LONG BEACH
UNIFIED • SCHOOL • DISTRICT

Haga clic aquí para la versión en español (Spanish Version)
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ParentVUE Online Verification Handbook

It is very important to have correct, up-to-date information for every student. To ensure the school has updated information, please follow the directions below to verify and/or edit student and family information for every student.

If you do not have a ParentVUE account, please contact your school for an activation key.
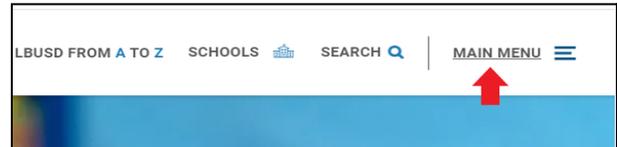
Table of Contents
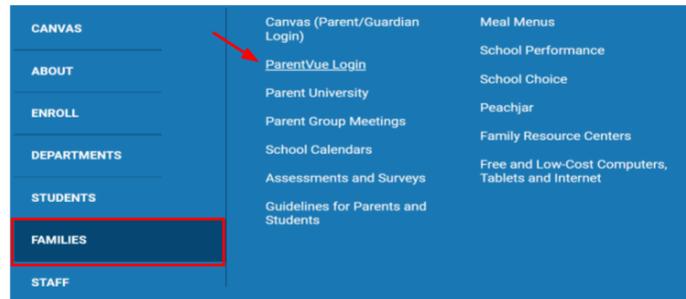
![Long Beach Unified School District logo]

Logging In

Desktop/Chromebook

1. Go to: www.lbschools.net,

2. Click on **Main Menu** in the upper right hand corner,

3. Hover over **Families** and select **ParentVUE - Login**.

4. Complete the Verification Application

Mobile Device App

1. Download the **ParentVUE App** from **Google Play** or **Apple App Store**

2. If you have previously activated your ParentVUE account, click on **Already Activated** and proceed to enter your username and password.
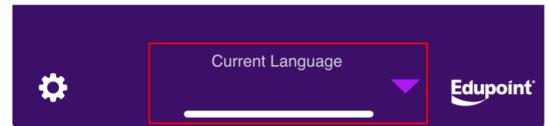   a. If not, follow the directions listed.
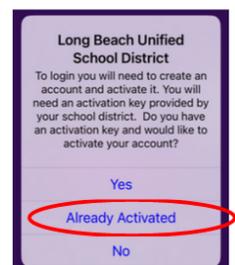
3. Login using your **User Name** and **Password**

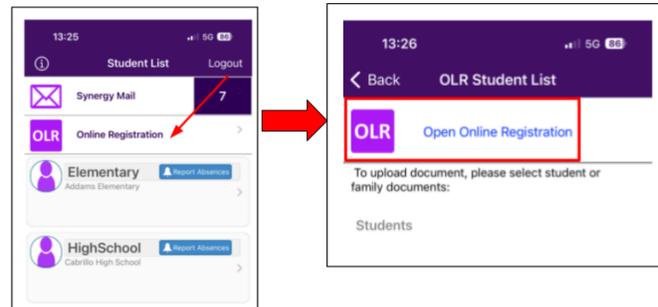   a. Click the **Forgot Password** link if you do not remember your password.
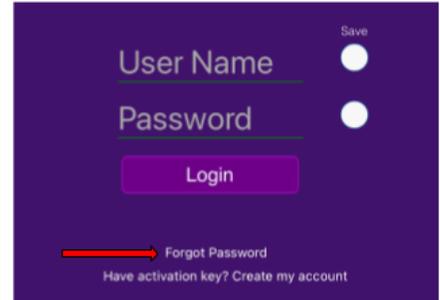
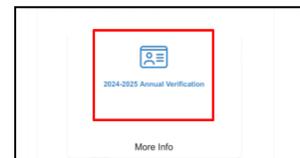4. To change the language, click **Current Language** and make your selection.
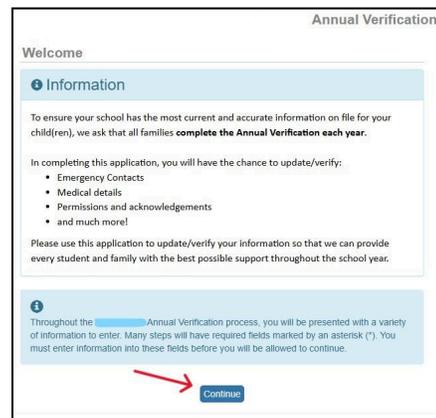
5. Select **Online Registration**

