VAUGHN | NEXT CENTURY LEARNING CENTER

BUSINESS GOVERNANCE COMMITTEE MINUTES 24-25

MEETING DETAILS		
Date: 04/01/2025	**Start Time: 2:29 pm**	**End Time: 3:30pm**
***Zoom* - link** ***Sign in* - link**	**Agenda Prepared by:** **Amanda Uncapher** Fifth Grade Teacher Business Committee Chair School phone # 818 896-7461 Ext. #7966 auncapher@myvaughncharter.com	

1. VOTING MEMBERS

Name	Campus	Role	Attendance (Present/Absent)
Daisy Valle	MIT	**Parent**	Present
Hellen Pham	ML	Teacher	Present
Sarah Sheridan	G3	Teacher	Absent
Lynette Serrano	MIT	Teacher	Present
Laura Torres	G3	**Parent**	Present
Liliana Gomez	PL	**Parent**	Absent
Maria Rostro	VISA	**Parent**	Absent
Katie Shepley	VISA	Teacher	Present
Claudia Jimenez	PL	Teacher	Absent

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2. NON-VOTING MEMBERS		
Name	**Role**	**Attendance (Present/Absent)**
BUDGET		
Fidel Ramirez	CEO	Present
Yolanda Griffin	CFO	Present
Rachel Allen	MIT-Teacher ***Facilitator***	Present
Alana Murphy	G3-Teacher	Absent
Ashley Ortiz	G3-Teacher	Absent
Nicole Mohr	VISA	Present
Amanda Uncapher	ML-Teacher	Present
Hellen Pham	ML-Teacher	Present
Johnie Morales	MIT-Teacher	Present
Katie Shepley	G3- Teacher	Present
Beatriz Samano	PL- Teacher	Absent
Karla Orsoto	G3-	Absent
Gaby Pelayo	PL- Support Staff	Absent
Desiree Meza	G3- Teacher	Absent
Mercy Macharia	MIT- Lead ***Secretary***	Present
Alejandro Zamora	MIT	Present
Daisy Valle	Pandaland	Present
Nancy Tiet	VISA	Present
Maya Eduardo	VISA	Present
FACILITIES		
Claudia Flores	Admin	Present

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Raquel Valadez	Admin	Present
Miriam Chavez	MIT-***Facilitator***	Present
Wendy Aparicio	MIT-***Facilitator***	Present
Jenny Sanchez	PL- Support Staff	Absent
Ana Osta	PL- Teacher	Absent
May Penarroyo	VISA	Absent
Victor Loera	G3-Teacher	Absent
Sarah Sheridan	G3-Teacher	Absent
Mayensi Hernandez	ML- Teacher	Absent
Janaan Martinez	VISA- Teacher	Absent
Lijuan Lapporte	VISA- Teacher	Present
Yirzely Villanueva	MIT- Teacher	Present
Heleodoro Castillo	Student-VISA	Absent
PERSONNEL		
Luis Carbajo	HR	Present
Irene Muro	ML- Admin	Present
Savannah Raskin	G3	Absent
Riham Ammari	ML-Teacher	Absent
Laura Torres	PL- Teacher-***Secretary***	Absent
Fidel Montes	ML-Teacher -***Facilitator***	Present
Hayk Alciyan	VISA	Absent
Sara Santa Cruz	MIT	Present
Lynette Serrano	MIT	Present
Pargol Mirkhani	MIT	Present

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Sonia Cortez	G3-Teacher	Absent
Hillary Henson	VISA	Present
Bethany Marroquin	MIT- Teacher	Absent
Alma Nunez	VISA- Lead	Present
David Zhang	VISA- Teacher	Present
Maria Rostro	VISA Parent	Absent
Claudia Jiminez	Admin - Pandaland	Absent
Josean Martinez	VISA Student	Absent

