

POLICY REVIEW COMMITTEE
GRAND FORKS SCHOOL BOARD
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
MEETING MINUTES
August 4, 2025

The Grand Forks School Board Policy Review Committee met on Monday, August 4, 2025, at the Mark Sanford Education Center with Dr. Sherry Houdek as the meeting chairperson.

Committee Members Present: Dave Berger, Dr. Sherry Houdek, and Eric Lunn, Board Members; Dr. Terry Brenner, Superintendent of Schools, and Brandon Baumbach, Business Manager.

Committee Members Absent: None.

Others Present: Dr. Catherine Gillach, Associate Superintendent of Secondary Education; Matt Bakke, Assistant Superintendent of Elementary Education; and Cindy Johnson, Executive Secretary.

Call to Order.

The meeting was called to order at 5:17 p.m.

Upon a voice vote, the motion carried unanimously.

Consideration of Meeting Minutes.

It was moved by Lunn and seconded by Berger to approve the minutes of March 5, 2025, as written. Upon a voice vote, the motion carried unanimously.

Policy 5640, Health, Child Abuse and Neglect Reporting, Child Abuse and Neglect Investigations.

The requirements of this existing policy are found in state law and, to an extent, in the new, recommended template, ACG. The NDSBA does not have a template to replace Policy 5640. The administration recommends rescinding without replacement, except as found in ACG.

Consideration of Various Policies and Recommendations Regarding Adoption:

ACG, Child Safety Liaison Work Group and Mandatory Training.

This new recommended policy was developed by the North Dakota School Boards Association (NDSBA) in response to recent legislative action related to HB 1095 and HB 1562.

It was moved by Berger and seconded by Lunn to approve the rescindment of Policy 5640 and to forward the policy to the school board with a unanimous recommendation to rescind the policy. Upon a voice vote, the motion carried unanimously.

Following discussion about the mechanics of the policy and optional language for consideration, it was moved by Lunn and seconded by Berger to approve ACG, Child Safety Liaison Work Group and Mandatory Training, with amendments to the optional language and to forward the policy to the school board with a unanimous recommendation to expedite the policy adoption process, as permitted by Policy BDA, and to adopt the policy on first reading and waive the second reading.

ABAD, Virtual School.

This existing, required policy was amended by the NDSBA in response to recent legislative action related to HB 1105.

It was moved by Lunn and seconded by Berger to approve the amendments to Policy ABAD, Virtual School, and to forward the policy to the school board with a unanimous recommendation to expedite the policy adoption process, as

permitted by Policy BDA, and to adopt the policy on first reading and waive the second reading. Upon a voice vote, the motion carried unanimously.

GACA, Virtual Instruction.

This new recommended template was developed by the NDSBA in response to recent legislative action related to HB 1105.

Following discussion about the policy and optional language for consideration, it was moved by Berger and seconded by Lunn to approve GACA, Virtual Instruction, with amendments to the optional language and to forward the policy to the school board with a unanimous recommendation to expedite the policy adoption process, as permitted by Policy BDA, and to adopt the policy on first reading and waive the second reading. Upon a voice vote, the motion carried unanimously.

ABEA, Wellness Policy.

This existing required policy was amended by the NDSBA in response to recent legislative action related to HB 1132.

It was moved by Lunn and seconded by Berger to approve the amendments to Policy ABEA, Wellness Policy, and to forward the policy to the school board with a unanimous recommendation to expedite the policy adoption process, as permitted by Policy BDA, and to adopt the policy on first reading and waive the second reading. Upon a voice vote, the motion carried unanimously.

FFI, Student Use of Personal Technology renamed to Personal Electronic Communication Devices Prohibition During Instructional Time.

This existing recommended policy was amended by the NDSBA in response to recent legislative action related to HB 1160 and SB 2354. In addition to amendments and optional language considerations, the policy was renamed and elevated to a required status.

It was moved by Berger and seconded by Lunn to approve the amendments to Policy FFI, Student Use of Personal Technology renamed to Personal Electronic Communication Devices Prohibition During Instructional Time, and to forward the policy to the school board with a unanimous recommendation to expedite the policy adoption process, as permitted by Policy BDA, and to adopt the policy on first reading and waive the second reading. Upon a voice vote, the motion carried unanimously.

GACB, Patriotic Exercises.

This existing recommended policy was amended by the NDSBA in response to recent legislative action related to HB 1178 and HB 1222. In addition to amendments and considerations of optional language, the policy was elevated to required status.

It was moved by Lunn and seconded by Berger to approve the amendments to Policy GACB, Patriotic Exercises, and to forward the policy to the school board with a unanimous recommendation to expedite the policy adoption process, as permitted by Policy BDA, and to adopt the policy on first reading and waive the second reading. Upon a voice vote, the motion carried unanimously.

