



REGISTRATION FOR CLASSROOM OBSERVATION

*Please complete the information requested below.
Use the tab key to move to the next field.*

You may fax your completed form to Melissa Austin at 817.547.5536 or email a copy to
melissa.austin@birdvilleschools.net

Problems experienced could be due to your browser or email settings.

DATE OF REQUEST:

NAME:

ADDRESS:

HOME PHONE:

CELL PHONE:

EMAIL ADDRESS:

ALTERNATIVE PROGRAM CANDIDATE
NAME OF ALTERNATIVE PROGRAM:

CURRENT STUDENT
LIST COLLEGE/UNIVERSITY:

ADDITIONAL COMMENTS: *(use tab key to move to next line)*

*PLEASE ALLOW 10 WORKING DAYS FOR YOUR OBSERVATION REQUEST
TO BE PROCESSED.
REQUIRED DOCUMENTATION MUST BE PRESENTED
PRIOR TO ISSUANCE OF BISD OBSERVATION CLEARANCE CARD.
CANDIDATES WILL BE NOTIFIED BY HUMAN RESOURCES WHEN OBSERVATION CARDS ARE
READY FOR PICK-UP.*