

# PITMAN SCHOOL DISTRICT

## Board of Education Meeting

September 17, 2025

### AGENDA

Public Meeting

Notice of Meeting per Sunshine Law Requirements

Executive Session

Pledge of Allegiance

Roll Call

Public Comment

Correspondence

Approval of Minutes

August 20, 2025

August 20, 2025 Executive Session

President's Report

Superintendent's Report

- Introduction and swearing in of Student Representatives
- Referendum Updates
- Security Drills

Student Representatives Report

### **FINANCE & FACILITIES COMMITTEE – Grossman, Higbee-Ionno, Miller**

1. Recommend motion to approve all bills which are properly approved and certified to be paid.
2. Recommend motion to approve the 2026/2027 Budget Preparation Calendar.
3. Recommend motion to approve the Memorandum of Agreement for the Gloucester County Title III Consortium for the 2025/2026 school year.
4. Recommend motion to use Rowan College of South Jersey (RCSJ) as a reunification site for the 2025/2026 school year in the event that an emergency necessitates the relocation of students and staff.
5. Recommend motion to approve the Affiliation Agreement for Student Interns between Rowan University and the Pitman Board of Education for the 2025/2026 school year.

6. Recommend motion to approve the shared service agreement between the Pitman School District and the Borough of Pitman/Pitman Police Department for three (3) School Resource Officers for the 2025/2026 school year.

7. Recommend motion to approve of the disposal of the following item(s):

Ford E-250 Econoline Van 2006, Grey Maintenance Vehicle

Note: This vehicle will be donated to the Pitman Boro: Parks and Recreation Department.

8. Recommend motion to approve the following parent transportation contracts for the 2025/2026 school year:

<u>Student ID #</u>	<u>Route#</u>	<u>Amount</u>
5626752185	P1	\$2,926.00
2779434836	P2	\$13,573.98
1678133130	P3	\$6,368.04

9. Recommend motion to retroactively approve the Joint Transportation Agreement with the following district for the 2024/2025 school year:

<u>District</u>	<u>State/End Date</u>	<u>Destination</u>	<u>Cost</u>
Kingsway Regional	4/28/25-6/30/25	Route KOOD.118	\$2,090.00

10. Recommend motion to enter into a Joint Transportation Agreement with the following district for the 2025/2026 school year:

<u>District</u>	<u>State/End Date</u>	<u>Destination</u>	<u>Cost</u>
Kingsway Regional	7/1/25-6/30/26	Route KOOD.118	\$15,970.50

11. Recommend motion to approve the following salaries to be paid by Title I-A federal funds for the 2025/2026 school year:

Dawn Conner	Theresa Van Mater
Diana Joyce	Terri Zobel

**CURRICULUM & INSTRUCTION COMMITTEE – Boulton, Pote, Miller**

1. Student Statistics September 17, 2025:

<b>Date</b>	<b>Memorial</b>	<b>PES</b>	<b>Jr./Sr. HS</b>	<b>Out of District</b>	<b>Alternative</b>	<b>Total</b>
9/17/25	272	395	465	26	0	1158
9/18/24	271	428	469	26	0	1194
6/30/25	273	427	465	22	1	1187

Suspensions/Reasons: 0

HIB:

Reported: 0

Confirmed: 0

2. Recommend motion to approve additions to the list of substitutes for the 2025/2026 school year.
3. Recommend motion to approve travel and related expenses of staff members and board members on the attached list.
4. Recommend motion to approve the Use of Facilities as attached.
5. Recommend motion to approve all field trips as submitted.
6. Recommend motion to approve the following out of district placements with Gloucester County Special Services School District for the 2025/2026 school year:

Student ID#	Program	Cost	1:1 Teacher Assistant
4970246729	Emotional Regulation Impairment	\$45,600.00	N/A
2990377838	Multiple Disabilities	\$43,540.00	N/A
6765382931	Multiple Disabilities	\$43,056.42	N/A

7. Recommend motion to retroactively approve the student(s) listed below for homebound instruction by the Special Services Department at the 2025/2026 contracted hourly rate as follows:

Student ID	Placement	Duration	Hours of Instruction	Rate
321774293	Brookfield/ Inspira Bridgeton	9/4/25-TBD	10 hours/week	\$68.00/hr.

8. Recommend motion to approve the updated list of admission of regular tuition students and the admission of non-resident students of Board of Education employees for the 2025/2026 school year pursuant to District Policy #5111 - Eligibility of Resident/Non-Resident Students.

