

OAKLAND K-8 PUBLIC SCHOOLS

Office of the Superintendent  
and  
Secretary of the Board

BOARD OF EDUCATION  
Regular Monthly Meeting  
Administrative Offices  
7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper  
Ms. Kilday  
Mr. Mazzilli  
Mr. Scerbo  
Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools  
Ms. Annette M. Wells, School Business Administrator/Board Secretary

Schedule of Board of Education Meetings can be found on the District Website:  
[www.oaklandschoolsnj.org](http://www.oaklandschoolsnj.org)

Next Regular Monthly Meeting:  
October 14, 2025 at 7:00 PM  
Administrative Offices

PRESIDING OFFICER: \_\_\_\_\_

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 12, 2025 and September 10, 2025 in the Municipal Building, the Board Offices, all school offices and copies sent to The Record Newspaper. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according to the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

**ROLL CALL**

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Scerbo	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools  
Ms. Annette M. Wells, School Business Administrator/Board Secretary  
and approximately \_\_\_\_\_ members of the public.

**I. MINUTES**

- A. Approve the Regular Monthly Meeting minutes from August 19, 2025.

**MINUTES ITEM A**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_ Ms. Kilday \_\_\_\_ Mr. Mazzilli \_\_\_\_ Ms. Shelkin \_\_\_\_ Mr. Scerbo \_\_\_\_

**II. BUILDINGS AND GROUNDS**

**Board Liaison: Ms. Shelkin**

- A. Approve the safety drill report for the month of July 2025.
- B. Approve the monthly schedule of Safety Drills in all District Schools for the 2025-2026 school year as follows. These safety drills are in addition to one fire drill per month at each school.

September	Tornado and Lockdown
October	Evacuation - Non-Fire
November	Active Shooter
December	Lockdown
January	Bomb Threat
February	Active Shooter
March	Lockdown
April	Evacuation - Non-Fire
May	Bomb Threat
June	Shelter on Site
July*	Tornado (*Suggested drill for any Summer Programs, as required.)

**BUILDINGS AND GROUNDS ITEM A AND B**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_ Ms. Kilday \_\_\_\_ Mr. Mazzilli \_\_\_\_ Ms. Shelkin \_\_\_\_ Mr. Scerbo \_\_\_\_

**III. PERSONNEL**

**Board Liaison: Ms. Cooper**

The Superintendent recommends that the Board of Education approve Personnel Resolutions as per the attached.

**PERSONNEL ITEMS A through Q**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_ Ms. Kilday \_\_\_\_\_ Mr. Mazzilli \_\_\_\_\_ Ms. Shelkin \_\_\_\_\_ Mr. Scerbo \_\_\_\_\_

**IV. REGULAR EDUCATION**

**Board Liaison: Ms. Shelkin**

- A. Approve the submission of the required New Jersey Department of Education (NJDOE) Biannual Statement of Assurance regarding the use of Paraprofessional Staff for the 2025-2026 school to the Executive County Superintendent of Schools.
- B. Approve the attached list of Valley Middle School afterschool clubs and advisors for the 2025-2026 school year.

**REGULAR EDUCATION ITEMS A through B**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_ Ms. Kilday \_\_\_\_\_ Mr. Mazzilli \_\_\_\_\_ Ms. Shelkin \_\_\_\_\_ Mr. Scerbo \_\_\_\_\_

**V. SPECIAL EDUCATION**

**Board Liaison: Ms. Kilday**

- A. Approve the Settlement Agreement and Release from July 1, 2025 to August 30, 2025 and September 1, 2025 to June 30, 2026 between the District and the parents of one student, whose name is on file in the Superintendent's office.
- B. Approve the Letter of Agreement with Good Talking People LLC for Speech/Language Therapy for one student, whose name is on file in the Superintendent's office, to provide two hours of Speech Language Therapy in an amount not to exceed \$340.
- C. Approve the Independent Contractor Agreement with Hirsch Enterprises LLC for the 2025-2026 school year, as needed to provide occupational therapy, physical therapy, speech therapy direct services and evaluations at the following rates:
  - Direct Services- \$120 per hour
  - Evaluations- \$425 per evaluation

**SPECIAL EDUCATION (cont.)**

- D. Approve the Contract for School Nursing Services with BAYADA Home Health Care, Inc. to provide a registered nurse for the T.O.P.S. Early Childhood Learning for the 2025-2026 school year at the rate of \$75 per hour.
- E. Approve the Innovations in Modern Education Proposal for Tiered Home Instruction Programs for the 2025-2026 school year at the following hourly rates:
  - Home Instruction- \$70
  - Speech Language or Counseling-\$110
- F. Approve the 2025-2026 Transportation contract with Barnstable Academy for one student, whose name is on file in the Superintendent’s office, at a cost not to exceed \$11,543.

