

**RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
AUGUST 14, 2025**

ROLL CALL

The West Muskingum Board of Education held its regular meeting on August 14, 2025 at 5:00 p.m. in the West Muskingum Administrative Center. Mr. Farley called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, absent; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

46-021 Additions to the Agenda

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the Addendum to the Agenda.

Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

TREASURER’S REPORT

46-022 Minutes

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the minutes from the Regular Board Meeting on July 10, 2025. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-023 Financial Report

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the financial reports for July 2025, as presented. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-024 Appropriation and Amended Certificate Modifications

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the Appropriation and Amended Certificate Modifications, as presented. Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

TREASURER UPDATE

- Student Wellness and Success Plan
- Disadvantaged Pupil Impact Aid Update

SUPERINTENDENT’S REPORT - PERSONNEL

46-025 Resignation(s)

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the following resignation(s):

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|-------------------|-----------------------|------------------------------|
| William Scheide | Bus Driver | end of 2024/2025 school year |
| Madison Middleton | WMHS Counselor | July 31, 2025 |
| Kelsie Alexander | Cheer Coach Volunteer | August 11, 2025 |

Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea. Motion carried.

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46-026 Classified New Contract(s) FY26

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the following new classified contract, salary based on negotiated contract, pending proper completion of personnel requirements.

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|-----------------|--------------------|-----------------------|
| Mary Beth Jones | WMES 3.5 hour cook | 2025/2026 school year |

Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

Classified Assignment Change

- Mary Smith, WMES Day Shift Custodian to WMHS Day Shift Custodian, effective August 4, 2025

46-027 Classified Contract Change(s)

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following classified contract change(s):

- Jacob Hammonds, WMHS Afternoon Custodian to WMES Day Shift Custodian, effective July 31, 2025
- Christy Bateson, Floater Bus Driver (5 hr.) to Bus Route 21 (5 hr.), effective 2025/2026 school year

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-028 Supplemental/Limited 3313.53 Contract(s) FY26

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the following Supplemental/Limited 3313.53 Contracts for the 2025-2026 school year, pending proper completion of personnel requirements:

| <u>Name</u> | <u>Position</u> | <u>Salary/Stipend</u> |
|------------------|-------------------------------------|-----------------------|
| Thomas Crowley | Head Baseball Coach | \$3,958.10 |
| Andy Ruetz | Head Band Director | \$5,541.34 |
| Josh Whetstone | Head Vocal Music | \$5,541.34 |
| Olivia Drabik | Assistant Volleyball Coach | \$2,374.87 |
| Melissa Smith | Freshman Volleyball Coach | \$1,583.24 |
| Matt Weingarth | Assistant Boys Soccer Coach | volunteer |
| Benton Mowery | Assistant Cross Country Coach | volunteer |
| Morgan Cooper | Assistant Cross Country Coach | volunteer |
| Allie Berry | Assistant Girls Soccer Coach | \$2,374.87 |
| Parker Farrell | Assistant Girls Soccer Coach .5 FTE | \$1,187.44 |
| Emma Williams | Assistant Girls Soccer Coach .5 FTE | \$1,187.43 |
| Amy Kennedy | Junior Class Advisor .5 FTE | \$791.62 |
| Kelsey Middleton | Junior Class Advisor .5 FTE | \$791.62 |

Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-029 Gate Workers – Fall Sports

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the following gate workers for the fall sports season:

| | | |
|-------------------|---------------|--------------|
| Amy Johnson | Mark Johnson | John Kelley |
| Monica Davis | Tina Jones | Sally Harris |
| Kayleigh Willison | John Crawford | Linda Porter |
| Ann Thorne | Ann Howard | Kylee Martin |
| Jessica Baker | | |

Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

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46-030 Leave of Absence

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick and personal leave. If applicable, the remainder of FMLA will be unpaid leave.

| <u>Name</u> | <u>Position</u> |
|------------------|------------------|
| Christy Gutridge | Paraprofessional |

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried

46-031 WMLSD Classified Substitute List

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements).

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|-----------------|-------------------------|-----------------------|
| Chris Fountaine | Custodial; Cook/Cashier | August 15, 2025 |
| William Scheide | Bus Driver/Bus Aide | August 15, 2025 |

Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea. Motion carried.

46-032 MVESC Master Certificate Substitute List

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the August 2025 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center. Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea. Motion carried.

SUPERINTENDENT'S REPORT

46-033 2025-2026 Bus Routes

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve bus routes as submitted by Jeffrey Fowler, Director of Operations. Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-034 Licking Rehabilitation Services Incorporated

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the agreement with Licking Rehabilitation Services, Inc. to provide occupational therapy and related services for student(s) with special needs for the period of August 1, 2025 through July 31, 2026. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-035 Board Policy Update (first and second reading)

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the following board policies:

- IGBLA – Parent and Family Involvement in Education
- JFCK – Use of Cell Phones and Electronic Communication Devices by Students

Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-036 Title I Non-Public

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the Title I Non-Public Contracts, per FY26 grant allocation. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

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46-037 Donations

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following donations:

- Robert Daniels to West Muskingum FFA Program – \$283.00

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-038 Resignation(s)

Motion made by Mr. Ankrum, seconded by Mr. Melsheimer to approve the resignation of Brady Harrison from his current 230 day contract, effective August 15, 2025, pending the approval of his 260 day contract. Roll Call: Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried

46-039 Administrative New Contract

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve a three (3) year, 260 day contract for Brady Harrison, effective August 16, 2025. Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried

46-040 Treasurer Contract Addendum

Motion made by Mr. Ankrum, seconded by Mr. Vousden to adopt and affirm the contract addendum signed by the Treasurer and the Board President on August 14, 2025. Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried

46-041 Superintendent Contract Addendum

Motion made by Mr. Ankrum, seconded by Mr. Melsheimer to adopt and affirm the contract addendum signed by the Superintendent and the Board President on August 14, 2025. Roll Call: Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried

46-042 WMHS Curriculum Guide

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the addition of Zoology to the WMHS 2025-2026 Curriculum Guide. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried

46-043 Executive Session

Motion made by Mr. Vousden, seconded by Mr. Ankrum to go into executive session at 5:36 p.m. for the purpose of personnel matters, including appointment of employee(s) (re-employment) and promotion or compensation.

Members returned from executive session at 6:15 p.m. with the following members answering roll call: Mr. Ankrum, present, Mr. Farley, present, Mr. Melsheimer, present, Mr. Vousden, present.

46-044 Adjourn

Motion made by Mr. Ankrum, seconded by Mr. Melsheimer to adjourn at 6:16 p.m. Roll Call: Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion Carried.

Treasurer

Board President