



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS REGULAR SESSION AGENDA

LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148
Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Monday, August 11, 2025

Regular Session: 6:00pm

Board Members Present: Buzz Ready, Erin Galyean, Susan FitzGerald, Jaletta Dumdi
DO/Administration Staff Present: Clint Raever, John Horne, Melanie Neece, Mary Brown, Ian Barr, Richard Ceder, Tanner Smith, Morgan Bishop, Amanda Dallas
Others Present: Carol Foley, Jared Collins, Liberty Seal, Hunter Lewis, Lilah Stahl, Peyton Gregor, Saige Hinckley, Colby Warren, Jodi Warren, Gordon Dromgoole

MINUTES

Meeting Recording

I. Call to Order Regular Session

S.FitzGerald called the meeting to order at 6:00pm.

II. Flag Salute

III. Individuals, Delegations, Recognitions, and Communications

A. YCHS – Tanner Smith & Richard Ceder – Verbal Report

-T.Smith and R.Ceder presented a PowerPoint (see attached) that included information on registration, 9th grade orientation, graduation rates, improving attendance, and an update on athletics.

B. YCIS – Amanda Dallas & Chad Tollefson - Verbal Report

-A.Dallas reported.

-They are excited for the new year and thanked the custodial staff for their efforts in cleaning and preparing the building.

-The leadership team retreat focused on trust and kindness and the importance of problem solving and targeted interventions.

-A.Dallas welcomed new staff members and shared the changes in roles for some of the current staff.

-A.Dallas shared new happenings for the school year, including Tiger Time every Friday, one to one Chromebooks, expectation stations, and the elective wheel.

-C.Tollefson stated they are looking at how they can use a calendar with assignments to keep parents informed and the plan for weekly updates.

C. YCES – Morgan Bishop – Verbal Report

-M.Bishop reported.

-M.Bishop expressed her gratitude for the opportunity to work in the district.

-The leadership retreat was held last week. The theme for the year is the power of connection. They will be focusing on how to build strong connections with students and families and with each other.

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- They are welcoming the new incoming kindergarteners this week. They will be on campus every morning from Tuesday through Thursday.*
- M.Bishop thanked the custodial staff in preparing the building for the start of the school year.*
- The elementary school does not have any new staff this year. Beth Patt will be the new title reading teacher.*

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

IV. Review of Agenda (Action Item)

J.Dumdi motioned to approve the agenda as presented. E.Galyean seconded. All in favor. Motion passed.

V. Regular Session – Consent Agenda (Action Item)

A. Approval of Board of Directors Minutes

1. Regular Session Minutes: 07/10/2025
2. Work Session Minutes: 07/21/2025

B. Personnel

C. Enrollment

D. Surplus

E.Galyean motioned to approve the consent agenda as presented. J.Dumdi seconded. All in favor. Motion passed.

VI. Announcements and Reports

A. Superintendent's Report – Clint Raever – Verbal Report

-C.Raever reported.

-The administration team will have their retreat tomorrow and lay the foundation for the year and review current statutes.

-J.Horne reported on the EL grant the district has received. They have set up an 'EL Academy' that will be providing various staff trainings. Sixteen teachers signed up for this year's program. The first training is a four day AI training for teachers to support English learners and the use of AI platforms for differentiated instruction.

-The district currently has around twenty EL students and another 20 being monitored.

-C.Raever asked T.Smith to inform the board about the changes in the Aspire program due to budget cuts.

-T.Smith spoke with one of the directors of Aspire Oregon, Gordon Toyama. He has agreed to help support Yamhill Carlton with the program. T.Smith will also designate a staff member as a point person for ASPIRE. He is reserving a spot for this person at the ASPIRE conference at Chemeketa.

-The MTSS will help track what students' future plans are and make sure they are getting the help they need with their plans.

-Tiger time can also be used to pull Seniors aside and make sure they have the information they need early in the year.

-E.Galyean asked how they will be able to monitor the success of going this route. R.Ceder replied that post-secondary sign up data, FAFSA Plus for scholarship tracking, and Oregon Promise are just a few tools that can be used to track data and see if it is working.

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B. District Facilities Report – Ian Barr – Verbal Report

-I.Barr reported.

-They are working on repairing sprinklers.

-His staff has been working on decluttering the elementary school and deep cleaning it.

-They are changing the HVAC filters.