GACE, GED Credit for High School Graduation and Curriculum Requirements renamed to Alternative Methods of Credit for High School Graduation and Curriculum Requirements.

This existing supplementary policy was amended by the NDSBA in response to recent legislative action related to HB 1200. In addition to amendments and optional language considerations, the policy was renamed and elevated to a recommended status.

It was moved by Berger and seconded by Lunn to approve the amendments to Policy GACE, GED Credit for High School Graduation and Curriculum Requirements renamed to Alternative Methods of Credit for High School Graduation and Curriculum Requirements, and to forward the policy to the school board with a unanimous

recommendation to expedite the policy adoption process, as permitted by Policy BDA, and to adopt the policy on first reading and waive the second reading. Upon a voice vote, the motion carried unanimously.

GACE-AR, GED Credit for High School Graduation and Curriculum Requirements Regulations.

Due to proposed amendments to the parent policy of this existing administrative regulation, GACE, the regulation was brought forward to determine whether amendments to it were necessary. It was determined that no amendments were needed.

FFK, Suspension and Expulsion.

This existing required policy was amended by the NDSBA in response to recent legislative action related to HB 1123.

It was moved by Lunn and seconded by Berger to approve the amendments to Policy FFK, Suspension and Expulsion, and to forward the policy to the school board with a unanimous recommendation to expedite the policy adoption process, as permitted by Policy BDA, and to adopt the policy on first reading and waive the second reading. Upon a voice vote, the motion carried unanimously.

FFK-BR, Suspension and Expulsion Regulations.

This existing board regulation was amended by the NDSBA in response to recent legislative action related to HB 1123.

It was moved by Berger and seconded by Lunn to approve the amendments to Board Regulation FFK-BR, Suspension and Expulsion Regulations, and to forward the regulation to the school board with a unanimous recommendation for adoption. Upon a voice vote, the motion carried unanimously.

ACCB, Protection for Student Victims of Sexual Offenses.

This new required policy was developed by the NDSBA in response to recent legislative action related to HB 1247.

It was moved by Lunn and seconded by Berger to approve Policy ACCB, Protection for Student Victims of Sexual Offenses, and to forward the policy to the school board with a unanimous recommendation to expedite adoption with one reading as permitted by Policy BDA. Upon a voice vote, the motion carried unanimously.

FF, Student Conduct and Discipline.

This existing required policy was amended by the NDSBA in response to recent legislative action related to HB 1328.

It was moved by Berger and seconded by Lunn to approve the amendments to Policy FF, Student Conduct and Discipline, and to forward the policy to the school board with a unanimous recommendation to expedite the policy adoption process, as permitted by Policy BDA, and to adopt the policy on first reading and waive the second reading. Upon a voice vote, the motion carried unanimously.

FGA, Student Education Records and Privacy.

This existing required policy was amended by the NDSBA in response to recent legislative action related to HB 1357.

It was moved by Berger and seconded by Lunn to approve the amendments to FGA, Student Education Records and Privacy, and to forward the policy to the school board with a unanimous recommendation to expedite the policy adoption process, as permitted by Policy BDA, and to adopt the policy on first reading and waive the second reading. Upon a voice vote, the motion carried unanimously.

DCCA, Signing Bonuses.

This new recommended policy was developed by the NDSBA in response to recent legislative action related to HB 1498.

It was moved by Lunn and seconded by Berger to approve DCCA, Signing Bonuses, and to forward the policy to the school board with a unanimous recommendation to expedite the policy adoption process, as permitted by Policy BDA, and to adopt the policy on first reading and waive the second reading. Upon a voice vote, the motion carried unanimously.

FFE, Extracurricular Participation Requirements.

This existing required policy was amended by the NDSBA in response to recent legislative action related to SB 2037.

It was moved by Lunn and seconded by Berger to approve FFE, Extracurricular Participation Requirements, and to forward the policy to the school board with a unanimous recommendation to expedite the policy adoption process, as permitted by Policy BDA, and to adopt the policy on first reading and waive the second reading. Upon a voice vote, the motion carried unanimously.

FCAA, Accommodating Students with Allergies and Special Dietary Needs.

This existing recommended policy was amended by the NDSBA in response to recent legislative action related to SB 2196.

It was moved by Berger and seconded by Lunn to approve the amendments to FCAA, Accommodating Students with Allergies and Special Dietary Needs, and to forward the policy to the school board with a unanimous recommendation to expedite the policy adoption process, as permitted by Policy BDA, and to adopt the policy on first reading and waive the second reading. Upon a voice vote, the motion carried unanimously.

FCAA-AR, General Guidelines for Reducing Risk of Exposure to Allergens.

This existing administrative regulation was provided for information only. It was amended by

the NDSBA in response to recent legislative action related to SB 2196.

