



**Treasure Coast Classical Academy (TCCA)**

Minutes for Regular Meeting of the Board of Directors

April 10, 2025, at 4:00 p.m.

Location: 1400 SE Cove Road, Stuart, FL 34997 and via Zoom

|   | Name                | Office                | Present in Person | Present via zoom | Absent | Late Arrival | Early Departure | Excused Absence |
|---|---------------------|-----------------------|-------------------|------------------|--------|--------------|-----------------|-----------------|
| 1 | Ms. Maria Wells     | Chairperson           | ♦                 |                  |        |              |                 |                 |
| 2 | Dr. Frank Raffone   | Vice-Chair            | ♦                 |                  |        |              |                 |                 |
| 3 | Brandon Forgione    | Board Member          | ♦                 |                  |        |              |                 |                 |
| 4 | Ms. Michelle Miller | Secretary             | ♦                 |                  |        |              |                 |                 |
| 5 | Mr. David Snyder    | Parent Representative | ♦                 |                  |        |              |                 |                 |

| School Personnel In Attendance: | Ancora Personnel In Attendance via Zoom: | Guests in Attendance: |  |
|---------------------------------|------------------------------------------|-----------------------|--|
| Kirsten Pendleton               | Amy Miller                               |                       |  |
| Bill Tennant                    |                                          |                       |  |
| Mark Greene                     |                                          |                       |  |

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

I. **Call to Order:** Meeting called to order by Chairperson, Maria Wells, at 4:03 p.m.

**Attendance:** Michelle Miller took attendance. Maria Wells, Frank Raffone, Michelle Miller, Brandon Forgione, and David Snyder were all present.

**Prayer/Invocation, Pledge of Allegiance, and Reading of the Mission Statement:**  
Mark Greene

II. **Public Comments:** NONE

III. **Adoption of the Agenda for April 10, 2025 Regular Board Meeting:** Motion to Adopt the Agenda for April 10, 2025 Regular Board Meeting was made by David Snyder; and seconded by Frank Raffone. **The motion passed 5-0.**

IV. **Approval of the Governing Board Meeting Minutes on March 10, 2025.** The motion to approve the Governing Board Meeting Minutes on March 10, 2025, was made by David Snyder; and seconded by Michelle Miller. **The motion passed 5-0.**

V. **Consent Agenda:** The motion to approve the Consent Agenda item as listed below was made by Frank Raffone; and seconded by David Snyder. **The motion passed 5-0.**

A. Engagement letter with Hopkins PA for Hopkins PA to represent Treasure Coast Classical Academy.

VI. **Head of School Report:** No Action Required – FYI only

A. Enrollment Report. Mrs. Pendleton provided an update on their marketing for TCCA Notice of Intent letters went out to existing families and received which allows for better planning of scholar schedules for the 2025/2026 school year.

B. Discipline / Referral Report. Mrs. Pendleton discussed the number of discipline issues for the period presented and stated that after spring break, scholars are now refocused on finishing out the school year.

VII. **Ancora Reports:** No Action Required – FYI Only

- A. Monthly Financial Report (February 2025)
- B. Ancora Updates

VIII. **Old Business:**

- A. Mrs. Pendleton informed the board that since the legislation repealed the start time requirements, it made for an easy change to have all K-12 scholars for the 2025/2026 school year hours be 8:00 a.m. to 3:00 p.m. No action required by the Board.

IX. **New Business:**

- A. The motion for the Director of Finance to approve expenditures up to \$100,000 and to have signing privileges on TCCA accounts was made by Frank Raffone; and seconded by Brandon Forgione. **The motion passed 5-0.**

X. **Board Member Comments**

XI. **Upcoming Meetings**

No May 2025 Board Meeting

Governing Board Workshop – In person  
Date and Time: June 5, 2025, 1:00 p.m.  
Location: 1400 SE Cove Road, Stuart, FL 34997

Monthly Governing Board Meeting – In person and via ZOOM  
Date and Time: June 5, 2025, 4:00 p.m.  
Location: 1400 SE Cove Road, Stuart, FL 34997

XII. **Adjournment** 4:15 p.m. The motion to adjourn at 4:15 p.m. was made by Frank Raffone; and seconded by Brandon Forgione. **The motion passed 5-0.**

  
Michelle Miller (Jul 7, 2025 17:27 EDT)

Michelle Miller, Board Secretary

07/07/2025

Date

# 2025.04.10 Minutes v3

Final Audit Report

2025-07-07

|                 |                                               |
|-----------------|-----------------------------------------------|
| Created:        | 2025-07-02                                    |
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-  Signer michelle.miller@thetcca.net entered name at signing as Michelle Miller  
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-  Document e-signed by Michelle Miller (michelle.miller@thetcca.net)  
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