6. Select **Open Online Registration**
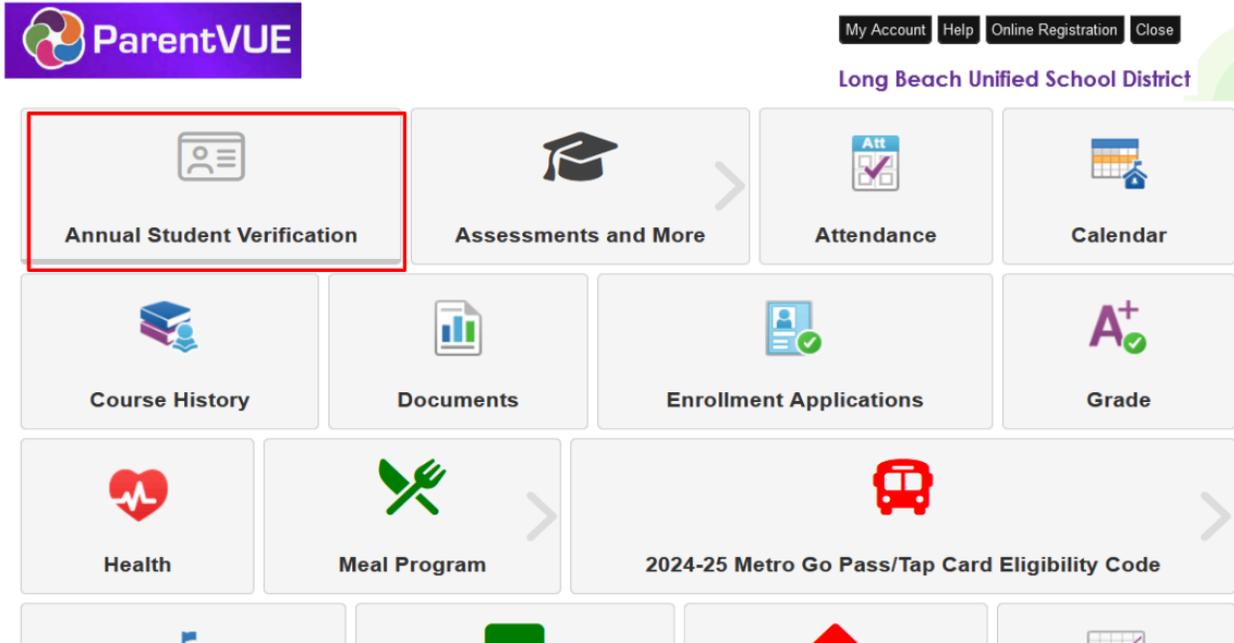
7. Select **Annual Student Verification**

8. Click **Continue** on the Welcome Page

3

Verification/Registration Information

After logging into ParentVUE, you will see the "Annual Verification" tile on the top left.

Note; If you do not see the "Annual Verification" tile, you have an online registration application started. You will need to finish the online registration if you are trying to enroll a new student or delete it if it was mistakenly started. To view that application, go to the "Enrollment Applications" tile.

