesson time as possible. If possible, we ask that if these appointments are made during the school day, then to avoid period 1 (08:45-09:45) and PM for time for your year group. (12:15 – 13:15). Please report these through Studybugs.
- **Punctuality**
  Please ensure that your child arrives at school by 8.40am so that they are present and ready for lesson 1; this starts at 08:45am each day. School gates close at 08:40am, students arriving after 08:40am will enter through the Late gate. If this happens parents will be notified via email that their child was late to school.
- **Requesting a leave of absence for your child**

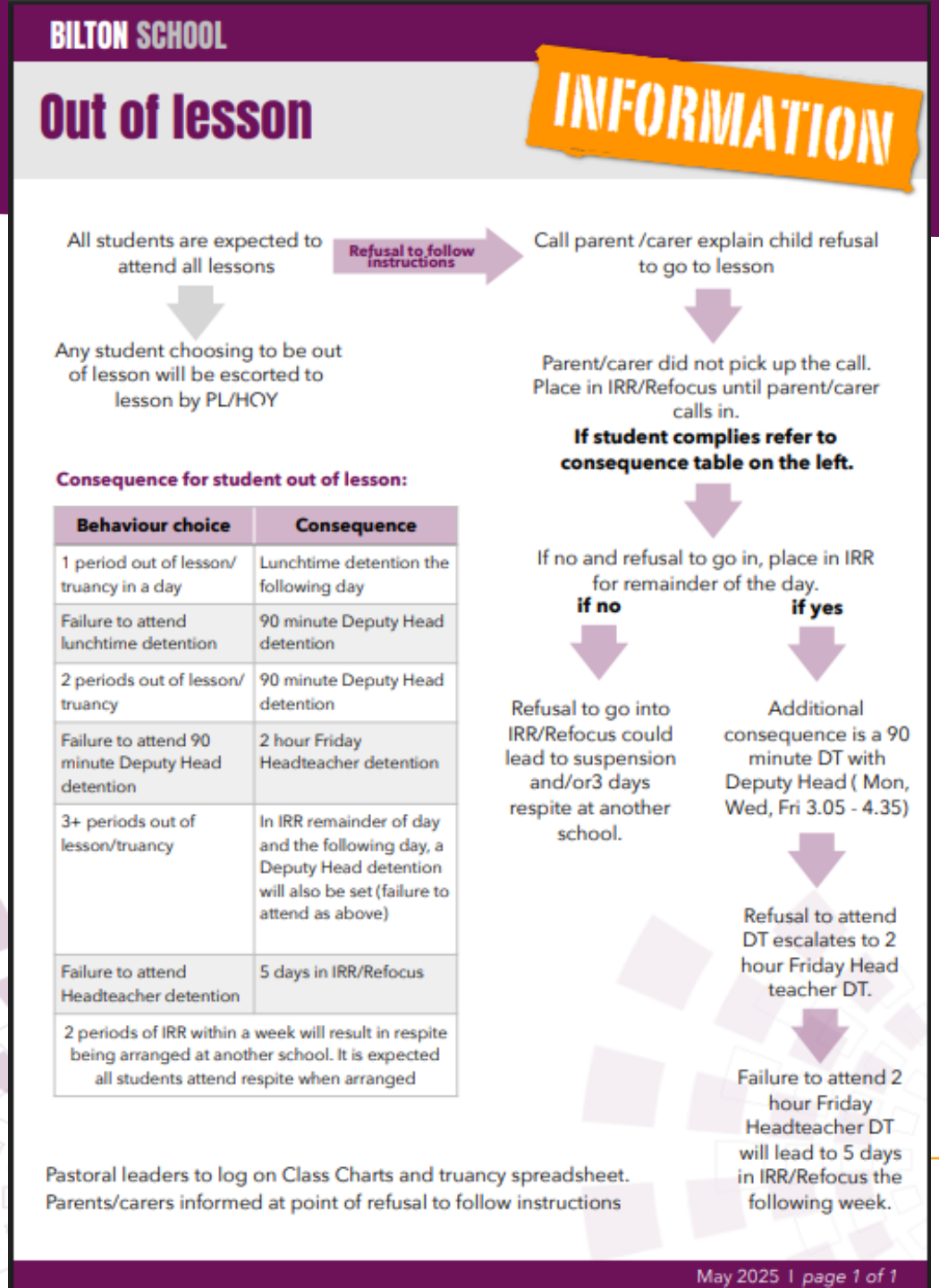
Parents/carers should notify the school as soon as possible ideally at least 2 weeks before the intended absence for exceptional circumstance.

Please complete the following form and email a copy to **biltonschool@stowevalley.com**

ApplicationforLeaveofAbsenceSeptember2024.pdf

The first 8 days

- We will be running tutor competitions throughout the year for points towards an end of year prize.
- This is the first of the year.....



