

PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, August 5, 2025

SPECIAL BOARD MEETING MINUTES

A special board meeting of the Palmerton Area School District Board of School Directors was held in the High School Library, 3525 Fireline Road, Palmerton, PA, on Tuesday, August 5, 2025, immediately following the board workshop, and called to order at 5:48 p.m. President Earl Paules presided. The meeting was viewable via livestream on the district’s Facebook page.

Two executive sessions were held today, August 5, 2025, once during the special meeting for personnel matters, and again after the special meeting for personnel matters.

ROLL CALL

Present: Directors Connell, Haas, King, Krawchuk (via telephone), Mazepa, Moyzan, Danielle Paules, Earl Paules, and Snyder

OTHER ATTENDANCE

Angela Friebolin – Superintendent, Ryan Kish – Assistant Superintendent for Finance and Facilities, Daniel Heaney – Assistant Superintendent for Academic Programs and Technology, Jacqueline McCandless – Board Secretary, and Cassi Blaney – Solicitor

Director Earl Paules called an EXECUTIVE SESSION at 5:40 p.m. for personnel matters. The meeting resumed at 5:56 p.m.

PUBLIC PARTICIPATION:

- None

CONSENT AGENDA

Director King moved, seconded by Director Haas, to approve the consent agenda.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CONSENT AGENDA:

TEACHERS

Approved Amanda Pacheaco as Kindergarten Teacher at Parkside Elementary at Master’s, Step 1, at an annual salary of \$54,191 effective August 18, 2025

Approved Andrea Miles as Reading Specialist at S. S. Palmer Elementary at Master’s, Step 2 at an annual salary of \$54,691 effective August 18, 2025

FACILITIES/ ATHLETICS SECRETARY

Approved Heather DeReamus as Facilities & Athletics Secretary at an annual salary of \$37,321 prorated effective August 18, 2025

CUSTODIAN

Approved Tracy George as Full-Time Custodian at an annual salary of \$32,970 prorated effective August 6, 2025, shift differential, if applicable, will be paid in accordance with the PAESPA Collective Bargaining Agreement

TEACHER TRANSFER

Approved the transfer of Tanya Hess from Reading Specialist to Grade 5 English Language Arts Teacher effective August 18, 2025

HORIZONTAL MOVEMENTS

Acknowledged the following horizontal movements effective the first semester of the 2025-2026 school year:

Randi-Jo Freed	From Master’s +30 to Master’s +45
Tammy-Lynn Muniz	From Master’s to Master’s +15
Andrew Remsing	From Master’s +30 to Master’s +45
Emily Turek	From Bachelor’s to Bachelor’s +24

PAMPA CHAPERONES	Approved the following Palmerton Area Music Parents' Association (PAMPA) Volunteer Chaperones for the 2025-2026 school year:																																							
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CLUB ADVISORS	Approved the following Club Advisors at the High School for the 2025-2026 school year:																																							
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RESIGNATIONS	Accepted retroactively the following resignations:																																							
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CMP D&A	Approved the letter of agreement with Carbon-Monroe-Pike Drug & Alcohol Commission, Inc., for the 2025-2026 school year in the amount of \$22,200.00																																							
LVCC MOU	Approve the Memorandum of Understanding and Agreement with Lehigh Valley Children's Centers, Inc., for the PreK Counts program																																							
EDWARDS BUSINESS SYSTEMS	Approved the agreement with Edwards Business Systems for one (1) copier																																							
POWERSCHOOL/BRENNER	Approved the end user license agreement with Marcia Brenner Associates, LLC, for PowerSchool referral plug-in																																							
1st READINGS 113.1-205-206-207-212-215-216.1-219-220-223-224-226-227-228-229-230-231-232-236.1-626-626.1-827	Approved the first reading of the following policies: <ol style="list-style-type: none"> 1) Policy #113.1 Discipline of Students with Disabilities 2) Policy #205 Postgraduate Students 3) Policy #206 Assignment Within District 4) Policy #207 Confidential Communication of Students 5) Policy #212 Reporting Student Progress 																																							

- 6) Policy #215 Promotion & Retention
- 7) Policy #216.1 Supplemental Discipline Records
- 8) Policy #219 Student Complaint Process
- 9) Policy #220 Student Expression/Dissemination of Materials
- 10) Policy #223 Use of Motor Vehicles
- 11) Policy #224 Care of School Property
- 12) Policy #226 Searches
- 13) Policy #227 Controlled Substances/Paraphernalia
- 14) Policy #228 Student Government
- 15) Policy #229 Student Fundraising
- 16) Policy #230 Public Performance By Students
- 17) Policy #231 Social Events & Class Trips
- 18) Policy #232 Student Involvement in Decision-Making
- 19) Policy #236.1 Threat Assessment
- 20) Policy #626 Federal Fiscal Compliance
- 21) Policy #626.1 Travel Reimbursement-Federal Programs
- 22) Policy #827 Conflict of Interest

**1st READING TO
REPEAL 211-213-
225**

Approved the first reading to repeal the following policies:

- 1) Policy #211 Student Accident Insurance
- 2) Policy #213 Grading of Student Progress
- 3) Policy #225 Students & the Police

END OF CONSENT AGENDA

Director Snyder moved, seconded by Director Danielle Paules, to approve the Memorandum of Understanding dated August 5, 2025 with the Palmerton Area Education Support Professionals Association.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

PUBLIC PARTICIPATION:

- Richard Banko – asked for hourly rates of pay for the district solicitor; comments for his amusement tax proposal has been mostly favorable; asked why there is a security guard at the meeting tonight and who is paying for it

FOR THE GOOD OF THE ORDER:

- Director Haas reported a cash bingo and basket raffle will be held on September 16 at the public library
- Director Danielle Paules showed a picture from this year’s summer recreation program; Director Earl Paules said the treats for the end of year were donated by Tim Pitts at Scoopendorf’s Ice Cream in Walnutport
- Director Krawchuk stated CCTI’s SkillsUSA participants did very well in recent national competition; working on evaluation for CCTI director; August’s meeting will be held on August 14
- Director Earl Paules commented that he feels it is the Board’s duty to evaluate the Assistant Superintendents; stated they had until August 1st to complete the Superintendent’s evaluation, and it didn’t have to be done so quickly; support the Carbon County Fair going on now
- Director Snyder congratulated the new hires of the district

ADJOURNMENT

Director Haas moved, seconded by Director Mazepa, to adjourn the meeting at 6:09 p.m.

	<p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p> <p>Respectfully submitted,</p> <p>Jacqueline McCandless Board Secretary</p>
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