



Treasure Coast Classical Academy (TCCA)

Minutes for Regular Meeting of the Board of Directors

March 10, 2025, at 8:30 a.m.

Location: via Zoom

	Name	Office	Present in Person	Present via zoom	Absent	Late Arrival	Early Departure	Excused Absence
1	Ms. Maria Wells	Chairperson		♦				
2	Dr. Frank Raffone	Vice-Chair		♦				
3	OPEN	Treasurer						
4	Ms. Michelle Miller	Secretary		♦				
5	Mr. David Snyder	Parent Representative		♦				

School Personnel In Attendance:	Ancora Personnel In Attendance via Zoom:	Guests in Attendance:	
Kirsten Pendleton	Amy Miller		
Bill Tennant	Dr. Susan Legutko		
Mark Greene			

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

I. **Call to Order:** Meeting called to order by Chairperson, Maria Wells, at 8:30 a.m.

Attendance: Michelle Miller took attendance. Maria Wells, Frank Raffone, Michelle Miller, and David Snyder were all present.

Pledge of Allegiance, Prayer, and Reading of the Mission Statement: Mark Greene

II. **Public Comments:** NONE

III. **Adoption of the Agenda for March 10, 2025 Regular Board Meeting:** Motion to Adopt the Agenda for March 10, 2025 Regular Board Meeting was made by Michelle Miller; and seconded by Frank Raffone. **The motion passed 4-0.**

IV. **Approval of the Governing Board Meeting Minutes on February 6, 2025.** The motion to approve the Governing Board Meeting Minutes on February 6, 2025, was made by Frank Raffone; and seconded by Michelle Miller. **The motion passed 4-0.**

V. **Consent Agenda:** The motion to approve the Consent Agenda items as listed below was made by David Snyder; and seconded by Michelle Miller. **The motion passed 4-0.**

A. Wellness Policy 2025-2026

B. Board of Directors Resignation – Scott King. The Board of Directors also expressed their gratitude for Mr. King’s service on the Board and are thankful that he will continue to be active at TCCA even if it is not as a Board Member.

VI. **Head of School Report:** No Action Required – FYI only

A. Enrollment Report. Mrs. Pendleton discussed the status of their marketing plans being worked on with Mrs. Miller and other staff members to increase enrollment/waitlist at TCCA. Mr. Greene also conducts tours of the school weekly to prospective families. Mrs. Wells is also working on a project with others to provide online information for prospective families to view via a digital platform.

B. Discipline / Referral Report. Mrs. Pendleton continues to praise the academic team for their efforts in reducing the number of discipline / referral issues since this same time last year. Mrs. Pendleton is observing the hallways and visiting classrooms, providing additional coaching to faculty/staff to reduce discipline concerns.

- C. Mrs. Pendleton provided an update regarding state testing as PM2 testing is now complete. Intensive reading and intensive math classes for upper school scholars are going well; faculty is being provided with additional support materials to enhance the learning experience. Before and after school tutoring is available during the school week and end of course tutoring is happening on Saturdays for those who need it.
- VII. **Ancora Reports:** No Action Required – FYI Only
 A. Monthly Financial Report (January 2025)
 B. Ancora Updates
- VIII. **Old Business:** NONE
- IX. **New Business:**
- A. TCCA New Board Member Application. After discussion, the motion to approve Mr. Brandon Forgione, as the newest TCCA Board Member, was made by Frank Raffone; and seconded by David Snyder. **The motion passed 4-0.**
- B. School hours for the 2025/2026 School Year – No Action Taken – Tabled for Future Meeting. Mrs. Pendleton will present her 2025/2026 school year hour recommendations at the April Board Meeting.
- C. Delegation of Litigation Authority. After discussion, the motion to authorize Scott King to attend litigation meetings on behalf of TCCA and report back to the board was made by Frank Raffone; and seconded by David Snyder. **The motion passed 4-0.**
- X. **Board Member Comments**
- XI. **Upcoming Meetings**
- Governing Board Workshop – In person
 Date and Time: April 10, 2025, 1:00 p.m.
 Location: 1400 SE Cove Road, Stuart, FL 34997
- Monthly Governing Board Meeting – In person and via ZOOM
 Date and Time: April 10, 2025, 4:00 p.m.
 Location: 1400 SE Cove Road, Stuart, FL 34997
- XII. **Adjournment** 9:33 a.m. The motion to adjourn at 9:33 a.m. was made by Frank Raffone; and seconded by David Snyder. **The motion passed 4-0.**

Michelle Miller

Michelle Miller (Apr 21, 2025 18:40 EDT)

Michelle Miller, Board Secretary

04/21/2025

Date

2025.03.10 Governing Board Monthly Minutes

Final Audit Report

2025-04-21

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