



Treasure Coast Classical Academy (TCCA)

Minutes for the Emergency Meeting of the Board of Directors

June 26, 2025, at 1:30 p.m.

Location: 1400 SE Cove Road, Stuart, FL 34997

	Name	Office	Present in Person	Present via zoom	Absent	Late Arrival	Early Departure	Excused Absence
1	Ms. Maria Wells	Chairperson			X			
2	Dr. Frank Raffone	Vice-Chair	♦					
3	Mr. Brandon Forgione	Board Member	♦					
4	Ms. Michelle Miller	Secretary	♦					
5	Mr. David Snyder	Parent Representative			X			

School Personnel In Attendance:	Ancora Personnel In Attendance via Zoom:	Guests in Attendance:	
Kirsten Pendleton			
Caitlin Parks			
Mark Greene			
Scott King			

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

I. **Call to Order:** Meeting called to order by Frank Raffone at 1:39pm

Attendance: Michelle Miller took attendance. Dr. Frank Raffone, Michelle Miller, and Brandon Forgione were all present.

II. **Public Comments:** NONE

III. **New Business:**

- A. ESI HR Contract termination and new contract extension Review. Review of contract only. No action required.
- B. Motion to designate authority to Kirsten Pendleton to execute the ESI service agreement in its substantially final form on behalf of TCCA, subject to final legal approval and outside counsel. **Motion to approve made by Brandon Forgione, seconded by Michelle Miller. Motion passed unanimously 3-0.**
- C. Motion to authorize Kirsten Pendleton or her designee to execute the Extensis HR Agreement on behalf of TCCA, enter into employment agreements with employees and all necessary authority to meet payroll and continuing benefits if necessary. **Motion to approve made by Brandon Forgione, seconded by Michelle Miller. Motion passed unanimously 3-0.**
- D. Motion to approve flood insurance to meet the bond standards. **Michelle Miller made motion, Brandon Forgione seconded, passed unanimously 3-0**
- E. Motion to accept Maria’s resignation as of 6/26 and thank her for her service for the past 2 years. **Brandon Forgione made motion, Michelle Miller seconded, passed unanimously 3-0**

IV. **Board Member Comments:** NONE

V. **Upcoming Meetings**

Governing Board Meeting

Date and Time: July 17, 2025, 9:00 a.m.

Location: via Zoom

VI. **Adjournment** 2:13 p.m. The motion to adjourn at 2:13pm. was made by Michelle Miller; and seconded by Frank Raffone. **The motion passed 3-0.**


[Michelle Miller \(Aug 1, 2025 11:33:44 EDT\)](#)

Michelle Miller, Board Secretary

08/01/2025

Date

PLEASE SIGN: 2025.06.26 Emergency Board Meeting Minutes

Final Audit Report

2025-08-01

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