Background: Originally approved on August 20, 2025.

9. Recommend motion to approve up to 15 new positions (5 per school) with the attached job description for I&RS Case Coordinator. The positions are funded through ESEA Title I funds (20-235-200-100). Each I&RS Case Coordinator will receive a \$1,000.00 stipend.
10. Recommend motion to approve the Educational Consultant Deaf Services provided by CRESS for student #6623308923 in the amount of \$201.00.

Background: Consultant meets with the student’s classroom teachers to provide training on how to best support students with hearing loss.

11. Recommend motion to approve the purchase of Reflex Math for grades 2-5 at a cost of \$2,965.50, funded through the 2024/2025 Title I account.

12. Recommend motion to approve Reflex Math training for the teachers listed below at their contracted rate, funded through the 2024/2025 Title I account.

Jacqueline Bradley	Nicole Civalier
Kim Bridges	Victoria Nastasi
Aimee Casey	Laura Malinowski
Tonya Catando	Janine Morrison
Kristen Chapman	Karen Roberts

13. Recommend motion to approve pilot Amplify CKLA in grade 2 at no cost to the district.
14. Recommend motion to approve to pilot Arts & Letters from Great Minds in grade 2 at a cost of \$2,621.17, to be funded from general funds account #11-190-100-610-22-0-300.
15. Recommend motion to approve the purchase of IXL Learning for grades 7 and 8 math and ELA Lab at a cost of \$3,750.00, funded through the 2024/2025 Title I account.
16. Recommend motion to approve curriculum guides for Accounting I, Accounting II, Introduction to Business, and Introduction to Computer Applications. Curriculum guides are available at the board office.
17. Recommend motion to retroactively approve the termination of employee #78681178 effective August 27, 2025.
18. Recommend motion to retroactively approve the following secretary to work up to an additional 40 hours, at her contracted hourly rate, from July 1, 2025 through August 31, 2025 (timesheets):

<u>Name</u>	<u>School</u>
Joanne Chmielewski	Memorial

19. Recommend motion to approve Ryan Caltabiano, Assistant Superintendent, as Gifted and Talented Coordinator for the 2025/2026 school year.
20. Recommend motion to approve the following Jr./Sr. High School academic teachers to be compensated at a rate of \$2,315.00 for a sixth teaching assignment for the 2025/2026 school year:

<u>Teacher</u>	<u>Subject</u>
Dr. Paul Blass	Social Studies
Steve Cooke	Special Education
Suzanne Granato-Castro	Business/Spanish
John Hopely	Special Education
Jessica Morrone	Special Education
Kimberly Nefferdorf	Math
Matthew Newcomb	English
Shelly Nichols	Spanish
Matthew Smick	English
Jeffrey Smith	Math
Chris (Michael) Thomas	Special Education

21. Recommend motion to retroactively approve Paul Blass, teacher at Pitman Jr./Sr. High School, to provide Danielson evaluation training at new staff orientation on August 26, 2025, for a total of up to three hours at a rate of \$49.00 per hour.
22. Recommend motion to approve John Hopely, special education teacher, to receive training on the Envisions Math program on August 25, 2025, 2 hours, at a rate of \$49.00 per hour. (Funding provided through Title I 20-230-100-100-22-0-000).

23. Recommend motion to approve the following teacher as mentor for first year teacher for the 2025/2026 school year with the approved rate:

<u>Mentoree</u>	<u>Mentor</u>	<u>Stipend</u>
Stacey DeCaro (CE Art)	Michael Finley	\$1,000.00

24. Recommend motion to approve the following Extra Service Contracts for the 2025/2026 school year. Stipend in accord with the agreement with the Pitman Board of Education.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Danielle Fiscella	PEP Jr. High Grades 7-8	\$3,483.00
Michelle Tucci	PEP Jr. High Grades 7-8	\$3,483.00

25. Recommend motion to approve the following Extra Service Contracts for the 2025/2026 school year. Stipend in accord with the agreement with the Pitman Education Association:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jennifer Grasso	Drama Advisor Fall	\$3,906.00
Jennifer Grasso	Musical/Play Director	\$3,906.00
Sarah Mickle	Musical/Play Assistant Director	\$2,341.00
Sam Grossman*	Masquers Advisor	\$4,299.00
Abby Donahue*	Masquers Assistant Advisor	\$1,269.00