-They will be painting the sports' field for the upcoming soccer and football season.

-He has gotten the initial pricing for the engineering for the intermediate school parking lot and the HVAC controls upgrade.

-E.Galyean asked about the work day they have every summer. C.Raever will look at some dates and get it scheduled.

C. Financials and List of Bills for July 2025– Melanie Neece (Action Item)

-M.Neece reported. She reviewed the comprehensive financial report included in the board packet. She was unable to present it in the format the board usually receives due to several factors. The report shows information by fund, by major function that shows revenue, expenditures, budget to actuals, and a summary report by object.

-E.Galyean motioned to approve the list of financials and list of bills for July 2025. B.Ready seconded. All in favor. Motion passed.

VII. New Business

A. Request for FFA to Travel Out of State for Nationals (Action Item)

-Several FFA students introduced themselves and shared the itinerary for the National Convention (see attached) and what they will be doing while they are there.

-There will be four students on the Ag sales team. Seven students total will be attending the convention.

-They also highlighted the achievements of other FFA members in various competitions and exhibitions at this summer's Yamhill County Fair.

-J.Dumdi motioned to approve FFA's request to travel out of state for Nationals. B.Ready seconded. All in favor. Motion passed.

B. Substance Abuse Prevention Plan (Action Item)

-A rewrite of the district's substance abuse prevention plan was done with the support of ODE and West Ed. The plan has now been approved by ODE.

-C.Raever reviewed the plan's components, the action plan, and the referral process for students with substance abuse issues and the emergency action plan for incidents.

-E.Galyean motioned to approve the substance abuse prevention plan as presented. J.Dumdi seconded. All in favor. Motion passed.

C. Approve 2025-2026 Board Meeting Schedule (Action Item)

-The board agreed to move the board meetings to Tuesdays for the 2025-2026 school year and move the September 9th meeting to September 16th.

-E.Galyean motioned to approve the 2025-2026 board meeting schedule as amended. B.Ready seconded. All in favor. Motion passed.

D. Resolution 2026-04 to Make Changes in Appropriations (Action Item)

-The debt service fund 302 was adopted under function 5100, but should have been 6000. This resolution makes changes to those appropriations.

-E.Galyean motioned to approve resolution 2026-04 as presented, J.Dumdi seconded. All in favor. Motion passed.

E. Adopt Policy KH – Public Gifts to the District

-B.Ready asked if there is any risk to the district in not being involved in the selection of scholarship criteria. C.Raeveer replied they have run scholarships like this in the past and it hasn't been a issue and the district simply serves as the fiscal agent.

-E.Galyean motioned to approve policy KH as presented. J.Dumdi seconded. All in favor. Motion passed.

F. Cell Phone Ban Discussion

-The governor issued an executive order that bans cell phone use during the school day.

-OSBA has issued a sample policy, but they are still working on it.

-The ban states that phones are prohibited from the start of instructional time until the end of the day, including lunch time.

-The process that will be followed to enforce is included in the PowerPoint presentation that R.Ceder and T.Smith presented earlier in the meeting.

-E.Galyean would like a specific communication sent to parents about the new policy. C.Raeveer stated they are working on drafting a message that will be sent out to all parents.

