

Taylor Road Middle School

School Governance Council (SGC)

Summary of Actions – Meeting Date: September 12, 2025, 7:44 am - TRMS Room 114

Committee Members & Attendance

Name	Role	Attendance
Kelly Parker	Principal	Present
Katie Kinsey Lawson	SGC Facilitator	Absent
Rachel Kidd	7th Grade Assistant Principal	Absent
Stephanie Purcell	Teacher Representative	Present
Monique Duggins	Teacher Representative	Absent
Fran Rissland	Teacher Representative	Present
Kristen McCabe	School Board President	Absent
Julianna Mackes	Parent Representative	Present
Meredith Rubenstein	Parent Representative	Present
Monisha Hogan	Parent Representative	Present
Julie Lawler	Community Member	Present
Savannah Pollyniak	Community Member / PTA President	Present

1. Approvals

Item	Motion	Second	Outcome
Meeting Agenda	Savannah Pollyniak	Stephanie Purcell	Approved
May Meeting Minutes	Savannah Pollyniak	Julianna Mackes	Approved
August Meeting Minutes (Name Correction)	Savannah Pollyniak	Julianna Mackes	Approved
Strategic Plan	Stephanie Purcell	Monisha Hogan	Approved

Charter Dollar Requests (~\$30,000 Total)

Requester	Purpose	Amount	Motion	Second	Outcome
Angela Reynolds	Band/Orchestra/Chorus Recruitment	\$3,575	Stephanie Purcell	Julianna Mackes	Approved
Rachel Kidd	Leadership/Instructional Consulting	\$8,000	Savannah Pollyniak	Meredith Rubenstein	Approved

Requester	Purpose	Amount	Motion	Second	Outcome
Tanya Harris	Student-Athlete Uniforms	\$5,676	Meredith Rubenstein	Julianna Mackes	Approved
Heidi Russell	PBIS Shop Materials	\$1,000	Meredith Rubenstein	Julianna Mackes	Approved
Klio Henderson	PBIS Programming	\$5,000	Savannah Pollyniak	Julianna Mackes	Approved

2. Council Roles Finalized

Role	Appointee	Motion	Second	Outcome
Budget & Finance Chair	Julie Lawler	Stephanie Purcell	Julianna Mackes	Approved
Outreach & Communications Chair	Julianna Mackes	Savannah Pollyniak	Stephanie Purcell	Approved
Principal Selection Chair	Meredith Rubenstein	Stephanie Purcell	Savannah Pollyniak	Approved

3. Informational & Discussion Items

- **SGC Development & Council Norms:**
Reviewed upcoming officer training and opportunities for cross-council collaboration. Confirmed council norms: assume positive intent, punctuality, active participation, and timely communication of absences.
 - **Website Compliance:**
Noted incorrect May meeting minutes link; Principal Parker assigned to correct.
 - **Self-Assessment & Strategic Planning:**
Reviewed previous council performance and started new initiative planning. Analyzed key school data on academics, special education, discipline, and employee satisfaction to inform strategic direction.
 - **Principal's Update:**
Current enrollment at ~1,160 (target: 1,200), resulting in two staff position losses. Forecast anticipates lower enrollment next year; budget planning begins February 2026.
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4. Tasks and Follow-Up

- Principal Parker to correct May meeting minutes website link.
 - Add PTA Update by Savannah Pollyniak to the October meeting agenda.
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5. Strategic Focus Areas – High-Level Actions

- **Academic Performance:** Utilize I-Ready, unit assessments, and milestone data talks; leverage PLC collaboration for instruction.
- **Special Education:** Use IEP data, strengthen co-teaching models, and integrate general education participation.
- **Discipline:** Continue PBIS, implement restorative practices, and enhance admin collaboration.
- **Employee Satisfaction:** Increase teacher recognition and administrative classroom visits.

- **Charter Fund Oversight:** Maintain SGC engagement in funding decisions.
- **Attendance:** Sustain efforts by counselors and social workers to improve student attendance.