ACBD-E4, Emergency Medication Check-in Form.

This new NDSBA exhibit was provided for information only. It will be implemented following the adoption of FCAA.

DDBD, Military Leave.

This existing recommended policy was amended by the NDSBA in response to recent legislative action related to SB 2198.

It was moved by Berger and seconded by Lunn to approve the amendments to DDBD, Military Leave, and to forward the policy to the school board with a unanimous recommendation to expedite the policy adoption process, as permitted by Policy BDA, and to adopt the policy on first reading and waive the second reading. Upon a voice vote, the motion carried unanimously.

GABE, Human Trafficking and Exploitation Prevention and Awareness Education.

This new required policy was developed by the NDSBA in response to recent legislative action related to SB 2330.

It was moved by Lunn and seconded by Berger to approve Policy GABE, Human Trafficking and Exploitation Prevention and Awareness Education, and to forward the policy to the school board with a unanimous recommendation to expedite adoption with one reading as permitted by Policy BDA. Upon a voice vote, the motion carried unanimously.

BCAA, Board Meeting Agenda and Pre-Meeting Preparation.

This existing recommended policy was amended by the NDSBA in response to recent legislative action related to SB 2180. Additional amendments were made by the administration.

It was moved by Berger and seconded by Lunn to approve the amendments to BCAA, Board

Meeting Agenda and Pre-Meeting Preparation, and to forward the amended policy to the school board with a unanimous recommendation to expedite adoption with one reading as permitted by Policy BDA. Upon a voice vote, the motion carried unanimously.

BCBA, Public Participation at Board Meetings.

This existing recommended policy was amended by the NDSBA in response to recent legislative action related to SB 2180. In addition to amendments and considerations of optional language, the policy was elevated to required status.

It was moved by Lunn and seconded by Berger to approve the amendments to BCBA, Public Participation at Board Meetings, and to forward the amended policy to the school board with a unanimous recommendation to expedite adoption with one reading as permitted by Policy BDA. Upon a voice vote, the motion carried unanimously.

Public Comment Card.

The Public Comment Card was provided for information only. Amendments were made in response to recent legislative action related to SB 2180 and will be implemented following the adoption of BCBA.

BBA, School Board Elections and Terms of Office.

This existing recommended policy was amended by the NDSBA in response to recent legislative action related to HB 1165, HB 1469, and SB 2269.

It was moved by Berger and seconded by Lunn to approve the amendments to BBA, School Board Elections and Terms of Office, and to forward the amended policy to the school board with a unanimous recommendation to expedite adoption with one reading as permitted by Policy BDA. Upon a voice vote, the motion carried unanimously.

BBA-E1, Election Letter Notice.

The Election Letter Notice was provided for information only. Amendments were made in response to recent legislative action related to HB 1165, HB 1469, and SB 2269 and will be implemented following the adoption of BBA.

KAAC, Golden Age Pass.

Amendments to this existing policy, suggested by District Activities Director Mike Biermaier, were forwarded for consideration.

It was moved by Berger and seconded by Lunn to approve the amendments to KAAC, Golden Age Pass, and to forward the amended policy to the school board with a unanimous recommendation to expedite adoption with one reading as permitted by Policy BDA. Upon a voice vote, the motion carried unanimously.

GAAD, Selection and Adoption of Instructional Materials.

This existing accreditation policy was amended by the NDSBA to better reflect state and federal laws.

It was moved by Berger and seconded by Lunn to approve the amendments to GAAD, Selection and Adoption of Instructional Materials, and to forward the amended policy to the school board with a unanimous recommendation to expedite adoption with one reading as permitted by Policy BDA. Upon a voice vote, the motion carried unanimously.

BDD, Compensation and Expenses for Board Members.

This existing required policy was considered for possible amendment.

A discussion was held about possible financial barriers that might prevent an individual from running for a seat on the board, the workload of the board president and board vice president, the importance of diversity on the board, differing financial needs of board members, the difficulty in determining a compensation level, the effective date of any possible changes to the

compensation level, and whether to bring back the practice of a review of board compensation at the annual meeting.

Baumbach left the meeting at 8:12 p.m.

It was moved by Lunn and seconded by Berger to recommend to the school board to increase the vice president's compensation in 2025-2026 to \$6,000, to discuss board member compensation for 2026-2027, and to consider whether to review compensation annually at the board's organizational meeting in July. Upon a voice vote, the motion carried unanimously.

Next Meeting Date.

The next meeting was scheduled for Thursday, September 11, 2025, at 4:30 p.m. The next meeting thereafter was scheduled for Thursday, November 6, 2025, at 4:30 p.m.

Adjournment.

The meeting was adjourned at 8:20 p.m.

APPROVED: _____
(Date)

Dr. Sherry Houdek, Meeting Chair

Brandon Baumbach, Business Manager