VIII. Board of Directors Comments

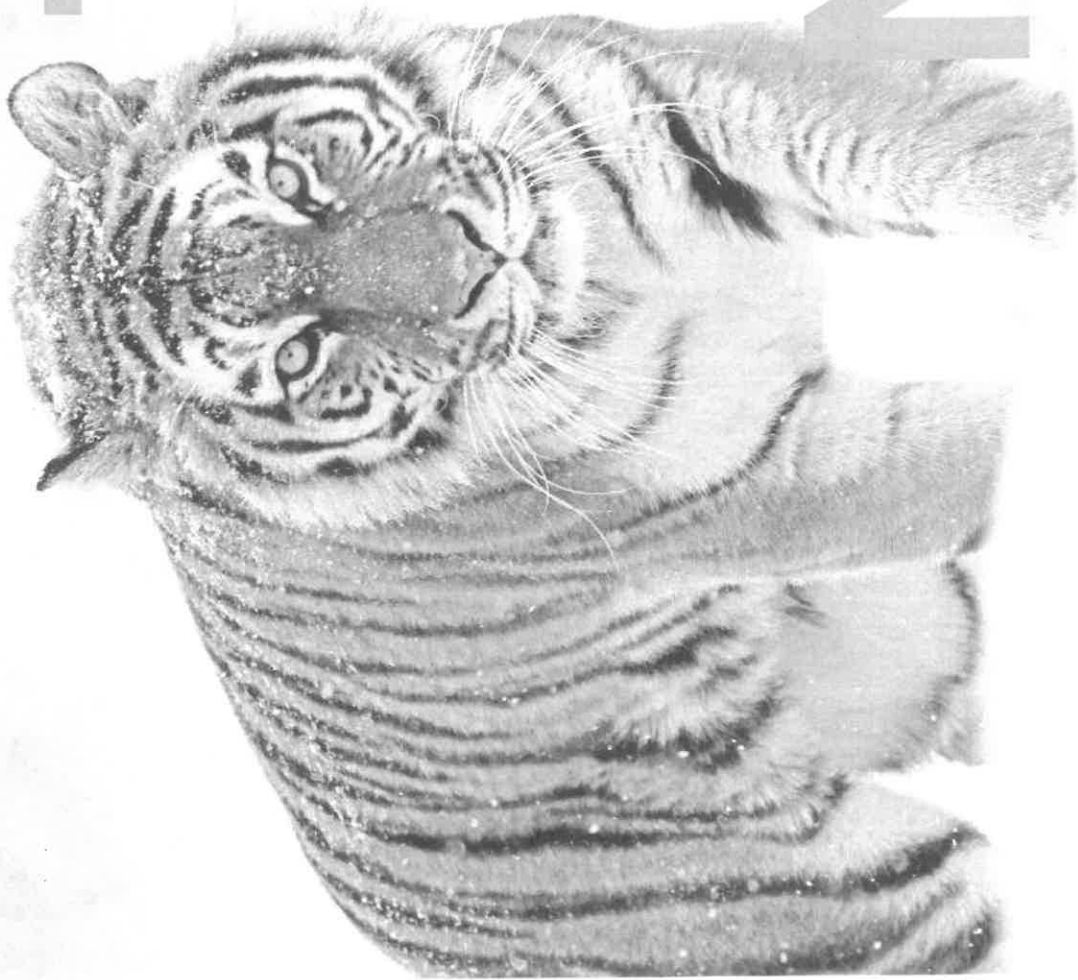
J.Dumdi asked that extra copies of the newsletter for be made the staff that does not live in the district and doesn't receive it by mail. C.Raeveer stated they can send an electronic version to all staff via email.

IX. Executive Session per ORS 192.660(b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.

J.Horne stated they have come to a resolution regarding this matter and the executive session is no longer needed.

X. Adjournment

S.FitzGerald adjourned the meeting at 8:02pm.



TIGER

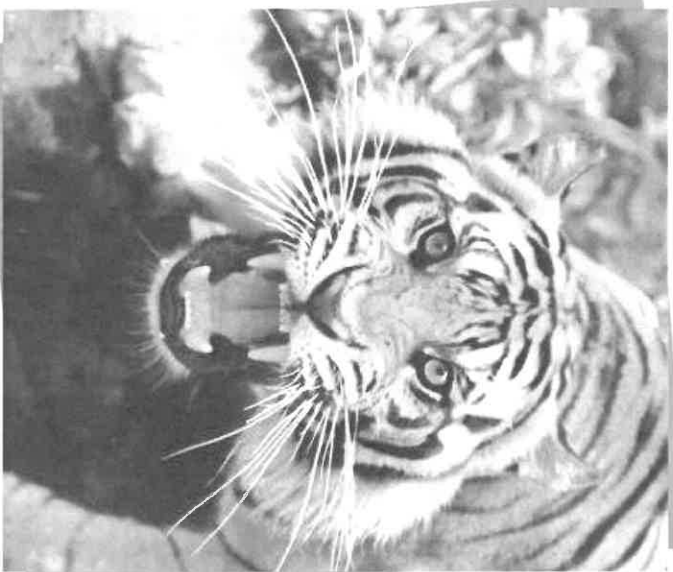
YCHS

NATION

2025-2026



25/26 Tigers!!