BILTON SCHOOL

Out of lesson

INFORMATION

All students are expected to attend all lessons

Refusal to follow instructions

Call parent /carer explain child refusal to go to lesson

Any student choosing to be out of lesson will be escorted to lesson by PL/HOY

Parent/carer did not pick up the call. Place in IRR/Refocus until parent/carer calls in.

If student complies refer to consequence table on the left.

Consequence for student out of lesson:

Behaviour choice	Consequence
1 period out of lesson/ truancy in a day	Lunchtime detention the following day
Failure to attend lunchtime detention	90 minute Deputy Head detention
2 periods out of lesson/ truancy	90 minute Deputy Head detention
Failure to attend 90 minute Deputy Head detention	2 hour Friday Headteacher detention
3+ periods out of lesson/truancy	In IRR remainder of day and the following day, a Deputy Head detention will also be set (failure to attend as above)
Failure to attend Headteacher detention	5 days in IRR/Refocus
2 periods of IRR within a week will result in respite being arranged at another school. It is expected all students attend respite when arranged	

If no and refusal to go in, place in IRR for remainder of the day.

if no

Refusal to go into IRR/Refocus could lead to suspension and/or3 days respite at another school.

if yes

Additional consequence is a 90 minute DT with Deputy Head (Mon, Wed, Fri 3.05 - 4.35)

Refusal to attend DT escalates to 2 hour Friday Head teacher DT.

Failure to attend 2 hour Friday Headteacher DT will lead to 5 days in IRR/Refocus the following week.

Pastoral leaders to log on Class Charts and truancy spreadsheet.
Parents/carers informed at point of refusal to follow instructions

Lesson avoidance

- At Bilton School, all students are expected to attend all lessons, we expect that they arrive promptly to school and to lessons.
- Students deemed to be arriving purposefully late to lessons, for example, after the main body of the class has arrived and are settled, will be considered to be deliberately avoiding the lesson and therefore recorded as ‘out of lesson’, this is truanting from the lesson.
- The only exception will be with permission from a member of staff, for which students should be issued a corridor pass by their teacher.
- Students who chose to leave a lesson without permission will also be considered to be truanting the lesson.
- Should a student require pastoral support, they are expected to attend their lesson and request their teacher use the ‘on call’ system to access support from a pastoral leader.

Be the best you can be!

Uniform

Boys' uniform

- Bilton School branded trousers
- Plain white school shirt, buttoned to the neck
- Grey jumper with Bilton logo and/or grey cardigan with Bilton logo
- Classic cut black blazer with Bilton logo or plain, classic cut black blazer with Bilton sew-on logo
- Sensible black leather shoes – (trainers, canvas shoes or boots will not be permitted)
- Plain coat or long jacket worn over the blazer to and from school (not to be worn inside school buildings).
- Navy blue clip-on tie

Girls' uniform

- Bilton School branded trousers or skirt (skirts should be knee length)
- Plain white school shirt buttoned to the neck.
- Grey jumper with Bilton logo and/or grey cardigan with Bilton logo.
- Classic cut black blazer with Bilton logo or plain, classic cut black blazer with Bilton sew-on logo.
- Sensible black leather shoes– (trainers, canvas shoes or boots will not be permitted)
- Plain coat or long jacket worn over the blazer to and from school (not to be worn inside school buildings).
- Navy blue clip-on tie

Students will only be allowed to attend Bilton School in leather school shoes. Any type of trainers, canvas shoes or boots will not be permitted.

Uniform

- You chose Bilton school, being part of this school means, we expect you to:
- Wear your blazer, tie, school skirt or trousers, school shoes, shirt every day.
- Not to roll your skirts.
- Keep your shirt tucked in at all times.
- Natural hair colour
- Natural makeup- no false eyelashes. No nail polish, acrylics, gel nails
- No jewellery except for one pair of studs, all other piercings must be removed

BILTONSCHOOL

Be the best you can be!

PE Uniform

Boys PE Kit

- Black Polo Shirt with house colour
- Rugby shirt with reversible house colour
- Black Shorts (2 pairs recommended)
- Black and silver rugby Socks
- Predominantly white trainers
- Black Bilton School tracksuit bottoms (optional)
- Football Boots
- Black Bilton School sports jumper (optional)
- Shin Pads
- Bilton School fleece (optional)

Girls PE Kit

- Black Polo Shirt with house colour
- Black Bilton School sports jumper
- Black Shorts
- Black and silver rugby socks
- Rugby shirt with reversible house colour
- Predominantly white trainers
- Black Bilton School Tracksuit Bottoms (optional)
- Football Boots (for hockey and football – optional)
- Shin Pads
- Bilton School fleece (optional)

School canteen

- Breakfast is available in the cafeteria from 8:25 a.m. until 8:45 a.m. every day.
- Morning Break is served from both the canteen and outside hatch from 11:10 a.m. until 11:30 a.m.
- Lunchtime is served from both the canteen and outside hatch from 1:30 p.m. until 2:00 p.m.
- The canteen operates a cashless system.

BILTONSCHOOL

Respect Resilience Kindness