

REGULAR MEETING OF THE BOARD OF EDUCATION  
Tuesday, September 16, 2025  
Czubaj Board of Education Room, Woodrow Wilson Elementary School  
6:30 p.m.

Pledge of Allegiance		Page 3183
Board President called meeting to order		Pledge
Roll Call: Gary Sieczkarek – President James Stachewicz – Vice President Stephanie Dombrowski Jennifer L. Kregg Denise McCowan Zachary Smith Racheal Tarapacki		Roll Call
Motion by S. Dombrowski seconded by J. Stachewicz, to approve the minutes of the Regular Meeting of August 26, 2025.		Approve Minutes
Motion Carried	7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by Z. Smith seconded by R. Tarapacki, to approve the Treasurer’s Report for the month of August, 2025 as submitted.		Approve Reports
Motion Carried	7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by J. Kregg seconded by S. Dombrowski, to approve the Student Activities Report for the months of July and August, 2025 and the School Lunch Report for the month of August, 2025 as submitted.		
Motion Carried	7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by Z. Smith seconded by J. Stachewicz, to approve the Appropriation Status Report and the Revenue Report for the period ending August 31, 2025 as submitted.		
Motion Carried	7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by J. Kregg seconded by R. Tarapacki, to suspend the reading of each Warrant payment and to approve payments for the General Fund, School Lunch Fund, Special Aid Fund and Capital Fund as submitted.		Approve Payments
Motion Carried	7 Ayes 0 Noes 0 Absent 0 Abstain	
Mrs. Janelle Finn, Assistant Superintendent – Overview of Opening Days		Presentation
Motion by Z. Smtih seconded by J. Stachewicz, to accept the resignation of Michael D. Owens as the Modified Assistant Football Coach and Boys’ Varsity Assistant Basketball Coach, effective August 22, 2025.		Resignations: M. Owens
Motion Carried	7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by S. Dombrowski seconded by J. Kregg, to accept the resignation due to retirement from Kimberly Londo, Cleaner at Theodore Roosevelt Elementary School, effective March 1, 2026.		K. Londo Retirement
Motion Carried	7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by Z. Smith seconded by R. Tarapacki, to approve the request from Cynthia Szwajda, School Monitor at Theodore Roosevelt Elementary School, to take an unpaid leave of absence beginning September 15, 2025.		C. Szwajda LOA
Motion Carried	7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by J. Stachewicz seconded by S. Dombrowski, to approve the request from Kayla Small, Speech Pathologist at Woodrow Wilson Elementary School, to take an unpaid leave of absence beginning September 18, 2025 through December 12, 2025.		K. Small LOA
Motion Carried	7 Ayes 0 Noes 0 Absent 0 Abstain	

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Motion by Z. Smith seconded by J. Stachewicz, to approve the request from Hannah Tanalski, Special Education Teacher at Woodrow Wilson Elementary School, to take an unpaid leave of absence beginning September 29, 2025 through June 30, 2026.

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H. Tanalski  
LOA

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Appointments

Motion by S. Dombrowski seconded by R. Tarapacki, that upon the recommendation of the Superintendent of Schools, Debra J. Dunphy be appointed to the 4-Hour Food Service Helper position at John F. Kennedy High School effective September 17, 2025. This position holds a 6-month probationary period beginning September 17, 2025. Compensation and benefits as per the CSEA contract.

D. Dunphy  
4Hr. FSH

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by Z. Smith seconded by J. Kregg, that upon the recommendation of the Superintendent of Schools, the submitted Club Advisor and Coaches shall be appointed for the 2025-2026 school year. Compensation as per the TAC contract. Volunteers are unpaid.

Club Advisor  
Coaches

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by Z. Smith seconded by J. Stachewicz, to approve the recommendation from the CSE/CPSE as submitted.

CSE/CPSE

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by S. Dombrowski seconded by J. Stachewicz, to approve the request from Christopher Farrell and deem the item submitted as obsolete or damaged, and dispose of the same.

Obsolete  
Equipment

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by Z. Smith seconded by R. Tarapacki, to approve the following field trip request:

Field Trip

- Tim Murray to take the JFK High School Band to Kleinhans Music Hall on October 31, 2025 from 9:30 a.m. – 1:00 p.m. to see the Buffalo Philharmonic Orchestra perform.  
Cost to the District: 1 bus.

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by Z. Smith seconded by R. Tarapacki, to approve the following Fundraising requests:

Fundraisers

- The JFK Middle School Birthday Club to sell baked goods during the 2025-2026 school year. Proceeds will go toward club supplies and field trips.
- The Varsity K Club and Girls Athletic Association to sell snacks at the JFK High School concession stand during the girls' soccer games on the dates as submitted. Proceeds will be split and go toward student scholarships.
- The JFK Middle School Student Council and Lighthouse Club to sell snacks at the concession stand during the modified football games on the dates as submitted. Proceeds will be split and used for positive school activities and incentives.
- The Theodore Roosevelt Lighthouse Club and the JFK High School National Honor Society to sponsor a Pink Ribbon Drive to benefit the American Cancer Society during the week of October 6, 2025. All donations will go to the American Cancer Society.

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

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Motion by S. Dombrowski seconded by J. Stachewicz, to adjourn this meeting at  
7:09 p.m.

Adjourn

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Respectfully submitted,



Denise Knaebe  
District Clerk