

**Negaunee Public Schools 24 pay periods
2025-2026 Fiscal School Year**

	Employee Dates Worked:	Payroll items due and Absences entered into Ultra Time:	Actual Date Paid
1	06/06/2025-06/20/2025	6/21/2025	7/3/2025 **
2	6/21/2025-7/05/2025	7/6/2025	7/18/2025 **
3	07/06/2025-7/20/2025	7/21/2025	8/5/2025
4	07/21/2025-08/05/2025	8/6/2025	8/20/2025
5	8/06/2025-8/20/2025	8/21/2025	9/5/2025
6	8/21/2025-09/05/2025	9/6/2025	9/19/2025 **
7	9/06/2025-9/20/2025	9/21/2025	10/3/2025 **
8	9/21/2025-10/05/2025	10/6/2025	10/20/2025
9	10/06/2025-10/20/2025	10/21/2025	11/5/2025
10	10/21/2025-11/05/2025	11/6/2025	11/20/2025
11	11/06/2025-11/20/2025	11/21/2025	12/5/2025
12	11/21/2025-12/05/2025	12/6/2025	12/19/2025
13	12/06/2025-12/20/2025	12/20/2025	1/5/2026
14	12/21/2025-1/05/2026	1/6/2026	1/20/2026
15	01/06/2026-1/20/2026	1/21/2026	2/5/2026
16	1/21/2026-2/05/2026	2/6/2026	2/20/2026
17	02/06/2026-2/20/2026	2/21/2025	3/5/2026
18	2/21/2026-3/05/2026	3/6/2026	3/18/2026 **
19	03/06/2026-3/20/2026	3/21/2026	4/3/2026 **
20	3/21/2026-4/05/2026	4/6/2026	4/20/2026
21	4/06/2026-4/20/2026	4/21/2026	5/5/2026
22	04/21/2026-05/05/2026	5/5/2026	5/20/2026
23	5/6/2026-05/20/2026	5/21/2026	6/5/2026
24	05/21/2026-06/05/2026	6/6/2026	6/18/2026**

2026-27 year

6/06/2026-6/20/2026

6/21/2026

TBD, Paid first week of July

Pay dates are on the 5th and 20th each month.

**** If pay date falls on a holiday or weekend, it will be paid on the prior business day**

Payroll items due to supervisor on pay period ending date

Hourly employees need to ensure missed punch correction are sent to their supervisor prior to the end of the pay period and all hourly absence requests must be entered within 1 day of the pay period end date.