2. AGENDA

1. **Establish a Quorum/ Call to Order**
2. **Public Comment:** Business Governance Public Comment Sign-up
3. **Review and Approval of Minutes:** Voting Members reviewed and approved the minutes from the March meeting. DRAFT MARCH MEET 3.4.2025 MINUTES-Business Committee
4. **Governance**

    a. **Announcements/ Informational Items:**

        i. **Board Meeting update-** Mr. Ramirez
            1. Enrollment & ADA Comparison
            2. Vaughn Events
                a. Pandaland honors our heroes who fought the LA fires
                b. Mainland hosts first annual Spelling Bee
                c. San Fernando Valley Mile
                d. Yale visit with VISA scholar
                e. Community Outreach with Congresswoman, Luz Rivas' inauguration
                f. CCSA Conference
                g. Visit Assemblywoman Celeste Rodriguez
                h. Visit Senator Caroline Menjivar
                i. Cesar E. Chavez March for Justice
        ii. **Fiscal Update-** Yolanda Griffin - no updates
        iii. **Human Resources-** Luis Carbajo - no updates
        iv. **Personnel updates**- Fidel Montes - no update
        v. **Facilities updates-** Wendy Aparicio - no update
        vi. **Budget updates-** Rachel Allen
            1. Need to determine another meeting mid-May following the next committee

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meeting.

Action Item: None

5. **Next Business Committee meeting: May 6, 2024**
6. **Next Board of Directors meeting:** [April 23, 2025- link]
7. **Adjournment: Ms. Katie Shepley** motions to adjourn the meeting after working groups or 3:30 pm, whichever comes first. **Ms. Hellen Pham** seconds the motion. The motion passes.

Norms

- ○ **Follow health safety protocols accordingly**
- ○ **Keep teachers and students at the center of focus and decision making.**
- ○ **Support each other by keeping a positive tone and attitude - Be open to new ideas.**
- ○ **Begin and end on time.**
- ○ **One speaker at a time**
- ○ **Support each other by actively listening and staying engaged.**

3. WORKING GROUPS

BUDGET-VA MPR/101

Budget Working Group Minutes

Working Group Facilitator	**Rachel Allen**
Working Group Secretary	**Mercy Macharia**

April 1, 2025

Minutes:

CFO presented an overview of the following:

1. The impact that the Assembly Bill 84 will have on the school if it goes through and a call to take action to oppose it.
    a. Impact of federal funding for Title II and Title III funding and this is still uncertain until the May Revise.
2. Enrollment projections have not changed from M6 to M7 and numbers are based on current enrollments and not projected attendance.

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3. Budget Development timelines: CFO has met with elementary school sites in the last weeks and plans to meet secondary sites in the next upcoming weeks.
    a. Inquiry on how we will need to monitor our timelines, especially when it comes to the stakeholder input meetings with our individual site directors.
    b. CFO responded by stating that we will need to revise our timelines.
4. Due to the Governor's revision, there is a proposal for the business committee to meet post May 19th for subgroups to get final revisions from the May Revise.
5. Due to online connectivity issues, the meeting ended.

Facilities

Facilities Working Groups Minutes 24-25

Working Group Facilitator	**Wendy Aparicio/Miriam Chavez**
Working Group Secretary	**Wendy Aparicio/Miriam Chavez**

April 1, 2025

Minutes:

1. **Lijuan, Laporte requested a voice amplifier wireless microphone**
   24-25 Facilities Request Form (Voice Amplifier)
   Motioned by: Raquel Valadez
   Second by: Yirzely Villanueva
   Approved by all: All

2. **Silvestre Lemus Visa Requested a mobile system**
   24-25 Facilities Request Form
   Motioned: Miriam Chavez
   Second by: Wendy Aparicio
   Approved by all: All

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PERSONNEL-VA202A **Personnel Working Group Minutes**

Working Group Facilitator	**Fidel Montes**
Working Group Secretary	**Laura Torres**

April 1, 2025

Minutes:

1. **A staff survey on Attendance Bonus for 2025-2026 School Year was presented to Vaughn's Certificated Staff. The results indicated that 52% of the responses were not in support of a Teacher based attendance bonus. In addition, Mr. Luis Carbajo reported that he consulted with the legal team, and they advised against it as well.**

   *** Due to a connection issue during the setup of the meeting, no additional information was shared.**