*\*not a district employee*

26. Recommend motion to approve Esports Club at Pitman Jr./Sr. High School for the 2025/2026 school year.
27. Recommend motion to approve Michael Finley as advisor for the Esports Club at Pitman Jr./Sr. High School, grades 9-12, for the 2025/2026 school year, to be paid a stipend of \$3,000.00.
28. Recommend motion to approve the athletic trainer substitute rate of \$50.00 per hour for the 2025/2026 school year.
29. Recommend motion to approve the retirement resignation, with regret, of Eugene Reid, physical education teacher at Pitman Jr./Sr. High School, effective February 1, 2026.
30. Recommend motion to approve the 2026 Pitman Elementary School Masquers show dates and times:

Friday, March 27, 2026, Opening Night	7:00 PM
Saturday, March 28, 2026	1:00 PM and 7:00 PM

31. Recommend motion to approve the 3rd Annual Pitman Elementary School Spelling Bee hosted by the Woman’s Club of Pitman, to be held on Thursday, January 22, 2026 at 6:30 PM, in the Pitman Elementary School Auditorium.
32. Recommend motion to approve Rowan’s Engineers on Wheels - STEM presentations to Pitman Elementary School fourth grade students on Thursdays in September 2025 through May 2026.
33. Recommend motion to approve Bayada employed nurses to assist a student (NJSSID 8358736477) while in attendance on school property.
34. Recommend motion to approve Jessica Romer to become a member of the NJ Schools Public Relations Association at a cost of \$375.00.

- 35. Recommend motion to retroactively approve Ashley Braegger as a part-time instructional aide at Pitman Elementary School effective September 4, 2025 through June 30, 2026, 29.5 hours per week, at an hourly rate of \$16.63.

Background: Replacing Laura Walsh. Ms. Braegger was previously approved as a lunchroom aide for the 2025/2026 school year.

- 36. Recommend motion to approve Alyssa Owens as a part-time Lunchroom Aide at Pitman Elementary School effective on or about September 18, 2025 through June 30, 2026, up to three hours per day, at an hourly rate of \$15.49 (pending receipt of proper paperwork).

Background: Replacing Ashley Braegger.

- 37. Recommend motion to approve the following personnel for Panther Club for the 2025/2026 school year. (Account #62-105-100-101/106):

Counselor (Time Sheets):

<u>Name</u>	<u>Rate</u>
Amy Hansen	\$15.75/hr.

Background: Approved in August at a rate of \$15.49/hr.

- 38. Recommend motion to approve the burying of a time capsule in celebration of our recent 100 year celebration. The capsule was donated by the Pitman Alumni Association and will be buried prior to the Homecoming football game scheduled for October 24, 2025.

**COMMUNICATION & POLICY COMMITTEE - Higbee-Ionno, Farrell, Pappalardo**

- 1. Recommend motion to approve the first reading of the policies/regulations below:

<b>POLICIES/REGULATIONS (First Reading)</b>	
<b>N.J.A.C. 6Q:23A - Fiscal Accountability, Efficiency, and Budgeting Procedures</b>	
Policy 0173	Duties of Public School Accountant (Revised)
Policy 0174	Legal Services (M) (Revised)
Policy 0177	Professional Services (M) (Revised)
Policy/Regulation 1570	Internal Controls (M) (Revised)
Policy 1620	Administrative Employment Contracts (M) (Revised)
Policy/Regulation 6111	Special Education Medicaid Initiative (SEMI) Program (M) (Revised)
Policy 6220 Regulation 6220	Budget Preparation (M) (Revised) Budget Preparation (Revised)

<b>POLICIES/REGULATIONS (First Reading)</b>	
<b>General Policy and Regulation Updates</b>	
Policy 0143	Board Member Election and Appointment (Revised)
Policy 1636.01	Notification of Promotion, New Job, and Transfer Opportunities (New)
Policy 1648.15	Recordkeeping for Healthcare Settings in School Buildings - Covid 19 (M) ( <b>Abolished</b> )
Policy 2422	Statutory Curricular Requirements (M) (Revised)
Policy 3280	Liability for Pupil Welfare (Revised)
Policy 5339.01	Student Sun Protection (M) (New)
Policy 5516 Regulation 5516	Use of Electronic Communication (Revised) Use of Electronic Communication (New)

Public Comment

Old Business

New Business

Adjournment

The next Board of Education meeting is scheduled for Wednesday, October 15, 2025, in the Pitman Jr./Sr. High School Media Center. The Pitman Board of Education reserves the right to add and/or delete motions or make changes to this agenda up to and during the actual meeting.