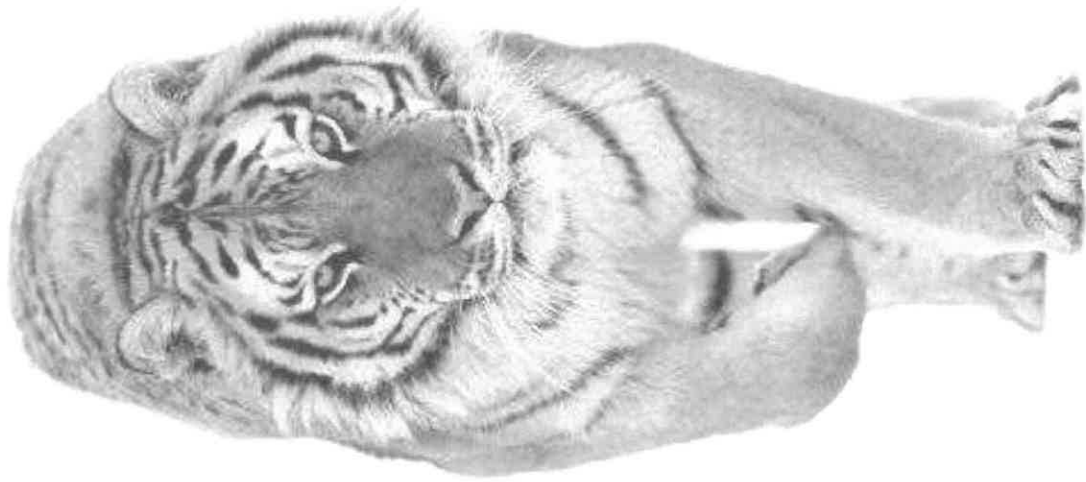
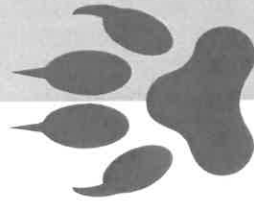
Ready to Launch

- *Registration and the training of our new registrar.
- *9th Grade Orientation 8/28
- *Welcoming 1 new teacher
- *Excited for 1 to 1 chromebooks

No Relief Syndrome

- Continue to push for Higher Grad Rates
- Push 9th grade on track higher
 - Improve Attendance
- Build in more Celebrations for academic excellence





Athletic Updates 8/11/25



01

New Athletic Registration - Arbiter live 8/1

We hit our goal thanks to Mrs. Knapp, Miss Allie, and DO Staff

02

Updated Athletic Handbook

Ongoing live document that we will refine this year and includes expectations for coaches, students, and parents

03

Solidifying Schedules and Staffing

- New Cross Country Coach - Zach Spink and assistant Vicki Bernstien
- New Athletic Secretary - Whitney Knapp

04

Tigers over summer

- Trap team competed at Nationals
- Great showing at County Fair
- Some headed to State Fair
- Football and Volleyball Youth Camps

YC High School

NO Cell Phones or Smart Watches

During school, we want students focused on class and not on their phones (students that bring phones on campus need them turned off and in their bag/locker while on campus 7:30-3:PM)

Parents can contact students by calling the main office at 503-852-7600



If cell phone/smart watch is seen or heard...student turns device into office

1st Offense – Get device back after SCHOOL

2nd Offense – Get device back after SCHOOL and call home

3rd Offense – Parent to pick up device after school

Additional Offenses – Parent pick up & meeting with admin

*If student refuses to leave their phone with the office, parent will be contacted for a meeting with administration.

We see it, we hear it, we take it

YC High School

NO Cell Phones or Smart Watches

Staff Process:

1. Remind students as part of general classroom expectations at start of term
2. If seen - have student place device into an envelope with name on it
3. Contact front office for envelope with device to be picked up by office staff

If student refuses, remind them of the expectation and next steps if they continue to refuse.

- a. Contact admin to come to classroom for device or student



Upcoming Activities

Supply Drop off for all grades will be on August 27th from 4-6:30. Fourth and Fifth grade families will drop supplies off and meet their teachers, 6/7/8 will get their schedules and lockers. This will give the students time to walk through their schedules with their parents. 6-8 will have syllabi in a folder outside the teacher's classroom. We will have a scavenger hunt to meet all our staff and tour our new student lounge. Every family that fills out the entire hunt will be entered into a drawing to win a YC gear basket.

New Happenings

- Thank you to our PTO we have a renovated staff lounge and student lounge
- Weeding & bark dust
- Bells only at beginning of day, lunch, and end of day
- Tiger Time every Friday: Built in time for Assembly, Targeted Intervention, and SEL
- 1 to 1 Chromebook, check in and out system
- Clear is Kind: Expectation Stations
- Electives Wheel: All students will be able to experience all the electives for 9 week rotations.