**SPECIAL EDUCATION ITEMS A through F**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_ Ms. Kilday \_\_\_\_\_ Mr. Mazzilli \_\_\_\_\_ Ms. Shelkin \_\_\_\_\_ Mr. Scerbo \_\_\_\_\_

**VI. FINANCE**

**Board Liaison: Mr. Mazzilli**

- A. Approve the August 2025 certified gross (net & agency) payroll in the amount of \$456,291.33.
- B. Approve the payment of the attached list of bills in the amount of \$2,436,471.67 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the Board Secretary’s certification to the Oakland Board of Education that, as of August 31, 2025 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,
 

Approve the Oakland Board of Education’s certification that, after a review of the Board Secretary’s and Board Treasurer’s monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- D. Approve the school year 2025-2026 Budget appropriation transfers for the month ending August 31, 2025.
- E. Approve the Board Secretary's Financial Report for the month August 31, 2025.
- F. Approve the Treasurer of School Monies Report for the month ending August 31, 2025.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- H. Accept with appreciation the donation of a Milk cooler from Mr. Randy Pratt for the Valley Middle School Cafeteria.

**FINANCE (cont.)**

- I. Approve a Title III consortium for the 2025-26 school year for a total funding allocation of \$29,773 (\$5,401 Oakland), with Oakland Board of Education as the lead agency and with the following other school districts: Wyckoff, Glen Rock, North Haledon, and Oradell.
- J. Approve a consortium for the 2025-26 school year for Title III funds, with Oakland Board of Education as the lead agency and with the following other school districts: Wyckoff, Glen Rock, North Haledon, and Oradell.

**FINANCE ITEMS A through J**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_ Ms. Kilday \_\_\_\_\_ Mr. Mazzilli \_\_\_\_\_ Ms. Shelkin \_\_\_\_\_ Mr. Scerbo \_\_\_\_\_

**VII ADMINISTRATION**

**Board Liaison: Ms. Kilday**

- A. Approve the following staff to serve on the 2025-2026 QSAC committee:

Dr. Gina Coffaro	Joseph Tumminia
Annette Wells	Matthew McQuillen
Pam Baykal	Kim Salacki
John Scerbo	Adam Silverstein
Toni Taglieri	Michelle Andrawis

**ADMINISTRATION ITEM A**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_ Ms. Kilday \_\_\_\_\_ Mr. Mazzilli \_\_\_\_\_ Ms. Shelkin \_\_\_\_\_ Mr. Scerbo \_\_\_\_\_

**VIII. TRANSPORTATION**

**Board Liaison: Ms. Kilday**

- A. Approve the list of field trips for students in the Oakland School District for the 2025-2026 school year as per the attached.

**TRANSPORTATION ITEM A**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_ Ms. Kilday \_\_\_\_\_ Mr. Mazzilli \_\_\_\_\_ Ms. Shelkin \_\_\_\_\_ Mr. Scerbo \_\_\_\_\_

**IX. POLICY**

**Board Liaison: Ms. Cooper**

A. Approve the *second* reading of new/revised Board policies/regulations as listed below:

- P 5112 Entrance Age
- P&R 5533 Student Smoking
- P 5339.01 Student Sun Protection
- P&R 7441 Electronic Surveillance In School Buildings
- P 8561 Procurement Procedures for School Nutrition Programs
- P&R 9320 Cooperation with Law Enforcement Agencies

**POLICY ITEM A**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_ Ms. Kilday \_\_\_\_\_ Mr. Mazzilli \_\_\_\_\_ Ms. Shelkin \_\_\_\_\_ Mr. Scerbo \_\_\_\_\_

**X. AUDIENCE PARTICIPATION**

**XI. EXECUTIVE SESSION (If requested)**

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Time Entered Executive Session: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_ Ms. Kilday \_\_\_\_ Mr. Mazzilli \_\_\_\_ Ms. Shelkin \_\_\_\_ Mr. Scerbo \_\_\_\_

Topics: \_\_\_\_\_  
\_\_\_\_\_

Time Executive Session closed: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ to Close Executive Session and return to Open Session

**ADJOURNMENT:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time of Adjournment: \_\_\_\_\_

**Attachments**

**Minutes:** Regular Monthly Meeting- August 19, 2025

**Buildings & Grounds:** July 2025 Security Drill Report

**Personnel:** Personnel Agenda Items  
2025-2026 School Emergency Teams

**Regular Education:** September 2025 Enrollment  
VMS After School Clubs

**Special Education:** None

**Finance:** August 2025 Treasurer Report  
August 2025 Board Secretary Report  
Bills List  
Conferences/Workshops

**Administration:**

**Transportation:** Field Trips

**Policy:**

- P 5112 Entrance Age
- P&R 5533 Student Smoking
- P 5339.01 Student Sun Protection
- P&R 7441 Electronic Surveillance In School Buildings
- P 8561 Procurement Procedures for School Nutrition Programs
- P&R 9320 Cooperation with Law Enforcement Agencies