

PPCP Payments and Fees

ESC Region 12 PPCP Program Enrollment Fee and Tuition	\$6,300.00
Application Fee (non-refundable)	\$75.00
Initial payment, due on or before first class	-\$1,000.00
Technology fee - \$35, T-TESS - \$525, AEL - \$525, and TExES preparation sessions - \$200	Included in tuition
Extension fee per semester	\$800.00

Fees paid directly to other entities (268 and 368 cost may change):

TExES 268 Registration Fee - Paid to Pearson	\$200.00
PASL Registration Fee - Paid to ETS (<i>resubmission fees not included here</i>)	\$375.00
TExES 268 Practice Exam Fee	\$10.00
Standard Certificate Application Fee (paid to TEA)	\$78.00
Textbooks	Approximately \$400.00

Payment Policies:

- **ALL participants must make the initial payment of \$1000 on or before the first class.** This amount will be applied as part of the full tuition. Any refunds of overpayments will be made after the full balance is received.
- Failure to observe payment schedule may result in delay of training or termination from the program.
- **Making payments**
 - Candidates are strongly encouraged to make payments online via **PayPal**.
 - Payments can also be made directly to the ESC Region 12 Business Office by credit card (VISA, MasterCard, or Discover), check, or money order.
 - We do not accept payments in cash.
 - **All payments must be made through the business office.**
 - For further details, call 254.297.1177 or 254.297.1245 during regular business hours.
 - **NOTE:** A \$25.00 fee will be charged for all returned checks.

Payment Options:

- ☐ **OPTION 1 - Payment in Full**
 - Candidates who pay tuition (including enrollment fee) in full before or at orientation will receive a \$500 discount.
 - Payments may be made with a credit card, check or money order. No cash is accepted.
 - \$6,300 **less** \$500 discount = \$5,800
- ☐ **OPTION 2 - Two Payments after initial \$1000 payment = \$5300**
 - \$2,650 due by October 1
 - \$2,650 due by February 1
- ☐ **OPTION 3 - Monthly Payments after initial \$1000 payment= total \$5300**

- You agree to make 10 monthly installments of \$534.00 beginning September 1 and continuing through June 1.
- $\$5,300 + \$40 \text{ processing fee} = \$5340$
- $\$5,340 \div 10 \text{ months} = \$534.00$
- **OPTION 4 - Funds Pending**
 - Funds are provided from an approved outside source [Texas Rehabilitation Commission, grants, loans, or a personal loan institution.
 - **Documentation from the provider must be presented at Registration.**
 - Funds must be received by Region 12 consistent with the two-payment schedule (Option 2) after the initial \$1000 payment:
 - \$2,650 due by October 1
 - \$2,650 due by February 1
 - **It remains the responsibility of the student to make timely payments** to ESC Region 12 until the full amount is received from the funding source.

Refunds – Second Class Day Policy

A refund of a percentage of fees paid to the ESC Region 12 *Principal Preparation and Certification Program* will be authorized upon submission of a written request to withdraw enrollment and the return of all textbooks by the close of business following **the second day of class**. **No refunds will be given after the second day of face-to-face class.**