August 2025-2026

*Stronger Together:
Building Connections Every Day*

We are so excited to start this year! Huge shout out to John, George, Kyle, Brandon and Ian for getting our building sparkling clean both inside and out! They have been so helpful in our shifting of rooms in the building! Liam has been getting all of the devices updated and working here at YCIS and working on helping Jen out with her new role and making adjustments for all the shifts in the building. Jenifer, Chad, and I are preparing for the new school year. Our building leadership team had a day-long retreat at my house where we learned about being a part of a team and planned our intentions for the year.

At the Leadership Team Retreat, we talked a lot about trust and what that looks like with each other as a leadership team and what that looks like as leaders in our building. Our job is to be there for each other and lend our hands to each other, that also means being okay accepting help ourselves from others. We discussed how kindness begets kindness, not only does doing an act of kindness increase cortisol in our brains but so does receiving and also watching acts of kindness. All these acts of kindness in small moments builds trust. We did some problem solving around targeted interventions, family communication, and overall unifying what we do. Our focus this year is SEL, Google as a universal design, and reading.

Another area we collaborated on was PLC on Wednesdays. While we have a spot in our schedule for PLC, we need to get on the same page of what data we look at, and how the meeting is structured. As a leadership team we decided on our monitoring tool, universal agendas, and documentation.

Big Welcome!!!

- Building Secretary: Elana Apuya
- 4th Grade Teacher: Maddie Fluke
- Life Skills Teacher: Rachel Murry
- PE Teacher: Robert Woodward
- Behavior IA: Tristyn Dehart, TBA
- LRC IA: Rhonda Cutler



In New Roles

- 6th Grade: Casey Joramo
- 5th Grade: Stotzfus/Hooker
- LRC: Bridget Neal
- Lead Secretary: Jenifer Tuning

August 11, 2025

Good evening! It has been an amazing start to the year. As I start my fourth school year in this district, and first year as principal, I just feel so fortunate to work in this district. It is easy for me to find joy each day in what I get to do.

I held our Leadership retreat last week, with 10 other staff members. It was a great opportunity for our team to reconnect and plan for the year. This year our theme is: **The power of connection**. We will be focusing on how to build strong connections with students and families and each other, knowing how much it can impact student learning.

This week we look forward to welcoming our new incoming kindergarteners. They will be on campus Tuesday-Thursday each morning. They will rotate through stations, getting to know each kindergarten teacher and doing beginning of the year assessments. It is such fun to watch these littles begin their school experience.

I want to give a huge shout out to Dylan and Tyler, our custodians. They have put so much time and effort into getting our building ready for staff and students and it is looking great.

While we don't have any new staff this year, I would like to welcome Bath Patt as the new Title Reading Teacher.

I am looking forward to a great year!

National Convention 2025 Itinerary

Monday, Oct. 27

Supervisor: Seal

Fly to Indianapolis with ag sales team (Saige, Tucker, Madi, Peyton)

Air B&B in Indy

Tuesday, Oct. 28

Supervisor: Seal

Prep for Ag Sales contest (Wednesday)

Supervisor: Collins, Jodi Warren, Seal

Fly into Indianapolis with rest of chapter

Wednesday, Oct. 29

Convention Day

Ag sales team competes

Thursday, Oct. 30

Seal and Madi fly home

Attend National Convention

Friday, Oct. 31

Ag Sales Awards

Klaas Tractor

Topcut Genetics

Travel to Louisville, Stay at hotel in Louisville (Holiday Inn Express and Suites Louisville E)

Saturday, Nov. 1

Louisville Slugger Museum, Churchill Downs or Horse Tour

Joe's Crab Shack (dinner)

Stay in Louisville again

Sunday, Nov. 2

Travel to Nashville

Hancock Club Lambs

Mammoth Caves

Corvette Museum

Grand Ole Opry

Stay in Nashville (Select Nashville Airport Suites, La Quinta Inn)

Monday, Nov. 3

Jack Daniels Distillery

Cattle Ranch

Andrew Jackson Plantation

Downtown Nashville

Johnny Cash Museum

Stay in Nashville again

Tuesday, Nov. 4

Fly home from Nashville Airport