To delete, click the Delete TK-12 Enrollment and then select "Yes" on the pop-up notification.
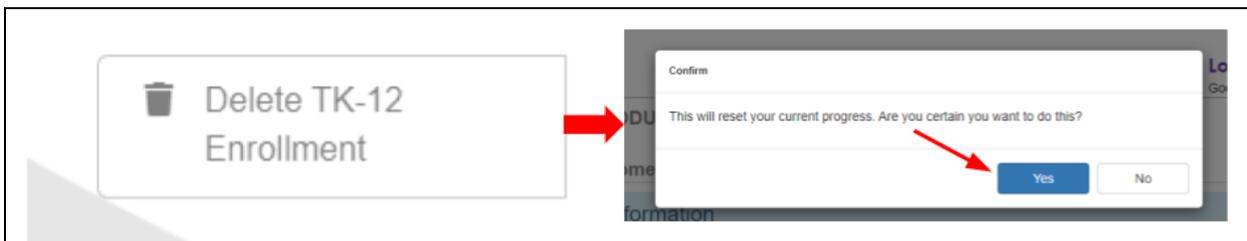
If you delete the online registration, you will be taken to a new screen where you can select the Annual Verification tile from the applications available.
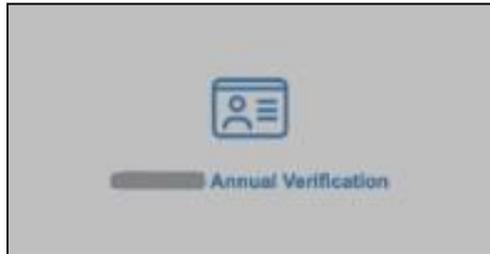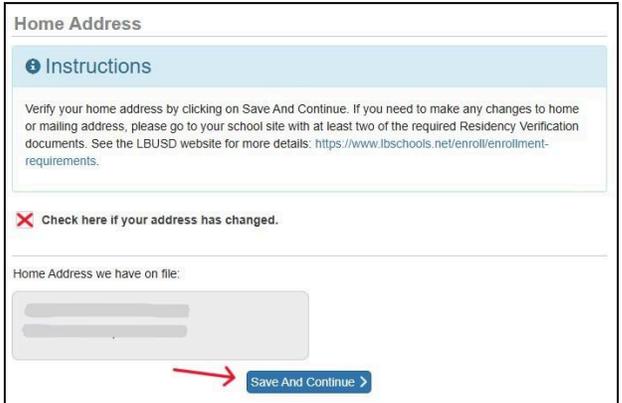

Once you have the Annual Verification application open:

1. Type your name here. The signature must match the full name on the account. Click **Save And Continue**.

2. Verify your address.
   a. [Proof of Residence documents](#) are required for any home address changes and can be submitted at the school's main office.
   b. Click **Save and Continue**.

3. If multiple parents live at the same address, then both parents will need to be updated.

    a. Example: Mother's information has been updated and therefore displays as **Complete.** To complete the father's account, click on the **Edit** button and verify all screens.
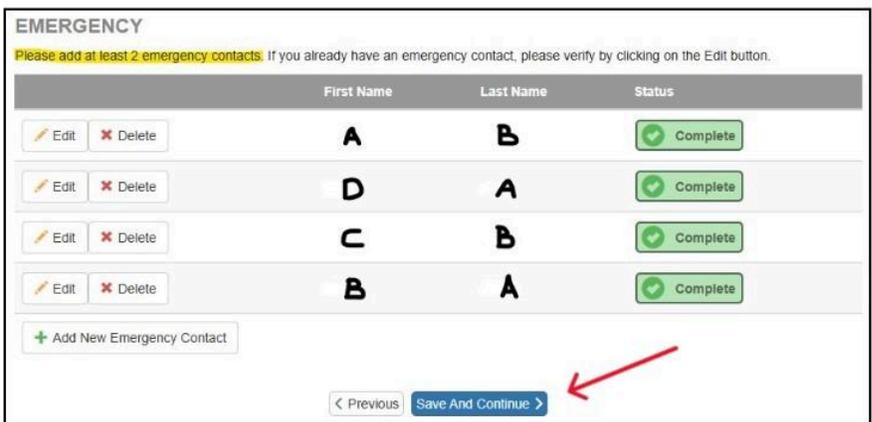
    b. Click **Save and Continue**.

4. Verify, update, or add new emergency contacts.

    a. Click **Save and Continue**.

5. Verify or update all current student/s.
   a. Click **Save and Continue**.

6. Review all information and then click **Submit**.
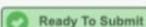
All changes will update within a few minutes. You can visit the status of your submission by clicking on the **Status** tab in **ParentVUE.**

If you would like to make any further edits to your Annual Verification, you will need to follow the steps above to resubmit the application.

For questions, please contact your school for assistance.